

Board of Trustees Agenda Item

Board Meeting Date: August 8, 2011

Title of Item: Building Roofing and Waterproofing Consulting and Design Services

Background and Analysis:

On July 6, 2011 the District issued Request for Qualifications (RFQ) #1375 for Building Envelope Consulting and Design Services. Building envelope consulting and design services are required for analysis and design of projects primarily involving roofing and other exterior waterproofing systems. The RFQ was posted on Bidnet and was also provided to several known firms that specialize in these services. On July 21, 2011, the District received responses to the proposal from the following five firms:

Allana Buick & Bers
Grossmann Design Group
McGinnis Chen Associates, Inc.
Simpson Gumpertz & Heger
Skyline Engineering

A Selection Committee from the Office of Facilities, Operations, and Construction Management and select members of Gilbane/Maas reviewed all responses received. The Selection Committee included the following individuals:

Tom Armstrong, Measure C Bond Director, De Anza College
Art Heinrich, Measure C Bond Director, Foothill College
Michael Hohl, Asst. Project Manager Gilbane MAAS, Foothill College

The Selection Committee deliberated regarding the completeness and quality of responses, firm experience with DSA projects, qualifications and experience of proposed team members, ability to dedicate the appropriate quantity and quality of staff, client satisfaction, firm stability, fee schedules, technical competency, as well as other evaluation criteria. All five of the respondent firms were selected based upon their qualifications and rate schedules.

The Selection Committee selected these inspection services firms to be included in a "Building Envelope Consulting and Design Services Pool." The size and expertise of these firms ranges from individuals to large and quite diverse design teams. Having the pool of pre-qualified firms will allow both campuses to select a building envelope consultant based on their experience for specialized projects and will allow competitive proposals.

Recommendation: Executive Director of Facilities, Operations, and Construction Management Charles Allen recommends that the Board approve the list of five firms to be included in Building Roofing and Waterproofing Consulting and Design Services pool and authorize him to negotiate contracts for building envelope consultant services on an as-needed basis.

Submitted by:	Charles Allen x6150
Additional contact names:	Art Heinrich x6295, Tom Armstrong, x8289
Is backup provided?	No