

Board of Trustees Agenda Item

Board Meeting Date: June 7, 2010

Title of Item: Human Resources Report

Background and Analysis:

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

Recommendation: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity
Additional contact names:	
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JUNE 7, 2010

TO: THE BOARD OF TRUSTEES
RECOMMENDATION - ACTION: APPROVE THE FOLLOWING EMPLOYMENT ACTIONS

NEW HIRES

Employee Name	Date	Level & Step	Job Title	Division	Campus
Lester, Gregory	6-08-2010	39 (1)	Facilities & Equipment Assistant	Physical Education & Human Performance	FH
Robinson, Amanda	6-08-2010	11 (1)	Human Resources Specialist	Human Resources & Equal Opportunity	CS

NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW POSITIONS

Job Title	Level	Position Number	Months - FTE	Funding Source	Division	Campus
Academic Advisor	46	230765	12 Mos. 1.0	21	Academic Services	DA
Administrative Assistant I	42	230770	12 Mos. 1.0	21	Academic Services	DA

PROMOTIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
Blackborow, Sandra	6-08-2010	46 (6)	Instructional Support Coordinator	Learning Resources/Student Success Center	DA
Hollins, Wilbert	6-09-2010	50 (6)	Workstation & System Support Technician I	Educational Technology Systems	CS
Johnson, Christine	7-01-2010	41 (1)	Financial Aid Assistant	Student Support Program & Services	FH
Kuo, Yuan Hern	6-28-2010	45 (1)	Instructional Support Technician	Learning Resources/Student Success Center	DA
La Grange, Erik	6-08-2010	60 (1)	Network & Communications Technician	Educational Technology Systems	CS
Tai, Hiu (Rachel)	6-08-2010	53 (1)	Cashiering Services Supervisor	Education Resources & College Operations	DA
Toyohara, Donna	7-01-2010	12 (6)	Assistant to the Chancellor	Chancellor's Office	CS

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REASSIGNMENTS

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

TRANSFERS

Employee Name	Date	Level & Step	Job Title	Division	Campus
Knittel, Gregory	7-01-2010	45 (7)	Instructional Associate	Social Science	DA
		45 (7)	Instructional Support Technician	Learning Resources/Student Success Center	DA
Tuazon, Renato	6-08-2010	45 (7)	Instructional Associate	Social Science	DA
		45 (7)	Instructional Support Technician	Learning Resources/Student Success Center	DA

ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:

Employee Name	Date	Years Of Services	Job Title	Division	Campus
Beck, Carole	6-30-2010*	12.75	Division Administrative Assistant	Counseling & Student Services	FH
Frazer, Frances	6-30-2010	19.75	Instructional Associate	Social Science	DA

* correction of date

39 MONTH RE-EMPLOYMENT

Employee Name	Effective Date	Job Title	Division	Campus
None				

PERMANENT CONTRACT INCREASES

Employee Name	Date	Change	Job Title	Division	Campus
None					

*Supervisory Unit

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - June 7, 2010

RATIFICATION

SHORT TERM (45 DAYS)					
Employee Name	Fund	Title	Start Date	End Date	Campus
Green, Carol	14	Professional Expert	6-01-2010	6-30-2010	CS

EDUCATIONAL AGREEMENTS (INSTRUCTION)					
Employee Name	Fund	Title	Start Date	End Date	Campus
Dunstan, Jack	15	Short Course Instructor	4-10-2010	4-10-2010	DA

APPROVAL

SEASONAL					
Employee Name	Fund	Title	Start Date	End Date	Campus
Bland, Samuel	26	Assistant IV	7-01-2010	6-30-2011	DA
Bricmont, Catherine	26	Teacher/Instructor II	7-01-2010	6-30-2011	DA
Chafey, Catherine	21	Coordinator IV	7-01-2010	10-31-2010	DA
D'Amico, Regina	14	Administrative Support III	7-01-2010	6-30-2011	FH
Fernandes, Ruben	14	Technical Specialist	7-01-2010	12-31-2010	FH
Fetter, Steven	15	Theatre/TV Technical	7-01-2010	8-30-2010	FH
Gilbert, Eddie	15	Technical Support II	7-01-2010	6-30-2011	FH
Goularte, Ronald	14	Specialist II	7-01-2010	6-30-2011	DA
Hudspeth, William	21	Coordinator III	7-01-2010	10-31-2010	DA
Lawson, Linda	26	Teacher/Instructor III	7-01-2010	6-30-2011	DA
Lonbani, Parvin	26	Assistant V	7-01-2010	6-30-2011	DA
Lopez, Maria Christina	26	Teacher/Instructor I	7-01-2010	6-30-2011	DA
Mai, Tin	21	Management Support II	7-01-2010	6-30-2011	DA
Mathur, Richa	26	Assistant IV	7-01-2010	6-30-2011	DA
Moya, Nereida	15	Technical Support II	7-01-2010	6-30-2011	FH
Nguyen, Amanda	21	Coordinator I	7-01-2010	10-31-2010	DA
Pan, Theresa	21	Management Support II	7-01-2010	6-30-2011	DA
Ravey, Lucy	26	Assistant V	7-01-2010	6-30-2011	DA
Sakurai, Mamiko	26	Assistant IV	7-01-2010	6-30-2011	DA
Samoray, Alena	15	Technical Support II	7-01-2010	6-30-2011	FH
Samoray, Alena	15	Technical Support II	7-01-2010	8-31-2010	FH
Seguritan, Florence	15	Administrative Assistant I	7-01-2010	6-30-2011	FH
Shiu, Zinfeng	26	Assistant V	07-01-201	6-30-2011	DA
Souza Jr., Downey	14	Cashier, Senior	7-01-2010	6-30-2011	FH
Srivastav, Kavita	26	Assistant IV	7-01-2010	6-30-2011	DA
Subramanian, Sathyasree Thoppa	26	Assistant IV	7-01-2010	6-30-2011	DA
Subramanian, Sathyasree Thoppa	26	Assistant IV	6-08-2010	6-30-2010	DA
Sullivan, Kenneth	14	Teacher/Instructor I	7-01-2010	6-30-2011	DA
Taneja, Simy	26	Assistant IV	7-01-2010	6-30-2011	DA
Teppang, Noemi	21	Management Support II	7-01-2010	6-30-2011	DA
Ton, Vivian	26	Teacher/Instructor III	7-01-2010	6-30-2011	DA
Vu, Oanh	26	Teacher/Instructor II	7-01-2010	6-30-2011	DA
Zhou, Rong	26	Assistant V	7-01-2010	6-30-2011	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - June 7, 2010

SHORT TERM						
Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Anderson, Janet	14	Administrative Support III	7-01-2010	6-30-2011	Bookstore	DA
Apperson, Jessica	15	Technical Support II	7-01-2010	8-31-2010	Fine Arts & Communication	FH
Crandall, Barbara	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
Green, Carol	14	Professional Expert	7-01-2010	10-31-2010	Human Resources	CS
Hawk, Miriam	14	Clerk III	7-01-2010	6-30-2011	Bookstore	DA
Huynh, Hieu	14	Human Resources Technician	7-01-2010	6-30-2011	Human Resources	CS
Jahn, Elizabeth	14	Clerk III	7-01-2010	6-30-2011	Bookstore	DA
Landisman, Kurt	15	Technical Specialist	6-08-2010	6-30-2010	Fine Arts & Communication	FH
Mahatme, Sanjeevani	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
McClymont, Wally	14	Clerk III	7-01-2010	6-30-2011	Bookstore	DA
McGregor, Steve	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
McKey, Patricia	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
Olague, Eric	14	Buyer	7-01-2010	8-27-2010	Operations	FH
Ou, Stephanie	26	Assistant IV	6-08-2010	6-30-2010	Child Development	DA
Ou, Stephanie	26	Assistant IV	7-01-2010	6-30-2011	Child Development	DA
Pham, Chuyen	14	Administrative Support I	6-08-2010	6-30-2010	Bookstore	DA
Pham, Chuyen	14	Administrative Support I	7-01-2010	12-08-2010	Bookstore	DA
Rebhan, Cayla	14	Administrative Support II	7-01-2010	6-30-2011	Bookstore	DA
Reyes, Maria	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
Rosenberg, Debbie	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA
Snider, Catherine	15	Technical Specialist II	6-08-2010	6-30-2010	Fine Arts & Communication	FH
Snider, Catherine	15	Technical Specialist II	7-01-2010	7-30-2010	Fine Arts & Communication	FH
Wargon, Lucy	14	Clerk III	7-01-2010	6-30-2011	Bookstore	DA
White, Dorothea	15	Technical Specialist II	6-08-2010	6-30-2010	Fine Arts & Communication	FH
Widyaya Suryanty	14	Clerk II	7-01-2010	6-30-2011	Bookstore	DA

SHORT TERM (45 DAYS)						
Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Chen, Grace	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Chen, Li-chin	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Chiorini, Beth	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Cleaveland, Corrine	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Cochran, Linda	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Conroy, Linda	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Dear, Jean	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Du, Lingjun	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Elvin, Linda	14	Specialist II	7-01-2010	6-30-2011	Academic Services	DA
Faridnia, Fahimeh	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Gallo, Maria	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Hashimoto, Sean	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Huynh, Hieu	14	Financial Aid Assistant	7-01-2010	7-29-2010	Financial Aid	FH
Lee-yen Ann	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Lew, Esther	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Lo, Mei-Ling	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

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SHORT TERM (45 DAYS)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Padmanabhan, Lakshmi	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Pigg, Patricia	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Quach, Thuy	14	Technical Specialist	7-01-2010	8-31-2010	Human Resources	CS
Rao, Swathi	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Sharp-Fuccio, Liane	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Sirohi, Ankur	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Yamamoto, Karen	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA
Zavodnick, Deborah	26	Teacher/Instructor III	7-01-2010	9-17-2010	Child Development	DA

ALLIED HEALTH PROFESSIONALS

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
None						

EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Arnold, Diane	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Arnold, Diane	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Bama, Sushma	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Bama, Sushma	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA
Barrango, Sarah	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Barrango, Sarah	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA
Barrilleaue, Elizabeth Ann	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Barrilleaue, Elizabeth Ann	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Bejarin, Vivian	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Betlach, Marcy	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Blackford, Elicia	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Blackford, Elicia	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA
Carobus, Patricia	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Chan, Barbara	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Dahl, Marianne	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Dahlke, Barbara	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Dickson, Ryan	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Diehl, Mary	11	Reader	7-01-2010	6-30-2011	Counseling	DA
DiNucci, Linda	15	Short Course Instructor	6-22-2010	6-30-2010	Community Education	FH
DiNucci, Linda	15	Short Course Instructor	7-01-2010	6-30-2011	Community Education	FH
Dodd, Elizabeth	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Dunlap, Kathleen	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Flores, Kathy	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Goodwin, Mary Ellen	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Hamilton, Webster	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Hanzanmolis, Margaret	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Hren, Kristin	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Immel, Leanna	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Immel, Leanna	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

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EDUCATIONAL AGREEMENTS (INSTRUCTION)						Campus
Employee Name	Fund	Title	Start Date	End Date	Division	
Johnston, Marlene	15	Short Course Instructor	6-22-2010	6-30-2010	Community Education	FH
Johnston, Marlene	15	Short Course Instructor	7-01-2010	6-30-2011	Community Education	FH
Kashat, Donna	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Kashat, Donna	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA
Knopf, Karl	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Knopf, Karl	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Leonard, Amy	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Leslie, Wallis	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Levinger, Sonja	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Ligocki, Christel	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Ligocki, Christel	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Lohmann, Scott	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Lohmann, Scott	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Mac Neil, Donald	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Mac Neil, Donald	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Marchiano, Michelle	11	Reader	7-01-2010	6-30-2011	Counseling	DA
McKenna, Roberta	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Modirzadeh, Yeganch	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Newman, Cheri	11	Reader	7-01-2010	6-30-2011	Counseling	DA
O'Loughlin, Rita	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
O'Loughlin, Rita	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Oman, Andrew	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Parker, Kelly	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Pekkain, Janell	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Peng, Cynthia	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Sanford, Chris	15	Short Course Instructor	6-18-2010	6-30-2010	Community Education	DA
Sanford, Chris	15	Short Course Instructor	7-01-2010	7-16-2010	Community Education	DA
Sartwell, Julie	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Slothower, Ariel	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Thot-Johnson, Iris	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Tong, Beverly Quan	15	Short Course Instructor	6-22-2010	6-30-2010	Community Education	FH
Tong, Beverly Quan	15	Short Course Instructor	7-01-2010	6-30-2011	Community Education	FH
Vashio, Paulette	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Wallen, Gloria	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Wallen, Gloria	15	Short Course Instructor	7-01-2010	8-30-2010	Community Education	DA
Weisner, Ken	11	Reader	7-01-2010	6-30-2011	Counseling	DA
Yen, Grace	15	Short Course Instructor	6-22-2010	6-30-2010	Community Education	FH
Yen, Grace	15	Short Course Instructor	7-01-2010	6-30-2011	Community Education	FH
Young, Linda S.	15	Short Course Instructor	6-22-2010	6-30-2010	Community Education	FH
Young, Linda S.	15	Short Course Instructor	7-01-2010	6-30-2011	Community Education	FH

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCES

MAY 28, 2010

New Part-time Faculty List
2009-2010

UNABLE TO REPORT NEW PART-TIME FACULTY FROM BANNER