

## **Board of Trustees Agenda Item**

**Board Meeting Date:** November 7, 2011

**Title of Item:**

SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

**Background and Analysis:**

The District has thirty one pallets of computers, monitors, printers, and miscellaneous electronic equipment (See attached Surplus Forms, 26 pages). The District's Educational Technology Services Department (ETS) staff has determined that the items are obsolete and of no further use to the District. DeAnza College Occupational Training Institute has also found them to be unsuitable for further use. In accordance with the Electronic Waste Recycling Act these items are considered electronic waste. The estimated aggregate market value of this electronic equipment is less than \$5,000.00.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services will post a notice on Bid Net and call for competitive bids from authorized State of California material handlers, collectors, and recyclers. Proceeds will be deposited to the District's general fund.

**Recommendation:** (specify if information only)

Make a finding that the property does not exceed \$5,000.00 in value and authorize the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below

Page 1 of 3

Accumulation Start Date: 08/01/2011

Location:

Campus: FH  
Building: 3600 & Plant Trailers  
Room: 3618 & D240

Requestor:

Name: Scott Olsen  
Phone #: 650-949-7934  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Work Order #:

7168290 [Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

Regulated Items		Code	# of Units
CRTs - TVs - Monitors		A	1
LCD Desktop Monitors		B	0
Laptop with LCDs		C	22
LCD TVs		D	0
Plasma TVs		E	0
Screen > 4 inches diag.		F	0
Microwave Ovens		G	0
VCRs, DVDs & CD Players		H	4
CPUs - Computers		I	33
Printers, Scanners & Faxes		J	13
Phones - Cell & Desk		K	0
Pagers, PDAs & Radios		L	0
Copiers		M	0
Non-reported		N	20
Asset Number		(2) Code	Initials
352 / OV63		N	
395 / OV103		N	
363 / OV66		N	
397 / OV105		N	
308 / OV92		N	
56292 / OV18		N	
370 / OV85		N	
309 / OV93		N	
311 / OV95		N	
300 / OV84		N	
350 / OV50 / OV79		N	
360 / OV81		N	
399		N	
362 / OV60		N	
188635		C1	
188569		I	
188605		I	
188385		I	
188443		I	
188571		I	

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N
1	125811	NR - Overhead Projector	N
2	228395	NR - Overhead Projector	N
3	125810	NR - Overhead Projector	N
4	228399	NR - Overhead Projector	N
5	193860	NR - Overhead Projector	N
6	121757	NR - Overhead Projector	N
7	112022	NR - Overhead Projector	N
8	193859	NR - Overhead Projector	N
9	202333	NR - Overhead Projector	N
10	185652	NR - Overhead Projector	N
11	112027	NR - Overhead Projector	N
12	161181	NR - Overhead Projector	N
13	228370	NR - Overhead Projector	N
14	125740	NR - Overhead Projector	N
15	8DVPR71	Laptop - Dell Latitude D510	Y
16	W85462WNTAQ	CPU - Apple iMac G5	Y
17	QP5510HGTAT	CPU - Apple iMac G5	Y
18	QP524029SDU	CPU - Apple iMac G5	Y
19	QP534075SDX	CPU - Apple iMac G5	Y
20	W8547H1ATAQ	CPU - Apple iMac G5	Y

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above)

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Page 2 of 3

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	W85220WVSDX	CPU - iMac G5	Y	188301	I	
22	QP42100PPVJ	CPU - iMac G4	Y	17976	I	
23	QP421003PVJ	CPU - Apple G4	Y	17977	I	
24	QT226YUKMQH	CPU - Apple G4	Y	15012	I	
25	QP535177SDX	CPU - iMac G5	Y	188466	I	
26	DXVPR71	Laptop - Dell Latitude D510	Y	188344	C1	
27	4WVPR71	Laptop - Dell Latitude D510	Y	188366	C1	
28	41JMC91	Laptop - Dell Latitude D510	Y	188719	C1	
29	CFVPR71	Laptop - Dell Latitude D510	Y	188359	C1	
30	2LVPR71	Laptop - Dell Latitude D510	Y	188361	C1	
31	1XVPR71	Laptop - Dell Latitude D510	Y	188367	C1	
32	DBVPR71	Laptop - Dell Latitude D510	Y	188357	C1	
32	BKVPR71	Laptop - Dell Latitude D510	Y	188354	C1	
34	5VPR71	Laptop - Dell Latitude D510	Y	188351	C1	
35	64VPR71	Laptop - Dell Latitude D510	Y	188364	C1	
36	47VPR71	Laptop - Dell Latitude D510	Y	188356	C1	
37	22WPR71	Laptop - Dell Latitude D510	Y	188346	C1	
38	8DVPR71	Laptop - Dell Latitude D510	Y	188365	C1	
39	2SVPR71	Laptop - Dell Latitude D510	Y	188363	C1	
40	D0WPR71	Laptop - Dell Latitude D510	Y	188362	C1	
41	2KVPR71	Laptop - Dell Latitude D510	Y	188345	C1	
42	135J0041	VHS - JVC SRTS1U	Y		H	
43	108Q0386	VHS - JVC SR-V10U	Y	VCR687	H	
44	087J1491	VHS - JVC SR-V10U	Y		H	
45	157J0194	VHS - JVC SR-V10U	Y		H	
46	88251	NR - Slide Projector	N			
47	SLO460025	NR - LCD Projector - Panasonic PT-L711U	N	4039	N	
48	7SCM09L173	NR - Zip Drive	N	79160 / 1106	N	
49	MX8AQ1S23X	Printer - HP DeskJet 720c	N	3727	N	
50	USEF0116993	Printer - HP DeskJet 4000N	Y		J	
51	95619908	TV - 20" Magnovox	Y	76649	J	
52	U61325G5J41357	FAX - Brother Fax-2820	Y		A2	
53	XB022JUQJ2S	CPU - Apple G4	Y		J	
54	XB0040AXHNZ	CPU - Apple G4	Y	78538	I	
55	XB2440AMLKC	CPU - Apple G4	Y	78292	I	
56	XB2440ANLKC	CPU - Apple G4	Y	17248	I	
57	XB2440ALLKC	CPU - Apple G4	Y	17245	I	
58	J7ZTD01	CPU - Dell Optiplex GX110	Y	17246	I	
59	CNBF73344	Printer - HP Laserjet 2300DN	Y	79399	I	
60	USSC010189	Printer - HP LaserJet 4000TN	Y	17770	J	
			N	77471	J	

Verified by:

Version: Jan. 2010

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	TH55P112KN	Printer - HP DeskJet 5440	N		J	
62	BQCLV21	CPU - Dell Optiplex GX260	N	17662 I		
63	SG9151V27Q	Printer - HP DeskJet 895Cse	N		J	
64	MX0C71D0F1	Printer - HP DeskJet 930c	N		J	
65	SLO040004	Projector - Panasonic PT-L711U	N		N	
66	4H5091GBRJ7	Laptop - Powerbook G4	Y	18219 C1		
67	Z07M02NDQ	Laptop - Powerbook G4	Y	17883 C1		
68	QT1091Y7JBD	Laptop - Powerbook G4	N	79417 C1		
69	89J9H41	Laptop - Latitude	N	18827 C1		
70	96V3051	CPU - Dell Optiplex GX270	N	18047 I		
71	QP52402JSDU	CPU - iMac G5	N	188386 I		
72	1667024-0001	Laptop - Micron	N	77777 C1		
73	CNHC6BB04B	Printer - HP Color LaserJet 2820	N		J	
74	QT226YVDMQH	CPU - iMac G4	N	15013 I		
75	W8249015NK8	CPU - iMac G4	N	17563 I		
76	QP52402ESDU	CPU - Apple iMac G5	N	188373 I		
77	W85100PJPNX	CPU - Apple G5	Y	1945 I		
78	QP5510P2TAT	CPU - Apple iMac G5	Y	188609 I		
79	QP55307JTAT	CPU - Apple iMac G5	Y	188640 I		
80	298NT61	CPU - Dell Optiplex GX280	N	18204 I		
81	QP42006SQB8	CPU - Apple iMac	Y	17992 I		
82	XB1140SWKXS	CPU - Apple G4	Y	79519 I		
83	XB0440RCJNX	CPU - Apple G4	Y	78863 I		
84	XA0167XFJ2S	CPU - Apple G4	Y	78446 I		
85	XB2140TVM1X	CPU - Apple G4	Y	80676 I		
86	XB2140TQM1X	CPU - Apple G4	Y	80680 I		
87	7SCM11L1CV	NR - Zip Drive	N	3611 N		
88	US73WTR0F1	Scanner - HP ScanJet 5590	N		J	
89	A13A1A3305C7	NR - EZ Clone	N		N	
90	USAQ027894	Printer - HP LaserJet 4000TN	N	77712 J		
91	USQA028079	Printer - HP LaserJet 4000TN	N	77711 J		
92	USBNG43582	Printer - HP LaserJet 4100N	N	80117 J		
93	C8KQS11	CPU - Dell Optiplex GX240	N	17200 I		
94						
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100						

Verified by:

Version: Jan. 2010



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:

[Completed by ETS]

Location:

Campus De Anza  
Building: LRC West  
Room: LRC West Tech Services

Requestor:

Name: James D. Holstein  
Phone #: 5827  
Signature: James D. Holstein

Date: 2/1

Work Order #:

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	0B94125	Carvin DCM 1204 4 Channel Power Amp	Y		N	
2	FK9KB21241	Technics Stereo Double Cassette Deck	N	68938	N	
3	3111502843	Denon CDMP3 Player	N		H	
4	L6KN03933	Panasonic VCR	N	VCR 401	H	
5	2031329	Sony Trinitron Monitor	Y		A 1	
6	AZN1044096	Epson Stylus Color 850	N		J	
7	CA605A0B4PE	Apple LaserWriter 4/600 PS	N		J	
8	USCB097336	HP LaserJet 6MP	N		J	
9	SA 91389	Sayett Datashow HR/M Projection Pad	N	71247 CA 496	N	
10	MY735140C6	HP Deskjet 5650	N	CA 6018	J	
11	DQK056976	Epson Stylus C60	N		J	
12	W85040LZPNX	iMac 17"	N	CMP 4797	I 2	
13	XA8501WQD8G	Apple Power Macintosh G3	N		I	
14	XB03700HJNX	Apple Power Mac G4	N	78759 CMP 3010	I	
15	CN-0Y4299-71618-61E-AMFR	Dell Flatscreen	Y	MON 3948	B 2	
16	CN-0J6642-71618-58R-AEWT	Dell Flatscreen	Y	MON 3861	B 2	
17	MX-0U3001-47605-47G-AFVX	Dell Flatscreen	Y	MON 3549	B 1	
18	MX-0U3001-47605-47G-AFKX	Dell Flatscreen	Y	MON 3550	B 1	
19	MX-0U3001-47605-44G-AGU0	Dell Flatscreen	Y	MON 3527	B 1	
20	CN-06R644-47804-34R-LDDN	Dell Flatscreen	Y	MON 3486	B 1	

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above).

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	8USAF	Dell Optiplex GX110	Y	78703 CMP 2976	I	
22	CM3KV21	Dell Optiplex GX260	Y	CMP 4315	I	
23	3XZH311	Dell Optiplex GX150	Y	080372 CMP 3687	I	
24	1PCLV21	Dell Optiplex GX260	Y	CMP 4314	I	
25	XB1252GPKXS	Apple Power Mac G4	Y	79833 CMP 3381	I	
26	KCP3FYW	IBM NetVista	Y		I	
27	D2034306	Casio Printing Calculator	N		N	
28	D33E328554	Epson Stylus C80	N		J	
29	N52290KKKPW	Apple 17" Studio Display	Y	MON 3426	B 2	
30	N51213XGKPW	Apple 17" Studio Display	Y	MON 2793	B 2	
31	N53120HKNNF	Apple 17" Studio Display	Y	MON 3474	B 2	
32	82406447	NEC Large TV	Y	66846 TV 214	A 2	
33	921-15270024	Zenith Presentation TV	Y	TV 473	A 2	
34	UAB 07874	Canon ImageCLASS Printer	N		J	
35	9078344	Eiki Overhead Projector	N	OHP 345	N	
36	607003700070.0	Viewsonic G70m	Y	MON 2630	A 2	
37	JQ84748694	Viewsonic GA771	Y		A 2	
38	MX-86271R-47745-0BD-408P	Dell Monitor	N		A 2	
39	CN-03K648-46633-26Q-11ZN	Dell FlatScreen	Y	MON 3400	B 1	
40	AE416F24289	Planar FlatScreen	N	MON 3536	B 2	
41	D091003743	Viewsonic GA771	Y		A 2	
42	CN-0J6642-71618-58R-AF03	Dell FlatScreen	Y	MON 3840	B 2	
43	CN-0J6642-71618-58R-AE2D	Dell FlatScreen	Y	MON 3858	B 2	
44	CN-0Y9833-71618-685-AGKT	Dell FlatScreen	Y	MON 6026	B 2	
45	CN-06R644-47804-2C7-L101	Dell FlatScreen	Y	MON 3458	B 1	
46	MX-0U3001-47605-45J-A0GU	Dell FlatScreen	Y	MON 3548	B 1	
47	MX-0U3001-47605-45J-A0FG	Dell FlatScreen	Y	MON 3547	B 1	
48	MX-0U3001-47605-48L-AT5F	Dell FlatScreen	Y	MON 3559	B 1	
49	MX-0U3001-47605-45J-A0VC	Dell FlatScreen	Y	MON 3546	B 1	
50	MX-0U3001-47605-44G-AGTZ	Dell FlatScreen	Y	MON 3528	B 1	
51	MX-05C544-47801-24A-G0NM	Dell Monitor	Y		A 2	
52	G8439BCXQQJ	Apple eMac	Y	CMP 5346	I 2	
53	0054457	Sony Video Cassette Recorder	N	73540 VCR 320	H	
54	05E8772457	TOA Amplifier	N		N	
55	73746747	TOA Amplifier	N	AMP 102	N	
56	(no serial)	Middle Atlantic Power Supply	N		N	
57	(no serial)	Middle Atlantic Power Supply	N		N	
58	548692	Extron Switcher	N		N	
59	W8544DTETAQ	17" iMac	N	CMP 5070	I 2	
60	2RZL031	Dell Optiplex GX260	Y	CMP 4321	I	

Verified by:

Version: Jan. 2010



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	SG03P131G5	HP Deskjet 1220C	N		J	
62	FBLY630045	Epson Stylus C84	N		J	
63	XB1090BYKXS	Power Mac G4	Y	79406 CMP 3239	I	
64	7YYCT21	Dell Optiplex GX260	Y	CMP 4307	I	
65	1728876-0001	Micron Clientpro	Y		I	
66	BFJWX21	Dell Optiplex GX260	Y	CMP 4325	I	
67	HQZL031	Dell Optiplex GX260	Y	CMP 4322	I	
68	XB2263WGM1X	Power Mac G4	N	CMP 3893	I	
69	3048A08803	HP Laserjet III	N		J	
70	308312814	Sharp Notevision Projector	Y	PRJ 26	N	
71	303316232	Sharp Notevision Projector	Y	PRJ 5	N	
72	404314940	Sharp Notevision Projector	Y	PRJ 32	N	
73	303316336	Sharp Notevision Projector	N	PRJ 8	N	
74	9078289	Eiki Overhead Projector	N	OHP 346	N	
75	A-622885	Kodak Slide Projector	N	73409 SP 296	N	
76	CN-0CC299-64180-6C3-3TEA	Dell Flatscreen	N	MON 4092	B 2	
77	MX-032DVX-47605-21A-B7DN	Dell Flatscreen	Y	MON 3028	B 1	
78	CN-06R644-47804-27J-L1H5	Dell Flatscreen	Y	MON 3432	B 1	
79	CN-0D5428-72201-49H-01PS	Dell Flatscreen	Y	MON 3576	B 2	
80	95115141	Canon Video Visualizer	N		N	
81		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
82		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
83		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
84		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
85		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
86		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
87		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
88		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
89		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
90		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
91		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
92		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
93		1 Box of E-Waste (keyboards, spare parts, etc.)			N	
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Verified by:

Version: Jan. 2010

## FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

## SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplus Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplus more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: E-WASTE / SEE ATTACHMENT  
**The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.**  
**For more than one item use an "xls attachment" per the instructions above.**

Check here if xls attachment is included with this e-waste (electronic) xls attachment ☒  
non-electronic xls attachment ☐

2. Current Location (be precise): Campus: Foothill Building and Room: D170 / D.S.C. rd  
 3. Height: N/A Length: N/A Width: N/A Wt.: Over 50 lbs ☐ Under 50 lbs ☒  
 4. Serial No: N/A Inventory Tag No: N/A Model No: N/A  
 5. Manufacturer: N/A Acquisition Date: \_\_\_\_\_  
 6. Original Cost: \$200.- Estimated Current Value: 0  
 7. Current condition: Is it Working? NO Can it be fixed? NO  
 8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_  
 9. Name and phone number of person to contact about this surplus disposal request: 6154 TIM M.  
 10. Requested removal date (if urgent, explain): 06-28-11

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By: [Signature] (signature) Date: 06-28-11

Name (print or type): Tim M. [Signature]

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 2. Date Work Order Completed: \_\_\_\_\_  
 3. Date disposition approved by Board of Trustees: \_\_\_\_\_  
 4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory: \_\_\_\_\_  
 6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_  
 Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)  
 Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_  
 7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature \_\_\_\_\_

Date \_\_\_\_\_

Distribution: signed original to District Purchasing Services

C1106017



101

men before.

[Completed by ETS]

**(2) Code for**

**Campus:** Foothill

Building: D170

Room: D.S.C. 12d (Tim's Office)

**Name:** Tim Mechikoff

6154  
e: *Tim O'Shea*

Date: 06/28/11

C11060017

/Completed by Purchasing Services]

[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1		HP Photosmart 7780	NO		7	
2		Belkin Surge protector	NO		2	
3		Dell computer speakers	NO		2	
4		Electronic wall clock	NO		2	
5		Sanyo Microwave Oven	YES		6	
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Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

Verified by:

Version: Jan. 2010

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: 1- Microsoft keyboard 1- apple keyboard 1- metal keyboard tray

The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.

For more than one item use an "xls attachment" per the instructions above.

Check here if xls attachment is included with this form: e-waste (electronic) xls attachment \_\_\_\_\_  
non-electronic xls attachment \_\_\_\_\_

2. Current Location (be precise): Campus: De Anza Building and Room: ADM 107 Storage

3. Height: \_\_\_\_\_ Length: 10cm Width: 20cm Wt.: Over 50 lbs \_\_\_\_\_ Under 50 lbs ✓

4. Serial No: NA Inventory Tag No: NA Model No: NA

5. Manufacturer: NA Acquisition Date: NA

6. Original Cost: R Estimated Current Value: NA

7. Current condition: Is it Working? just the Mac Can it be fixed? ✓  
core.

8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_

9. Name and phone number of person to contact about this surplus disposal request: Tina Woo X8705

10. Requested removal date (if urgent, explain): \_\_\_\_\_

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Tina Woo (signature) Date 7/20/10

Name (print or type) Tina Woo

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2. Date Work Order Completed: \_\_\_\_\_

3. Date disposition approved by Board of Trustees: \_\_\_\_\_

4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory: \_\_\_\_\_

6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_  
Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)

Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_

7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature \_\_\_\_\_

Date \_\_\_\_\_

Distribution: signed original to District Purchasing Services

D1008009



FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324, ETS will pick up the equipment and complete the required disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate attachment if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. If you are surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. If you are surplusing multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: Fax Machine

The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.

For more than one item use an "xls attachment" per the instructions above.

Check here if xls attachment is included with this form:

e-waste (electronic) xls attachment ☒

non-electronic xls attachment ☐

2. Current Location (be precise):

Campus: District

Building and Room: District office, Business Services

3. Height: 18 inch

Length: 18 inch

Width: 18 inch

Wt.: Over 50 lbs ☐

Under 50 lbs ☒

4. Serial No: 6FumLA-47059-FA-E

Inventory Tag No: \_\_\_\_\_

Model No: XTC 3

5. Manufacturer: Xerox

Acquisition Date: 1/2005

6. Original Cost: \$200-300

Estimated Current Value: 0

7. Current condition: Is it Working? No

Can it be fixed? No

8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_

9. Name and phone number of person to contact about this surplus disposal request: Greg G... 26202

10. Requested removal date (if urgent, explain): \_\_\_\_\_

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Bernadette Slater (signature)

Date 4/4/11

Name (print or type) B. Slater

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2. Date Work Order Completed: \_\_\_\_\_

3. Date disposition approved by Board of Trustees: \_\_\_\_\_

4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory: \_\_\_\_\_

6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_

Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)

Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_

7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature

Date

Distribution: signed original to District Purchasing Services

Rev. Oct. 2007 (effective 5/2007)

RECEIVED FHDA  
PURCHASING SERVICES  
2011 APR 14 PM 5:49

9104001

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at [tcchhelp@fhda.edu](mailto:tcchhelp@fhda.edu) or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the [purchasing.fhda.edu](http://purchasing.fhda.edu) website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: NBS Technologies Inc. Card Reader  
The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.  
For more than one item use an "xls attachment" per the instructions above.  
Check here if xls attachment is included with this form: e-waste (electronic) xls attachment \_\_\_\_\_  
non-electronic xls attachment \_\_\_\_\_

2. Current Location (be precise): Campus: Foothill Building and Room: Campus Center 2016

3. Height: 1' Length: 1' Width: 1' Wt.: Over 50 lbs \_\_\_\_\_ Under 51X

4. Serial No: E643312 \_\_\_\_\_ Inventory Tag No: \_\_\_\_\_ NA Model No J420C \_\_\_\_\_

5. Manufacturer: NBS Tec \_\_\_\_\_ Acquisition Date: \_\_\_\_\_ Unknown

6. Original Cost: \_\_\_\_\_ Unknown Estimated Current Value: \_\_\_\_\_ 0 \_\_\_\_\_

7. Current condition: Is it Working? No Can it be fixed? No

8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_

9. Name and phone number of person to contact about this surplus disposal request: \_\_\_\_\_ Pat Hyland \_\_\_\_\_

10. Requested removal date (if urgent, explain): \_\_\_\_\_ Anytime

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By \_\_\_\_\_ (signature) Date August 3, 2010 \_\_\_\_\_

Name (print or type) Pat Hyland

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2. Date Work Order Completed: \_\_\_\_\_

3. Date disposition approved by Board of Trustees: \_\_\_\_\_

4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory \_\_\_\_\_

6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_  
Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)

Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_

7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature

Date

Distribution: signed original to District Purchasing Services

Rev. Oct. 2007 (effective 5/2007)

F1164011



Date: August 3, 2010

Building \_\_\_\_\_ Campus Center

Room # \_\_\_\_\_ 2016

**Authorized by (dept signature):**

Work Order #: To be completed by Purchasing Services 1104011

[illegible]

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: TYPE WRITER, Selectric

**The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.  
For more than one item use an "xls attachment" per the instructions above.**

**Check here if xls attachment is included with this form:** e-waste (electronic) xls attachment X  
non-electronic xls attachment \_\_\_\_\_

2. Current Location (be precise): Campus: DA Building and Room: L14

3. Height: 4in Length: 1.1ft Width: 11.3in Wt.: Over 50 lbs ✓ Under 50 lbs \_\_\_\_\_

4. Serial No: \_\_\_\_\_ Inventory Tag No: \_\_\_\_\_ Model No: \_\_\_\_\_

5. Manufacturer: IBM Acquisition Date: \_\_\_\_\_

6. Original Cost: \_\_\_\_\_ Estimated Current Value: \_\_\_\_\_

7. Current condition: Is it Working? yes Can it be fixed? \_\_\_\_\_

8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_

9. Name and phone number of person to contact about this surplus disposal request: BERTA PACE 408-864-8797

10. Requested removal date (if urgent, explain): APRIL 2011

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Berta Pace (signature) Date 3/28/11

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2. Date Work Order Completed: \_\_\_\_\_

3. Date disposition approved by Board of Trustees: \_\_\_\_\_

4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory: \_\_\_\_\_

6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_  
Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)

Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_

7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature \_\_\_\_\_

Date \_\_\_\_\_

Distribution: signed original to District Purchasing Services

D1104021  
RECEIVED FHDA  
PURCHASING SERVICES  
2011 MAR 31 PM 2:05



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:

[Completed by ETS]

Location:

Campus: DA

Building: L1

Room: L14

Requestor:

Name: Berta Pace

Phone #: 408-364-8797

Signature: Berta Pace

Date: 3/28/11

Work Order #:

010402

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1		IBM selective typewriter 2014?	Y			BP
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above).

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010

## FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

## SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplus Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplus more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: 1 microwave oven

The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.

For more than one item use an "xls attachment" per the instructions above.

Check here if xls attachment is included with this

e-waste (electronic) xls attachment

non-electronic xls attachment

2. Current Location (be precise): Campus: Foothill Building and Room: 1944 - on round table near Toshiba copiers

3. Height: 18" Length: 23" Width: 14" Wt.: Over 50 lbs ☐ Under 50 lbs ☒

4. Serial No: G60260677 Inventory Tag No: N/A Model No: MQ51104W

5. Manufacturer: QUASAR Acquisition Date: unknown

6. Original Cost: unknown Estimated Current Value: unknown

7. Current condition: Is it Working? yes Can it be fixed?                     

8. Provide contact info for interested departments or buyers, if any:                     

9. Name and phone number of person to contact about this surplus disposal request: Skip Barnes X 7794

10. Requested removal date (if urgent, explain): ASAP - it is taking up space

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By: SRK (signature) Date: 5-26-11

Name (print or type): Rick Kula

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant                     

1. Plant Services Work Order Number for pick-up:                      Date:                      By:                     

2. Date Work Order Completed:                     

3. Date disposition approved by Board of Trustees:                     

4. Bid Number:                      5. Date removed from inventory                     

6. Disposition (check one): Sold (ECS 81450/81452) ☐ Donated to public entity (ECS 81450.5) ☐

Donated to BOT approved charity (ECS 81452) ☐ Returned to District use:                      (state new location)

Dumped by Plant Services: ☐ Disposed as hazardous waste: ☐ using (contractor name)                     

7. Plant Services Work Order Number for dumping, if applicable:                      Date:                      By:                     

8. Date Work Order Completed:                     

Material/Purchasing Services signature

Date

Distribution: signed original to District Purchasing Services

F105193



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. | Instructions

Accumulation Start Date:		[Completed by ETS]		Regulated Items		Code	# of Units
Location:		Campus: FOOTHILL		Screen Size		A	
		Building: 1930		1 = 4-15"		B	
		Room: 1944		2 = 16-35"		C	
				3 = >36"		D	
				Plasma TVs		E	
				Screen > 4 inches diag.		F	
Requestor:		Name: RICK KOHN		UWEDs Microwave Ovens		G	/
		Phone #: X77		UWEDs VCRs, DVDs & CD Players		H	
		Signature:		UWEDs CPUs - Computers		I	
		Date:		UWEDs Printers, Scanners & Faxes		J	
Work Order #:		F1165193		UWEDs Phones - Cell & Desk		K	
		[Completed by Purchasing Services]		UWEDs Pagers, PDAs & Radios		L	
Pickup Date by Plant Services:		[Completed by Plant Services]		UWEDs Copiers		M	
				Non-reported		N	
No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials	
1	G60260671	QUASAR MICROWAVE OVEN (10yrs)	yes				
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
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20							

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:		[Completed by ETS]	
Location:		Campus: FH & Plant Services	
		Building: 3600 & D240	
		Room: 3618 & D240	
Requestor:		Name: Scott Olsen	
		Phone #: 650 - 949 7934	
		Signature: _____ Date: _____	
Work Order #:		F1102105 [Completed by Purchasing Services]	
Pickup Date by Plant Services:		[Completed by Plant Services]	

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	USQC06176	Printer - HP LaserJet 4050n	Y	78213 J		
2	USLNU29572	Printer - HP LaserJet 4100n	Y	17216 J		
3	USMH003055	Printer - HP LaserJet 8000N	Y	4966 J		
4	JDFP022594	Printer - HP LaserJet 8500N	Y	4965 J		
5	G85094W6QPR	CPU - Mac Pro Tower G5	N	18211 I		
6	CN2BZ1WGC882	Printer - HP 3810 Fax	N			
7	C6490A	Printer - HP DeskJet 5650	N	188717 J		
8	06U01446	Doc Cam - Canon DZ-3600U	N	189136 N		
9		Doc Cam - Canon DZ-3600U	N	189148 N		
10	SG99E1V0FG	Printer - HP DeskJet 970Cxi	N			
11	QP451023PNX	CPU - iMac G5	N	18165 I2		
12	QP451045PNX	CPU - iMac G5	N	18153 I2		
13	QP45102MPNX	CPU - iMac G5	N	18167 I2		
14	55WD711	CPU - Dell Dimension 8200	N	80429 I		
15	CN-OU4931-4663	LCD - 17" Dell	N		B2	
16	CY20226VJPC	LCD - 17" Apple	N		B2	
17	ALW0002835	Other - USB HUB Monitor Base	Y	3916 B2		
18	901323929	Projector - Sharp LCD Projector	Y	3450 N		
19	V6-WZ380	LCD - 15" Lenovo	N	77680 N		
20	QP326022P19	CPU - iMac G4	N	B1		
			Y	17726 I2		

Verified by: \_\_\_\_\_  
Version: Jan. 2010

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above). (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Page (2) of 3

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	33D-1QRL	LCD - 15" Dell	Y	17690	B1	
22	8R04P31	Laptop - Dell Inspiron 5150	N		C1	
23	DQ7KT61	Laptop - Dell Latitude D505	N	18208	C1	
24	2P2PX61	Laptop - Dell Latitude D810	N	CMP4613	C1	
25	J7HXX61	Laptop - Dell Latitude D505	N	19011	C1	
26	QT2150NRM2N	Laptop - Apple Powerbook G4	N	80748	C1	
27	CN-0F7170-47606	LCD - 17" Dell	N	19016	B2	
28	XB31701HN1S	CPU - Apple PowerMac G4	Y	17608	I	
29	XB1381ANKSD	CPU - Apple PowerMac G4	Y	80087	I	
30	A75f	CRT - 17" Viewsonic	Y		A2	
31	8165L118783	CRT - 15" Micron	Y	4353	A1	
32	8165L118732	CRT - 15" Micron	Y	4352	A1	
32	N52092RYKPV	LCD - 15" Apple	N	3884	B1	
34	SXA91527HGGM	CPU - Apple PowerMac G3	Y	77552	I	
35	1979221-0001	CPU - Micron ClientPro	Y	78109	I	
36	ESUW098653	Scanner - Epson 2400	N	17479	J	
37	QP5390G2SDX	CPU - Apple iMac G5	Y	188510	I	
38	QP52402KSDU	CPU - Apple iMac G5	Y	188389	I	
39	W844502LPNX	CPU - Apple iMac G5	N	18125	I	
40	W85100QEPNX	CPU - Apple iMac G5	Y	188285	I	
41	W84390D8PNX	CPU - Apple iMac G5	N	18099	I	
42	703312598	Projector - Sharp XG-E1200U	Y	4621	N	
43	811312553	Projector - Sharp XGE-3000U	Y	188429	N	
44	087J1275	VCR - JVC SR-V10U	Y	189172	H	
45	A4HB01386	Camcorder Panasonic AG-455MP	Y	73718	N	
46	XB0213BJ2S	CPU - Apple PowerMac G4	Y	78558	I	
47	FQ2C011	CPU - Dell Optiplex GX400	N	80220	I	
48	QP40902XQB5	CPU - Apple iMac G4	Y	17836	I	
49	QP40901XQB5	CPU - Apple iMac G4	Y	17837	I	
50	QT2123H4L3V	CPU - Apple iMac G4	Y	80655	I	
51	QP40902GQB5	CPU - Apple iMac G4	Y	17829	I	
52	QP409025QB5	CPU - Apple iMac G4	Y	17838	I	
53	QP40902SQB5	CPU - Apple iMac G4	Y	17777	I	
54	QP409034QB5	CPU - Apple iMac G4	Y	17831	I	
55	QP40902RQB5	CPU - Apple iMac G4	Y	17834	I	
56	QP40902PQB5	CPU - Apple iMac G4	Y	17832	I	
57	QP40902LQB5	CPU - Apple iMac G4	Y		I	
58	QP40902DQB5	CPU - Apple iMac G4	Y	17785	I	

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# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	QP40902HQB5	CPU - iMac G4		17830		
22	QP40902AQB5	CPU - iMac G4		17828		
23	QP40902KQB5	CPU - iMac G4		-		
24	QT226YU2MQH	CPU - iMac G4		15011		
25	QP409033QB5	CPU - iMac G4		17833		
26	QP40902EQB5	CPU - iMac G4		17826		
27	QP40902FQB5	CPU - iMac G4		-		
28	QP42209WQB4	CPU - iMac G4		18046		
29	W850510BPNY	CPU - iMac G5		-		
30	W85050XTPNY	CPU - iMac G5		18221		
31	QP5390EZSDX	CPU - iMac G5		188512		
32	W85050RYPNY	CPU - iMac G5		18225		
32	QP5340F5SDX	CPU - iMac G5		188444		
34	QP5130W8PNX	CPU - iMac G5		182238		
35	W8505130PNY	CPU - iMac G5		18222		
36	W85051CBPNY	CPU - iMac G5		-		
37	W85050XYPNY	CPU - iMac G5		-		
38	XB02500TJAS	CPU - Mac G3		78598		
39	XB1191VMKXS	CPU - Mac G3		79665		
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Code	# of 11-40
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CRTs - TVs -Monitors	A	27
LCD Desktop Monitors	B	3
Laptop with LCDs	C	0
LCD TVs	D	0
Plasma TVs	E	0
Screen > 4 inches diag.	F	0
Microwave Ovens	G	0
VCRs, DVDs & CD Players	H	0
CPUs - Computers	I	28
Printers, Scanners & Faxes	J	0
Phones - Cell & Desk	K	0
Pagers, PDAs & Radios	L	0
Coblers	M	0

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N
1	MY-04N736-47603-370-BRFV	Dell 18" Monitor	
2	MY-04N736-47603-370-BRKU	Dell 18" Monitor	
3	MY-04N736-47603-370-BRFT	Dell 18" Monitor	
4	MY-04N736-47603-370-BRL0	Dell 18" Monitor	
5	MY-04N736-47603-370-BRKX	Dell 18" Monitor	
6	MY-04N736-47603-370-BRG5	Dell 18" Monitor	
7	MY-04N736-47603-370-BRG8	Dell 18" Monitor	
8	MY-04N736-47603-370-BRF9	Dell 18" Monitor	
9	MY-04N736-47603-370-BRF5	Dell 18" Monitor	
10	MY-04N736-47603-370-BRKW	Dell 18" Monitor	
11	MY-04N736-47603-370-BRGH	Dell 18" Monitor	
12	MY-04N736-47603-370-BRFC	Dell 18" Monitor	
13	MY-04N736-47603-370-BREX	Dell 18" Monitor	
14	MY-04N736-47603-370-BRKZ	Dell 18" Monitor	
15	MY-04N736-47603-370-BRG6	Dell 18" Monitor	
16	MY-04N736-47603-370-BRFQ	Dell 18" Monitor	
17	MY-04N736-47603-370-BRGL	Dell 18" Monitor	
18	MY-04N736-47603-370-BRF2	Dell 18" Monitor	
19	MY-04N736-47603-370-BRF0	Dell 18" Monitor	
20	MY-04N736-47603-370-BRKT	Dell 18" Monitor	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	MD92300317	Viewsonic MB90		MON 2284	A 2	
22	MD84800140	Viewsonic MB90		MON 2173	A 2	
23	7042008	Sony Trinitron Multiscan 420GS			A 2	
24	MX-04N736-47605-36N-BFXM	Dell 18" Monitor			A 2	
25	CN-0F5035-64180-47J-0YTS	Dell Flatscreen		MON 3616	B 2	
26	MD92300323	Viewsonic MB90		MON 2285	A 2	
27	CN-0CC352-64180-66C-131C	Dell Flatscreen		MON 4066	B 2	
28	CN-0GC811-72872-5CK-09HM	Dell Flatscreen			B 2	
29	8006728	Sony Trinitron Multiscan G520			A 2	
30	MX-04N736-47605-45K-BMUH	Dell 18" Monitor			A 2	
31	64VCH31	Dell Dimension 4600			I	
32	JV4HG31	Dell Dimension 4600			I	
33	25VGH31	Dell Dimension 4600			I	
34	85VGH31	Dell Dimension 4600			I	
35	34VGH31	Dell Dimension 4600			I	
36	J3VGH31	Dell Dimension 4600			I	
37	84VGH31	Dell Dimension 4600			I	
38	75VGH31	Dell Dimension 4600			I	
39	55VGH31	Dell Dimension 4600			I	
40	B5VGH31	Dell Dimension 4600			I	
41	45VGH31	Dell Dimension 4600			I	
42	24VGH31	Dell Dimension 4600			I	
43	B4VGH31	Dell Dimension 4600			I	
44	F3VGH31	Dell Dimension 4600			I	
45	G4VGH31	Dell Dimension 4600			I	
46	F5VGH31	Dell Dimension 4600			I	
47	D4VGH31	Dell Dimension 4600			I	
48	F4VGH31	Dell Dimension 4600			I	
49	54VGH31	Dell Dimension 4600			I	
50	5L1BY41	Dell Dimension 4600			I	
51	2L1BY41	Dell Dimension 4600			I	
52	BL1BY41	Dell Dimension 4600		CMP 4458	I	
53	3J09R91	Dell Optiplex GX620		CMP 4457	I	
54	57QW1C1	Dell Optiplex GX620		CMP 4455	I	
55	3567K71	Dell Dimension 4700		CMP 5247	I	
56	H3VGH31	Dell Dimension 4600		CMP 5571	I	
57	8L1BY41	Dell Dimension 4600		CMP 4714	I	
58	44KQH11	Dell Optiplex GX755		CMP 4456	I	
59				CMP 6859	I	
60						

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# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date:	[Completed by ETS]	
Location:	Campus: De Anza Building: MQ-1 Room:	
Requestor:	Name: James D Holstein Phone #: 5827 Signature: James D Holstein D	
Work Order #:	P1110106 [Completed by Purchasing Services]	
Pickup Date by Plant Services:	[Completed by Plant Services]	

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	3PQ6S11	Dell Optiplex GX240	N	CMP 4177	I	
2	CCP-05143	IBM PC	N		I	
3	XB12704NKXS	Power Mac G4	N	CMP 3409	I	
4	857T481	Dell Optiplex GX240	N	CMP 4990	I	
5	9BDZH71	Dell Optiplex GX240	N	CMP 4705	I	
6	477T481	Dell Optiplex GX240	N	CMP 4947	I	
7	3310D11	Dell Precision 340	N	CMP 3777	I	
8	58N1P91	Dell Optiplex GX620	N	CMP 5151	I	
9	425BR11	Dell Optiplex GX240	N	CMP 4105	I	
10	1665431-0001	Micron Clientpro	N	CMP 2641 77866	I	
11	(no serial)	Micron Clientpro	N	CMP 2598	I	
12	FB5VWP01	Dell Optiplex GX150	N	CMP 3913	I	
13	(no serial)	Mac Power PC	N		I	
14	8BDZH71	Dell Optiplex GX280	N	CMP 4704	I	
15	W85040R8PNX	iMac 17"	N	CMP 4784	I2	
16	QP61211LU2R	iMac 17"	N	CMP 5216	I2	
17	AP71005NVVY	iMac 17"	N	CMP 6041	I2	
18	QP6210Y0U2S	iMac 20"	N	CMP 5261	I2	
19	QP517036SDX	iMac 17"	N	CMP 4888	I2	
20	USQL054151	HP Laserjet 4050n	N	CA 1076	J	

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above).

(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.

(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

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# E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	USCC027957	HP Laserjet 4050tn	N	CA 985	J	
22	VT469111	Fujitsu DL3700	N		J	
23	F13301JV108	Apple Laserwriter Pro	N	72384	J	
24	U61325K7N242984	Brother Intellifax 2820	N		J	
25	3302J02927	HP Fax C2135A	N		J	
26	USGW071616	HP Laserjet 2100tn	N		J	
27	476390354	Brother Typewriter	N		N	
28	USBC119722	HP Laserjet 4050	N		J	
29	USEF070737	HP Laserjet 4000	N	CA 877	J	
30	I0144	Ikegami Color Monitor	N		A 2	
31	65056615	Philips 27" Color Video Monitor	N		A 2	
32	MB20210166	Panasonic Color Video Monitor	N	TV 445	A 2	
33	CY925271CVS	Apple 17" Studio Display	Y	TV 488	A 2	
34	Q12A022	SoundSphere	N		N	
35	NI71501XX6	Digital Server	N		I	
36	NI71305KW5	Digital Server	N		I	
37	6107253-9920097	Power Conditioner	N		N	
38	KA5340065	Panasonic Color Video Monitor	N		A 1	
39	6RCXA30275P/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 44	H	
40	6RAY603647V/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 96	H	
41	6RAY965267N/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 110	H	
42	6RAY629066Y/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 80	H	
43	6RAX563214B/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 26	H	
44	6RBL501184D/XAA	Samsung DVD/VHS Dual Deck	Y	DVD 106	H	
45	6RAY964643K/XAA	Samsung DVD/VHS Dual Deck	Y		H	
46	LT25074	Digidesign Mixer	N		N	
47	B026121	Tektronix Waveform/Vector Monitor	N	79979	N	
48	EN03100000239	Ohana DVD Player	N		H	
49	206AKE80014	Daewoo DVD Player	N		H	
50	803948	Sony TV Stereo Tuner	N	68163	N	
51	805485	Sony TV Stereo Tuner	N	67888	N	
52	807057	Sony TV Stereo Tuner	N	80255	N	
53	804367	Sony TV Stereo Tuner	N	68252	N	
54	61AW500650T	Samsung DVD/VHS Dual Deck	N		H	
55	A028812	Clear Com 2-Channel Intercom	N	68057	N	
56	204097	Sony AC Power Adapter	N		N	
57	73911	Direct Connections Tower	N		N	
58	NTSC03070443	TFT LCD Color Monitor	N		A 1	
59	81507371	Realistic Stereo Receiver	N		N	
60	155E0953	JVC VCR	N		H	



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	05D8762647	TOA Amplifier	N		N	
62	AB0103143719	APC Power Supply	N		N	
63	201290	Sony Digital Audio Processor	N		N	
64	62417001904	Videologic Mediator	N		N	
65	175456	Extron Video Converter	N		N	
66	7100106	Eiki Still Picture Projector	N	OHP 257	N	
67	CN-7E840-69800-26F-1295	Harmon/Kardon Subwoofer	N		N	
68	JWR0J11	Dell Poweredge 6450 Server	N		N	
69	NI552019VW	Digital Alpha Server	N		N	
70	CN-06R644-47804-39R-N3X0	Dell 15" Flatscreen	N	MON 3510	B 1	
71	CN-06R644-47804-39R-NSV6	Dell 15" Flatscreen	N	MON 3505	B 1	
72	CN-0Y9833-71618-6B5-AHFW	Dell 17" Flatscreen	N	MON 6005	B 2	
73	CN-0Y9833-71618-6B5-AGA8	Dell 17" Flatscreen	N	MON 6009	B 2	
74	CN-0Y4299-71618-61E-AMFQ	Dell 17" Flatscreen	N	MON 3946	B 2	
75	MX-0U3001-47605-45J-A0GR	Dell 15" Flatscreen	N	MON 3543	B 1	
76	CN-0Y9833-71618-6B5-AGK5	Dell 17" Flatscreen	N	MON 6008	B 2	
77	CN-02Y315-71618-43T-D201	Dell 17" Flatscreen	N	MON 3560	B 2	
78	CN-0Y9833-71618-6B5-AGF9	Dell 17" Flatscreen	N	MON 6004	B 2	
79	CN-02Y315-71618-43T-D287	Dell 17" Flatscreen	N		B 2	
80	CN-0J6642-71618-58B-AEJV	Dell 17" Flatscreen	N	MON 3855	B 2	
81	CN-0J6642-71618-5AP-AGGS	Dell 17" Flatscreen	N	MON 3873	B 2	
82	7150774	Iiyama Monitor	N		B 1	
83	MJ19HVEY4043701A	Samsung 19" Flatscreen	N		B 2	
84	MX-08G152-47605-286-DEN8	Dell Ultrasharp Flatscreen	N	MON 3424	B 2	
85	318M0047SC0027	Sceptre Flatscreen	N		B 2	
86	CN-0CC280-71618-65Q-CC0Y	Dell 17" Flatscreen	N	MON 4018	B 2	
87	CN-0D5428-72872-56E-G3NL	Dell 17" Flatscreen	N	MON 3798	B 2	
88	CN-0F5035-6H80-4B4-41EL	Dell 17" Flatscreen	N	MON 3692	B 2	
89	CN-0D5428-728722-56E-EWKL	Dell 17" Flatscreen	N	MON 3787	B 2	
90	CN-0F5035-64180-47J-0Y0S	Dell 17" Flatscreen	N	MON 3698	B 2	
91	CY136053JPC	Apple 15" Studio Display	Y		B 1	
92	CY2060XFJPC	Apple 15" Studio Display	Y		B 1	
93	CY1080TJ08	Apple 22" Studio Display	Y	79466	B 2	
94	0C122141	Canon Video Visualizer	N		B 2	
95	MC40610422	Panasonic Color Video Monitor	N	TV 338	A 2	
96	CN-07G076-64180-1CN-01R8	Dell Monitor	Y		A 1	
97	84465437	HP Monitor	Y		A 1	
98	365-1417-02	Sun Monitor	Y		A 2	
99	MX-DX3782-47605-4BT-BTCP	Dell Monitor	Y	MON 3593	A 2	
100	60H014105710	Viewsonic G70MB	Y		A 2	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
101	JQ84748796	Viewsonic GA771	Y		A 2	
102	T9A000796	Hitachi Monitor	N		A 2	
103	S6-8412926A	Quimax Monitor	N		A 1	
104	88-EMTT5	IBM E74 Monitor	Y		A 2	
105	66-NBHX2	IBM E54 Monitor	Y		A 2	
106	88-EMTX5	IBM E74 Monitor	Y		A 2	
107	88101728	Panasonic Video Monitor	N		A 1	
108	E1008 0189	Microboards DVR	N		N	
109		512400 Digital Backplane	N		N	
110	(no serial)	GVG Synchronizing Generator	N		N	
111	(no serial)	GVG Synchronizing Generator	N	68370	N	
112	SG11000457	HP Procurve Switch	N		N	
113	CRA96121104	Scan Do Ultra	N		N	
114		8380203 Audio Technica Receiver	N		N	
115		8380202 Audio Technica Receiver	N		N	
116	B010322	Tektronix Generator	N		N	
117	B010398	Tektronix Generator	N		N	
118	B030979	Tektronix Generator	N		N	
119	(no serial)	Tektronix TV Generator	N		N	
120	B042501	Tektronix Generator	N		N	
121		3900629 Videotek Generator	N	68807	N	
122	5-02404	NTSC Signal Generator	N		N	
123		9001950110 Panasonic Transcoder	N		N	
124	(no serial)	Audio-Technica Antenna Distribution System	N		N	
125	F0TC00116	Panasonic VCR	N		H	
126	AS0539130823	Power Supply	N		N	
127	AS0621230876	Power Supply	N		N	
128		214730 Sierra Receiver	N		N	
129		23810 Streamline Effects Controller	N		N	
130	71BWB11	Dell Poweredge 2550	N	80574	I	
131	SR103GGCD10I-536B-F5B	Google Miniserver	N		I	
132	(no serial)	Compaq Server	N		I	
133		10374 Sony Digital Video Interface Unit	N		N	
134	360SYS10930332	Accom Receiver	N		N	
135		72110182 Asante Hub	N		N	
136	(no serial)	Isolan Repeater	N		N	
137	650A1167	Asante Hub	N		N	
138	LB13250426	Panasonic Color Video Monitor	Y	TV 493	A 2	
139		2018389 Sony Trinitron	N	TV 241	A 2	
140		2002414 Sony Trinitron	N		A 2	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
141	G2AA41202	Panasonic Triple Play	Y	TV 506	A 2	
142	200G660	Sony Trinitron	N	TV 423	A 2	
143	2006655	Sony Trinitron	N	TV 422	A 2	
144	MA30340030	Panasonic Color Video Monitor	Y	TV 523	A 2	
145	MC71110062	Panasonic Color Video Monitor	Y	TV 440	A 2	
146	MB21410949	Panasonic Color Video Monitor	Y	TV 518	A 2	
147	LC71080456	Panasonic Color Video Monitor	Y	TV 437	A 2	
148	MC90680477	Panasonic Color Video Monitor	Y	TV 463	A 2	
149	MC90680567	Panasonic Color Video Monitor	Y	TV 464	A 2	
150	MB20210170	Panasonic Color Video Monitor	Y	TV 491	A 2	
151	LB13250436	Panasonic Color Video Monitor	Y		A 2	
152	(no serial)	Panasonic Color Video Monitor	Y		A 2	
153	MA30340037	Panasonic Color Video Monitor	Y	TV 487	A 2	
154	LB13250438	Panasonic Color Video Monitor	Y	TV 528	A 2	
155	506914882	Sharp Notevision Projector	N	TV 501	A 2	
156	506915067	Sharp Notevision Projector	N		N	
157	501913895	Sharp Notevision Projector	N		N	
158	409912063	Sharp Notevision Projector	N		N	
159	(no serial)	Infotext Cardreader	N		N	
160	(no serial)	Infotext Cardreader	N		N	
161	(no serial)	Unknown Tower	N		N	
162	(no serial)	Unknown Tower	N		68493 I	
163	(no serial)	Unknown Tower	N		68494 I	
164		Unknown Tower	N		68495 I	
165		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
166		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
167		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
168		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
169		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
170		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
171		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
172		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
173		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
174		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
175		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
176		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
177		1 Box of E-Waste (keyboards, mice, loose cords, etc)			N	
178						
179						
180						