

## **Board of Trustees Agenda Item**

**Board Meeting Date:** February 7, 2011

**Title of Item:**

SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

**Background and Analysis:**

The District has two pallets of computers, monitors, printers, and miscellaneous electronic equipment (See attached Surplus Forms, 2 pages). The District's Educational Technology Services Department (ETS) staff has determined that the items are obsolete and of no further use to the District. DeAnza College Occupational Training Institute have also found them to be unsuitable for further use. In accordance with the Electronic Waste Recycling Act these items are considered electronic waste. The estimated aggregate market value of this electronic equipment is less than \$5,000.00.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services will post a notice on Bid Net and call for competitive bids from authorized State of California material handlers, collectors and recyclers. Proceeds will be deposited to the District's general fund.

**Recommendation:** (specify if information only)

Make a finding that the property does not exceed \$5,000.00 in value and authorize the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:	12/01/2010
Location:	Campus: FHC Building: 3600 Room: 3618
Requestor:	Name: Scott Olsen Phone #: 7934 Signature: <u>F1101037</u> Date: 01/01/11
Work Order #:	[Completed by Purchasing Services]
Pickup Date by Plant Services:	[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	C73400004	Sekonic Scanner	N	77476	N	
2	LF058161	HP Printer Base	N		N	
3	E03BF7HJ001578	DirectTV H20 Receiver	N		N	
4	513546	Sony SVO-1420 VCR	Y	2942	H	
5	25F-10Y5	Dell 15" LCD	Y	14067	B1	
6	QP42100HPVJ	Apple 15" iMac LCD	Y	18019	I1	
7	QP70706MVUW	Apple iMac (no lcd)	N	189570	I	
8	YM1140J8KWG	Apple 15" iMac CRT	Y	79525	I2	
9	QT2129DL3V	Apple 15" iMac LCD	Y	80626	I1	
10	SG57U181Q5	HP Deskjet 660c	N		J	
11	MY9AB151P8	HP Deskjet 895Cse	Y		J	
12	358-AAYW	Dell 17" LCD	Y	17674	B2	
13	QP4200AVPVJ	Apple iMac 15" LCD	Y	17958	I1	
14	524-288L	Dell 17" LCD	Y	1932	B2	
15	MX1BG6F0JG	HP Deskjet 940c	N	3879	J	
16	MY74Q1R0Y2	HP Deskjet 5650	N	190559	J	
17	524-28YL	Dell 17" LCD	Y	1933	B2	
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Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above).

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan 2010

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:	11/01/2010
Location:	Campus: FHC Building: 3600 Room: 3618
Requestor:	Name: Scott Olsen Phone #: 7934 Signature: <u>                    </u> Date: 12/01/10
Work Order #:	<u>F1101038</u> [Completed by Purchasing Services]
Pickup Date by Plant Services:	[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	SCY9062URCVS	CRT 17" Apple Studio Display	Y	4623 A2		
2	QT21708KL3V	CPU iMac G4	Y	3986 I1		
3	NV64902F39M	Printer Apple LaserWriter 16/600	N	76130 J		
4	434258	Overhead Projector 3M	N	N		
5	7SCM32L3WP	Omega Zip 250	N	3676 N		
6	2AJ-NORC	LCD 15" Dell	Y	17461 B1		
7	112304	Overhead Projector Beseler G-100	N	56300 N		
8	4N2LY51	Portable LCD Projector Dell 1100	N	188463 N		
9	8377F41	Portable LCD Projector Dell 3300MP	N	17807 N		
10	CY12428UJPC	LCD 15" Apple	Y	3588 B1		
11	MX08R33947605	LCD 15" Dell	N	17672 B1		
12	SSG8080TFB9J	CRT 17" Apple Colorsync Display	Y	4374 A2		
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Verified by: \_\_\_\_\_  
Version: Jan. 2010