

## **Board of Trustees Agenda Item**

**Board Meeting Date:** August 8, 2011

**TITLE OF ITEM:** Resolution Authorizing the Reduction in Classified Service

### **BACKGROUND AND ANALYSIS:**

In accordance with Education Code Sections 88017, 88117, 88127 and Article 11 of the Agreement between the District and Association of Classified Employees (ACE), the board is requested to adopt Resolution #2011-26 eliminating the following positions and authorizing the District to provide the affected employee(s) with a forty-five (45) day notice of layoff.

Admissions and Records Assistant (Vacant)      Admissions and Records      Foothill College

**RECOMMENDATION:** Director of Human Resources Suzanne Pfeiffer recommends board authorization to eliminate the position

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity x6211
Additional contact names:	Suzanne Pfeiffer, Director of Human Resources x6109
Is backup provided?	Yes

Foothill-De Anza Community College District  
Resolution # 2011-26

RESOLUTION AUTHORIZING THE REDUCTION OF CLASSIFIED SERVICE

- WHEREAS; the budget projected for the 2011-2012 fiscal year presents significant fiscal challenges and;
- WHEREAS; the student access to information regarding the grades increased through the use of online services and;
- WHEREAS; the District has determined that the following classified position will be eliminated for lack of work or funds effective June 30, 2011:

*Admissions and Records Assistant (Vacant)*

*Foothill College*

THEREFORE; BE IT RESOLVED, that the classified service be reduced and the Board of the Foothill-De Anza Community College District, in accordance with Education Code sections 88017, 88117, 88127 and Article 11 of the Agreement between the District, and Association of Classified Employees (ACE), authorize the District to provide the affected employee(s) with a forty-five (45) day notice of layoff.

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the Governing Board at a regularly called and conducted meeting held on August 8, 2011 the following vote:

AYES:

NOES:

ABSENT:

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Linda M. Thor, Ed.D.  
Secretary to the Board of Trustees of the  
Foothill-De Anza Community College District