

## **Board of Trustees Agenda Item**

**Board Meeting Date:** 12/6/10

**Title of Item:**

**Board Policy 4125 - Authorization to Offer Employment (2<sup>nd</sup> Reading)**

**Background and Analysis:**

Board Policy 4125 – Authorization to Offer Employment was presented to the board for a first reading on November 1, 2010. There were no changes to the proposed draft. The policy is now presented to the board for a second reading and approval.

**Recommendation:** Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny and Chancellor Linda Thor recommend approval of Board Policy 4125 as amended.

Submitted by: Dorene Novotny, x6210

Additional contact names: Linda Thor, x6104

Is backup provided? Yes

*Foothill-De Anza Community College District  
Board of Trustees  
Board Policy Manual*

**Authorization to Offer Employment**

**4125**

The Board authorizes the Chancellor to authorize employment and other personnel action items pending Board ratification provided he/she has verified that all appropriate procedures and policies have been followed. Prior Board approval is required for an appointment as Chancellor, Interim Chancellor and Acting Chancellor, and for a regular appointment as President, Vice Chancellor and Executive Director of Facilities, Operations and Construction.

Approved 10/25/61  
Amended 12/3/73; 11/18/96; 12/6/10