

**Board of Trustees Agenda Item****Board Meeting Date:** May 3, 2010**Title of Item:**

Measure E Consent

**Background and Analysis:**

Aggregate amount for these items is \$25,805

***De Anza College –***

- A) Joni L. Janecki & Associates, Inc. – Revision #1 to PAA #D01 – Master Landscape Phase II - \$0
- B) Salas O'Brien Engineers, Inc. – Revision #2 to PAA #D001 – Campus Site Lighting (Phase 2) - \$0
- C) Sandis – Revision #1 to Agreement for Design Professional Services – Master Landscape Phase II - \$25,805
- D) Sandis – Revision #3 to PAA #D14 – ADA Asphalt Walkway Improvements (Design Only) - \$0

***Foothill College –******None******Central Services –******None***

Charles Allen, Executive Director of Facilities, Operations, and Construction Management, Tom Armstrong, Director, Bond Program Management, De Anza College, recommend that Measure E consent items be ratified/approved by the Board of Trustees.

Submitted by:	Charles Allen, Executive Director, Facilities, Operations, & Construction Management
Additional contact names:	Tom Armstrong, Dir. Bond Program/DAC, Art Heinrich, Dir. Bond Program/FHC
Is backup provided?	Yes

8/1/03

**REVISION 01 to PAA D01 (dated 05/04/09) to the  
MASTER FORM OF AGREEMENT (04/06/09) between FOOTHILL-DE ANZA COMMUNITY  
COLLEGE DISTRICT and JONI L. JANECKI & ASSOCIATES, INC.**

This Project Authorization Amendment is executed between the FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT, ("District") and Joni L. Janecki & Associates, Inc. ("Consultant") pursuant to the MASTER FORM OF AGREEMENT dated 04/06/09 between Foothill-De Anza Community College District and Joni L. Janecki & Associates, Inc., which is incorporated herein by this reference.

**1. Assigned Project Description:**

Measure E Program – De Anza College  
PROJECT No: 765-278 Master Landscape Phase II

**2. Consultant Compensation: NO CHANGE**

**3. Schedule:**

Basic Services Project Schedule: Dates are approximate; exact dates are subject to change by the District with no impact on contract pricing.

Design Phase: Master Planning, Programming and Condition Assessment

Original Start: May 2009

Original Finish: October 2009

**Revised Finish: May 2010**

Services of this Agreement shall be completed by May, 2010 and the end date of this revision shall be September 31, 2010. The date of contract completion can be extended, at no additional cost, by mutual agreement for up to two additional six month periods to allow for an extended submission of documentation updates and for administrative closure of the Agreement.

**4. Basic Services: NO CHANGE**

Dated: \_\_\_\_\_

**DISTRICT**

Foothill – De Anza Community College District  
A California Community College District

By: \_\_\_\_\_

Charles Allen  
*Executive Director of Facilities, Operations,  
and Construction Management*

Dated: \_\_\_\_\_

**CONSULTANT**

Joni L. Janecki & Associates, Inc.

By: \_\_\_\_\_

Joni L. Janecki  
*Owner and Principal*

**Revision 02 to PAA D001 to the Master Agreement (dated 12/01/08) between Foothill-De Anza Community College District and Salas O'Brien Engineers, Inc.**

Purchase Order No.: M980060  
Master Agreement: 12/01/08  
PAA D001: 12/01/08  
PAA D001 Rev.01: 03/12/09  
PAA D001 Rev.02: 05/03/10

**1. Assigned Project Description:**

Measure E - De Anza College  
Project # 765-279 Campus Site Lighting Phase II (Design Only)

**2. Consultant's Compensation:**

No Change

**3. Schedule & Milestones:**

4/30/10 Revised completion date for 100% Construction Drawing Submittal Package: Drawings, Specifications, and Engineer's Cost Estimate.

6/30/10 Revised completion date for Master Plan (includes time for design reviews)

Contract completion date can be extended, at no additional cost, by mutual agreement for up to two additional six month periods.

**4. Basic Services & Scope of Work:**

No Change

**Revision agreed to by:**

**"DISTRICT"**

**Foothill - De Anza Community College District,** California Community College District

By: \_\_\_\_\_  
Charles Allen,  
Executive Director of Facilities, Operations, &  
Construction Management

Dated: \_\_\_\_\_

**"CONSULTANT"**

**Salas O'Brien Engineers, Inc.**

By: \_\_\_\_\_  
Carl Salas,  
President, Principal

Dated: 4/22/10

**Foothill-DeAnza Community College District Change No. 01**  
**To Agreement/Purchase Order No. ME101039**

**CHANGE NO. 01 TO AGREEMENT FOR**  
**DESIGN PROFESSIONAL SERVICES Less than \$350,000**  
**(short form)**

The Agreement is changed only as described herein. All other terms, conditions, and prices remain unchanged. This Change to the Agreement is entered this 03 day of May, 20 10, by and between the District, a community college district of the State of California, hereinafter called "District" and Sandis hereinafter called "Design Professional."

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Services to be performed by Design Professional. In consideration of the payments hereinafter set forth, Design Professional shall perform services for District in accordance with the terms, conditions and specifications set forth in the original Agreement and in the revised Exhibit "A" which is attached hereto and by this reference made a part hereof.
2. Payments. In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in revised Exhibit "A", District shall make payment to Design Professional in the manner specified in revised Exhibit "A".
3. Contract Term. This Agreement shall be in effect only as specified in the revised Exhibit "A". The District may terminate this contract at any time for any reason by providing 30 days notice to Design Professional. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, Design Professional shall be paid for all work provided to the date of termination.
4. Other changes. (indicate "none" or describe applicable changes in detail)  
Milestone Deliverables:  
Topographical Survey of Campus to be submitted to District by May 15, 2010.  
Tree Survey will be submitted to the District by June 04, 2010.

\*\*\*\*\*Page 1 of 3

PROJECT # 765-278 Master Landscape 2 DESIGN FIRM Sandis  
BREIF DESCRIPTION OF TYPE OF SERVICE De Anza College - Campuswide Civil Topographical Survey

**Foothill-DeAnza Community College District**

**Foothill-DeAnza Community College District Change No. 01**  
**To Agreement/Purchase Order No. ME101039**

**Revised EXHIBIT "A"**

Contract between Foothill-DeAnza Community College District and Sandis, hereinafter called "Design Professional."

**I. Detailed description of the change in services to be performed or work product to be delivered to District by Design Professional: (reference and attach additional pages, if necessary)**

1. Provide a Topographic Survey of the existing trees in the area shown on Exhibit "A".
2. Associated CAD drafting of field survey work
3. Import trees from previous surveys performed by Sandis into the current survey, and field verify approximately 5%.
4. Overlay the Arborist Tree Study (dated 08/27/09) over Sandis' existing CAD files and verify if any trees are missing from Sandis' previous surveys.
5. Provide a Campus-wide Topographic Survey of existing trees throughout De Anza College that are not currently shown in Sandis' previous surveys or excluded (see below). If tree areas that have been previously surveyed by Sandis are found to have variations while validating, then Design Professional will re-survey and provide correct data.
6. Associated CAD drafting of field survey work.

Deliverable documents: Standard (4) full-size drawing sets, Aerial photo-prints, (2) full-campus plots at 1"=80' scale, electronic files in both .PDF & CAD format.

Exclusions: At this time, the following items are not included in the above fee:

1. Mechanical detection of existing utilities
2. Tree Locations at the Track
3. Tree Locations at the CDC Child Daycare Center
4. Tree Locations at the ESA Environmental Studies Area

**II. Amount and Method of Payment: (indicate the additional fee for increased scope of work or the deductive amount for decreased scope of work)**

Lump-sum capped:

- 1) \$4,000 Topographic Survey of Existing Trees in Attachment "A"
  - 2) \$4,625 Associated CAD drafting of field survey work
  - 3) \$1,655 Import Trees From Previous Surveys & Verifications
  - 4) \$3,270 Overlay the Arborist Tree Study over existing CAD files & verification
  - 5) \$9,000 Topographic Survey of Existing Campus-wide Trees beyond Attachment "A"
  - 6) \$3,255 Associated CAD drafting of field survey work
- \$25,805 Total Amount**

**ORIGINAL AGREEMENT AMOUNTS \$ 180,720**

**PLUS OR MINUS AMOUNT OF ALL PREVIOUS CHANGE NO. \$ 0**

**PLUS OR MINUS AMOUNT FOR THIS CHANGE NO. \$ 25,805**

**NEW TOTAL AGREEMENT AMOUNTS \$ 206,525**

\*\*\*\*\*Page 2 of 3

PROJECT # 765-278 Master Landscape 2 DESIGN FIRM Sandis  
BREIF DESCRIPTION OF TYPE OF SERVICE De Anza College - Campouswide Civil Topoographical Survey

Change to Agreement for Design Professional Services

12/01/08

**Foothill-DeAnza Community College District**

**Foothill-DeAnza Community College District Change No. 01**  
**To Agreement/Purchase Order No. ME101039**

In any event, the total payment for services of contractor shall not exceed \$ 206,525  
and District shall have the right to withhold payment if District determines that the quantity or  
quality of the work performed is unacceptable.

III. Term of the contract: The term of this contract shall commence on the date specified in the  
first paragraph of this contract, and shall continue until December 31  
20 10.

\_\_\_\_\_  
Design Professional Signature

\_\_\_\_\_  
Date

Sandis

\_\_\_\_\_  
Design Professional's Company Name

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**

By \_\_\_\_\_

\_\_\_\_\_  
Date

Title: Executive Director of Facilities, Operations & C.M.

This contract is not valid until signed by both parties above.

\_\_\_\_\_  
Date Approved by Board of Trustees if the total cost including change exceeds \$20,000.

\*\*\*\*\*Page 3 of 3

PROJECT # 765-278 Master Landscape 2 DESIGN FIRM Sandis  
BREIF DESCRIPTION OF TYPE OF SERVICE De Anza College - Campuswide Civil Topographical Survey

Change to Agreement for Design Professional Services

12/01/08

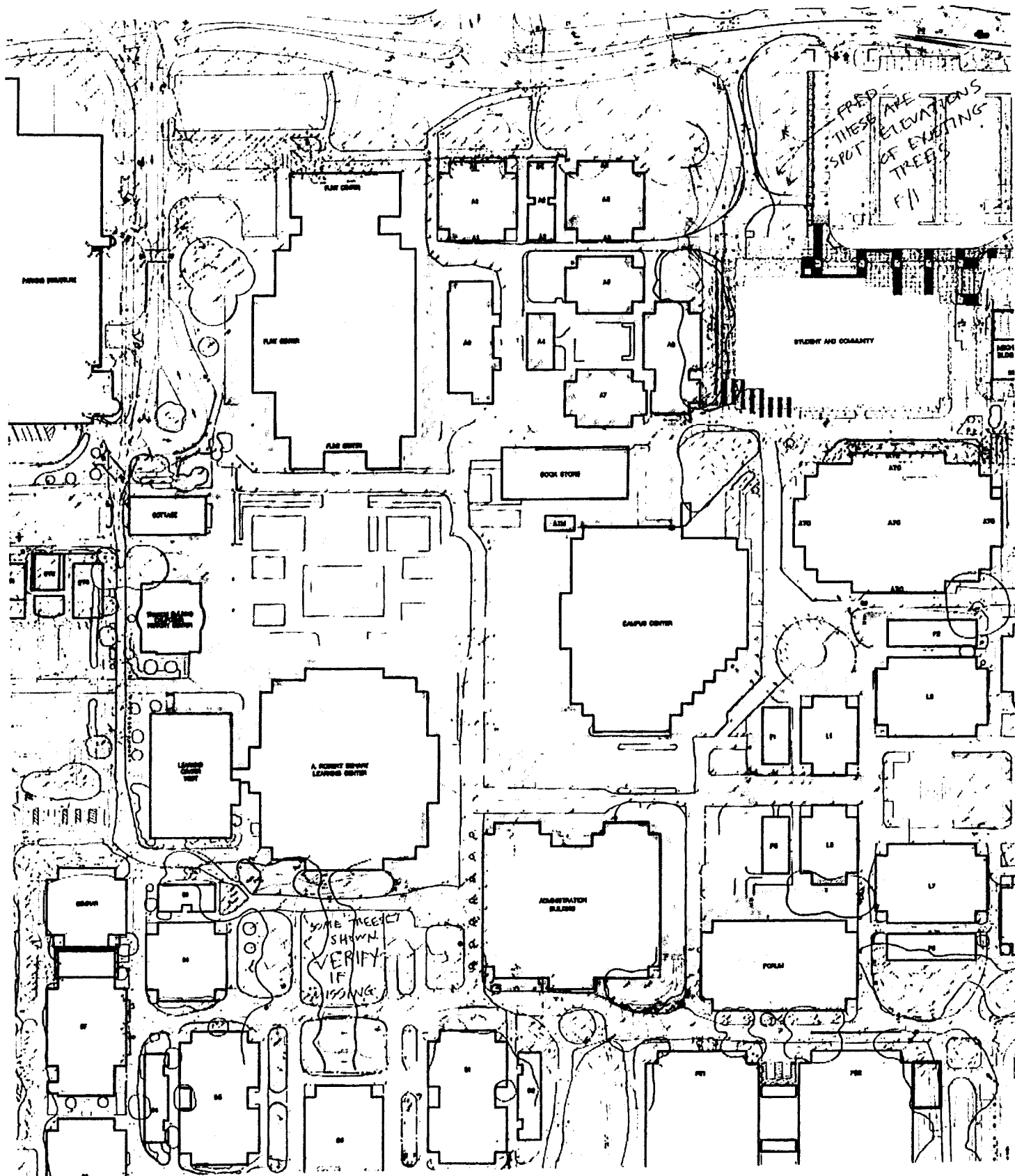


Exhibit 'A'

**Revision 03 to PAA D14 to the Standard Form of Agreement (dated 05/28/02) between  
Foothill-De Anza Community College District and Sandis**

Purchase Order No.: M979729  
Purchase Order: January 12, 2009  
PAA D14: 11/13/08  
PAA D14 Rev.01: 02/02/09  
PAA D14 Rev.02: 06/01/09  
PAA D14 Rev.03: 05/03/10

1. **Assigned Project Description:**  
Measure E - De Anza College  
Project #765-280 ADA Asphalt Walkway Improvements (Design Only)
2. **Consultant's Compensation:**  
No Change
3. **Schedule & Milestones:**  
4/30/10 Revised completion date for 100% Construction Drawing Submittal  
Package: Drawings, Specifications, and Engineer's Cost Estimate.  
5/30/10 Revised completion date for Contract.  
Contract completion date can be extended, at no additional cost, by mutual  
agreement for up to two additional six month periods.
4. **Basic Services & Scope of Work:**  
No Change

**Revision agreed to by:**

**"DISTRICT"**  
Foothill - De Anza Community College  
District, California Community College  
District

By: \_\_\_\_\_  
Charles Allen,  
Executive Director of Facilities, Operations, and  
Construction Management

Dated: \_\_\_\_\_

**"CONSULTANT"**  
Sandis

By: \_\_\_\_\_  
Print: Ken Olcott  
Title: President

Dated: 4/20/10