



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
DRAFT MINUTES
REGULAR MEETING
June 21, 2010

CALL TO ORDER

President Bruce Swenson declared a quorum was present and the trustees immediately adjourned into closed session in the Toyon Room, Foothill College, with the individuals listed below to discuss:

Trustees Present:

Bruce Swenson, President
Pearl Cheng, Vice President
Joan Barram
Betsy Bechtel
Laura Casas Frier

For Public Session

Etienne R. Bowie, Foothill College Student Trustee
Thomasina Countess Russaw, De Anza College Student Trustee

CONFERENCE WITH PROPERTY NEGOTIATOR

Property: 4000 Middlefield Road, Palo Alto, CA 94303
Agency Negotiator: Andy Dunn
Negotiating Parties: City of Palo Alto

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management
Andy Dunn, Vice Chancellor of Business Services
Judy Miner, President of Foothill College
Brian Murphy, President of De Anza College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology
Linda Thor, Chancellor

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management
Andy Dunn, Vice Chancellor of Business Services
Judy Miner, President of Foothill College
Brian Murphy, President of De Anza College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology
Linda Thor, Chancellor

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant exposure to litigation pursuant to subdivision (b) of Section 94956.9)

Number of Potential Cases: 1

Executive Administrators Present:

Charles Allen, Executive Director of Facilities, Operations and Construction Management
Andy Dunn, Vice Chancellor of Business Services
Judy Miner, President of Foothill College
Brian Murphy, President of De Anza College
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity
Fred Sherman, Vice Chancellor of Technology
Linda Thor, Chancellor

PUBLIC SESSION

President Swenson called the public session to order at 6:03 p.m. and led those present in the Pledge of Allegiance.

REPORTING OUT FROM CLOSED SESSION

President Swenson reported that no action was taken in closed session.

ACKNOWLEDGEMENT OF TRUSTEE SCHOLARSHIP RECIPIENT

Trustee Casas Frier acknowledged Trustee Scholarship recipient Ganna Kuvaldina who could not attend the meeting to personally receive the acknowledgement certificate. Casas Frier said that Ms. Kuvaldina is from the Ukraine where she attended medical school and became an otolaryngologist. Trustee Casas Frier said Ms. Kuvaldina stood out among many well-qualified applicants.

BOARD BUSINESS

1. Foothill State of the College Report

Foothill College President Judy Miner presented the annual State of the College Report. In keeping with the theme, “The Foothill Tribe” Miner said that they have experienced losses in their community and called for a moment of silence to acknowledge the loss of former employees Fidel Arreola, Jayne Chavis, Sid Davidson, Penny Patz, Harry Saterfield, and Virginia Slayton.

Due to budget constraints Foothill College experienced a decrease in headcount but an increase in FTES. Although there was also a decrease in the number of international students, Miner is hopeful that that student population will increase in 2010-11. The 09-10 success rates by ethnicity data indicate substantial increases, particularly in the African American and Hispanic population, achieving or exceeding prior years. The goal is to continue to increase the success rates for all ethnic groups.

The focus for the 2010-11 year will be on teaching and learning.

The trustees were pleased that the college will try to maintain the categorical programs and thanked Miner for her presentation.

There was a drop in the awarding of certificates and degrees, partially due to the change in the state’s accounting for awarding of certificates, disallowing smaller unit certificates. In the CTIS division there was a larger number of enrollments during the dot com boom. Those students are no longer enrolled. Miner is hopeful that in the near future the number of degrees and certificates will

begin to increase dramatically. CSU numbers have dropped somewhat due to changes in admissions policy as well as the transfer admission program being eliminated at some campuses.

Although the college has seen a steady success in basic skills, it strives to meet the 05-06 numbers which reached an all time high.

President Miner said that community colleges statewide experienced a decline in the number of certificates received. She commented that there has been statewide discussion on whether to grant AA degrees to students who have met transfer requirements.

President Miner thanked all who had contributed to the report: Andrew LaManque, Mia Casey, Darya Gilani, Eloise Orrell, Annette Stenger, and the entire Foothill tribe.

Trustees thanked and complimented Miner for her presentation which also included the college's Educational and Strategic Master Plan.

The full report can be viewed online at: <http://www.foothill.edu/president/publications.php>.

PRESENTATION

2. Presentation of Foothill College Site Design at Design Development Phase – Measure C Project #144, Central Campus Site Improvements

Project Manager Art Heinrich and Foothill Vice President of Educational Resources and Instruction Shirley Treanor gave a presentation that focused on plans for improving the appearance as well as safety of the inner campus. Projects include landscaping, an ADA transition plan, improved exterior lighting, campus fountains, replacing storm drains, tree maintenance and replacement, and walkway replacement. The level of landscape maintenance will remain about the same. Outdoor benches with Wi-Fi capability will be added so students can work outside. In response to Trustee Bechtel's question, Vice President Treanor said that they will look into the possibility of adding more drinking fountains. She explained that rather than raising the level of the central courtyard, it is more cost effective to add a ramp from the library to the courtyard for wheelchair access.

The trustees thanked Project Manager Heinrich and Vice President Treanor for their presentation.

CORRESPONDENCE

There was none.

HEARINGS: ITEMS NOT ON THE AGENDA

Public

None

Students

None

Staff

Cooperative Work Experience Education program instructor Bill Mathiasen encouraged the continuation of the Cooperative Work Experience program and spoke to the effects that closing the program will have on its students.

Foothill faculty member Ken Horowitz stated that he does not support a long-term lease of the Cubberley site and encouraged staff to move forward in finding a suitable replacement for the Middlefield campus.

De Anza President Brian Murphy asked that adjournment be in memory of Nettye Goddard, De Anza's oldest faculty member. Goddard taught African American Literature and was the first African American faculty member hired in the San Jose Unified School District and at San Jose State College. Goddard was a beloved colleague of Murphy for over 30 years.

Chancellor Linda Thor announced that Kevin McElroy has accepted the position of Vice Chancellor, Business Services beginning August 15. She thanked the search committee and chair Mike Brandy for their time in the selection process and those who attended the open forums and provided feedback. Chancellor Thor also thanked outgoing Vice Chancellor Andy Dunn for his work the past 3 years and for his willingness to stay on through the transition period.

Foothill Academic Senate President Dolores Davison and Faculty Association President Rich Hansen acknowledged outgoing De Anza Academic Senate President Anne Argyriou. They expressed appreciation and thanks to Argyriou for her collaboration, hard work, and support during her term. President Murphy added that he enjoyed working with Argyriou and appreciated the open communication they were able to have. Argyriou said she enjoyed working with everyone during her term as president.

Trustees

Trustee Casas Frier reported that she gave the opening remarks at the Latino graduation at De Anza at which there were 66 graduates, one of the largest Latino graduating classes.

Trustee Barram attended the EOPS graduation at Foothill and said it was clear that the graduates had developed close relationships not only with each other, but also with the EOPS staff. She said many of the graduates have been accepted at CSU's and UC's.

APPROVAL OF CONSENT CALENDAR

Item 3 - Ratification of Board Warrants and Wire Transfers Greater than \$5,000 for April and May 2010

Trustee Bechtel recused herself from voting on this item, but expressed support for the remaining items on the consent calendar.

Item 4 - Ratification of Contracts and Agreements

This item was removed and was acted upon separately.

Item 14 - Human Resources Report

This item was removed and was acted upon separately.

M/S/C: Casas Frier/Barram
Advisory vote: 2
Board vote: 4
Recusals: 1 (Bechtel)
Action: **Approved** items 3, 5-13 and item 15 on the Consent Calendar

Item 3 – **Approved** Ratification of Board Warrants and Wire Transfers Greater than \$5,000 for April and May 2010

Item 5 - **Approved** Gann Appropriation Limit

Item 6 - **Approved** Curriculum Changes for the 2010-11 Catalog

Item 7 - **Approved** Two Year Contract with Child Development Inc., DBA Choices for Children

Item 8 - **Approved** Extension of Flint Center Management Contract with Domus Aurea

Item 9 - **Approved** Performing Arts Alliance Contract Renewal

Item 10 - **Approved** Planned Parenthood Mar Monte Contract Renewal

Item 11 - **Approved** Five-Year Maintenance Agreement for Library System Software, De Anza College

Item 12 – **Approved** Five-Year Maintenance Agreement for Library System Software, Foothill College

Item 13 - **Approved** Professional Development Leave Reports

Item 15 - **Approved** Personnel Actions as Follows:

Name:	Martha Carlson	
Position:	Internship Coordinator	
Department:	Private Sector Internship Program	
Division:	Workforce Development and Instruction	
Location:	Foothill College	
Action:	Employment / 67% position	
Effective Date:	July 1, 2010 through June 24, 2011	# of Months: 12
* Compensation:	Column III, Step M , \$9,208.95/month (prorated)	
Comments:	In accordance with Education Code Section 87470	

Name:	Randy Claros	
Position:	Counselor	
Department:	Counseling	
Division:	Counseling and Matriculation	
Location:	De Anza College	
Action:	Employment	
Effective Date:	July 1, 2010 through September 30, 2010	# of Months: 3

* Compensation: Column II, Step B, \$ 5827.63/month
 Comments: In accordance with Education Code Section 87470

Name: Amelia Edwards
 Position: Director / Instructor
 Department: Biology/Health Sciences Division
 Division: Biotechnology
 Location: Foothill College
 Action: Employment
 Effective Date: September 1, 2010
 * Compensation: Column 5 / Step F @ \$7,800.06/month

Name: Diana Fleming
 Position: Instructor
 Department: Englis
 Division: Language Arts
 Location: De Anza College
 Action: Unpaid leave of absence per Article 16
 Effective Date: January 1, 2011 through December 31, 2011

Name: Lydia Hearn
 Position: Interim Vice President
 Department: Academic Services
 Division: Academic Services
 Location: De Anza College
 Action: Extension of Interim Assignmen
 Effective Date: July 1, 2010 through September 15, 2010

Name: Michael J. "Jayme" Johnson
 Position: Instructor
 Department: High Tech Center Training Unit
 Division: Special Education
 Location: De Anza College
 Action: Employment
 Effective Date: July 1, 2010 through June 24, 2011 # of Months: 12
 * Compensation: Column II, Step G, \$ 7,236.52/month
 Comments: In accordance with Education Code Section 87470

Name: Kelly Ann Masegian
 Position: Internship Coordinator
 Department: NASA/AMES Internship & Training Program
 Division: Middlefield Campus
 Location: Foothill College
 Action: Employment / 67% position
 Effective Date: July 1, 2010 through June 24, 2011 # of Months: 12
 * Compensation: Column III, Step E, \$6,954.74/month (prorated)
 Comments: In accordance with Education Code Section 87470

Name: Steven J. McGriff
 Position: Teacher-in-Residence

Department: Krause Center For Innovation
 Division: Workforce Development and Instruction
 Location: Foothill College
 Action: Employment
 Effective Date: July 1, 2010 through June 24, 2011 # of Months: 11
 * Compensation: Column V, Step K, \$9,208.95/month
 Comments: In accordance with Education Code Section 87470

Name: Ellen Willis Miller
 Position: Program Developer
 Department: Workforce Education
 Division: Workforce Development and Instruction
 Location: Foothill College
 Action: Employment
 Effective Date: July 1, 2010 through June 24, 2011 # of Months: 12
 * Compensation: Column II, Step K, \$ 8,363.62/month
 Comments: In accordance with Education Code Section 87470

Name: Erica Onugha
 Position: Instructor
 Department: English
 Division: Language Arts
 Location: Foothill College
 Action: Unpaid leave of absence per Article 16
 Effective Date: AY 2010-2011

Name: Jue Thao
 Position: Counselor
 Department: Counseling
 Division: Counseling and Matriculation
 Location: De Anza College
 Action: Employment
 Effective Date: July 1, 2010 through September 30, 2010 # of Months: 3
 * Compensation: Column IV, Step B, \$ 6,391.18/month
 Comments: In accordance with Education Code Section 87470

Name: Rowena Tomaneng
 Position: Interim Dean
 Department: English
 Division: Language Arts
 Location: De Anza College
 Action: Extension of Interim Assignment
 Effective Date: July 1, 2010 through October 31, 2010

Item 4 - Ratification of Contracts and Agreements

Trustee Bechtel requested financial information on agreements with Mediterranean Café, Specialty Coffee, Hong Fu, and Una Mas Mexican. President Murphy explained that the vendors provide food services at the college and are income contracts. Vice Chancellor of

Business Services Andy Dunn will provide additional information on the agreements at the next board meeting.

M/S/C: **Bechtel/Casas Frier**

Advisory vote: 2

Board vote: 5

Abstentions: 0

Action: **Approved/Ratified** the agreement with the Foundation for California Community Colleges and the clinical internships as listed on item 4.

Item 14 - Human Resources Report

Vice Chancellor of Human Resources Dorene Novotny acknowledged the hard work of the union representatives and Human Resources staff, all who continue to work hard to find solutions for affected employees in order that they might continue employment with the district. The information contained in the Human Resources Report constantly fluctuates. In her update Vice Chancellor Novotny rescinded the elimination of the Program Coordinator I and Executive Director, Museum. Rescinded layoffs also included Vida Ajdarian-Fard, Armando Echeverria, Willie Frieson, Viktoria Kolesnikova, and Jan Rindfleisch, Executive Director, Museum, whose position will be established as a 60% FTE effective July 1.

M/S/C: **Bechtel/Casas Frier**

Advisory vote: 2

Board vote: 5

Abstentions: 0

Action: **Approved** the Human Resources Report as amended

President Swenson also thanked the union representatives and Human Resources staff as well as the finance team who work to maintain accuracy as the number of escrowed positions changes.

Item 16

BP 3217 Non-Smoking Areas (1st Reading)

Chancellor Thor presented the proposed revised board policy for a 1st reading. The Chancellor's Advisory Council has discussed the policy at length and proposed minor changes in wording. If trustees approve the policy at their next meeting, colleges will be asked to review their designated smoking areas.

Trustee Bechtel inquired about enforcement of the policy once new signs are posted. Chancellor Thor replied that the Chancellor's Advisory Council also discussed enforcement and is taking a number of actions, including asking for best practices at other institutions, particularly those members of the League for Innovation in the Community College and how they are encouraging enforcement. The Vice Presidents of Students at both colleges will be asked to look at their disciplinary policies and make suggestions on how to enforce the policy.

Chancellor Thor explained that currently parking lots in general are designated as smoking areas. This can become a problem when the lot is close to a classroom or another gathering area. This change in policy will more clearly define the acceptable smoking areas.

There were no additional changes. The policy will be presented to the Board for a second reading the approval on July 12, 2010.

Item 17

Approval of Tentative Budget 2010-11

Vice Chancellor of Business Services Andy Dunn reviewed the major assumptions outlined in the slides contained in the Tentative Budget. No significant changes have been made to the tentative budget since it was first presented on June 7.

This year the challenge was how to maintain operations with a \$10 million reduction between the general fund and categorically funded programs. District staff have constructed a budget which will be balanced for the 2010-11 fiscal year based on the current set of assumptions.

The projected ending fund balance as of 6/30/10 is slightly less than \$26 million. Approximately \$10.3 million will be used to maintain the district's 5% reserves, and about \$8.1 million will be restricted as carryover for both colleges and central services. About \$3 million of the approximate \$7.4 remaining undesignated balance will be used to fund deferment I and escrow II positions in 2010-11, leaving about \$4.4 million in undesignated fund balance.

Mike Brandy said that fluctuation in the benefits program could be up to \$1 million. Brandy brought attention to the Parking Fund which has a transfer in of about \$400,000 from the general fund. Since we are limited on the amount of money we can charge for parking permits, any increase in expenses, salaries, maintenance, etc. must be augmented by the general fund. Another categorical fund Brandy brought to the board's attention is the Campus Center Use Fee Fund. Both colleges are carrying fund balances and are attempting to lower those balances as much as possible. Those fees are collected from students who attend the colleges and must be spent each year.

Brandy thanked Bernata Slater and her team as well as the Human Resources and Business Services departments for their tireless work and dedication in preparing the budget document while implementing Banner and reconciling over 1,400 payroll exceptions in the new system.

President Swenson asked what changes in our reserve structure should we be thinking about making to position ourselves for the next budget crisis. Brandy said that starting the budget process early in the year and involving everyone in the processes is one key that leads to good decisions. The second is the issue of reserves. The trustees took leadership last September with the establishment of the stability reserve. Also, if the district decides to place a parcel tax on the November ballot and it is successful, those funds will provide critical augmentation to replace some of the services and classes that had to be reduced this year. Brandy added that a long standing policy of honoring carryovers at the colleges and central services has served the district well.

M/S/C:	Bechtel/Cheng
Advisory vote:	2
Board vote:	unanimous
Action:	Approved the Tentative Budget for 2010-11

Item 18

Award a Contract for Bid Document #1227, De Anza College 60-Month Lease/Purchase of Digital Printing Equipment

M/S/C: Casas Frier/Barram
Advisory vote: 2
Board vote: unanimous
Action: **Authorized** the Director of Purchasing and Material Services to award a contract in accordance with Bid #1227 to Xerox Corporation in the amount not to exceed \$572,907.00 including all shipping/handling and applicable sales taxes

Item 19
Measure E Consent

M/S/C: Bechtel/Barram
Advisory vote: 2
Board vote: unanimous
Action: **Ratified/Approved** the Measure E Consent Calendar, A-C, as follows:

- A.** *Title:* Budget Transfer #73
Vendor:
Agreement Date:
Campus: De Anza College
Project No.:
Project Name:
Amount
For:
Action: Ratification
- B.** *Title:* Revision #2 to Addendum #11 – Agreement for Services
Vendor: Gilbane
Agreement Date: April 4, 2000
Campus: Foothill College and De Anza College
Project No.:
Project Name: Measure E Bond Program
Amount: \$198,489
For: Measure E Program and Construction Management Services for the period of time starting July 1, 2010 and ending September 30, 2010.
Action: Approval
- C.** *Title:* Revision #2 to Agreement
Vendor: Cody Anderson Wasney Architects, Inc.
Agreement Date: May 5, 2009
Campus: Foothill College
Project No.: 401
Project Name: New ETS/Data Center Building
Amount: \$16,720
For: Provision of additional design services to accommodate program changes. Cost estimates of the proposed changes exceeded the project budget and additional design effort was needed to bring the project down to the available scope budget.

Action: The funding for this change is within the current budget.
Ratification

Item 20

Measure C Consent

M/S/C: Barram/Bechtel
Advisory vote: 2
Board vote: unanimous
Action: **Ratified/Approved** the Measure Consent Calendar, A-H, as follows:

- A.** *Title:* PAA #D11
Vendor: Environmental Construction Services, Inc. (ECS)
Agreement June 22, 2010
Date:
Campus: De Anza College
Project No.: 226
Project Name: Interior/Exterior Finishes – L Quad
Amount: \$4,400
For: Perform a lead survey of buildings L1 through L8 and F1 through F6. Test flooring adhesives for Asbestos Containing Materials (ACM) throughout buildings L2, L3, L4, L6, L7, and L8. Provide a final report detailing the following: sample results, drawing indicating sample locations, and estimated quantities, if discovered. Provide removal requirements for the Bid documents and provide recommendations for removal during the Construction phase, including answering RFI's. Review and coordinate all hazardous waste manifests generated by the project.
Action: Approval
- B.** *Title:* PAA #D12
Vendor: Environmental Construction Services, Inc. (ECS)
Agreement June 22, 2010
Date:
Campus: De Anza College
Project No.: 236C
Project Name: Tile Roof Repairs – Phase III – E2-E3 & Admin Building
Amount: \$2,970
For: Provide sample collection of caulking, roof sealers, and felts associated with the tile roof systems and parapets on buildings E2, E3, and Administration. Collect built-up roof samples from Administration building. Repair any holes or damage caused by sample collection. Submit materials for analysis of Asbestos Containing Materials (ACM) to a California certified laboratory and provide a final report detailing the following: sample results, drawing indicating sample locations, and estimated

quantities. Provide removal requirements for the Bid documents and provide recommendations for removal during the Construction phase, including answering RFI's. Review and coordinate all hazardous waste manifests generated by the project.

Action: Approval

- C.** *Title:* Change Order #2
Vendor: John Plane Construction, Inc.
Agreement March 18, 2010
Date:
Campus: De Anza College
Project No.: 205
Project Name: Seminar Building/Multicultural Center
Amount: \$5,360
For: Miscellaneous changes at the Multicultural Center including paving revisions and additional concrete demolition.

The total Change Orders to date represent <0.1% against the original contract amount. Funding is included in the current budget.

Action: Ratification

Revision #1 to PAA-6A

- D.** *Title:*
Vendor: Noll & Tam, Architects & Planners
Agreement February 2, 2010
Date:
Campus: De Anza College
Project No.: 256
Project Name: Campus Center Renovation Phase II
Amount: \$6,785
For: Revisions to the HVAC system and deletion of signage scope.
Action: Approval

- E.** *Title:* Change Order #12
Vendor: S. J. Amoroso, Inc.
Agreement July 10, 2009
Date:
Campus: De Anza College
Project No.: 241
Project Name: S2-S6 Phase II – Utility Master Plan – Phase I
Amount: \$34,892
For: Miscellaneous changes: Credit for floor drains at S2 and S6, provide support for make-up air unit, provide supervision for work scheduled for Shutdown 3 and postponed for Shutdown 4, provide reducers for control valves, provide electrical circuits for exhaust fans EF1 and EF2, provide attachments for hydronic pipe at building E2, revise Milestone #4 to May 15, 2010 and add Milestone #4A July 5, 2010 to complete controls.

The total Change Orders to date represent 9.06 % against the original contract amount. Funding is included in the current budget.

Action: Approval

- F.** *Title:* Change Order #4
Vendor: John Plane Construction, Inc.
Agreement Date: November 16, 2009
Campus: De Anza College
Project No.: 203
Project Name: Baldwin Winery and East Cottage Project
Amount: \$6,456
For: Miscellaneous change orders:
 Baldwin Winery: provide additional support to existing truss brackets.

The total Change Orders to date represent 1.1% against the original contract amount. Funding is included in the current budget.

Action: Ratification

- G.** *Title:* Revision #7 – Professional Services
Vendor: Ratcliff Architects
Agreement Date: February 3, 2009
Campus: Foothill College
Project No.: 160
Project Name: Physical Sciences & Engineering Center
Amount: \$120,310
For: Additional fees for services during the contractor selection phase, pre-construction phase, meetings and revisions based on ETS updated standards, meetings and revisions to Building Control standards, signage coordination, sports field coordination, and revisions to the instructor's console.
- Action:* Ratification

- H.** *Title:* Revision #1 – Professional Services
Vendor: tBP Architects
Agreement Date: July 15, 2009
Campus: Foothill College
Project No.: 113/109
Project Name: Reconstruction of Stadium Bleachers & Press Box/Physical Education Lab Space
Amount: \$10,500
For: Additional architectural design and related structural, electrical, and mechanical engineering, to provide revised

designs and specifications for an expanded
telecommunication closet.
Action: Ratification

Item 21

De Anza College, Revision #1 to Gilbane-MAAS Contract for 2009-2010 Standard Form of Agreement for Measure C Program and Project Management Services. Revision #1 is a three (3) month contract extension for Gilbane-MAAS.

M/S/C: Bowie/Russaw
Advisory vote: 2
Board vote: unanimous
Action: **Approved** a three (3) month contract extension for Gilbane-MAAS

Item 22

Measure C Project List Revision, Foothill Project Name Change

M/S/C: Cheng/Barram
Advisory vote: 2
Board vote: unanimous
Action: **Approved** the Bond Project List Revision and Foothill Project Name Change

Item 23

De Anza College, Measure C - Project 251 Install Photovoltaic Arrays – Campus wide Request for Qualifications (RFQ) #1281: Photovoltaic Solar Energy Engineering Services, the Preparation of a Request for Proposal Solicitation, and for Evaluation Services for the Installation of Photovoltaic Arrays Campus-wide. Recommendation of selection of Design /Engineering Firm

M/S/C: Casas Frier/Bowie
Advisory vote: 2
Board vote: unanimous
Action: **Approved** the Selection Committee's recommendation and **authorized** the District to enter into contract and fee negotiations for all necessary Architectural/Engineering design services for this project

ADJOURNMENT

President Swenson adjourned the meeting at 8:05 p.m.