

Board of Trustees Agenda Item

Board Meeting Date: July 11, 2011

Title of Item:

Request for Authorization to Negotiate and Approve Change Orders in Excess of \$50,000

Background and Analysis:

Foothill College Project # 135, Utility and Technology Infrastructure (Utility Infrastructure Upgrades Phase 1 project) has multiple project milestones that must be met to maintain the overall project schedule. These milestones were established to allow necessary disruptive contract work to be performed during pre-determined periods of time with minimal impact to College operations. Scheduled work activities leading up to the milestones must be completed on time to ensure that the milestone work can be completed within the previously established time periods.

The project team is currently working on negotiating a cost for changed conditions valued at over \$50,000. These changed conditions will require approval before the next Board meeting in August to avoid further delays to the project schedule.

The changed conditions are related to connection of a secondary PG&E electrical service. The Town of Los Altos Hills required PG&E to provide underground service rather than overhead service as designed in the project. Additionally, PG&E added an underground vault and interrupter switch as a requirement for the connection. The cost for the underground lines, new interrupter switch, vault and related work will not exceed \$85,000, based upon the contractor's initial proposal.

The project team is actively working to expedite pricing and change order negotiations and authorize work to proceed prior to the August 8th Board of Trustees meeting to minimize delays associated with this issue. The anticipated cost is within the budgeted contingency and project allowances.

Recommendation: Approval

Charles Allen, Executive Director of Facilities, Operation and Construction Management requests the Board to authorize the Executive Director of Facilities and Construction Management to negotiate and approve a construction changes order for changes identified above prior to the next Board meeting on August 8, 2011, at which time any such negotiations will be presented to the Board.

Submitted by:	Charles Allen x6150
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Is backup provided?	No