



**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
DRAFT MINUTES  
REGULAR MEETING  
July 11, 2011**

**Trustees Present:**

Pearl Cheng, President  
Joan Barram  
Betsy Bechtel  
Laura Casas Frier  
Bruce Swenson

**For Public Session Only:**

Stephanie McGee, Foothill College Student Trustee  
Emily Kinner, De Anza College Student Trustee

**CLOSED SESSION**

The Board convened in closed session at 4:30 p.m. in the Chancellor's Office to discuss:

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Executive Administrators Present:**

Charles Allen, Executive Director of Facilities, Operations and Construction Management  
Kevin McElroy, Vice Chancellor of Business Services  
Christina Espinosa-Pieb, Vice President of Instruction, De Anza College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor, Technology  
Denise Swett, Acting Vice President, Student Development & Instruction, Foothill College  
Linda Thor, Chancellor

**CONFERENCE WITH LABOR NEGOTIATOR**

District Negotiator: Dorene Novotny  
Employee Organizations: All Represented and Unrepresented Groups

**Executive Administrators Present:**

Charles Allen, Executive Director of Facilities, Operations and Construction Management  
Kevin McElroy, Vice Chancellor of Business Services  
Christina Espinosa-Pieb, Vice President of Instruction, De Anza College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor, Technology  
Denise Swett, Acting Vice President, Student Development & Instruction, Foothill College  
Linda Thor, Chancellor

**CONFERENCE WITH PROPERTY NEGOTIATORS**

Under Negotiation: Price and terms of payment  
Agency Negotiators: Kevin McElroy, Charles Allen, Mark Hennigh

Property: 895 Kifer Road, Sunnyvale, CA 94086  
Negotiating Party: Lane Partners  
Property: Onizuka Air Force Station, 1080 Innovation Way, Sunnyvale, CA 94089  
Negotiating Party: City of Sunnyvale  
Property: 4000 Middlefield Road, Palo Alto, CA 94303  
Negotiating Party: City of Palo Alto

**Executive Administrators Present:**

Charles Allen, Executive Director of Facilities, Operations and Construction Management  
Kevin McElroy, Vice Chancellor of Business Services  
Christina Espinosa-Pieb, Vice President of Instruction, De Anza College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor, Technology  
Denise Swett, Acting Vice President, Student Development & Instruction, Foothill College  
Linda Thor, Chancellor

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Subdivision (a) of Section 54956.9

Name of Case: CRW Industries Inc. v. Foothill-De Anza Community College District  
Case #110CV186472

**Executive Administrators Present:**

Charles Allen, Executive Director of Facilities, Operations and Construction Management  
Kevin McElroy, Vice Chancellor of Business Services  
Christina Espinosa-Pieb, Vice President of Instruction, De Anza College  
Dorene Novotny, Vice Chancellor of Human Resources and Equal Opportunity  
Fred Sherman, Vice Chancellor, Technology  
Denise Swett, Acting Vice President, Student Development & Instruction, Foothill College  
Linda Thor, Chancellor

**By Phone:**

Phil Jaret

**CALL TO ORDER**

President Cheng called the meeting to order at 6:05 p.m. She led those present in the Pledge of Allegiance.

President Cheng welcomed Palo Alto Unified School District board member Dana Tom as well as others who were in attendance.

Foothill Academic Senate Vice President Carolyn Holcroft (attending for President Dolores Davison), De Anza Academic Senate President Karen Chow, and Foothill Classified President Chris White introduced themselves.

**REPORTING OUT FROM CLOSED SESSION**

**July 6, 2011**

President Cheng reported that no action was taken in closed session held on July 6, 2011.

**July 11, 2011**

President Cheng reported that the board met in closed session to consider potential litigation with CRW Industries for work related to renovation of the Foothill College Forum 5000 building. After review, the board has approved the following:

1. A settlement agreement that was negotiated between District representatives and CRW Industries in June 2011. The monetary settlement is a \$20,000 payment to CRW Industries for unpaid contract balance and for additional costs incurred by CRW Industries for extra drywall and electrical work and for relocation of a projection screen on the project.

**APPROVAL OF MINUTES**

<b>M/S/C:</b>	<b>Barram/Casas Frier</b>
<b>Advisory vote:</b>	2
<b>Board vote:</b>	unanimous
<b>Action:</b>	<b>Approved</b> the minutes of June 6, 2011

## FOUNDATION REPORT

This item was tabled and will be addressed at the next meeting.

## CORRESPONDENCE

There was no correspondence to report.

## HEARINGS: ITEMS NOT ON THE AGENDA

### Public

Speaking as a Palo Alto resident, Foothill dental hygiene instructor Ken Horowitz expressed disappointment that district administrators had not been more creative in ways to address the budget shortfall other than the reduction in part-time faculty. He hoped that trustees would ask administrators to look for alternative ways to meet the budget reductions.

Mr. Horowitz urged the board to give the city of Palo Alto notice of vacating the Cubberley site as of January 1.

### Students

There were no comments from students.

### Staff

Foothill Interim Vice President of Student Development Denise Swett, sitting in for President Judy Miner, congratulated Admissions and Records supervisor Henry Jung, whose peers named him classified employee of the year, and Dean of Student Affairs and Activities Pat Hyland, who was named administrator of the year by her peers.

De Anza Vice President Christina Espinosa Pieb, sitting in for President Brian Murphy, expressed thanks to the trustees who attended the commencement ceremonies. She especially thanked Chancellor Linda Thor who delivered the keynote speech.

Chancellor Linda Thor announced that the accreditation visit is scheduled for October 24-27. Dr. Cindy Miles, Chancellor, Grossmont-Cuyamaca Community College District will chair De Anza's team and Dr. Raul Rodriguez, Chancellor, Rancho Santiago Community College District who will chair Foothill's team, has also been appointed the chair of chairs.

### Board

Trustee Laura Casas Frier reported that AB 515 has been made a two-year bill. Trustee Casas Frier congratulated Dean Pat Hyland. Formerly the principal at Mountain View High School, Trustee Casas Frier noted Pat's dedication and commitment to students and added that the district is very grateful to have her.

De Anza Student Trustee Emily Kinner reported that De Anza's Institute of Community and Civic Engagement would begin offering a certificate in leadership and social change this fall. There were about 200 participants at last year's conference, and they are hoping for a larger number this year. Also, for the sixth year, De Anza will be hosting the Youth Voices conference for high school students on November 18. She reported that De Anza's health office has been working hard on its non-smoking policy on campus. Meetings have been held monthly, and Student Trustee Kinner will be attending a conference in the fall and will glean information from other community colleges on their policies. She announced that parking Lots A&B will be closed during the summer for installation of photovoltaic installation. As part of that project, an outdoor solar structure will be built that can be used as a teaching model at the Kirsch Center for Environmental Studies.

APPROVAL OF CONSENT CALENDAR

**Item 2 – Ratification of Board Warrants Greater than \$5,000 for April and May 2011**

This item was removed for discussion and separate action.

**Item 13 – Human Resources Report**

Vice Chancellor of Human Resources Dorene Novotny distributed a corrected page 1 to the Human Resources Report.

**M/S/C:**            **Bechtel/Barram**

**Advisory vote:** 2

**Board vote:**    unanimous

**Action:**           **Approved** Items 1 and 3-13 (as corrected) on the Consent Calendar as follows:

**Item 1** – **Approved** Ratification of Contracts and Agreements

**Item 3** – **Approved** Agreement for Services with Workforce Incubator

**Item 4** – **Approved** Extension of Independent Contractor Agreement with Gregory Barattini

**Item 5** – **Approved** Increase in Campus Center Use Fees at De Anza College

**Item 6** – **Approved** Increase in Campus Center Use Fees at Foothill College

**Item 7** – **Approved** Contract with Valley Transport Authority for the De Anza Eco-Pass Program

**Item 8** – **Approved** Donation of Surplus District Computers and Monitors to the Foothill-De Anza Foundation

Made a finding that the items are of insufficient value to defray the costs of arranging a sale and **authorized** the Director of Purchasing Services to donate the items to the Foothill-De Anza Foundation in accordance with Education Code 81452(c).

**Item 9** – **Approved** Donation of Surplus Furniture

Made a finding that the property is unsatisfactory for further use by the district and **authorized** the Director of Purchasing Services to donate the items to the NASA Ames Research Center in accordance with Education Code 81450.5.

**Item 10** – **Approved** Donation of Surplus District Microscopes to Gravenstein Union School District

Made a finding that the property is unsatisfactory for further use by the district and **authorized** the Director of Purchasing Services to donate the items to Gravenstein Union School District in accordance with Education Code 81450.5

**Item 11** – **Approved** Recycle and Dispose Surplus Chairs

Made a finding that the furniture is of no further use to the district, and **authorized** the Director of Purchasing Services to recycle the items or dispose of the items in the local public dump in accordance with Education Code 81452(c)

**Item 12** – **Approved** Sale of Surplus District Schwinn Flywheels

Made a finding that the property does not exceed \$5,000 in value, and **authorized** the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

**Item 13 – Approved Human Resources Report as corrected**

**Item 2 – Ratification of Board Warrants Greater than \$5,000 for April and May 2011**

President Cheng questioned the \$35,127.50 payment to the County of Santa Clara for parking citations.

Vice Chancellor McElroy explained that the payment is actually for the months of April and May so the amount is about twice as much than what is normally paid. The fees are for processing parking citations. He explained that \$1.50 per citation goes toward jail construction; \$1.50 per citation goes to court construction; and \$2 per citation goes to the state controller.

**M/S/C:** Cheng/Swenson **M/S/C:**

**Advisory vote:** 2

**Board vote:** unanimous

**Action:** **Authorized** the Director of Purchasing Services to award a contract pursuant to Bid

**Advisory vote:** 2

**Board vote:** unanimous

**Action:** **Ratified** Board warrants greater than \$5,000 for April and May 2011

**Item 14**

**Foothill Self-Study Report for Re-Accreditation; De Anza Self-Study Report for Re-Accreditation**

The colleges' final self-study reports have been reviewed by the board and were presented for acceptance. Chancellor Thor acknowledged the accreditation liaisons from each college, Kurt Hueg, FH, and Marisa Spatafore, DA. President Cheng thanked everyone who had participated in the self-study process and for the enormous amount of time dedicated to collecting data and writing the reports. The trustees congratulated the colleges for very complete and informative documents.

**M/S/C:** Casas Frier/Bechtel

**Advisory vote:** 2

**Board vote:** unanimous

**Action:** **Accepted** and certified the Foothill College and De Anza College Self-Study reports

**Item 15**

**Education Center Acquisition Update**

Chancellor Thor provided an update on the education center acquisition. The district is continuing down three paths:

1. A Request for Offers was extended to the community for proposals or developments that would be suitable for use as an education center. The RFO had a deadline of June 2011. One proposal from Lane Partners was received for a land purchase and build-to-suit at 895 Kifer Road, Sunnyvale.
2. Discussions continue with the city of Sunnyvale regarding a portion of the Onizuka Air Force Station. The city is the planning authority for the reuse of the base. The district has submitted a Letter of Interest for that site.
3. The Palo Alto City Council meets tonight to discuss the district's interest in acquiring 8 acres at the Cubberley Community Center.

Over the next month the three properties will be reviewed against the established criteria. At the August 8 board meeting staff anticipates presenting the board with a recommendation of property(ies) it hopes to pursue in negotiations.

Chancellor Thor reviewed the education center objectives as presented at the study session on January 31, 2011.

The report to the City Council indicated a desire to extend the timeline by 3-6 months. Trustee Bechtel asked why the district could not comply with that request. Chancellor Thor replied that a timeline for making a decision by the end of this summer was established at the beginning of the acquisition process. The other two properties also have time limitations. The Kifer site owned by Lane Partners is a commercial property that is currently on the market so the district needs move forward if it wants to pursue that site. The Onizuka property is even more time sensitive. The Air Force will be vacating the property on September 15, and it will support the maintenance of the property only until the second quarter of 2012. The Air Force wishes to see significant progress on a public conveyance by this fall. To delay a decision beyond that may be foregoing an opportunity because the Air Force can then offer that land at full market price.

Trustee Swenson asked for an update on collaborative programs with neighboring districts. He also asked if the state Chancellor's Office has expressed concern about potential competition.

Chancellor Thor responded that conversations with the chancellor of the West Valley-Mission Community College District, the president of Mission College, and administrative officers at the college. They said they are very excited about the opportunity to have joint programming at an education center in Sunnyvale. Their chancellor has given assurance that with continuing positive conversations and movement forward, that they will not object to an education center in Sunnyvale. The state Chancellor's Office has indicated that if neighboring districts do not express objection to the center, then the state Chancellor's Office also would not oppose a center at that location.

Trustee Swenson asked if the district had a MOU with West Valley-Mission for joint programs, would the district then be limited on the types of programs it could offer at the center in the future? Chancellor Thor said that no MOU has been developed yet, but the types of programs the district is looking to collaborate on would be West-Valley's "hallmark" programs that Foothill-De Anza does not offer. Vice President Swett said in a meeting with Laurel Jones, President of Mission College, Norma Ambriz-Galavez, Vice President of Instruction, and Danny Nguyen, Interim Dean of Workforce Development, a tentative list of programs that would be offered has been developed. The programs would be complementary to, rather than in competition with, programs offered by Foothill-De Anza. She said Mission College is very much in favor of working collaboratively with us. In response to Trustee Swenson's question regarding general education courses, Vice President Swett said she foresees no limitation to the number of general education courses that Foothill could offer and that currently, the full range of general education courses is offered at Middlefield. A student could complete his entire transfer curriculum there. She gave an example that the Pharmacy Technology program graduated 32 students, 28 of whom received their associate of arts degrees, as opposed to a much smaller number in previous years. Plans are to continue working with deans to add classes to enable students to meet all associate of arts and transfer requirements at Middlefield. Discussions with Mission have been more workforce-based. Vice President Swett believes this is a very unique opportunity for collaboration. Chancellor Thor added that the district is currently working with West Valley-Mission on significant grant proposals.

Trustee Bechtel commented that the district is very fortunate to have Denise at Middlefield. She inquired how many Middlefield students use the bus system. Vice President Swett said that the parking lot allocated to Middlefield is never completely filled and estimated that about 30% of the students arrive by bus and a significant number ride bikes – about 150-200 on any given night. She stressed the need for the new site to be easily accessible by public transit. Regarding residents, she said that only about 25% of the students at Middlefield are from Palo Alto. A significant number who attend are from East Palo Alto and Mountain View and come for the ESL programs. Vice President Swett said that depending on negotiations with the city, Foothill would continue to use space at Cubberley since the new education center plans do not include gymnasium facilities, but focus on classrooms and laboratory space.

Trustee Barram said that currently there are no bus routes that go by the Kifer site, but should a community college be established there, surely bus lines would be added to service those students. She added that because it is in a corporate campus area, it would be very compatible with a college campus. The Kifer site would be convenient for students who drive because it is a very broad road with minimal traffic. Although it is close to the district's eastern boundary and far removed from both Foothill and De Anza, it is in the portion of the district that needs to be served.

Regarding the Onizuka site, Trustee Barram said one of the drawbacks is its isolation from residential areas. However, it is accessible by light rail and bus, and sufficient parking would be available. The site has potential to attract students because of its visibility from the various freeways. Its biggest attraction is that it would cost very little to acquire the site. Another significant attraction is that the city of Sunnyvale is eager to work with the district and would welcome us as a presence in the community.

Trustee Casas Frier commented that the price of the Onizuka site is very attractive, but feels that access to the site is a drawback. Cubberley could be beneficial to all parties if the district's relationship with the Palo Alto school district were more positive. She asked if there have been discussions regarding what the district's role with the school district would be if we were to remain at Cubberley. Chancellor Thor responded that a number of meetings have been held with the Palo Alto city manager and the school district superintendent, but there have not been many areas of agreement on opportunities for joint programming or a shared vision for the type of programming that the district would offer at an education center.

Trustee Swenson agreed that the Onizuka site is very attractive, but asked staff to explore the accessibility via bicycle, bus and light rail. He questioned if women would feel safe at night at the Onizuka site since it appears to be somewhat isolated. Student Trustee Kinner commented that there is a direct bus line between De Anza and Onizuka that would make it very easy for students to attend classes at both locations.

As a longtime resident of Palo Alto, Trustee Bechtel expressed deep disappointment that the Palo Alto school board sent a strong message to the City Council by voting unanimously in support of not selling a portion of Cubberley to the district. She was also very disappointed in the lack of collaboration on this project since it has been under discussion for several years. Trustee Bechtel said she was bothered by comments from the public that it would hurt Palo Alto's reputation if it were to allow a community college to be there as opposed to Stanford. She said Foothill-De Anza is undervalued and underappreciated as a resource to the community. There are many Palo Alto students who attend four-year universities and colleges after high school and who, for various reasons, must return home, attend community colleges, and go on to transfer to four-year colleges and universities. Trustee Bechtel said she has heard comments from school board members that Palo Alto children do not go to community colleges; they only go to four-year colleges. She said she hopes that those school board members in attendance would convey to their superintendent that he may think all Palo Alto kids take AP classes, but a lot do not, and many need to be better served. She added that Palo Alto does a great job with the AP students and those who are developmentally disabled, but the vast majority of students in the middle are not taken care of.

Palo Alto resident Ken Horowitz feels that the Palo Alto school board has been misguided and is losing a wonderful opportunity if a different education center site is selected. He commented on the unsafe physical condition of Cubberley and urged the board to vacate the site.

Community member Terry Terman said that a Caltrain rail runs between Kifer Road and Evelyn Avenue, and Trustee Barram added that there are stations about 1-1/4 miles on either side of the Kifer location.

Trustee Casas Frier said that voters in Palo Alto, along with those in the entire district, supported the bond measure, and it's unfortunate that they do not want to not use their dollars to enhance their city. With the increase in UC and CSU fees, there will be many more Palo Alto students attending our colleges. She expressed disappointment in the lack of collaboration between educational institutions to enhance the community. She added that Foothill College is the #1 transfer college to four-year institutions.

Trustee Swenson said he believes that the number of Palo Alto students who initially attend four-year colleges, return home, and attend a community college, is underestimated by the community. The Palo Alto Unified school board had valid reasons to vote against selling a part of Cubberley to the district. The district is facing dramatic enrollment increases with no clear vision on how to address the issue. However, Trustee Swenson called it a missed opportunity to work with Foothill-De Anza to see if those enrollment concerns could be addressed in conjunction with a center operated by the college. He stated that it is becoming a national trend to develop closer high school-to-college transitions. Trustee Swenson would like to keep the opportunity to work with the school district open if Foothill-De Anza's other options do not materialize. He would like to reopen conversations to see

if a common vision for a collaborative education program could be agreed on based on better communication and a detailed analysis of the district's needs along with the amount of space the school district needs to accommodate its growing enrollment. He suggested that perhaps acreage at Greendell, Cubberley, and possibly the Peninsula Day Care Center sites could be considered. This is a huge opportunity and as a Palo Alto resident and a board member, he said he would be eager to explore that option. However, at this point the district needs to first consider its other two options.

President Cheng closed the discussion and thanked the members of the Palo Alto Unified school board for attending.

#### **Item 16**

##### **2010-11 Board Self-Evaluation**

Board members discussed the summary of responses to their annual self-evaluation.

II.1. – When a policy question arises President Chen noted that she and Chancellor Thor have had open discussions about those questions.

II.3. – President Cheng commented that students, their opportunities, and their progress are always top priorities, and the research data provided helps to analyze the level of success and how our students move through the system and transition to other colleges and universities.

Trustee Bechtel said she appreciates the relationship board members have with each other and feels the board works hard and prepares well for board meetings. She would like to see the board improve communications with the colleges' feeder high schools and communities in general. Trustee Bechtel would like to see re-implementation of the communication plan approved last year via community outreach.

Trustee Casas Frier would like to see a stronger rapport with the Palo Alto Unified School District.

#### **Item 17**

##### **2011-12 Board Priorities**

Trustee Joan Barram suggested adding wording related to increasing completion rates. Trustee Casas Frier stressed the importance of the individual student's success as a goal. Foothill Academic Senate Vice President Carolyn Holcroft and De Anza Academic Senate president Karen Chow concurred with Trustee Casas Frier that there is more to success than the number of completions and degrees. They said the colleges are working hard to meet degree and certificate completion goals, but also are mindful that there are other measures of student success.

Trustee Bechtel noted that due to budget constraints participation in trustee organizations and conferences is very difficult and suggested a minor change in wording.

Student Trustee Kinner suggested that part of measuring success is building environmentally sustainable facilities and healthy communities and suggested adding a strategy to that effect.

**M/S/C:** Barram/Casas Frier

**Advisory vote:** 2

**Board vote:** unanimous

**Action:** **Approved** the 2011-12 Board Priorities as amended:

- *Keep focus on student access and individual student success.*

Increase completion rates and provide clear pathways and support for students to complete Associate Degrees, certificates or transfer in a timely manner.



Support recruitment and retention of students from underserved and underrepresented populations.

- *Ensure that district facilities are modern and effective learning/working spaces.*  
Ensure environmental sustainability.

Representation Participation in Trustee organizations

**Item 18**

**Analysis of District Need to Establish Trustee Areas**

Chancellor Thor explained that the California Voters Rights Act (CVRA) and the Federal Voting Rights Act (FVRA) require that when the census has been completed, districts that elect by trustee areas must perform an analysis to determine whether those areas are still appropriate. Districts that elect at-large are not required to conduct an analysis, but someone who feels that election by trustee areas would produce a different result can challenge those districts if they do not.

The district has three options:

1. Take no action and perform an analysis only if challenged
2. Contract to have a full analysis performed that includes demographics and voter preferences with respect to CVRA at a cost of \$35,000 plus legal costs
3. Contract to have a limited analysis performed at a cost of \$5,000 that would examine and report on some of the data so the board could determine whether trustee areas are warranted

District legal counsel advises that having an analysis conducted does not ensure that the district will not be challenged.

Trustee Bechtel said she feels that because the board is diverse, the district will not be challenged and recommended the board should take no action.

In response to Trustee Swenson's question about what the \$5,000 study would legally provide the district, Vice Chancellor Sherman said that even the \$35,000 study would not guarantee that the district would not be challenged. The \$35,000 study would provide information to determine whether the risk is high enough to consider the establishment of trustee voting areas. The \$5,000 study gives a preliminary look at demographics but does not provide voter preferences or voter patterns, both of which should be taken into consideration before making a determination to change.

Chancellor Thor said that current law states that if it is determined that trustee areas should be established, voters would have to give their approval prior to implementation. K-12 districts can request that the state Board of Education ratify the decision to have trustee areas. AB 684, currently moving through the Legislature, would allow community colleges to avoid election costs if the Board of Trustees adopts a resolution to move to election by trustee areas and it is approved the Board of Governors of the California Community Colleges.

President Cheng added that of the local K-12 districts, she is aware of only one district that has had the study done.

Trustee Bechtel said that trying to find qualified people to run for a seat on the board is one of the cons of election by trustee area.

Trustee Barram said that if people are elected to the board thinking they represent only one community of interest, the board loses what it has identified as one of its strengths in its self-evaluation – that trustees do not come with individual agendas, but see themselves as representatives of the whole community and not of a particular group. This is one of the board's strengths and what trustees strive for. Trustee Barram agreed with Trustee Bechtel to take no action.

Trustee Swenson agreed with Trustees Bechtel and Barram to take no action.

Casas Frier said that statewide the shift is toward election by trustee areas to be more representative of the community. She asked if this item could be tabled until updated information could be obtained on AB 684. Trustees withdrew the item for discussion at a later date.

#### **Item 19**

##### **Measure E Consent**

**M/S/C:** Bechtel/McGee  
**Advisory vote:** 2  
**Board vote:** unanimous  
**Action:** **Approved** the Measure E Consent Item as follows:

##### **De Anza College –**

- A) Sandis – Professional Services Agreement – Combined Site Improvements – Phase 2  
- \$240,124

#### **Item 20**

##### **Measure C Consent**

**M/S/C:** Barram/Bechtel  
**Advisory vote:** 2  
**Board vote:** unanimous  
**Action:** **Approved** Measure C Consent Items as follows:

##### **De Anza College –**

- A) Cleary Consultants, Inc. – Revision #1 to Agreement for Services – Mediated Learning Center - \$8,000
- B) Cleary Consultants, Inc. – Revision #1 to Agreement for Services – Seminar Building & Multicultural Center - \$0
- C) Enovity, Inc. – Revision #2 to Project Assignment Amendment #1 – Baldwin Winery & East Cottage “Historic” Projects - \$0
- D) Enovity, Inc. – Revision #3 to Project Assignment Amendment #2 – Baldwin Winery & East Cottage “Historic” Projects - \$0
- E) Enovity, Inc. – Revision #2 to Project Assignment Amendment #3 – Seminar Building & Multicultural Center - \$0
- F) Enovity, Inc. – Revision #2 to Project Assignment Amendment #4 – Seminar Building & Multicultural Center - \$0
- G) SunPower, Inc. – Change Order #1 – Lots A & B and Kirsch PVS - \$123,700
- H) Ecovation Group – Agreement for Services – Environmental Studies Area: Pond

##### **Foothill College –**

- I) Clark Inspection Group, inc. – Agreement for Inspector of Record Services – Smithwick Theater - \$58,800
- J) Engineering Economics, Inc. – Revision #1 to Project Assignment Amendment #F01 – Modernization of Administration Building & General Classrooms - \$18,500
- K) Gilbane-Maas – Revision #1 to Standard Form of Agreement Project Management Services – (\$47,966)
- L) Hometown Construction Inc. – Change Order #1 – Krause Center for Innovation – HVAC Upgrades - \$0

- M) Zolman Construction and Development, Inc. – Change Order #7 – Renovation of Language Arts Classrooms, Building 6200, 6300 and 6500 - \$3,940

**Item 21**

**Measure C Project List Revision with De Anza Budget Transfer #29 and Foothill Budget Transfer #28**

Executive Director Allen explained that under Foothill Budget Transfer #28, second bullet, is about consolidating the parking circulation project discussed at the last meeting. He also brought to the board's attention the \$176,618 PG&E rebate checks for photovoltaic energy production over the past year.

**M/S/C:** Swenson/Bechtel  
**Advisory vote:** 2  
**Board vote:** unanimous  
**Action:** **Approved** Measure C Project List Revision with De Anza Budget Transfer #29 and Foothill Budget Transfer #28

**Item 22**

**Authorization to Negotiate and Approve Change Orders in Excess of \$50,000**

Executive Director Allen explained that this item is for electrical distribution for the utility and technology infrastructure project at Foothill. A new feeder will be installed from Moody Road to parking lot 6. Initial plans were to install the lines overhead but the Town of Los Altos Hills required PG&E to install them underground.

**M/S/C:** Swenson/Casas Frier  
**Advisory vote:** 2  
**Board vote:** unanimous  
**Action:** **Authorized** the Executive Director of Facilities, Operations and Construction to negotiate and approve change orders related to Foothill College Project #135, Utility and Technology Infrastructure, in an amount not to exceed \$85,000

**Item 23**

**Award a Contract Pursuant to Bid Document 1338-120, Smithwick Theater – Foothill College**

**M/S/C:** Casas Frier/Barram  
**Advisory vote:** 2  
**Board vote:** unanimous  
**Action:** **Authorized** the Director of Purchasing Service to award a contract pursuant to Bid Document 1338-120, Smithwick Theater – Foothill College

**ADJOURNMENT**

President Cheng adjourned the meeting at 7:55 p.m.