

Board of Trustees Agenda Item

Board Meeting Date: July 11, 2011

Title of Item:

DONATION OF SURPLUS DISTRICT MICROSCOPES TO GRAVENSTEIN UNION SCHOOL DISTRICT

Background and Analysis:

The District has 16 microscopes that have been replaced with new equipment. The used equipment is unsatisfactory for further use by the District. The Foothill Biology Department estimates that each microscope has a value of \$10.00. Therefore, the estimated aggregate value is \$160.00.

Education Code 81450.5 provides that a community college district may donate surplus personal property belonging to the District to a school district, a community college district, or a public entity.

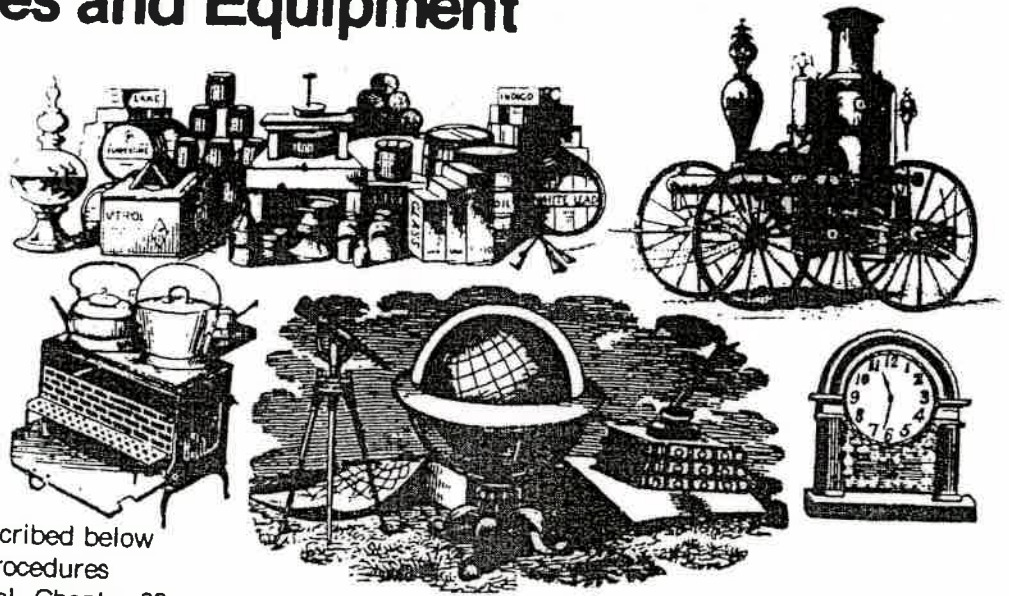
The Gravenstein Union School District has evaluated the microscopes and found them to be acceptable for use by their school district and would like to receive them as a donation (see attached letter). Therefore, it is recommended that the microscopes be donated to Gravenstein Union School District.

Recommendation: (specify if information only)

In accordance with Education Code 81450.5, authorize the Director of Purchasing Services to make a donation of the microscopes described herein to the Gravenstein Union School District.

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

Surplus Supplies and Equipment



To: Material Services

From: *BIOLOGY*

Date: *12/14/09*

By: *MARCIA BAIDE*

It is requested that the property described below be disposed of in accordance with procedures established in the Purchasing Manual, Chapter 20:

Property Control No.	Serial No.	Manufacturer	Description	Division
<i>N/A</i>	<i>N/A</i>	<i>#10-22 AMERICAN OPTICAL</i>	<i>16 MONOCULAR MICROSCOPES</i>	<i>BIO/HEALTH</i>
		<i>FISHER SCIENTIFIC</i>	<i>1 BALANCE</i>	<i>BIO/HEALTH</i>
			<i>PRINTER</i>	<i>BIO/HEALTH</i>

ALL LOCATED IN 5111 DN OR NEXT TO CENTER ISLAND

Reason for Recommended Disposition

BROKEN, OUTDATED AND/OR NOT NEEDED

Approved

12-14-09

Approved

Dean / Div. Chairman

Elaine Orell

Board of Trustees

Disposition Taken

Date

Request shall be submitted in triplicate. Upon approval, one copy of the request will be returned to your department.





GRAVENSTEIN UNION SCHOOL DISTRICT

Linda J. LaMarre, Superintendent

3840 Twig Avenue
Sebastopol, CA 95472

707-823-7008 (v)

707-823-2108 (f)

Email: llamarre@grav.k12.ca.us

Board of Trustees

Jim Horn, Board President

Sandra Wickland, Board Clerk

Kay Crocker

Jeff Weaver

Jan Zlotnick

June 16, 2011

Foothill De Anza Community College,

On behalf of Hillcrest Middle School, I would like to express my appreciation for the chance to receive your generous donation of up to 16 microscopes. Hillcrest Middle School is part of the Gravenstein Union School District and serves over 180 seventh and eighth grade students. These microscopes would be a benefit to each and every one.

As everyone in the field of education knows, these are difficult financial times. While we never want our students to lack for anything, unfortunately, additional equipment and material modernizations don't happen as often as we would wish. With seventh grade focusing on the Life Sciences and eighth grade focusing on the Physical Sciences, there are numerous activities that require a microscope. When a group of students shares a microscope and the wait time between uses increases, the level of student engagement is understandably diluted. If we were able to provide a microscope for at least every two students, the amount of hands-on, involved student learning would drastically rise.

If we are selected to receive this donation, I will gladly complete and submit any additional paperwork required by FHDA.

Thank you,

Keri Pugno
Principal,

Hillcrest Middle School
725 Bloomfield Road
Sebastopol, CA 95472

(707) 823-7653 ext 312