

Board of Trustees Agenda Item

Board Meeting Date: 06-21-2010

Title of Item: Human Resources Report

Background and Analysis:

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

Recommendation: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity
Additional contact names:	
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JUNE 21, 2010

TO: THE BOARD OF TRUSTEES

RECOMMENDATION - ACTION: APPROVE THE FOLLOWING EMPLOYMENT ACTIONS

NEW HIRES

Employee Name	Date	Level & Step	Job Title	Division	Campus
Suda, Kanako	7-01-2010	45 A	Instructional Support Technician - Discipline	Learning Resources/Student Success Center	DA

NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW POSITIONS

Job Title	Level	Position Number	Months - FTE	Funding Source	Division	Campus
Adaptive PE Class Assistant II	30	230775	11 mos.	122020	Special Education	DA

PROMOTIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
None					

REASSIGNMENTS

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

RECLASSIFICATIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
		39	Grounds Gardener II	Operations	CS
Navarro, Alberto	7-01-2010	42	Grounds Gardener III	Operations	CS
		37	Custodian II	Operations	CS
Solorzano, Jesus	7-01-2010	42	Maintenance Worker	Operations	CS

*Supervisory Unit

Prepared By Kristine Lestini
June 10, 2010

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - JUNE 21, 2010

ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:

Employee Name	Date	Years Of Services	Job Title	Division	Campus
None					

39 MONTH RE-EMPLOYMENT

Employee Name	Effective Date	Job Title	Division	Campus
None				

PERMANENT CONTRACT INCREASES

Employee Name	Date	Change	Job Title	Division	Campus
None					

PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

LONGEVITY AWARDS

Employee Name	Date	Years Of Service	Monthly Amount	Job Title	Division	Campus
None						

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - June 21, 2010

RATIFICATION

SEASONAL

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Croall, Amy	14	Assistant IV	6-14-2010	6-30-2010	Human Resources	CS

SHORT TERM

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Bowie, Etienne	14	Student Trustee	6-07-2010	6-30-2010	Chancellor's Office	CS
Russaw, Thomasina	14	Student Trustee	6-07-2010	6-30-2010	Chancellor's Office	CS

APPROVAL

SEASONAL

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Abrera, Sevelita	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Bianchi, Cheryl	21	Administrative Support II	9-01-2010	6-30-2011	Vice President Student Services	DA
Bristow, Patricia E.	15	Technical Support II	7-01-2010	6-30-2011	Fine Arts & Communication	FH
D'Amico, Regina L.	14	Administrative Support III	7-01-2010	6-30-2011	Business & Social Sciences	FH
Dinh, Vinh	14	Management Support I	7-01-2010	6-30-2011	Intercultural/International	DA
Gasser, Irma	21	Assistant V	7-01-2010	6-30-2011	Business/Computer Systems	DA
Gleason, Carole	14	Assistant II	7-01-2010	6-30-2011	Middlefield Campus	FH
Humphery, Violet	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Lam, Joseph	21	Assistant V	7-01-2010	6-30-2011	Business/Computer Systems	DA
Le, Anthony	14	Administrative Support II	7-01-2010	6-30-2011	Intercultural/International	DA
Madlem, Genevieve A.	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Mansouri, Karim	14	Coordinator I	7-01-2010	6-30-2011	Krause Center For Innovation	FH
O'Brian, Cecile	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Saitova, Ksenia	15	Administrative Support I	7-01-2010	12-31-2010	Economic Development	FH
Schmidt, Gheisa	15	Theater/TV Assistant I	8-01-2010	6-30-2011	Fine Arts & Communication	FH
Shores, Katherine	26	Assistant II	6-22-2010	6-30-2010	Child Development	DA
Shores, Katherine	26	Assistant II	7-01-2010	6-30-2011	Child Development	DA
Sirvatka, Mary F.	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Subramanian, Sathyasree	26	Assistant IV	6-22-2010	6-30-2010	Child Development	DA
Subramanian, Sathyasree	26	Assistant IV	7-01-2010	6-30-2011	Child Development	DA
Tran, Phoung	26	Assistant IV	6-22-2010	6-30-2010	Child Development	DA
Tran, Phoung	26	Assistant IV	7-01-2010	6-30-2011	Child Development	DA
Turumella, Usha	21	Assistant V	7-01-2010	6-30-2011	Business/Computer Systems	DA
Van, James	21	Assistant IV	7-01-2010	7-29-2010	Counseling & Student Services	FH
Vanicek, Mary	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH
Voorhoeve, Claudine	14	Assistant V	7-01-2010	6-30-2011	Educational Resources & Instruction	FH

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - June 21, 2010

SHORT TERM

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Baldwin, Stanley	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Bloom, Gary	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Bowie, Etienne	14	Student Trustee	7-01-2010	5-31-2011	Chancellor's Office	CS
Croall, Amy	14	Administrative Support II	7-01-2010	12-31-2010	Human Resources	CS
Chew, John	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Elliott, Kari	14	Specialist II	7-01-2010	6-30-2011	Educational Technology Services	CS
Ericksen, Ken	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Fahs, Bradley	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Fernandes, Adam	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Gleason, Carole	14	Assistant II	7-01-2010	6-30-2011	Middlefield Campus	FH
Harlan, Susan	22	Specialist II	7-01-2010	9-30-2010	Adaptive Learning Division & Disability Services	FH
Harper, Kiah	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Martinez, Angelica	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
McCarty, Arthur	14	Administrative Support I	7-07-2010	6-30-2011	Vice President Student Services	DA
McCarty, Camille	14	Administrative Support I	7-07-2010	6-30-2011	Vice President Student Services	DA
Nava, Teresa	14	Administrative Support I	7-07-2010	6-30-2011	Vice President Student Services	DA
Neumann, Irmgard	14	Administrative Support I	7-07-2010	6-30-2011	Vice President Student Services	DA
Paul, Patrick	14	Specialist I	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Perrone, David	14	Specialist I	7-01-2010	6-30-2010	Biological & Health Sciences	FH
Pham, Chuyen	14	Administrative Support I	6-08-2010	6-30-2010	College Services	DA
Pham, Chuyen	14	Administrative Support I	7-01-2010	6-30-2011	College Services	DA
Russaw, Thomasina	14	Student Trustee	7-01-2010	5-31-2011	Chancellor's Office	CS
Springer, Mary	14	Specialist I	7-01-2010	6-30-2010	Biological & Health Sciences	FH
Thai, Minh Hung	14	Administrative Support I	7-07-2010	6-30-2011	Vice President Student Services	DA

SHORT TERM (45 DAYS)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Geringer, Margaret	14	Assistant V	7-01-2010	6-30-2011	Biological & Health Sciences	FH
Marie, Mize D.	14	Assistant V	7-01-2010	6-30-2011	Biological & Health Sciences	FH

ALLIED HEALTH PROFESSIONALS

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
NONE						

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - June 21, 2010

EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Baumert, Oksana	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Chang, Huichieh Cathy	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Craig, Jody	15	Short Course Instructor	6-29-2010	6-30-2010	Physical Education & Human Performance	FH
Craig, Jody	15	Short Course Instructor	7-01-2010	7-31-2010	Physical Education & Human Performance	FH
DiNucci, Linda	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
DiNucci, Linda	15	Short Course Instructor	7-01-2010	12-22-2010	Community Education	DA
Fankhauser, Anna B	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Ford, Jacqueline A.	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Johnston, Marlene	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Johnston, Marlene	15	Short Course Instructor	7-01-2010	12-22-2010	Community Education	DA
Karimi, Pantea	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Larson Locore, Marlene	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Malan, Janet L.	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Regua, Ernest	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Rosenberg, Shanan	15	Short Course Instructor	6-29-2010	6-30-2010	Physical Education & Human Performance	FH
Rosenberg, Shanan	15	Short Course Instructor	7-01-2010	7-31-2010	Physical Education & Human Performance	FH
Sanchez, Lydia	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Stanley, Matt	15	Short Course Instructor	6-26-2010	6-27-2010	Physical Education & Human Performance	FH
Takara, Corinne O.	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Tong, Beverly Q.	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Tong, Beverly Q.	15	Short Course Instructor	7-01-2010	12-22-2010	Community Education	DA
Unpingco, Elizabeth	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Vadeboncouer, Joanne	84	Short Course Instructor	7-20-2010	9-18-2010	Creative Arts	DA
Yen, Grace M.	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Yen, Grace M.	15	Short Course Instructor	7-01-2010	12-22-2010	Community Education	DA
Young, Linda S.	15	Short Course Instructor	6-28-2010	6-30-2010	Community Education	DA
Young, Linda S.	15	Short Course Instructor	7-01-2010	12-22-2010	Community Education	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCES

JUNE 7, 2010

New Part-Time Faculty List
2009-2010

NAME	CMP	DIVISION	SALARY	
			GRADE	STEP
WINTER 2010				
Wang, Xiao	FH	PSME	20	5
Buchner, Patricia A.	DA	Bio/Health & Env Sciences	10	0
Sasaki, Hitoshi L.	DA	Creative Arts	10	0
Uhri, Tiffany F.	DA	Special Education	10	1
Tambe, Jayanti A.	DA	Social Sciences	20	1
SPRING 2010				
Harvey, James A.	FH	Biological & Health Sciences	20	5
Nisbet, Melissa E.	FH	Non-Credit	10	0
Martin, Menchu N.	DA	Bio/Health & Env Sciences	10	2
Phillips, Stuart D.	DA	Bio/Health & Env Sciences	10	1