

Board of Trustees Agenda Item

Board Meeting Date: Oct. 3, 2011

Title of Item: Faculty International Travel

Background and Analysis:

Approval is requested for international travel for Anthropology faculty member Kathryn Maurer who will be traveling to Montreal, Canada on November 15 to attend the 2011 Annual Meeting of the American Anthropological Association.

She will be paying for the majority of her travel costs, except for whatever faculty/staff travel conference reimbursement funds are available to her. (No more than \$1,000.00.)

Recommendation: (specify if information only) Approval is requested.

Submitted by: Judy Miner x7200 and Glenn Violett x7577 Additional contact names: Is backup provided? Yes
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**FOOTHILL-DE ANZA
Community College District**

Foothill-De Anza Community College District

International Travel Authorization College Related Business Board Policy 4176

"The Board of Trustees recognizes that there is an occasional need for international travel to advance the purpose of the District. Except for the staff members employed within the Office of International Students and approved academic programs at FHDA, the Board of Trustees, in advance of the travel, must approve all international travel, which is funded from General fund."

BOARD APPROVAL IS REQUIRED BEFORE MAKING TRAVEL ARRANGEMENTS

I, Kathryn Maurer request permission to travel to
Please Print Name

Montreal, Canada

On November 15 through November 19th, The following arrangements
have been made for coverage of my classes/work:

Coverage by a colleague

How will this trip advance the purpose of the District?

Will provide anthropology instructors with new material and perspectives from cutting-edge research in the field; will contribute to curriculum development of summer field schools.

Fund Description:

Estimated Total Cost: \$ 1,000 Total \$ from the General Fund _____

Source of Funding: Fund _____ Org _____ Acct _____ Prog _____

Employee Signature: Kathryn Maurer Date: 9/21/11

Managing Supervisors Signature: [Signature] Date: 9/21/11

College President/Chancellor Signature: [Signature] Date: 9-22-11

Date of Board Approval: _____

A copy of this form must be submitted with your request for Travel Reimbursement

Name: Kathryn Maurer Today's Date: 9/17/11
Department: Anthropology Work Phone: 650 949 7751

Confirmation of funding will be sent via District Email.

District Email: maurer.kathryn@foothill.edu

☒ Full-Time Faculty ☐ Classified/SEIU
☐ Part-Time Faculty (must have re-employment preference) ☐ Other: _____

The completed application packet must be turned in to the Office of Faculty and Staff one month before the activity and must include:

Title of Proposed Activity: 2011 Annual Meeting of the American Anthropological Association
Are you presenting at this activity? Choose one: ☐ Yes ☒ No
Activity Date(s), Begins on: 11/16/2011 Ends on: 11/20/2011
Activity Location, City and State: Montreal, Canada

Please itemize and check off each area below:

Conference Fee:	\$
<input checked="" type="checkbox"/> Copy of brochure or flier attached	294.00
Automobile Mileage: (Limit of 300 miles round trip)	
<input type="checkbox"/> Copy of MapQuest or Google driving directions from Foothill College	
Mileage: (Multiply one way mileage by number of trips by mileage rate)	
_____ x _____ x \$0.50 =	\$
One Way Mileage Number of Trips Mileage Rate	
Airfare: (For trips over 300 miles)	
<input checked="" type="checkbox"/> Copy of airline estimate or reservation	\$ 584.27
Ground Transportation:	
<input checked="" type="checkbox"/> Estimate of shuttle/taxi/parking	
Round trip shuttle or taxi expenses from airport to hotel, or car rental	\$ 80.00
Meals/Per Diem: <u>x 4 days</u>	
Per diem reimbursement (\$55) does not require receipts: Breakfast \$10, Lunch \$15, Dinner \$30. Otherwise, attach receipts to a Trip Voucher upon return.	\$ 220.00
Lodging:	
<input checked="" type="checkbox"/> Copy of hotel or accommodations quote	\$ 580.00
<u>3</u> nights @ \$ <u>193.00</u> per night (include estimated taxes)	
Total Costs :	\$ 1758.27

Classified/SEIU employees complete this question.

Check the appropriate description below for your activity:

- ☐ A. Less than 150 miles from campus, one day event (\$500 limit)
☐ B. Over 150 miles from campus, one day event (\$1000 limit)
☐ C. Less than 75 miles from campus, multiple-day event (\$500 limit)
☐ D. Over 75 miles from campus, multiple-day event (\$1000 limit)

Please indicate how this experience will ultimately benefit the students of Foothill College:
(i.e create a system or process, develop new materials, improve your job skills, etc.)

I will be able to bring in the most current research + new perspectives into all of my classes. I will be able to develop better summer programs / field schools based on workshop activity. Finally, I anticipate the workshops on teaching religion to directly support the development of content + teaching methods for Magic, Science + Religion as well as Culture Anthropology classes.

Important!

To guarantee reimbursement for expenses, you must submit a trip voucher that includes all of the following to the Office of Faculty and Staff within **10 days** of the date on which the activity occurred. Delay in submission may result in loss of funding.:

- **Original receipts made out to the attendee** for reimburseable expenses
- Proof of payment for receipts that do not specify how payment was made
- For Classified Employees: A 1 page written summary of the activity

Failure to adhere to these reimbursement policies may result in loss of funding.

I have read and understood the above reimbursement procedures and policies.

Signature of Applicant: Katryn Mann

Signature of Dean/Supervisor: [Signature]

- ☒ I certify that this applicant is not a probationary Classified employee and not on PDL.
- ☐ I certify this part-time faculty member has re-hire preference.
- ☐ I certify this part-time faculty member has not used conference funds from DeAnza.

If the Dean/Supervisor is declining to sign, please state the reason below:

For Office Use Only		
Received:	Committee Approval:	Date:
For Part-Time Faculty:		
Funds used at De Anza: \$ _____	<input type="checkbox"/> Approved 1st Account: \$ _____ <input type="checkbox"/> Approved 2nd Account: \$ _____ <input type="checkbox"/> Denied _____	
Available: _____	Recorded: _____	Emailed: _____

Kathryn Maurer**From:** Air Canada [confirmation@aircanada.ca]**Sent:** Saturday, September 17, 2011 1:26 PM**To:** kmaurer@cruzio.com**Subject:** Air Canada - 15-Nov: San Francisco - Montreal (booking ref: LW2RL5) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to
check in at any
Air Canada check in kiosk.



Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.



Need a hotel in Montreal? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.



Need ground transportation, sightseeing or attractions?



Need a car in Montreal? Great rates and additional Aeroplan Miles.

AVIS Budget

Booking Information

AIR CANADA **Booking Reference:****LW2RL5****Customer Care**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Dr Kathryn Maurer
kmaurer@cruzio.com
Mobile: 1-831-2950421
Home: 1-831-4571318

**Flight Arrivals and
Departures**
1-888-422-7533

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Request an upgrade**
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

* Can my booking be changed online?



Additional passenger information is required

Your current flight itinerary includes travel to a country that requires additional passenger information.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

PROVIDE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC754	San Francisco, San Francisco Int'l (SFO) Tue 15-Nov 2011 21:40 - Terminal I	Toronto, Pearson Int'l (YYZ) Wed 16-Nov 2011 05:25 - Terminal 1	0	7hr30	320	Tango Plus T	F
AC400	Toronto, Pearson Int'l (YYZ) Wed 16-Nov 2011 07:00 - Terminal 1	Montreal, Trudeau (YUL) Wed 16-Nov 2011 08:10	0		321	Tango Plus T	
AC417	Montreal, Trudeau (YUL) Sat 19-Nov 2011 15:00	Toronto, Pearson Int'l (YYZ) Sat 19-Nov 2011 16:15 - Terminal 1	0	8hr50	E75	Tango Plus T	
AC739	Toronto, Pearson Int'l (YYZ) Sat 19-Nov 2011 18:05 - Terminal 1	San Francisco, San Francisco Int'l (SFO) Sat 19-Nov 2011 20:50 - Terminal I	0		319	Tango Plus T	F

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Dr Kathryn Maurer : Adult (16+), Ticket Number: 0142199681852

Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	XXXX-XXXX-XXXX-8278	Special Needs:	None
Seat Selection:	AC754 28F , AC400 15D , AC417 15D , AC739 28F		

Purchase Summary

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango Plus</u> (including <u>surcharges</u> and U.S.A Transportation Tax)	249.93
Return Flight - <u>Tango Plus</u> (including <u>surcharges</u> and U.S.A Transportation Tax)	249.93
Sub Total	499.87

Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	33.24
U.S Agriculture Fee	5.00
U.S. Flight Segment Tax	14.80
Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	2.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.26
U.S Passenger Facility Charge	4.50
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	1.05
U.S.A Immigration User Fee	7.00

September 11 Security Fee	2.50
Air Travellers Security Charge (ATSC)	12.80
Total airfare and taxes before options (per passenger)	584.27
Number of passengers	1
Total	584.27
RBC Travel Insurance (declined)	0.00
Grand Total - US dollars	\$584.27

The following charges (tax inclusive) will appear on your credit card statement:
 Air Canada: \$584.27 (Airfare - per ticket)

Ticket number(s): 0142199681852

Fare Rules

Departing Flight San Francisco (SFO) To Montreal (YUL) - **Tango Plus**

Return Flight Montreal (YUL) To San Francisco (SFO) - **Tango Plus**

- **Changes:**

- Prior to day of departure - **Change fee** per transaction, per passenger, is \$150 USD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD/USD per direction, per passenger. Same-day flights only.
- **Same-day standby** is not permitted, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at [aircanada.com](#) or by calling our flight information system at 1-888-422-7533 prior to your departure.

Travel insurance

RBC Insurance® offers travelers an easy way to purchase travel insurance.

If you are a resident of the United States and are interested in purchasing travel insurance, please call 1-800-835-7566 to be referred to an insurance specialist who can help you purchase your travel insurance. If you have already purchased travel insurance from RBC Insurance and have a question please call 1-866-307-5757.

Travel Insurance is offered and administered solely and directly by RBC Insurance. Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

Check-in and boarding times**Overbooking of Flights**

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier's check-in deadline mentioned above, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline's boarding priorities are available at all airport ticket counters and boarding locations.

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. [Send us an email](#) ([aircanada.com/customerrelations](#)) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

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Reservation Summary

Adults: 1
 Children: 0
 Rooms: 1
 Standard Suite (3 Nights) CAD
 Room charges 567.00
 Taxes 0.00
 Total 567.00
Total 567.00

CAD

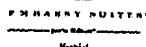
USD \$580

Review



Embassy Suites Montréal par Hilton

208, rue Saint-Antoine Ouest,
Montréal, QC, H2Y 0A6
Canada



Acknowledgement #: 324XBCH7

Standard Suite

Guest

Kathryn Maurer
Check in: 11/16/11
Check out: 11/19/11

Address

420 Stanford Avenue
Santa Cruz, CA, 95062
UNITED STATES
Phone: 8312950421
kmaurer@cruzio.com

Options

Smoking Preference
Special requests for this room: Non-Smoking
++9/17 Departure date
status is :: Departure
date changed. --

Number of Children: 0

Payment Details and Rates

Payment Type	Billing Address	Rates
Credit Card	Kathryn-Maurer	Wed Nov 16, 2011 - CAD 189.00
MasterCard ending in 3656	420 Stanford Avenue	Thu Nov 17, 2011 - CAD 189.00
Kathryn Maurer		Fri Nov 18, 2011 - CAD 189.00
Exp. **/**	Santa Cruz, CA 95062 UNITED STATES Phone: 8312950421	

Room Policies

- Tax is not included.
- Fees for extra guests: 2nd guest=0.00, 3rd guest=20.00, 4th guest=20.00
- Children Policy: Children under 18 stay free with one adult

Tax Policy

All room rates do not include the 5% Federal Tax, 8.5% Provincial Tax and the 3.5% lodging tax to be added to base rate. Taxes are subject to change.

Le tarif des chambres n'incluent pas la taxe fédérale de 5%, la taxe provinciale de 8,5% et la taxe d'hébergement de 3,5%. Taxes sujettes à changement.

Cancellation Policy

A credit card is mandatory to reserve a room. The card will not be charged upon reservation.

You need to cancel your reservation before 4 pm on your day of arrival or one night will be charged on the credit card on file.

Une carte de crédit est obligatoire pour procéder à la réservation. La carte ne sera pas débitée au moment de la réservation.

Vous devez annuler votre réservation avant 16h le jour de votre arrivée ou des frais d'une nuit plus taxes seront portés à la carte de crédit au dossier.

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item	quantity	price	discount	tax	shipping	net-total
Professional Member Registration	1.00	214.00	\$0.00	\$0.00	\$0.00	\$214.00
2-0400 Ideas and Techniques for Organizing An Ethnographic Field School	1.00	40.00	\$0.00	\$0.00	\$0.00	\$40.00
4-0210 Teaching Anthropology of Religion	1.00	40.00	\$0.00	\$0.00	\$0.00	\$40.00
Billing/Shipping Information						

customer name: Maurer Kathryn E
email: kmaurer@cruzio.com
phone: (831)295-0421

billing name: Maurer Kathryn E
contact: Maurer Kathryn E

shipping label: Kathryn E Maurer
420 Stanford Avenue
Santa Cruz, CA 95062

billing label: Kathryn E Maurer
420 Stanford Avenue
Santa Cruz, CA 95062

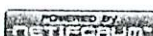
Payment Information

net credit: \$0.00
payment amount: 294.00
payment method: Visa/MC
cardholder's name: Kathryn Maurer
credit card number: 42*****8278
expiration date: 2012/05

net-total: \$294.00
net-applied: \$294.00
net-balance: \$0.00

authorization code: 08430B
reference number: VUHE7D33881A

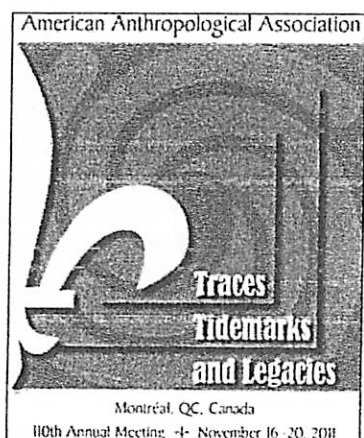
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Meetings

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2011 Annual Meeting



110th Annual Meeting
November 16-20, 2011
Montreal, QC, Canada

Traces, Tidemarks and Legacies

Sarah Green, 2011 Executive Program Chair

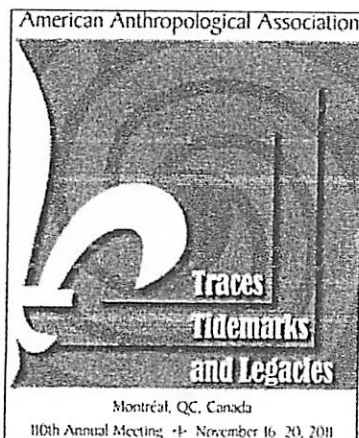
Traces, tidemarks and legacies are words that evoke the shifting and changeable character of differences that nevertheless persist, perhaps in altered form, as differences. Traces leave hints and reminders of half-forgotten things, relations and thoughts. Tidemarks leave indicators of where things have got to so far: this might be a strongly guarded distinction or just a line in the sand that disappears or shifts location the next day. Legacies imply pasts (imagined, asserted or remembered) that become entangled with the present and potential future, both informing and perhaps defining new differences. The traces, tidemarks and legacies of past and possible future distinctions—partially remembered, partially re-created and partially invented (by anthropologists as much as by anybody else)—make the world a multiply occupied place. And it is this process of how differences are made, marked, removed, maintained and altered within that multiply occupied place that is the focus for the 2011 theme.

The topic is important now because we are living through a time when most distinctions—between disciplines, places, environments, peoples, objects, biological and non-biological entities, times, languages, beliefs, epistemologies and ontologies—have been thoroughly challenged, both intellectually and morally. Indeed, the distinction between the intellectual and the moral has itself been repeatedly questioned. Yet these challenges have not led to the disappearance or reduction of differences. Moreover, massively increased communication, interaction and the ability to blend entities that were never blended before has not led to the disappearance of differences, either. Nevertheless, something significant has happened; the meaning and location of differences, both intellectually and morally, have been rearranged. The 2011 theme invites participants to reflect on how all fields of anthropology, whose own locations have also been rearranged, are engaging with these shifting realities in which we live, within and across disciplines and regions.

Montréal is an ideal location in which to consider such matters, given its rich history of being a multiply occupied place. Montréal's residents are actively engaged with questions of making, marking, removing and remaking differences. This not only involves the city and its own traces and tidemarks but also the city's internationally renowned cultural, performance arts, media and design sectors, all of which are making significant contributions to the transnational debates about how to rearrange the traces, tidemarks and legacies that confront the world today.

Meeting guidelines and rules for participation are available by [clicking here](#).

Communications about the program theme should be addressed to Program Chair Sarah Green at 2011aaaprogramchair@gmail.com. Please refer all other annual meeting questions to Jason G Watkins, or Carla Fernandez of the AAA and Sections Meeting Department at aaameetings@aaanet.org or (+1) 703/528-1902.



110e Assemblée Annuelle
Novembre 16-20, 2011
Montréal, QC, Canada

Traces, lignes de marée et legs

Sarah Green

Directrice exécutive de la programmation 2011

Traduit par Alexandrine Boudreault-Fournier, Université Laval

Traces, lignes de marée et legs sont des mots qui évoquent le mouvement et le caractère changeant des différences qui néanmoins persistent, sous des formes altérées peut-être, telles des différences. Les traces laissent des indices et des rappels de choses, relations et pensées à moitié oubliées. Les lignes de marée laissent des indications du point où les choses sont allées jusque là: cela peut représenter une distinction fortement bien gardée, ou simplement une ligne dans le sable qui disparaît ou bouge le jour suivant. Les legs rappellent le passé (imaginé, affirmé ou remémoré) qui s'entremêle avec le présent et le futur potentiel, ces dimensions informant et définissant peut-être de nouvelles différences. Les traces, les lignes de marée, les legs et de possibles distinctions futures, partiellement remémorées, recrées ou inventées (autant par les anthropologues que par quiconque), rendent notre monde un endroit à occupation multiple. C'est sur ce processus par lequel des différences sont créées, marquées, soustraites, maintenues ou altérées dans un lieu à occupation multiple, que portera la thématique de la programmation 2011.

Ce thème est important aujourd'hui puisque nous vivons à une époque où la plupart des distinctions - entre les disciplines, les lieux, les environnements, les peuples, les objets, les entités biologiques et non-biologiques, les époques, les croyances, les épistémologies et les ontologies - ont été fortement remises en question, autant intellectuellement qu'éthiquement. Il est vrai que la distinction elle-même entre l'intellectuel et l'éthique a été remise en question à plusieurs reprises. Cependant, ces affrontements n'ont pas conduit à la disparition ou à la réduction des différences. Qui plus est, l'augmentation massive de la communication, de l'interaction, et notre capacité de mélanger des entités qui n'étaient pas en relation auparavant, n'ont pas non plus mené à la disparition des différences. Néanmoins, une chose significative s'est produite; la signification et la localisation des différences, autant intellectuelles qu'éthiques, ont été réarrangées. Le thème de 2011 invite les participants à réfléchir sur la façon dont les différents domaines de l'anthropologie, qui ont eux mêmes été réarrangés, se sont engagés avec ces réalités mouvantes dans lesquelles nous vivons, à la fois dans nos régions et à travers nos disciplines respectives.

Montréal est l'endroit idéal pour prendre en compte de telles questions, étant donné son histoire riche en tant que lieu à occupation multiple. Ses résidents sont engagés activement dans les processus de création, de marquage, de retrait et de refonte des différences. Cela n'implique pas seulement la ville et ses propres traces et lignes de marée, mais aussi la renommée internationale de ses secteurs culturels, d'arts de performance, de