

Board of Trustees Agenda Item**Board Meeting Date:** November 1, 2010**Title of Item:****Authorization to Award Contract Pursuant to Bid 1309 for the Purchase of Four (4) Diesel Chassis Cab Trucks****Background and Analysis:**

The District requires four (4) diesel chassis cab trucks to replace four pick-up trucks that have been taken out of service due to age and poor condition. Therefore, District Purchasing Services prepared bid documents and incorporated technical specifications jointly written with the District Plant Services Staff in order to invite bids for a one-time purchase of diesel chassis cab trucks.

The bid was advertised on September 14, 2010 and September 21, 2010. The Invitation to Bid was sent to thirteen (13) vendors and posted on "Bidnet" at www.govbids.com. Bids were publicly opened and read on September 28, 2010 at 2:00 p.m. in Purchasing Services. Four (4) vendors submitted bids. Additionally, an anonymous bidder submitted a bid of \$117,975.40, but it was non-responsive and must be rejected because the bid form was incomplete, unsigned, and did not identify the name, location, or phone number of the company.

The bid results are shown below:

	Downtown Ford Sales	San Francisco Ford	TEC of California	Wondries Fleet Group
Bid Price including sales tax	\$108,284.27	\$108,618.16	\$138,856.75	\$105,925.52

The lowest responsive and responsible bidder is Wondries Fleet Group with a bid price of \$105,925.52 for a quantity of four Ford F250, model F2A, Chassis Cab diesel trucks. The trucks are warranted to run on up to 20% biodiesel fuel.

This purchase is funded by Measure C.

Recommendation:

Authorize the Director of Purchasing Services, Carmen Redmond, to award a contract pursuant to Bid 1309 in the amount of \$105,925.52 to Wondries Fleet Group.

Submitted by:	Carmen Redmond, Director of Purchasing Services, ext. 6166
Additional contact	Dawn Allshouse
Is backup provided?	No