



BOARD OF TRUSTEES

Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, CA 94022

December 5, 2011

Closed Session: 2:00 p.m.

Altos Room, Foothill College

Holiday Reception: 5:00 p.m.

Toyon Room, Foothill College

Public Session: 6:00 p.m.

District Board Room

For information and disability access to materials, call 650-949-6100. Requests for accommodation should be made no later than one business day prior to meeting. Meetings are held in a location accessible to the disabled.

Members of the public who wish to comment on items or address the Board may do so by completing a request form prior to the start of the meeting and are limited to five minutes each.

AGENDA Regular Meeting

ADJOURN TO CLOSED SESSION

Closed Session — 2:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Subdivision (a) of Section 54956.9

Name of Case: West Bay Builders v. Foothill-De Anza Community College District
Case #106CV062422

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

Recess – 5:00 p.m.

ANNUAL HOLIDAY RECEPTION

Public Session — 6:00 p.m.

CALL TO ORDER

REPORTING OUT FROM CLOSED SESSION

INFORMATION

ANNUAL ORGANIZATION MEETING

ACTION

Election of Officers
President
Vice President
Trustee Committee Appointments
Chairperson, Audit & Finance Committee
Audit & Finance Committee, Member
Foothill-De Anza Colleges Foundation Board, Two Members
Trustee Scholarship Interview Committee, Two Members

AUDIT & FINANCE COMMITTEE REPORT

INFORMATION

APPROVAL OF MINUTES

November 7, 2011

ACTION

CORRESPONDENCE

INFORMATION

HEARINGS: ITEMS NOT ON THE AGENDA

INFORMATION

The Board does not take action or respond to items not on the agenda.

- Public
- Students
- Staff
- Board

APPROVAL OF CONSENT CALENDAR

ACTION

1. Ratification of Contracts and Agreements (McElroy x6201)
2. Ratification of Board Warrants Greater than \$5,000 for October, 2011 (McElroy x6201)
3. Ratification of Bookstore Purchases (McElroy x6201)
4. Resolution #2011-33 Authorizing Separate Bank Accounts (McElroy x6201)
5. Delegation of Contracting Authority Resolutions (Redmond x6166)
6. Environmental Compliance Annual Update (McElroy x6201)
7. Award Food Services Contracts – De Anza College (Redmond x6166)
8. Award a Contract for Weight Room Renovation – De Anza College (Redmond x6166)
9. Contract Extension with Turbo Data Systems, Inc. for Parking Citation Services (Redmond x6166)
10. Recycle and Disposal of Surplus Furniture (Redmond x6166)
11. Sale of Miscellaneous District Surplus Property (Redmond x6166)
12. Sale of Surplus Vehicles (Redmond x6166)
13. Human Resources Reports (Novotny x6211)
14. Foothill & De Anza Colleges Impact – Community Education Short Courses (Murphy x8705)
15. Approval of Stand Alone Courses (Miner x7201)
16. Approval of New Non-Credit Courses (Miner x7201)

HUMAN RESOURCES AND PERSONNEL

17. Approve Changes to the Administrators Handbook (Novotny x6211)

ACTION

BUSINESS SERVICES

18. [Audit for Year Ended June 30, 2011 \(McElroy x6201\)](#) **ACTION**
19. [Measure C Performance and Financial Audits \(McElroy x6201\)](#) **ACTION**

FACILITIES

MEASURE E CONSENT

20. [Measure E Consent \(Allen x6150\)](#) **ACTION**

De Anza College –

- A) Sandis Engineers – Revision #2 to Project Authorization Amendment #D01 – Combined Site Improvements - \$0

MEASURE C CONSENT

21. [Measure C Consent \(Allen x6150\)](#) **ACTION**

The aggregate of these items is: \$223,880

De Anza College –

- A) QualiCon Enterprise, Inc. – Revision #1 to Agreement for Services – Lots A & B and Kirsch PVs - \$8,500
- B) Ratcliff Architects – Revision #12 to Agreement – Mediated Learning Center - \$64,260
- C) Sundt Construction, Inc. – Change Order #06 – Mediated Learning Center - \$29,354 Valhalla Builders – Change Order #03 – Campus Center Renovation Phase II - \$7,990
- D) Verde – Revision #2 to Agreement – Stadium and Track Improvements - \$27,973

Foothill College –

- E) Ratcliff Architects – Change #13 to Agreement for Services – Physical Sciences and Engineering Center - \$10,870
- F) Taber Construction – Change Order #6 – Utilities Infrastructure Upgrades Phase I - \$17,343

Central Services -

- G) RBF Consulting - Environmental Consulting Services – Foothill College/Education Center at Onizuka Air Force Station - \$57,590

MEASURE C PROJECTS

22. [Cancel Prequalification #1373-236D, De Anza College Tile Roof Repair Project \(Redmond x6166\)](#) **ACTION**
23. [Accept a List of General Contractors as Prequalified to Bid on De Anza Project #206, Stadium and Track \(Redmond x6166\)](#) **ACTION**

ADJOURNMENT

DATES TO REMEMBER / FUTURE AGENDA ITEMS

January 9— Regular Meeting

Appointment to Citizens' Bond Oversight Committee
Risk Management Annual Report (3310)

January 23 – Study Session

- Board Legislative Priorities
- Budget
- Measure C Progress Report (semi-annual)
- Chancellor's Evaluation
- Report: Foothill-De Anza Foundation