

Board of Trustees Agenda Item

Board Meeting Date: March 7, 2011

Title of Item:

Authorization to award a three-year contract for ticket vending machine equipment pursuant to Bid 1284-277.

Background and Analysis:

De Anza College requires 23 new ticket vending machines to replace obsolete equipment. District Purchasing Services prepared the bid documents and incorporated technical specifications that were written with the District's Police Department.

Bid 1284-277 was legally advertised in the San Jose Post Record on January 14, January 21, and February 4, 2011. The bid was also distributed to nine vendors and posted on "BidNet" at www.govbids.com. The District held pre-bid tours on January 28, 2011 and February 9, 2011. The Bids were publicly opened and read on February 22, 2011 at 2 p.m. by Purchasing Services Staff.

The District received two bids, however, the bid from Digital Payment Technologies was non-responsive because it did not include any prices. Ventek International submitted a bid with pricing as follows:

23 VenStation CG @ \$10,266.75 each = \$236,135.25

2 sets of Internal Component Replacement Parts @ \$6,394.18 per set = \$12,788.36

1 year hosted off-site server system at \$12,420

1 year of system software license \$495

1 year of wireless cellular digital data plan \$12,420

1 year of merchant processing fees \$5,413

Sales Tax on Venstations and replacement parts = \$23,025.43

Grand total of \$302,697.04

The bid prices include removal and disposal of existing ticket vending equipment, provision of equipment that meets the bid specifications, installation services, programming and configuration services, training services, and one year of warranty services. Bid prices also include all delivery fees, shipping and handling, and freight.

The equipment and two sets of internal component replacement parts will be funded by Measure E in the amount of \$271,949.04. The Parking Fund, Fund 25 will pay for the other items that are listed above in the amount of \$30,748.00.

Recommendation:

Authorize Carmen Redmond, Director of Purchasing Services, to award a three-year contract to Ventek International and to renew it for up to two additional one-year periods in accordance with Bid 1284-277.

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| Submitted by: | Carmen Redmond |
| Additional contact names: | Ron Levine, Donna Jones-Dulin, Annette Perez |
| Is backup provided? | No |