

## **Board of Trustees Agenda Item**

**Board Meeting Date:** June 20, 2011

### **Title of Item:**

Addendum #13 to the Measure E Agreement for Program and Construction Management Services

### **Background and Analysis:**

Gilbane Building Company has been providing program and construction management services for the Measure E bond program since its inception in 2000. Although the majority of the Measure E bond program has been completed, there are still several critical projects that are progressing from design into construction at Foothill, De Anza, and the District. The two main projects are the renovation of the District Office Building which will begin construction in the fall 2011 and the new Data Center Building which will begin construction in the winter 2012.

This agenda item presents Addendum #13 for a one (1) year extension to the agreement for Gilbane Building Company to provide program and construction management services for the Measure E bond program for the period July 1, 2011 through June 30, 2012 in the amount of \$945,665 as reflected in attached Addendum #13 and the resource schedule. This amount is within the Measure E allocated budget for these services.

### **Recommendation:**

Charles Allen, Executive Director of Facilities, Operations, and Construction Management recommends approval of the one (1) year extension to the agreement for Measure E Program and Construction Management Services from Gilbane Building Company.

Submitted by:	Charles Allen
Additional contact names:	Shirley Treanor, Donna Jones-Dulin, Art Heinrich, Tom Armstrong
Is backup provided?	Yes (Addendum #13 & Resource Schedule)

**Addendum #13** to the Agreement for Program and Construction Management Services between Foothill – De Anza Community College District and Gilbane Building Company dated April 04, 2000.

Extension Period: July 01, 2011 through June 30, 2012

**Reference 4.1 Lump Sum Contract Price for Basic Services**

By mutual consent, the Contract Price for Basic Services during the Extension Period shall be based upon personnel hours and applicable personnel rates in accordance with Exhibit 2 attached to this Revision to Addendum 13. The District's payment of the Contract Price for Basic Services during the Extension Period shall be made monthly, with thirty (30) days of approval on the monthly billing statement. Billing statements submitted by Gilbane shall itemize the services provided in the preceding month and identify the specific personnel performing the itemized services. This Revision is for a not to exceed amount of **\$945,665**, for the period of July 1, 2011 to June 30, 2012 and includes the allowances listed below. Gilbane overhead, training and vacation is included within the hourly rates and will not be billed separately.

**Reference 4.3 Allowances Included in the Contract Price**

As shown on the attached resource schedule for period July 1, 2011 through June 30, 2012, the total contract price includes:

- 5% Staffing contingency to cover potential work not known at this time
- 3% Reimbursable allowance is included to cover reimbursable expenses (i.e.; blueprinting).

Approvals for use of the staffing contingency allowance shall be made prior to each activity by the Director of Facilities, Operations and Construction Management.

“District”  
Foothill-De Anza Community College  
District, a California Community  
College District

“Program Manager”  
Gilbane Building Company,  
a Rhode Island Corporation

By \_\_\_\_\_  
Charles Allen  
Executive Director of Facilities,  
Operations and Construction Management

By \_\_\_\_\_



2011 / 2012													Total	2011 / 2012 Hr. Rate	Proposed Cost
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Hours			
<b>Field Personnel</b>															
<u>Foothill/District</u>															
	8	8	8	8	8	8	8	8	8	8	8	8	96	158.00	15,168
Senior Project Manager (TL)															
Project Manager (TW)	142	158	158	158	158	158	158	158	158	158	158	158	1,880	149.00	280,120
Project Engineer (TBD)	87	87	87	87	87	87	173	173	173	173	173	173	1,560	101.00	157,560
Senior Superintendent (TBD)	44	44	44	44	44	44	87	87	87	87	87	87	742	152.00	112,784
Administrative Assistant (JB)	8	8	8	8	8	8	8	8	8	8	8	8	96	62.00	5,952
Project Accountant (KM)	44	44	44	44	44	44	44	44	44	44	44	44	528	96.00	50,688
Claims Support (TL & CD)												200	200	158.00	31,600
DSA Closeout (NL)	44	44	44	44	44	44	44	44	44	44	44	44	528	101.00	53,328
<u>De Anza</u>															
Senior Project Manager (JH)	8	8	8	8	8	8	8	8	8	8	8	8	96	158.00	15,168
Project Manager (TW)	32	16	16	16	16	16	16	16	16	16	16	16	208	149.00	30,992
Administrative Assistant (NL)	8	8	8	8	8	8	8	8	8	8	8	8	96	62.00	5,952
Project Accountant (KM)	44	44	44	44	44	44	44	44	44	44	44	44	528	96.00	50,688
DSA Closeout (NL)	44	44	44	44	44	44	44	44	44	44	44	44	528	101.00	53,328
<b>Office Personnel</b>															
Scheduling Manager	8	8	8	8	8	8	8	8	8	8	8	8	96	128.00	12,288

	7,182	7,182	875,616
Staffing Contingency:			43,781
Reimbursable Allowance:			26,268
<b>TOTAL:</b>			<b>945,665</b>