

Board of Trustees Agenda Item

Board Meeting Date: June 20, 2011

Title of Item: International Travel Approval

Background and Analysis:

In conjunction with District Board Policy 4176, board approval is requested for international travel on behalf of John Swensson.

John Swensson has requested travel to Viet Nam from July 1-26, 2011. He is the faculty of record for the Study Abroad Viet Nam Summer Program 2011. The purpose of the travel is to increase students' cultural understanding through travel, lectures and a joint class with Hoa Sean University in Saigon. To date, 18 students have enrolled in the program and they will visit Hanoi, Hue, and Saigon.

Recommendation: De Anza College administration recommends approval.

Submitted by:	Brian Murphy, President, ext 8705
Additional contact names:	Thomas Ray, ext 8546
Is backup provided?	Yes



FOOTHILL-DE ANZA
Community College District

Foothill-De Anza Community College District

International Travel Authorization College Related Business Board Policy 4176

"The Board of Trustees recognizes that there is an occasional need for international travel to advance the purpose of the District. Except for the staff members employed within the Office of International Students and approved academic programs at FHDA, the Board of Trustees, in advance of the travel, must approve all international travel, which is funded from General fund."

BOARD APPROVAL IS REQUIRED BEFORE MAKING TRAVEL ARRANGEMENTS

I, JOHN K. SWENSSON request permission to travel to
Please Print Name

On 1 JULY through 26 JULY, The following arrangements
have been made for coverage of my classes/work:

I will be leading 18 students in Study Abroad Viet Nam

How will this trip advance the purpose of the District?

Increase students' cultural understanding through travel, lectures, classes including a joint class with Hoa Sen University in Saigon. We will visit North, Central, & South (Description attached)

Fund Description:

Estimated Total Cost: \$ 2,000 * Total \$ from the General Fund 15

Source of Funding: Fund 115272 Org 200009 Acct 8885 Prog 900000

* Students pay the
faculty Airfare
expense

Employee Signature: John K. Swenson Date: 5/23/11

Managing Supervisors Signature: [Signature] Date: 5/23/11

College President/Chancellor Signature: [Signature] Date: 5/23/11

Date of Board Approval: _____

A copy of this form must be submitted with your request for Travel Reimbursement

ITINERARY FOR Study Abroad Viet Nam, Summer 2011

27-30 June Class starts at De Anza

1 July-Depart for Hanoi, arr 2 July

3 July, City Tour of Hanoi, Orientation, etc

4 July, Party at US Embassy in Hanoi with the American Business Community and others

5 July--Train to SAPA, 6 July in SAPA, 7 July in SAPA, then train to Ha Long Bay

8 July , RON Hotel in Ha Long Bay

9 July, Cruise Ha Long Bay RON Hanoi Hotel

10 July, Fly to Hue

11-15 July: Hue, Hoi An, Danang

15 July, Fly to Saigon

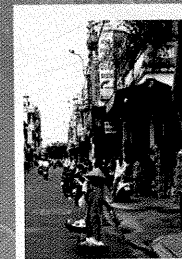
15-23 July: Saigon tour, 2 day joint class with Hoa Sen students studying Dr. Dang Thuy Tram's diaries :LAST NIGHT I DREAMED OF PEACE), One day to Tay Ninh and Cu Chi Tunnels, Can Tho with one RON in Can Tho

23 July, Return to US, Saigon to SFO (Note: Some students will stay in Viet Nam or go to Korea, China, or Hong Kong)

Faculty: John Swensson teaching EWRT and ELIT Courses

Vu Duc Vuong, our own PT Sociology Faculty who now lives in Hanoi

18 Students have signed up for the trip. Each student is taking 9-14 Units. Cost of the trip is approximately \$3500. Private donations on the order of \$8000 allow us to offer \$500 scholarships to most students. Faculty airfare and accommodations are included in the student fee so no District monies are used beyond our Fund 15 Account.



Study Abroad in Viet Nam 2011



Spend the summer traveling Viet Nam and earn up to 10 credits towards classes such as:

- English (EWRT's & ELIT's)
- International Business (BUS 60)
- Sociology (SOC 5)



June 27-July 23

**Financial Aid and Scholarships
Available**



For more information contact:
Mr. John Swensson: (408)590-4430
swenssonjohn@deanza.edu
Jenn Uvira: JennUvira@gmail.com

learn.discover.explore.grow