

Board of Trustees Agenda Item

Board Meeting Date: July 11, 2011

Title of Item:

DONATION OF SURPLUS DISTRICT COMPUTERS AND MONITORS TO THE FOOTHILL-DE ANZA FOUNDATION

Background and Analysis:

The District has 69 computers and 47 monitors that have been replaced with new equipment. The used equipment is unsatisfactory for further use by the District. Educational Technology Services (ETS) estimates that each computer has a value of \$40.00 and each monitor has a value of \$30.00. Therefore, the estimated aggregate value is \$4,170.00.

The De Anza College Occupational Training Institute evaluated this equipment and found it acceptable for refurbishment and donation to students as scholarships. Therefore, it is recommended that the computers be donated to the Foothill-De Anza Foundation, which is a tax-exempt public benefit corporation under Section 501c(3) of the Internal Revenue Service Code, for the purpose of donating to the De Anza College Occupational Training Institute

California Education Code 81452(c) provides that if the governing board, by a unanimous vote of those members present, finds that the property, is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board.

Recommendation: (specify if information only)

Make a finding that the items are of insufficient value to defray the costs of arranging a sale and authorize the Director of Purchasing Services to donate the items to the Foothill-De Anza Foundation.

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

OTI DONATIONS

Accumulation Start Date: [Completed by ETS]

Location:

Campus: De Anza
Building: Mod Quad 1
Room: MQ1

Requestor:

Name: James D. Holstein
Phone #: 5827
Signature: James D. Holstein

Work Order #:

N/A [Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

Regulated Items			Code	# of Units
CRTs - TVs - Monitors			A	0
LCD Desktop Monitors			B	47
Laptop with LCDs			C	0
LCD TVs			D	0
Plasma TVs			E	0
Screen > 4 inches diag.			F	0
Microwave Ovens			G	0
VCRs, DVDs & CD Players			H	0
CPUs - Computers			I	69
Printers, Scanners & Faxes			J	0
Phones - Cell & Desk			K	0
Pagers, PDAs & Radios			L	0
Copiers			M	0
Non-reported			N	0
Asset Number			(2) Code	Initials
CMP 4176				
CMP 4974				
CMP 4909				
CMP 4818				
CMP 4606				
CMP 4479				
CMP 4851				
CMP 4750				
CMP 4771				
CMP 4940				
CMP 4659				
CMP 4484				
CMP 4913				
CMP 4910				
CMP 4679				
CMP 4862				
CMP 4861				
CMP 4178				
CMP 4842				

Accumulation Start Date:			[Completed by ETS]		
Location:			Campus: De Anza		
			Building: Mod Quad 1		
			Room: MQ1		
Requestor:			Name: James D. Holstein		
			Phone #: 5827		
			Signature: James D. Holstein		
Work Order #:			N/A [Completed by Purchasing Services]		
Pickup Date by Plant Services:			[Completed by Plant Services]		

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N
1	C3LVN11	Dell Optiplex 240	Y
2	GQQ6S11	Dell Optiplex 240	Y
3	1H7T481	Dell Optiplex 280	Y
4	6G7T481	Dell Optiplex 280	Y
5	30WH661	Dell Optiplex 280	Y
6	CZRXS61	Dell Optiplex 280	Y
7	8825051	Dell Optiplex 270	Y
8	5X94C71	Dell Optiplex 280	Y
9	8S25L71	Dell Optiplex 280	Y
10	FV94C71	Dell Optiplex 280	Y
11	G6WS481	Dell Optiplex 280	Y
12	HMOMT61	Dell Optiplex 280	Y
13	8JFBH51	Dell Optiplex 270	Y
14	1F7T481	Dell Optiplex 280	Y
15	4F7T481	Dell Optiplex 280	Y
16	3N94C71	Dell Optiplex 280	Y
17	2435P71	Dell Optiplex 280	Y
18	P9335P71	Dell Optiplex 280	Y
19	FHXQS11	Dell Optiplex 240	Y
20	HQ94C71	Dell Optiplex 280	Y

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above).

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: _____
Version: Jan. 2010

E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	7M8DY41	Dell Optiplex 270	Y	CMP 4448	I	
22	7725051	Dell Optiplex 270	Y	CMP 4481	I	
23	J60VQ11	Dell Optiplex 240	Y	CMP 4076	I	
24	G335P71	Dell Optiplex 280	Y	CMP 4863	I	
25	7B7T481	Dell Optiplex 280	Y	CMP 4924	I	
26	JM94C71	Dell Optiplex 280	Y	CMP 4678	I	
27	4825051	Dell Optiplex 270	Y	CMP 4482	I	
28	34WH661	Dell Optiplex 280	Y	CMP 4820	I	
29	G8WS481	Dell Optiplex 280	Y	CMP 4993	I	
30	4XVH661	Dell Optiplex 280	Y	CMP 4623	I	
31	34L9B11	Dell Optiplex 240	Y	80543	I	
32	5S25L71	Dell Optiplex 280	Y	CMP 4752	I	
33	FWVH661	Dell Optiplex 280	Y	CMP 4625	I	
34	FXVH661	Dell Optiplex 280	Y	CMP 4621	I	
35	D335P71	Dell Optiplex 280	Y	CMP 4864	I	
36	CF7T481	Dell Optiplex 280	Y	CMP 4933	I	
37	W85040LEPNX	iMac 17"	Y	CMP 4788	I 2	
38	QP51700ZSDX	iMac 17"	Y	CMP 4897	I 2	
39	QP517025SDX	iMac 17"	Y	CMP 4889	I 2	
40	W852604BSDX	iMac 17"	Y		I 2	
41	W850316WPNX	iMac 17"	Y	CMP 4554	I 2	
42	W852600ESDX	iMac 17"	Y	CMP 4988	I 2	
43	QP51800USD	iMac 17"	Y	CMP 4882	I 2	
44	QP52602LSDU	iMac 17"	Y	CMP 4778	I 2	
45	QP6130GHU2R	iMac 17"	Y	CMP 5217	I 2	
46	W852606NSDX	iMac 17"	Y	CMP 4944	I 2	
47	W85040P8PNX	iMac 17"	Y	CMP 4677	I 2	
48	W85040KWPX	iMac 17"	Y	CMP 4871	I 2	
49	W855108PTAR	iMac 20"	Y		I 2	
50	QP7100L5VUY	iMac 17"	Y	CMP 5680	I 2	
51	QP52102USD	iMac 17"	Y	CMP 4687	I 2	
52	W8547RMZTAQ	iMac 17"	Y	CMP 5141	I 2	
53	QP51702ESDX	iMac 17"	Y	CMP 4885	I 2	
54	W85040M0PNX	iMac 17"	Y	CMP 4794	I 2	
55	W8547RMRTAQ	iMac 17"	Y	CMP 5142	I 2	
56	QP52102RSDU	iMac 17"	Y	CMP 4686	I 2	
57	(no serial)	iMac 17"	Y	CMP 4724	I 2	
58	W85040MEPNX	iMac 17"	Y	CMP 4657	I 2	
59	QP51702HSDX	iMac 17"	Y	CMP 4892	I 2	
60	QP52102SSDU	iMac 17"	Y	CMP 4723	I 2	

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Version: Jan. 2010

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	QP526038SDU	iMac 17"	Y	CMP 4774	I 2	
62	CCDZH71	Dell Optiplex GX280	Y	CMP 4699	I	
63	798NT61	Dell Optiplex GX280	Y	CMP 4602	I	
64	QP319013P19	iLamp 15"	Y	CMP 4310	I 1	
65	QP34705XPVJ	iLamp 15"	Y	CMP 4390	I 1	
66	QT2222P7LF4	iLamp 15"	Y	CMP 3886	I 1	
67	W83383KBPJH	iLamp 17"	Y	CMP 4393	I 2	
68	QT2260Q8L3V	iLamp 15"	Y	CMP 4154	I 1	
69	W8245ZFMDL	iLamp 15"	Y	CMP 4241	I 1	
70	CN-0D5428-72872-581-3MMS	Dell Flatscreen	Y	MON 3823	B 2	
71	CN-0D5421-46633-565-04KU	Dell Flatscreen	Y		B 2	
72	MX-0M1618-46634-41R-1KCT	Dell Flatscreen	Y		B 2	
73	CN-0D5428-72872-56G-067L	Dell Flatscreen	Y	MON 3821	B 2	
74	CN-0D5428-72201-49G-0L6S	Dell Flatscreen	Y	MON 3582	B 2	
75	CN-0D5428-72872-5813-PTS	Dell Flatscreen	Y	MON 3831	B 2	
76	CN-0D5428-72872-56E-EWWL	Dell Flatscreen	Y	MON 3783	B 2	
77	CN-0F5035-64180-47J-0YZS	Dell Flatscreen	Y	MON 3614	B 2	
78	CN-0F5035-64180-47J-27LS	Dell Flatscreen	Y	MON 3710	B 2	
79	CN-0F5035-64180-4BD-1LCS	Dell Flatscreen	Y	MON 3587	B 2	
80	CN-0D5428-72201-4BH-72NS	Dell Flatscreen	Y	MON 3584	B 2	
81	CN-0D5428-72201-49G-0KUS	Dell Flatscreen	Y	MON 3580	B 2	
82	CN-0D5428-72872-56E-EWTL	Dell Flatscreen	Y	MON 3784	B 2	
83	CN-0F5035-64180-47J-0XQS	Dell Flatscreen	Y	MON 3612	B 2	
84	CN-0D5428-72872-54D-3NNS	Dell Flatscreen	Y	MON 3682	B 2	
85	CN-0D5428-72872-56E-EY3L	Dell Flatscreen	Y	MON 3807	B 2	
86	CN-0F5035-64180-56R-7YLS	Dell Flatscreen	Y	MON 3811	B 2	
87	CN-0F5035-64180-47J-0YYS	Dell Flatscreen	Y	MON 3615	B 2	
88	CN-0D5428-72872-56E-G40L	Dell Flatscreen	Y	MON 3774	B 2	
89	CN-0D5428-72872-56E-G4FL	Dell Flatscreen	Y	MON 3773	B 2	
90	CN-0F5035-64180-54F-0EVL	Dell Flatscreen	Y	MON 3748	B 2	
91	CN-0F5035-64180-54F-0EJL	Dell Flatscreen	Y	MON 3749	B 2	
92	CN-0F5035-64180-54F-0F3L	Dell Flatscreen	Y	MON 3747	B 2	
93	CN-0D5428-72201-49G-0H1S	Dell Flatscreen	Y	MON 3581	B 2	
94	CN-0D5428-72872-56E-FF3L	Dell Flatscreen	Y	MON 3789	B 2	
95	MY-0F7170-47603-52N-ABC2	Dell Flatscreen	Y	MON 3634	B 2	
96	MX-0X5554-46634-54M-15GT	Dell Flatscreen	Y	MON 3765	B 2	
97	CN-0D5428-72872-56E-G49L	Dell Flatscreen	Y	MON 3822	B 2	
98	CN-0F5035-64180-47J-0XVS	Dell Flatscreen	Y	MON 3613	B 2	
99	CN-0D5428-72201-4BB-04HL	Dell Flatscreen	Y	MON 3741	B 2	
100	CN-0D5428-72201-451D-0GYS	Dell Flatscreen	Y	MON 3595	B 2	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
101	CN-0D5428-72872-56E-G4CL	Dell Flatscreen	Y	MON 3772	B 2	
102	CN-0F5035-64180-47J-0YMS	Dell Flatscreen	Y	MON 3708	B 2	
103	CN-0D5428-72872-56E-F15L	Dell Flatscreen	Y	MON 3796	B 2	
104	CN-0F5035-64180-53R-11QS	Dell Flatscreen	Y	MON 3654	B 2	
105	CN-0F5035-64180-53R-089S	Dell Flatscreen	Y	MON 3669	B 2	
106	CN-0F5035-64180-47J-0Z0S	Dell Flatscreen	Y	MON 3617	B 2	
107	CN-0D5428-72872-56E-GCUL	Dell Flatscreen	Y	MON 3797	B 2	
108	CN-0D5428-72872-58I3MNS	Dell Flatscreen	Y	MON 3818	B 2	
109	CN-0F5035-64180-54F-0EAL	Dell Flatscreen	Y	MON 3746	B 2	
110	CN-0D5428-72872-58I-3MTS	Dell Flatscreen	Y	MON 3819	B 2	
111	MY-0F7170-47603-54I-A9AB	Dell Flatscreen	Y	MON 3725	B 2	
112	CN-0D5428-72872-56E-G3VL	Dell Flatscreen	Y	MON 3771	B 2	
113	CN-0D5428-72872-58I-3VHS	Dell Flatscreen	Y	MON 3847	B 2	
114	CN-0F5035-64180-47J-0YPS	Dell Flatscreen	Y	MON 3700	B 2	
115	CN-0D5428-72872-53N-52LS	Dell Flatscreen	Y	MON 3638	B 2	
116	MY-0F7170-47603-54I-A99K	Dell Flatscreen	Y	MON 3720	B 2	
117	QP517036SDX	iMac 17"	Y	CMP 4888	I 2	
118	W85040L0PNX	iMac 17"	Y	CMP 4870	I 2	
119	QP526032SDU	iMac 17"	Y	CMP 4775	I 2	
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