

Board of Trustees Agenda Item

Board Meeting Date: August 2, 2010

Title of Item: Human Resources Report

Background and Analysis:

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

Recommendation: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity
Additional contact names:	
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - AUGUST 2, 2010

TO: THE BOARD OF TRUSTEES

RECOMMENDATION - ACTION: APPROVE THE FOLLOWING EMPLOYMENT ACTIONS

NEW HIRES

Employee Name	Date	Level & Step	Job Title	Division	Campus
Duong, Gioi	8-03-2010	35 (1)	Custodian I	Finance & Educational Resources	DA
Hutchinson, David	8-03-2010	35 (1)	Custodian I	Operations	CS
Richardson, Keith	9-22-2010	35 (1)	Custodian I	Operations	CS

NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Date	Level & Step	Job Title	Division	Campus
None					

NEW POSITIONS

Job Title	Level	Position Number	Months - FTE	Funding Source	Division	Campus
None						

PROMOTIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
Gawlick, Craig	8-03-2010	10 (1)	Executive Assistant, Business Services	Business Services	CS

REASSIGNMENTS

Employee Name	Date	Level & Step	Job Title	Division	Campus
Garrido, David	8-09-2010	60 (5)	Instructional Designer	Foothill Global Access	FH
		60 (5)	Instructional Designer	Learning Resources	DA

TRANSFER

Employee Name	Date	Level & Step	Job Title	Division	Campus
Satana, Pedro	7-06-2010	37 (7)	Custodian II	Operations	CS
		37 (7)	Custodian II	Finance & Educational Resources	DA

*Supervisory Unit

Prepared By Kristine Lestini
July 21, 2010

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - AUGUST 2, 2010

RECLASSIFICATIONS

Employee Name	Date	Level & Step	Position Title	Division	Campus
Lestini, Kristine	7-01-2010	46 (7)	Human Resources Technician	Human Resources & Equal Opportunity	CS
		11 (6)	Human Resources Specialist	Human Resources & Equal Opportunity	CS

ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:

Employee Name	Date	Years Of Services	Job Title	Division	Campus
Asch, Noah	10-31-2010	3.25	Customer Service Assistant	Finance & Educational Resources	DA
Nguyen, Amanda	9-06-2010	2.50	Police Officer	District Safety & Security	CS

39 MONTH RE-EMPLOYMENT

Employee Name	Effective Date	Job Title	Division	Campus
None				

PERMANENT CONTRACT INCREASES

Employee Name	Date	Change	Job Title	Division	Campus
None					

PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES BOARD ITEMS - AUGUST 2, 2010

SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)

Employee Name	Date	Number Of Awards	Job Title	Division	Campus
None					

LONGEVITY AWARDS

Employee Name	Date	Years Of Service	Monthly Amount	Job Title	Division	Campus
None						

FOOTHILL - DE ANZA COMMUNITY COLLEGE DISTRICT
OFFICE OF HUMAN RESOURCES

8/2/10 Board

New Part-Time Faculty List
2010 - 2011

NAME	CMP	DIVISION	SALARY	
			GRADE	STEP
Emanuel, Leeann	FH	Counseling	30	5
Florero, Ariel	FH	PSME	20	1
Jackson, Christopher R.	DA	Social Sciences	50	8
Rush, Tiffany D.	FH	Biological & Health Sciences	20	4

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - August 2, 2010

RATIFICATION

SEASONAL

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Bains, Navpreet	251025	Teacher/Intern	7-01-2010	6-30-2011	Physical Sciences, Math & Engineering	FH
Cipolla, Carilyn	227011	Interpreter IV	7-01-2010	12-31-2010	Special Education	DA
Freidin, Junko	251025	Teacher/Intern	7-01-2010	6-30-2011	Physical Sciences, Math & Engineering	FH
Hadland, Norma	227011	Interpreter IV	7-01-2010	12-31-2010	Special Education	DA
Lonbani, Parvin	213003	Assistant V	6-11-2010	8-02-2010	Child Development	DA
Sullivan, Clare	227011	Interpreter IV	7-01-2010	12-31-2010	Special Education	DA
Trestrail, Akire	251025	Teacher/Intern	7-01-2010	6-30-2011	Physical Sciences, Math & Engineering	FH
Wang, Jessica	227011	Interpreter IV	7-01-2010	12-31-2010	Special Education	DA
Worley, Chad	251025	Teacher/Intern	7-01-2010	6-30-2011	Physical Sciences, Math & Engineering	FH

SHORT TERM (45 DAYS)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Croall, Amy	421000	Administrative Assistant I	7-19-2010	8-31-2010	Human Resources	CS
Ying-Kuang, Gloria Wu	415000	Business Services	7-01-2010	12-31-2010	Business Services	CS

APPROVAL

SEASONAL

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
(30) Thirty	125001	Student/Intern	8-03-2010	6-30-2011	Physical Sciences, Math & Engineering	FH
(30) Thirty	125001	Teacher/Intern	8-03-2010	6-30-2011	Physical Sciences, Math & Engineering	FH
Aziz, Farzad	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Bowen, Cammi	227011	Interpreter IV	8-03-2010	12-30-2010	Special Education	DA
Buchser, Aja	531015	Assistant V	8-03-2010	6-30-2011	Vice President Student Services	DA
Cefalu, John	226008	Assistant Coach	9-15-2010	11-14-2010	Physical Education & Human Performance	DA
Chapman, Stacy	227011	Interpreter IV	8-06-2010	8-31-2010	Special Education	DA
Cordero, Bert	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Cornell, Ray	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Cortes, Yolanda	227011	Interpreter IV	8-03-2010	12-30-2010	Special Education	DA
Crawford, Lawrence	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
Dominguez, Eddie	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Fitzpatrick, Chris	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Garner, Duane	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
Guevara, Dawnis	226008	Assistant Coach	8-09-2010	8-13-2010	Physical Education & Human Performance	DA
Guevara, Ivan	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Guevara, Steve	226008	Assistant Coach	8-09-2010	8-13-2010	Physical Education & Human Performance	DA
Guilford, Larry	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Gunter, Jannelle	227011	Interpreter IV	8-03-2010	12-31-2010	Special Education	DA
Hedlund, JJ	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Jensen, Rosemary	227011	Interpreter IV	8-06-2010	8-31-2010	Special Education	DA
Landefeld, Mark	226008	Assistant Coach	8-09-2010	8-13-2010	Physical Education & Human Performance	DA
Lonbani, Parvin	213003	Assistant V	8-03-2010	6-30-2011	Child Development	DA
Lopez, Alison	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
MacDonald, Susie	226008	Assistant Coach	8-09-2010	11-30-2010	Physical Education & Human Performance	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - August 2, 2010

SEASONAL- Continue

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Maldonado, Dan	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
Malloy, Chris	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
Nakahara, Christine	227011	Interpreter IV	8-06-2010	8-31-2010	Special Education	DA
Noble, Jerry	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Peters, Augie	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Ransome, Andrew	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Rohlin, Tracy	227011	Interpreter IV	8-03-2010	12-31-2010	Special Education	DA
Saunders, Alex	226008	Assistant Coach	8-09-2010	11-30-2010	Physical Education & Human Performance	DA
Saunders, Ken	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Stewart, Fred	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Toni, Adriano	226008	Assistant Coach	8-15-2010	11-30-2010	Physical Education & Human Performance	DA
Wilson, Quiana	226008	Assistant Coach	10-01-2010	2-28-2011	Physical Education & Human Performance	DA
Ziegler, Linda	227011	Interpreter IV	8-03-2010	12-31-2010	Special Education	DA
Zienkiewicz, Christin	227011	Interpreter IV	8-03-2010	12-31-2010	Special Education	DA

SHORT TERM

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Licon, Rachelle	416000	Administrative Support IV	8-03-2010	12-31-2010	Payroll Services	CS

SHORT TERM (45 DAYS)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
NONE						

ALLIED HEALTH PROFESSIONALS

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Gregory, Sandra	541000	Allied Health Specialist	9-01-2010	6-30-2011	Biological & Health Sciences	FH
Nguyen, Que-Diep	237054	Allied Health Specialist	9-20-2010	6-30-2011	Biological & Health Sciences	DA
Terry, Katharine	541000	Allied Health Specialist	9-01-2010	6-30-2011	Biological & Health Sciences	FH

EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Arnold, Diane	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Askins, Michael	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Barrilleaux, Ann	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Blinick, Gene	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Broida, Dave	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Chiriaeva, Larissa	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Davey, Kit	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
DeMatteis, Bob	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
DiNucci, Linda	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of Human Resources and Equal Opportunity

Report on Short Term Employees - August 2, 2010

EDUCATIONAL AGREEMENTS (INSTRUCTION)-Continue

Employee Name	Fund	Title	Start Date	End Date	Division	Campus
Dvorak, Robert	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Franklin, Carolyn	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Godwin, Steve	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Gonzales, Sergio	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Hawthorn, Ken	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Hearn-Madden, Lydia	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Higgins, Nancy	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Holley, Peter	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Johnston, Marlene	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Kenney, Deborah	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Knopf, Karl	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Lewis, Stephen	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Ligocki, Christel	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Lohmann, Scott	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
MacNeil, Don	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Maybury, John	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
McCann, Anthony	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
McKulle, David	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Moncini, Paola	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Morrison, Richard	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Ni, Preston	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Pomerantz, Howard	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Putz, Steve	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Rene, Helene	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Sartori, Luca	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Sheridan, Rick	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Shirakawa, Brad	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Shoemaker, Parry	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Soriano, Carine	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Stewart-Wetzel, Joanne	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Taber, Tom	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Tong, Beverly	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Tyler Cragg, John	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Von Ahene, Karl	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Von Ahnen, Garth	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Wallen, Gloria	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Yen, Grace	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Yoshikawa, Brian	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Young, Linda	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA
Zuniga, Gabriela	228003	Short Course Instructor	9-01-2010	6-30-2011	Community Education	DA