

Board of Trustees Agenda Item

Board Meeting Date: September 13, 2010

Title of Item: Human Resources Report

Background and Analysis:

The Human Resources report is presented for Board approval/ratification.

The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

Included for board ratification are professional achievement awards for Foothill and De Anza faculty employees in accordance with Article 38 of the *Agreement* between the District and the Faculty Association; one administrative achievement award; and one temporary assignment/working out of class. Summaries of the professional achievement awards and the application for the administrative achievement award are available in Human Resources.

Recommendation: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity, ext 6212
Additional contact names:	
Is backup provided?	Yes

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Human Resources Report - Employment and Personnel Actions

ADMINISTRATORS AND FACULTY								
Ratification								
Employee:	Position:	Department / Division:	Location:	Action Requested:	Effective Date:	Salary:	# of Months	Comments:
Anderson, Gregory	Faculty	English as a Second Language	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Bonilla, Maryalice	Faculty	English	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Chow, Karen	Faculty	English	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Daley, Richard	Faculty	Chemistry	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Davies, Paul	Faculty	Music	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Davison, Dolores	Faculty	History/Women's Studies	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Day, Bernie Seyboldt	Faculty	Articulation/Curriculum	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Fraknoi, Andrew	Faculty	Astronomy	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Francisco, Marnie	Faculty	Mathematics	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Garbacea, Delia	Faculty	Computer Information Systems	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Gray, Nicole P.H.	Faculty	Mathematics	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Grobman, Beth	Faculty	Journalism	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Hernando, Herminio	Faculty	Counselor	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Hrycyk, Catherine	Faculty	Nursing	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Illowsky, Barbara	Faculty	Mathematics	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Jordahl, Kathleen	Faculty	Photography	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Lane, Kimberly	Faculty	Counseling	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Lee, Marie Elaine	Faculty	Speech	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Lew, Debra	Faculty	Counseling	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Lyssenko, Robin	Associate Director	Development/Foundation	Central Services	Temporary Assignment/ Working out of Class	August 16, 2010 through December 31, 2010	Range H, Step 2 @ \$8,120.01 / month	n/a	n/a
Mjelde, Elizabeth	Faculty	Art	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Mujal, Carlos	Faculty	History	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Murphy, William M.	Faculty	Computer Science/CIS	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Owiesny, Cheryl	Faculty	Physical Education/Athletics	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Peter, Karl M.	Faculty	Veterinary Technology	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office

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Piparo, Elaine	Faculty	Counseling	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Reber, Marrietta	Faculty	Technical Writing	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Robbins, Doren	Faculty	English	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Shewfelt, Barbara	Faculty	Dance	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Shively, Tim	Faculty	English	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Simes, Alan	Faculty	English	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Stevenson, Janis	Faculty	Music	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Swensson, John	Faculty	English	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Thomas, Mary Camille	Faculty	Library	Foothill	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Treanor, Shirley	Vice President	Educational Resources and Instruction	Foothill	Administrative Achievement Award	July 1, 2010	n/a	n/a	In accordance with Chapter IX; details available in the Chancellor's Office
Yoes, Susan	Faculty	Reading	De Anza	Professional Achievement Award	September 1, 2010	n/a	n/a	In accordance with Article 38; details available in the Chancellor's Office
Approval								
Employee:	Position:	Department / Division:	Location:	Action Requested:	Effective Date:	Salary:	# of Months	Comments:
Anderson, Gregory	Instructor	English as a Second Language	De Anza	Reassignment	September 1, 2010	n/a	10 months	Per MOU between FA and the District
Claros, Randy	Counselor	Counseling and Matriculation	De Anza	Amended Employment Action to include # of months	September 16, 2010	Column II, Step B @ \$5,827.63/month	11 months	n/a
Su, Angela	Program Director/Instructor	Biological and Health Sciences	Foothill	Amended Employment Action to include # of months	September 1, 2010	Column I, Step G @ \$6,954.74/month	10 months	n/a
Thao, Jue	Counselor	Counseling and Matriculation	De Anza	Amended Employment Action to include # of months	September 16, 2010	Column IV, Step B @ \$6,391.18/month	11 months	n/a
CLASSIFIED								
NEW HIRES								
Employee Name	Date	Level & Step		Job Title	Division	Campus		
None								
NEW HIRES - CLASSIFIED HOURLY EMPLOYEES								
Employee Name	Date	Level & Step		Job Title	Division	Campus		
None								
NEW POSITIONS								
Job Title		Level & Step	Number	Funding Source	Division	Campus		
None								

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PROMOTIONS								
Employee Name	Date	Level & Step		Position Title	Division	Campus		
None								
REASSIGNMENTS								
Employee Name	Date	Level & Step		Job Title	Division	Campus		
None								
TRANSFER								
Employee Name	Date	Level & Step		Job Title	Division	Campus		
None								
RECLASSIFICATIONS								
Employee Name	Date	Level & Step		Position Title	Division	Campus		
None								
ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES:								
Employee Name	Date	Years of Services		Job Title	Division	Campus		
Claros, Randy	8-03-2010	4		Academic Advisor	Counseling	DA		
Fedasz, Jeanette	8-26-2010	3		Nurse Practitioner	Counseling	DA		
39 MONTH RE-EMPLOYMENT								
Employee Name	Effective Date			Job Title	Division	Campus		
None								
PERMANENT CONTRACT INCREASES								
Employee Name	Date	Change		Job Title	Division	Campus		
None								
PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)								
Employee Name	Date	# of Awards		Job Title	Division	Campus		
None								
PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)								
Employee Name	Date	# of Awards		Job Title	Division	Campus		
Bichler, Silvia	9-01-2010	4		Division Administrative Assis	Creative Arts	DA		
Browning, Mary	9-01-2010	10		Student Success Ctr Superv	Language Arts	DA		
Casey, Maria	9-01-2010	3		Special Assistant to the Pres	President's Office	FH		
Ching, Lawrence	9-01-2010	2		Web Support Technician	Educational Resources & Coll	DA		
Clark Tillman, Mary	9-01-2010	4		Academic Services Coordinat	Academic Services	DA		
Gawlick, Craig	9-01-2010	1		Executive Assistant - Busine	Business Services	CS		
Jenkins, Lois	9-01-2010	3		Program Coordinator II	President's Office	DA		

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Lister, Cynthia	9-01-2010	5		Academic Advisor	Library Services	DA		
Nguyen, Jennifer	9-01-2010	8		Accounting Assistant	Educational Resources & Coll	DA		
Saussol, Bonnett	9-01-2010	3		Graphic Design Technician	President's Office	DA		
Van, Nina	9-01-2010	3		Financial Aid Outreach Coord	VP, Student Services	DA		
SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)								
Employee Name	Date	# of Awards		Job Title	Division	Campus		
Satana, Pedro	9-01-2010	2		Custodian II	College Services	DA		
LONGEVITY AWARDS								
Employee Name	Date	Years of Service	Monthly Amount	Job Title	Division	Campus		
Kahn, Martin	9-01-2010	13	\$270.00	Production Operations Supe	Educational Resources & Coll	DA		
Pham, Thieu	9-01-2010	8	\$130.00	Systems & Network Program	Educational Technology Servi	DA		
SHORT TERM EMPLOYEES								
RATIFICATION								
SEASONAL								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
Brandy, Michael	411001	Professional Expert	7-01-2010	6-30-2011	Business Services	FH		
Mc Cann, Anthony	211013	Professional Expert	9-01-2010	9-14-2010	College Services	DA		
Singh, Prithvi	821100	Technical Support II	8-20-2010	6-30-2011	Educational Resources & Coll	DA		
Smith, Julia	421000	Administrative Support II	9-07-2010	12-31-2010	Human Resources	FH		
Tang, Jinyu	522019	Assistant IV	9-07-2010	10-29-2010	Human Resources	FH		
SEASONAL								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
Olsen, Hugh	226008	Assistant Coach	9-14-2010	11-30-2010	Physical Education & Human	DA		
Stroman, Mc Tate	223001	Assistant V	9-27-2010	6-15-2010	Vice President Student Servic	DA		
Wallace, Sarah	226008	Assistant Coach	9-14-2010	11-30-2010	Physical Education & Human	DA		
SHORT TERM								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
NONE								
INTERMITTENT								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
Miller, Sarah	228002	Assistant III	9-24-2010	3-31-2010	Community Education	DA		

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Tong, Nicholas	228002	Assistant III	9-24-2010	3-31-2010	Community Education	DA		
ALLIED HEALTH PROFESSIONALS								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
Day, Michael	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
Higgins, Jeffrey	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
Kerbyson, Michael	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
Krump, Jennifer	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
Phillips, Matthew	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
Nevitt, Lisa	141081	Paramedic Lab Support II	9-14-2010	6-30-2011	Biological & Health Sciences	FH		
EDUCATIONAL AGREEMENTS (INSTRUCTION)								
Employee Name	Fund	Title	Start Date	End Date	Division	Campus		
Chu, Cynthia	228003	Short Course Instructor	9-14-2010	10-17-2010	Physical Education & Human	FH		
NEW PART TIME FACULTY								
Name	Campus	Division	Salary Grade	Salary Step				
NONE								