

Board of Trustees Agenda Item

Board Meeting Date: May 2, 2011

Title of Item: Resolution Authorizing the Reduction in Classified Service

Background and Analysis:

In accordance with Education Code Sections 88017, 88117, 88127 and Article 11 of the Agreement between the District and Association of Classified Employees (ACE), the board is requested to adopt Resolution #2011-17 eliminating the following positions and authorizing the District to provide the affected employee(s) with a forty-five (45) day notice of layoff.

- Customer Service Assistant – De Anza College

Recommendation:

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends board authorization to eliminate the position of Customer Service Assistant – De Anza College

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity x6211
Additional contact names:	Suzanne Pfeiffer, Director of Human Resources x6109
Is backup provided?	Yes

Foothill-De Anza Community College District
Resolution # 2011-17

RESOLUTION AUTHORIZING THE REDUCTION OF CLASSIFIED SERVICE

WHEREAS; the budget projected for the 2011-2012 fiscal year presents significant fiscal challenges;
and

WHEREAS; the Bookstore has had a decline in revenue;

WHEREAS; the District has determined that the following classified positions will be eliminated for lack of funds effective May 2, 2011:

Customer Service Assistant (vacant) De Anza College

WHEREAS; the District will request a part time classified hourly position (Customer Support Associate, Bookstore) be established to perform the duties that remain;

THEREFORE; BE IT RESOLVED, that the Board of Trustees of the Foothill-De Anza Community College District authorizes the elimination of the position of *Customer Services Assistant, De Anza College*.

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the Governing Board at a regularly called and conducted meeting held on May 2, 2011 the following vote:

AYES:

NOES:

ABSENT:

Linda Thor, Ed.D.
Secretary to the Board of Trustees of the
Foothill-De Anza Community College District