

## **Board of Trustees Agenda Item**

**Board Meeting Date:** June 7, 2010

### **Title of Item:**

Advance of Student Fees to Dr Samuel Connell, Anthropology Faculty, Foothill College, to Support Archeology Classes in Belize during Summer Quarter 2010

### **Background and Analysis:**

Students in ANTH 11 and ANTH 12 for Summer 2010 are participating in the Belize Archaeology Field Program - 2010. Dr Samuel Connell led the same type of trip to Ecuador for the past three years for Foothill and led these trips (using UCLA classes) for several years previously. He is very experienced in the details of ensuring a successful learning experience for the students.

Students will have the opportunity to take part in a variety of archaeological procedures, and will rotate to different tasks throughout the field sessions. Students will be investigating ancient Maya sites of El Aguacate in the heartland of Mesoamerica. The location of work makes use of the district pro card or purchase requests impossible for many purchases.

The board approved this same action last year and the process worked very well. The cash advance will consist entirely of funds already paid to the district as student fees. The student fees go toward room/board and other expenses. Dr Connell has to purchase numerous items and services on site in Belize from vendors and businesses that will not accept credit cards. He will provide receipts to account for all the funds he receives in the advance. He will use the district pro-card whenever possible, but he must purchase items with cash on location in Belize. The cash advance is the estimated cost of the items to be purchased with cash in Belize. To be sure the funds are in the correct account in Belize by June 24 the advance will be done on June 17.

**Recommendation:** Dean of Business and Social Sciences, John Mummert, recommends that the Board approve an advance of \$40,000 to Dr Samuel Connell on June 17, 2010.

Submitted by:	John Mummert x7394
Additional contact names:	Dr Samuel Connell x7197
Is backup provided?	No