

Board of Trustees Agenda Item

Board Meeting Date: July 12, 2010

Title of Item:

Authorize withdrawal of bid for Bid #1266 ATC 112 Television Studio Equipment.

Background and Analysis:

Invitation to Bid #1266 called for bids to provide Television Studio Equipment for Building ATC 112 at De Anza College. It was legally advertised in the San Jose Post Record on May 21, 2010 and May 28, 2010.

On June 21, 2010 at 2:00 p.m., the District received and opened one (1) bid. The bid was submitted by VMI, Inc.

The bidder proposed four substitute products that De Anza College and Purchasing Services determined did not substantially meet the bid specifications. On June 29, 2010, Purchasing Services notified the bidder that, in accordance with Bid #1266, the company would be required to provide the specified items rather than the proposed substitute products. On June 30, 2010, the vendor replied that it could not offer the specified equipment at the bid price and it asked to withdraw its bid (see attached).

Purchasing Services and De Anza College recommend acceptance of VMI, Inc.'s withdrawal and the issuance of a new bid.

Recommendation: (specify if information only)

Accept VMI, Inc.'s request to withdraw its bid, and authorize the Director of Purchasing Services to call for new bids.

Submitted by:	Carmen Redmond, Director of Purchasing Services
Additional contact	Dawn Allshouse, Ed Breault
Is backup provided?	No