

Board of Trustees Agenda Item

Board Meeting Date: August 8, 2011

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TITLE OF ITEMS: """"J wo cp'Tguqwtegu'Tgr qtw

BACKGROUND AND ANALYSIS:

Human Resources Reports

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

RECOMMENDATIONS: (specify if information only)

Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity recommends approval.

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity x6211
Additional contact names:	Suzanne Pfeiffer, Director of Human Resources x6109
Is backup provided?	Yes

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

Board of Trustees Agenda Items
Board Meeting Date: August 8, 2011
Human Resources Report - Employment and Personnel Actions

FULL-TIME FACULTY AND ADMINISTRATORS

RATIFICATION

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
Latta-Lyssenko, Robin	Associate Director, Development	Foundation	Central Services	Extend Interim Assignment	August 1, 2011 through August 31, 2011	114000	n/a

APPROVAL

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
Alexander, Sheryl	Executive Director	Foundation	Central Services	New Hire	August 22, 2011 through June 30, 2012	114000	Range K, Step 3 @ \$10,808.14 / month
Cembellin, Zach P.	Instructor	PSME	Foothill College	New Hire 1 year contract (non-tenure track) per Edu Code 87470	September 22, 2011 through June 29, 2012	114000	Column II, Step C(3) @ \$6,109.41 / month
Heffner, Scott	Instructor	Social Science	De Anza College	Rescind Request for Article 18 - Reduced Workload Program	2011-2012 (for 10 years)	n/a	n/a
Lane, Kimberly	Counselor	Counseling	Foothill College	Extension of partial unpaid leave	Winter 2012 and Spring 2012	n/a	n/a
Lewis, Julie A.	Instructor	Intercultural / International Studies	De Anza College	New Hire	September 22, 2011	114000	Column II, Step A(1) @ \$5,545.86 / month
Wong, Winnie W.	Instructor	PSME	Foothill College	New Hire 1 year contract (non-tenure track) per Edu Code 87470	September 22, 2011 through June 29, 2012	114000	Column V, Step D(4) @ \$7,236.52 / month

CLASSIFIED

RATIFICATION OF APPROVALS FOR NEW HIRES - CLASSIFIED EMPLOYEES

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							

APPROVALS NEW HIRES - CLASSIFIED EMPLOYEES

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							

RATIFICATION OF APPROVALS FOR NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							

APPROVALS NEW HIRES - CLASSIFIED HOURLY EMPLOYEES

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							

NEW POSITIONS							
Position #	Position	Department / Division	Location	Action Requested	Months / FTE	Fund	Salary (Level)
230810	Instructional Support Technician - Language Arts	Student Success Center	De Anza College	Approval	11 mos. / 1.00	120084	45
PROMOTIONS							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
DEMOTIONS							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
REASSIGNMENTS							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
TRANSFER							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
RECLASSIFICATIONS							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
Gilani, Darya	Academic Services Coordinator	Instruction & Institutional Research	Foothill College	Ratification	May 2, 2011	140000	55 (3)
ACCEPT SEPARATIONS OF THE FOLLOWING EMPLOYEES							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Years of Service
Rindfleisch, Janet	Executive Director, Museum	Creative Arts	Creative Arts	Ratification	July 1, 2011	114000	25.50
39 MONTH RE-EMPLOYMENT							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
Hood, Jackylene	Program Coordinator	Foothill Global Access	Foothill College	Ratification	July 22, 2011	137004	56 (2)
McCarron, Jean	Theater and Fine Arts Assistant	Fine Arts & Communication	Foothill College	Ratification	August 1, 2011	114000	46 (5)
PERMANENT CONTRACT INCREASES							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
PERMANENT CONTRACT DECREASES							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Salary (Level / Step)
None							
PROFESSIONAL GROWTH AWARDS (\$42.00 PER MONTH)							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	# of Awards
None							

PROFESSIONAL GROWTH AWARDS (\$70.00 PER MONTH)							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	# of Awards
Alamban, Carlita	Administrative Assistant I	Bio/Health & Environmental Sciences, OTI	De Anza College	Ratification	August 1, 2011	133040	8
Chen, Ru Yu	Division Administrative Assistant	PSME	Foothill College	Ratification	August 1, 2011	114000	2
Galoyan, Naziko	Admissions & Records Assistant	Student Support Programs & Services	Foothill College	Ratification	August 1, 2011	114000	2
Hayes Lamprey, Joni	District Financial Analyst	Business Services	Central Services	Ratification	August 1, 2011	114000	4
Liang, Zuohua	PSME Lab Instructional Coordinator	PSME	Foothill College	Ratification	August 1, 2011	114000	1
Marquez, Virginia	EOPS Specialist, Senior	VP Student Services	De Anza College	Ratification	August 1, 2011	120031 / 114000	7
Peng, Quan	Admissions & Records Assistant	Counseling	De Anza College	Ratification	August 1, 2011	114000	3
Ramos, Mario	Instructional Computer Lab Administrator	PSME	Foothill College	Ratification	August 1, 2011	114000	5
Sokabe, Sandra	Clinic Nurse	VP Student Services	De Anza College	Ratification	August 1, 2011	121021	3
Weinberg, Patricia	Assessment Specialist	Counseling	De Anza College	Ratification	August 1, 2011	114000	1
SERVICE RECOGNITION AWARDS (\$70.00 PER MONTH)							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	# of Awards
None							
LONGEVITY AWARDS							
Employee Name	Position	Department / Division	Location	Years of Service	Effective Date	Fund	Salary (Level / Step)
None							
NEW PART-TIME FACULTY							
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Salary Level	Salary Step
Binder, Caitlin M.	Instructor	PSME	De Anza College	New Hire	Summer 2011	50	(1)
Chaves, Sally P.	Instructor	Bio/Health & Env Sciences	De Anza College	New Hire	Summer 2011	20	(2)
Dehaan, Tracy J.	Instructor	Social Sciences	De Anza College	New Hire	Summer 2011	20	(1)
Giron, Samantha N.	Instructor	Creative Arts	De Anza College	New Hire	Summer 2011	30	(1)
Gonzalez de Beltran, Nora	Instructor	Non-Credit	Foothill College	New Hire	Summer 2011	20	(4)
Hubickyj, Olenka	Instructor	PSME	Foothill College	New Hire	Summer 2011	50	(3)
Lang, Ghislaine	Instructor	Social Sciences	De Anza College	New Hire	Summer 2011	30	(2)

Mittal, Meghna	Instructor	PSME	Foothill College	New Hire	Summer 2011	50	(2)
Neff, Louis T.	Instructor	Business & Social Sciences	Foothill College	New Hire	Summer 2011	50	(1)
Newhouse, Rebecca J.	Instructor	PSME	De Anza College	New Hire	Summer 2011	50	(1)
Sumner, Nicole A.	Instructor	Social Sciences	De Anza College	New Hire	Summer 2011	40	(7)

SHORT TERM EMPLOYEES

RATIFICATION OF SHORT TERM EMPLOYEES

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Bernat, Rebecca Lynn	Teacher Intern	PSME	Foothill College	April 4, 2011	June 30, 2011	133550
Han, SoJin	Teacher Intern	PSME	Foothill College	April 4, 2011	June 30, 2011	133550
Patel, Mili Bimalkumar	Teacher Intern	PSME	Foothill College	April 4, 2011	June 30, 2011	133586
Prescott, Theresa	Assistant III	Creative Arts	De Anza College	July 12, 2011	September 21, 2011	114080
Tullo, Joshua	Administrative Support III	PSME	De Anza College	July 5, 2011	June 30, 2012	114000
Sakauchi, Haruka	Specialist I	Physical Education & Human Performance	Foothill College	August 1, 2011	June 30, 2012	114000
Vickery, Alison	Administrative Support IV	PSME	Foothill College	July 6, 2011	August 31, 2011	114000
Wallace, Angela	Interpreter III	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020

RATIFICATION OF SEASONAL EMPLOYEES

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Azcuenta, Cassandra	Assistant II	Child Development	De Anza College	July 5, 2011	June 30, 2012	331001
Bowen, Cammi	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Chio, Fiorella	Administrative Support II	Bookstore	De Anza College	July 1, 2011	December 30, 2011	114080
Cipolla, Carilyn	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Cortes, Yolanda	Interpreter IV	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Croall, Amy	Technical Support III	Human Resources	Central Services	July 1, 2011	December 31, 2011	114000
Dang, Cathy	Interpreter III	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Fetter, Steven	Theatre Technician	Fine Arts	Foothill College	July 1, 2011	February 28, 2012	443111
Hadland, Norma	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020

Hall, Megan R	Technical Support II	Fine Arts	Foothill College	July 11, 2011	February 28, 2012	115114
Jensen, Rosemary	Interpreter V	Special Education	De Anza College	June 27, 2011	June 30, 2011	122020
Jensen, Rosemary	Interpreter V	Special Education	De Anza College	July 1, 2011	August 30, 2011	122020
Malan, Janel L.	Specialist I	Creative Arts	De Anza College	July 12, 2011	June 30, 2012	135006
McCarthy, Maureen	Technical Support IV	Educational Resources & Instruction	Foothill College	July 12, 2011	December 31, 2011	114000
Morris, Landa	Interpreter IV	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Morrone, Sharon	Interpreter IV	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Nakahara, Christine	Interpreter V	Special Education	De Anza College	June 27, 2011	June 30, 2011	122020
Nakahara, Christine	Interpreter V	Special Education	De Anza College	July 1, 2011	August 30, 2011	122020
Nelson, Sherie	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Panfili, Natalie	Reader	Language Arts	De Anza College	July 15, 2011	June 30, 2012	114040
Raether, Jennifer S.	Teacher/Instructor I - Non Credit	Physical Education	De Anza College	July 1, 2011	June 30, 2012	114000
Ridders, Amy	Interpreter II	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Roberts, Susan	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Rohlin, Tracy	Interpreter IV	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Tuccoli, Mary	Interpreter III	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Wang, Jessica	Interpreter IV	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Ziegler, Linda	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020
Zienkiewicz, Christin	Interpreter V	Special Education	De Anza College	July 12, 2011	June 30, 2012	122020

RATIFICATION OF EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Appio, Mike	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Askins, Michael	Short Course Instructor	Community Education	De Anza College	July 1, 2011	June 30, 2012	115218
Blandino, Tomas	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Buckner, Patricia	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151

Carobus, Patricia	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Cartier, Ann	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Copp, Barrie	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Cormia, Bob	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Craig, Jody	Short Course Instructor	Community Education	De Anza College	July 1, 2011	June 30, 2012	115218
Crower, Hollie	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Cruz, Mayra	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Edmunds, Mary	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Gayrard, Sue	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Goodman, Derek	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Gough, Michael	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Gould, Scott	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Larson, Mark	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Levinger, Sonja	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Lopez-Morgan, Christina	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Marianetti, Noel	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Molino-Torres, Alejandro	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Murphy, Mike	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Murray, Peter	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Oman, Drew	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Pinheiro, Tui	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Pressa, Cynthia	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Rosenberg, Jerry	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Tarver, Donald	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151

Tatarakis, Mike	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Wagner, Debbie	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Walton, John	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Wiley, John	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
Yamada, Margaret	Short Course Instructor	Community Education	Foothill College	July 1, 2011	June 30, 2012	115151
RATIFICATION OF ALLIED HEALTH PROFESSIONALS						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
None						
APPROVAL OF SEASONAL EMPLOYEES						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Agrawal, Shalini	Teacher/Instructor I - Non Credit	Child Development	De Anza College	August 9, 2011	June 30, 2012	331001
Shepeleva, Irina	Administrative Support IV	Language Arts	De Anza College	September 20, 2011	June 30, 2012	114000
Tereshenko, Olga	Teacher/Instructor I - Non Credit	Child Development	De Anza College	August 9, 2011	June 30, 2012	331001
Whitmill, Ronald	Assistant Coach - Volleyball	Physical Education & Human Performance	Foothill College	August 15, 2011	December 15, 2011	115117
APPROVAL OF SHORT TERM EMPLOYEES						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Bade, Maithili	Assistant II	Special Education	Foothill College	September 6, 2011	June 30, 2012	121020
Goldberg, Ahuva	Administrative Support I	Special Education	Foothill College	September 6, 2011	June 30, 2012	121020
Gonzalez Jr., Gustavo	Specialist I	Middlefield/EMT	Foothill College	August 9, 2011	June 30, 2012	114000
Harper, Kiah	Specialist I	Middlefield/EMT	Foothill College	August 9, 2011	June 30, 2012	114000
Marshall, Alaina	Assistant II	Special Education	Foothill College	September 6, 2011	June 30, 2012	121020
Saxon, Barbara	Assistant II	Special Education	Foothill College	September 6, 2011	June 30, 2012	121020
APPROVAL OF INTERMITTENT EMPLOYEES						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
None						
APPROVAL OF ALLIED HEALTH PROFESSIONALS						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Garcia, Laura E	Allied Health Specialist	Biological, Health & Environmental Studies	De Anza College	September 26, 2011	June 29, 2012	135006

Milano, Anthony J	Allied Health Specialist	Biological, Health & Environmental Studies	De Anza College	September 26, 2011	June 29, 2012	135006
Wood, Mablelyn	Allied Health Specialist	Biological, Health & Environmental Studies	De Anza College	September 26, 2011	June 29, 2012	135006
APPROVAL OF EDUCATIONAL AGREEMENTS (INSTRUCTION)						
Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund
Constant, Stephanie	Short Course Instructor	Community Education	De Anza College	August 9, 2011	June 30, 2012	115218
Fund #:	Description of Fund:					
114...	General Purpose					
115...	Self-Sustaining					
120...	Categorical					
121/131...	Categorical					
122...	Special Education					
123...	Work Study					
125...	Parking					
128...	Campus Center Fees					
200...	Debt Service					
300...	Child Development					
400...	Capital Projects					
500...	Enterprise					
600...	Internal Services					
700...	Financial Aid					