

## **Board of Trustees Agenda Item**

**Board Meeting Date:** February 6, 2012

**Title of Item:**

SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

**Background and Analysis:**

The District has eighteen pallets of computers, monitors, printers, and miscellaneous electronic equipment (See attached Surplus Forms, 13 pages). The District's Educational Technology Services Department (ETS) staff has determined that the items are obsolete and of no further use to the District. DeAnza College Occupational Training Institute has also found them to be unsuitable for further use. In accordance with the Electronic Waste Recycling Act these items are considered electronic waste. The estimated aggregate market value of this electronic equipment is less than \$5,000.00.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services will post a notice on Bid Net and call for competitive bids from authorized State of California material handlers, collectors, and recyclers. Proceeds will be deposited to the District's general fund.

**Recommendation:** (specify if information only)

Make a finding that the property does not exceed \$5,000.00 in value and authorize the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

## FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

## SURPLUS DISPOSAL FORM (SN 23500)

**A. Requester:** If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: SURPLUS E-WASTE (SEE ATTACHMENT)

The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.  
For more than one item use an "xls attachment" per the instructions above.

Check here if xls attachment is included with this e-waste (electronic) xls attachment X  
non-electronic xls attachment \_\_\_\_\_

2. Current Location (be precise): Campus: FHC Building and Room Lot # 1A

3. Height: — Length: — Width: — Wt.: Over 50 lbs — Under 50 lbs X

4. Serial No: N/A Inventory Tag No: N/A Model No: N/A

5. Manufacturer: VARIOUS Acquisition Date: unknown

6. Original Cost: unknown Estimated Current Value: \$0—

7. Current condition: Is it Working? NO Can it be fixed? NO

8. Provide contact info for interested departments or buyers, if any: \_\_\_\_\_

9. Name and phone number of person to contact about this surplus disposal request: JACK CONTENTO

10. Requested removal date (if urgent, explain): ASAP

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By: [Signature] (signature) Date 1/18/12

Name (print or type) JACK CONTENTO

**B. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant \_\_\_\_\_

1. Plant Services Work Order Number for pick-up: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

2. Date Work Order Completed: \_\_\_\_\_

3. Date disposition approved by Board of Trustees: \_\_\_\_\_

4. Bid Number: \_\_\_\_\_ 5. Date removed from inventory \_\_\_\_\_

6. Disposition (check one): Sold (ECS 81450/81452) \_\_\_\_\_ Donated to public entity (ECS 81450.5) \_\_\_\_\_  
Donated to BOT approved charity (ECS 81452) \_\_\_\_\_ Returned to District use: \_\_\_\_\_ (state new location)

Dumped by Plant Services: \_\_\_\_\_ Disposed as hazardous waste: \_\_\_\_\_ using (contractor name) \_\_\_\_\_

7. Plant Services Work Order Number for dumping, if applicable: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

8. Date Work Order Completed: \_\_\_\_\_

Material/Purchasing Services signature \_\_\_\_\_

Date \_\_\_\_\_

Distribution: signed original to District Purchasing Services

C1201006

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. | Instruct

Accumulation Start Date: 01-18-2012	[Completed by ETS]	(2) Code for	Regulated Items	Code	# of Units
Campus: FHC		Screen Size	CRTs - TVs - Monitors	A	
Building: Lot 1A		1 = 4-15"	LCD Desktop Monitors	B	
Room: N/A		2 = 16-35"	Laptop with LCDs	C	
		3 = >36"	LCD TVs	D	
			Plasma TVs	E	
			Screen > 4 inches diag.	F	
Name: Jack Contente		UWEDs	Microwave Ovens	G	
Phone #: 658 322 9449		UWEDs	VCRs, DVDs & CD Players	H	2
Signature: Jack Contente	Date: 1-18-12	UWEDs	CPUs - Computers	I	
		UWEDs	Printers, Scanners & Faxes	J	
		UWEDs	Phones - Cell & Desk	K	
		UWEDs	Pagers, PDAs & Radios	L	
		UWEDs	Copiers	M	
			Non-reported	N	

Work Order #: C1201006 [Completed by Purchasing Services]

Pickup Date by Plant Services: [Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	200237677	Sony VCR model # SLV-N88	N	UNKNOWN	H	
2	KT000427032624	Philips DVD PLAYER	N	UNKNOWN	H	
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Page 1 of 6

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are

Accumulation Start Date:

01/09/12

Location:

Campus: Foothill

Building: FH 4300

Room: FH 4311

Requestor:

Name: Scott Olsen

Phone #: 650-949-7934

Signature:

Date: 01/09/12

Work Order #:

F1201045

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Code	# of Units
1	24D2CB1	CPU - Dell	N	189115	I	A	3
2	3NKV5B1	CPU - Dell	N		I	B	77
3	7BB0G41	CPU - Dell	N	17848	I	C	0
4	DBB0G41	CPU - Dell	N	17850	I	D	0
5	5QJJ621	CPU - Dell	N	17423	I	E	0
6	5CB0G41	CPU - Dell	N		I	F	0
7	6D82P81	CPU - Dell	N		I	G	0
8	9PKV5B1	CPU - Dell	N	188530	I	H	0
9	14D2CB1	CPU - Dell	N		I	I	109
10	1QTK6B1	CPU - Dell	N	189107	I	J	4
11	2FXHCB1	CPU - Dell	N	188932	I	K	0
12	9RKV5B1	CPU - Dell	N	189027	I	L	0
13	416PG81	CPU - Dell	N	189097	I	M	0
14	906PG81	CPU - Dell	N	188481	I	N	15
15	G06PG81	CPU - Dell	N	188479	I		
16	216PG81	CPU - Dell	N	188484	I		
17	606PG81	CPU - Dell	N	188470	I		
18	406PG81	CPU - Dell	N	188476	I		
19	V306KN6ZA004	CPU - HP	N	188478	I		
20	XA0223QMJUL	CPU - Apple	N	78565	I		

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	XB30504XNP1	CPU - Apple	N	17482	I	
22	XB21101VM33	CPU - Apple	N	80529	I	
23	7X2SQ41	CPU - Dell	N		I	
24	USLNUJ23429	PRN - HP LaserJet	N		J	
25	C8068A (Model)	PRN - HP LaserJet	N	78468	J	
26	CY12429WJPC	LCD - Apple 15"	N	3582	B1	
27	CY1210SPJPC	LCD - Apple 15"	N	3547	B1	
28	CY12429QJPC	LCD - Apple 15"	N	3584	B1	
29	N5121417KPW	LCD - Apple 17"	N	3543	B2	
30	N5121467KPW	LCD - Apple 17"	N	3544	B2	
31	3CB0G4	CPU - Dell	N	18830	I	
32	BCB0G41	CPU - Dell	N	17847	I	
32	CQVG421	CPU - Dell	N	17316	I	
34	CRVG421	CPU - Dell	N	17306	I	
35	6RVG421	CPU - Dell	N	17307	I	
36	8RJJ621	CPU - Dell	N	17426	I	
37	MX032DVX4760	LCD - Dell 15"	N	3839	B1	
38	CN0CC6397287	LCD - Dell 17"	N	189040	B2	
39	CN0U479571618	LCD - Dell 17"	N	188495	B2	
40	CN0U479571618	LCD - Dell 17"	N	188489	B2	
41	CN0U479571618	LCD - Dell 17"	N	188494	B2	
42	CN0CC6397287	LCD - Dell 17"	N	189068	B2	
43	MX08G1524760	LCD - Dell 17"	N	17301	B2	
44	CN0U479571618	LCD - Dell 15"	N	188499	B1	
45	CN0CC6397287	LCD - Dell 17"	N	189041	B2	
46	CN0U479571618	LCD - Dell 17"	N	188501	B2	
47	CN0T999846633	LCD - Dell 17"	N	189038	B2	
48	CN0CC6397287	LCD - Dell 17"	N	189064	B2	
49	CN0CC6397287	LCD - Dell 17"	N	189055	B2	
50	CN0CC6397287	LCD - Dell 17"	N	189071	B2	
51	CN0M16196418	LCD - Dell 17"	N		B2	
52	CN0T999846633	LCD - Dell 17"	N	189039	B2	
53	CN0CC6397287	LCD - Dell 17"	N	189070	B2	
54	CN0CC6397287	LCD - Dell 17"	N	189066	B2	
55	MX032DVX4760	LCD - Dell 15"	N	3851	B2	
56	CN0D542146633	LCD - Dell 17"	N		B2	
57	CN0CC6397287	LCD - Dell 17"	N	189069	B2	
58	CN0CC6397287	LCD - Dell 17"	N	189062	B2	
59	MX032DVX4760	LCD - Dell 15"	N	3836	B1	
60	CN0CC6397287	LCD - Dell 17"	N	189072	B2	



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	CN0CC6397287	LCD - Dell 17"	N	189056	B2	
62	CN0CC6397287	LCD - Dell 17"	N	189061	B2	
63	CN0CC6397287	LCD - Dell 17"	N	189051	B2	
64	CN0CC6397287	LCD - Dell 17"	N	189053	B2	
65	CN0CC6397287	LCD - Dell 17"	N	189065	B2	
66	MX032DVX4760	LCD - Dell 15"	N	3852	B1	
67	MX032DVX4760	LCD - Dell 15"	N	3834	B1	
68	CN0CC6397287	LCD - Dell 17"	N	189052	B2	
69	CN0CC6397287	LCD - Dell 17"	N	189054	B2	
70	CN0CC6397287	LCD - Dell 17"	N	189037	B2	
71	64B6CB1	CPU - Dell	N	189005	I	
72	F0B6CB1	CPU - Dell	N	189031	I	
73	71B6CB1	CPU - Dell	N	189032	I	
74	H0B6CB1	CPU - Dell	N	189034	I	
75	61B6CB1	CPU - Dell	N	189028	I	
76	F3B6CB1	CPU - Dell	N	189008	I	
77	C3B6CB1	CPU - Dell	N	189029	I	
78	B1B6CB1	CPU - Dell	N	189013	I	
79	53B6CB1	CPU - Dell	N	189004	I	
80	7FXHCB1	CPU - Dell	N	189030	I	
81	24B6CB1	CPU - Dell	N	189010	I	
82	G3B6CB1	CPU - Dell	N	189012	I	
83	112C17E1	Sun Server	N			
84	042C22E2	Sun Server	N			
85	11B6CB1	CPU - Dell	N	189003	I	
86	83B6CB1	CPU - Dell	N	189011	I	
87	J3B6CB1	CPU - Dell	N	189007	I	
88	4FXHCB1	CPU - Dell	N	189033	I	
89	63B6CB1	CPU - Dell	N	189014	I	
90	JDXHCB1	CPU - Dell	N	189017	I	
91	W85100QPX	CPU - Apple	N	1935	I	
92	QP421009PVJ	CPU - Apple	N	18018	I	
93	QT21925NLF4	CPU - Apple	N	13090	I	
94	CN0CC6397287	LCD - Dell 17"	N	189075	B2	
95	CN0CC6397287	LCD - Dell 17"	N	189080	B2	
96	CN0CC6397287	LCD - Dell 17"	N	189074	B2	
97	CN0CC6397287	LCD - Dell 17"	N	189076	B2	
98	MX08G1524760	LCD - Dell 17"	N	3872	B2	
99	MX08G1524760	LCD - Dell 17"	N	17300	B2	
100	MX08G1524760	LCD - Dell 17"	N	17304	B2	

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
101	MX08G1524760	LCD - Dell 17"	N	17297	B2	
102	MX08G1524760	LCD - Dell 17"	N	17418	B2	
103	MX08G1524760	LCD - Dell 17"	N	17419	B2	
104	MX08G1524760	LCD - Dell 17"	N	17417	B2	
105	CN0CC6397287	LCD - Dell 17"	N	189093	B2	
106	CN0J180671618	LCD - Dell 17"	N		B2	
107	CN0J180671618	LCD - Dell 17"	N		B2	
108	MX032DVX4760	LCD - Dell 15"	N	3832	B1	
109	MX032DVX4760	LCD - Dell 15"	N	3853	B1	
110	CN0U479571618	LCD - Dell 17"	N	188491	B2	
111	CN0J180671618	LCD - Dell 17"	N		B2	
112	CN0J180671618	LCD - Dell 17"	N		B2	
113	MX032DVX4760	LCD - Dell 15"	N	3849	B1	
114	MX032DVX4760	LCD - Dell 15"	N	3850	B1	
115	BZ2A060218573	LCD - Dell 15"	N		B1	
116	CN0CC6397287	LCD - Dell 17"	N	189078	B2	
117	CN0CC6397287	LCD - Dell 17"	N	189079	B2	
118	CN0CC6397287	LCD - Dell 17"	N	189077	B2	
119	CN0CC6397287	LCD - Dell 17"	N	189085	B2	
120	CN0CC6397287	LCD - Dell 17"	N	189060	B2	
121	CN0CC6397287	LCD - Dell 17"	N	189083	B2	
122	CN0CC6397287	LCD - Dell 17"	N	189090	B2	
123	CN0CC6397287	LCD - Dell 17"	N	189084	B2	
124	CN0CC6397287	LCD - Dell 17"	N	189092	B2	
125	CN0CC6397287	LCD - Dell 17"	N	189081	B2	
126	CN0CC6397287	LCD - Dell 17"	N	189091	B2	
127	CN0CC6397287	LCD - Dell 17"	N	189082	B2	
128	CN0CC6397287	LCD - Dell 17"	N	189087	B2	
129	CN0CC6397287	LCD - Dell 17"	N	189088	B2	
130	CN0CC6397287	LCD - Dell 17"	N	189089	B2	
131	CN0CC6397287	LCD - Dell 17"	N	189086	B2	
132	BDNW001	CPU - Dell	N		I	
133	4DND20B	CPU - Dell	N		I	
134	B9RB801	CPU - Dell	N	79156	I	
135	3CND20B	CPU - Dell	N		I	
136	9QSKF01	CPU - Dell	N	79424	I	
137	24QW00B	CPU - Dell	N		I	
138	CFS7D01	CPU - Dell	N	79375	I	
139	3CS7D01	CPU - Dell	N	79381	I	
140	C4GF001	CPU - Dell	N		I	



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
141	HCKW401	CPU - Dell	N	78834 I		
142	XA00203QHZ9	CPU - Apple	N	78244 I		
143	MX07C0514780	CRT - Dell 15"	N	3636 A1		
144	CY8042AAAZ9	CRT - Dell 15"	N	4328 A1		
145	FS7449019	CRT - Micron 15"	N	4018 A1		
146	F635P71	CPU - Dell	N	188397 I		
147	2DB0G41	CPU - Dell	N	17861 I		
148	9BB0G41	CPU - Dell	N	17843 I		
149	2CB0G41	CPU - Dell	N	17854 I		
150	DPJJ621	CPU - Dell	N	17428 I		
151	BX15Y21	CPU - Dell	N	17659 I		
152	5ZWN721	CPU - Dell	N	17585 I		
153	4RVG421	CPU - Dell	N	17312 I		
154	HNJJ621	CPU - Dell	N	17429 I		
155	JSKFP01	CPU - Dell	N	79936 I		
156	GVKFP01	CPU - Dell	N	79931 I		
157	3TKFP01	CPU - Dell	N	79937 I		
158	JKFP01	CPU - Dell	N	79939 I		
159	CTKFP01	CPU - Dell	N	79934 I		
160	64JNB11	CPU - Dell	N	80565 I		
161	H5JNB11	CPU - Dell	N	80561 I		
162	26JNB11	CPU - Dell	N	80562 I		
163	G4JNB11	CPU - Dell	N	80567 I		
164	F5JNB11	CPU - Dell	N	80560 I		
165	11HLZ11	CPU - Dell	N	I		
166	54JNB11	CPU - Dell	N	80563 I		
167	14JNB11	CPU - Dell	N	80559 I		
168	D4JNB11	CPU - Dell	N	80564 I		
169	94JNB11	CPU - Dell	N	80569 I		
170	B06PG81	CPU - Dell	N	188472 I		
171	2RJJ621	CPU - Dell	N	17421 I		
172	7PJJ621	CPU - Dell	N	17427 I		
173	FQVG421	CPU - Dell	N	17310 I		
174	9PVG421	CPU - Dell	N	17315 I		
175	HQVG421	CPU - Dell	N	17308 N		
176	24JNB11	CPU - Dell	N	80566 N		
177	J5JNB11	CPU - Dell	N	80568 N		
178	-	Tektronics Oscilloscope	N	77505 N		
179	-	Tektronics Oscilloscope	N	77504 N		
180	-	Tektronics Oscilloscope	N	77490 N		



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
181	-	Tektronics Oscilloscope	N	77489	N	
182	-	Tektronics Oscilloscope	N	61524	N	
183	-	Tektronics Oscilloscope	N	66738	N	
184	-	Tektronics Oscilloscope	N	62170	N	
185	-	Tektronics Oscilloscope	N	59070	N	
186	-	Tektronics Oscilloscope	N	59067	N	
187	-	Tektronics Oscilloscope	N	62169	N	
188	-	Tektronics Oscilloscope	N	66703	N	
189	-	Tektronics Oscilloscope	N	60600	N	
190	EB9TKJNZ33	CPU - HP Server	N	-	-	
191	D225JZG2D846	CPU - HP Server	N	-	-	
192	D209JZG1K922	CPU - HP Server	N	-	-	
193	D209JZG1K345	CPU - HP Server	N	-	-	
194	EADZLDND2W	CPU - HP Server	N	-	-	
195	D350LDN7H567	CPU - HP Server	N	-	-	
196	EANTLDN723	CPU - HP Server	N	-	-	
197	D202FRW1K962	CPU - HP Server	N	-	-	
198	D214JZG1K322	CPU - HP Server	N	-	-	
199	D202FRW1K380	CPU - HP Server	N	-	-	
200	D248JZG2D046	CPU - HP Server	N	-	-	
201	D350LDN7H568	CPU - HP Server	N	-	-	
202	EANSLDN723	CPU - HP Server	N	-	-	
203	USDB019126	PRN - HP Laserjet 5mp	N	-	-	
204	USCC016352	PRN - HP LaserJet 6P	N	-	-	
205	D137FRW1M08	CPU - Compaq Server	N	-	-	
206	D042DYV1K330	CPU - HP Server	N	-	-	
207	USE517A2F3	CPU - HP Server	N	-	-	
208	D042DYV1K410	CPU - Compaq Server	N	-	-	
209						
210		10 boxes of hard drives, cables, and misc. e-waste				
211						
212						
213						
214						
215						
216						
217						
218						
219						
220						

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

Accumulation Start Date: [Completed by ETS]

Location:

Campus: De Anza College  
Building: MQ  
Room: 1

Requestor:

Name: James D Holstein  
Phone #: 5827  
Signature: James D Holstein

Work Order #:

D1201163 [Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

Regulated Items			Code	# of Units
CRTs - TVs - Monitors			A	37
LCD Desktop Monitors			B	31
Laptop with LCDs			C	0
LCD TVs			D	1
Plasma TVs			E	0
Screen > 4 inches diag.			F	0
Microwave Ovens			G	0
VCRs, DVDs & CD Players			H	3
CPUs - Computers			I	35
Printers, Scanners & Faxes			J	6
Phones - Cell & Desk			K	0
Pagers, PDAs & Radios			L	0
Copiers			M	0
Non-reported			N	38
Asset Number		(2) Code	Initials	
MON 4051		B 2		
MON 3866		B 2		
MON 3851		B 2		
MON 3496		B 1		
MON 3508		B 1		
MON 3945		B 2		
MON 3555		B 1		
MON 3859		B 2		
MON 3506		B 1		
MON 3554		B 1		
MON 3570		B 1		
MON 3515		B 1		
MON 3309		B 1		
MON 3373		B 1		
MON 3259		B 1		
MON 3076		B 1		
MON 3041		B 1		
MON 3852		B 1		
MON 3103		B 2		

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above). (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	N52082T4KPW	Apple 17" Studio Display	Y	MON 3121	B 2	
22	W86360PHVUY	iMac 17"	N	CMP 5506	I 2	
23	MX-08G152-47605-26P-ATYN	Dell Flatscreen Monitor	Y	MON 3215	B 2	
24	KR-004PJR-47602-15C-AMZ7	Dell Flatscreen Monitor	Y	MON 2745	B 2	
25	CY0120HSG5W	Apple Cinema Display	Y		B 2	
26	CY117053JUB	Apple Cinema Display	Y	79634	B 2	
27	002A10888	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2394	A 2	
28	101D03823	Mitsubishi Diamond Plus 920 Monitor	Y		A 2	
29	002A11078	Mitsubishi Diamond Plus 91 Monitor	Y		A 2	
30	002A10970	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2397	A 2	
31	002A10889	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2396	A 2	
32	101D03825	Mitsubishi Diamond Pro 920 Monitor	Y		A 2	
33	002A11123	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2392	A 2	
34	009A30273	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2687	A 2	
35	002A10898	Mitsubishi Diamond Plus 91 Monitor	Y	MON 2395	A 2	
36	AQ19H2HRA25702W	Samsung Sync Master 900NF	Y	MON 3031	A 2	
37	AQ19H2HRA25658E	Samsung Sync Master 900NF	Y	MON 3030	A 2	
38	2464437	Silicon Graphics Monitor	Y		A 2	
39	D3646481	Dell Trinitron	Y		A 2	
40	(no serial)	PowerMac G5	N	CMP 4764	I	
41	F2MVH01	Dell Optiplex GX110	N	CMP 3290 79548	I	
42	XB1140SXKXS	PowerMac G4	Y	CMP 3287	I	
43	46QVL01	Dell Optiplex GX110	N	79744	I	
44	JF2SJ01	Dell Optiplex GX110	N	79606	I	
45	FL8RP51	Dell Optiplex GX280	N	CMP 4488	I	
46	FRKZG11	Dell Optiplex GX240	N	CMP 3832	I	
47	DL8RP51	Dell Optiplex GX280	N	CMP 4491	I	
48	CL8RP51	Dell Optiplex GX280	N	CMP 4489	I	
49	H68RP51	Dell Optiplex GX280	N	CMP 4490	I	
50	HFYB121	Dell Optiplex Dimension 4550	N		I	
51	1629914-0001	Micron Clientpro	N		I	
52	XA13602ZL8G	PowerMac G4	N	CMP 2599 77631	I	
53	XA9295X8GQ5	Power Macintosh G3	Y	CMP 3601 080078	I	
54	G69Z671	Dell XPS	Y		I	
55	JYGNH71	Dell XPS	N	CMP 4663	I	
56	7LKK071	Dimension 8400	N	CMP 4688	I	
57	XB0020CWHPO	PowerMac G4	N	CMP 4667	I	
58	XB143041L8G	PowerMac G4	Y	CMP 2804 78237	I	
59	XA9295NXGQ5	Power Macintosh G3	Y	CMP 3668 080317	I	
60	505914311	Sharp XG-MB70X	N		N	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	501913802	Sharp XG-MB70X	N		N	
62	(no serial)	Benjamin Bulk Tape Eraser	N	63280	N	
63	30812	Sony Video 8 Player	N		H	
64	563101	Elmo Visual Presenter	N		N	
65	575331	Elmo Visual Presenter	N		N	
66	QP71005PVUY	iMac 17"	N		I 2	
67	QP64801BX1W	iMac 17"	N		I 2	
68	QP71003YVUY	iMac 17"	N		I 2	
69	H1HB00484	Panasonic VHS Reporter	N		N	
70	C4HB00818	Panasonic S-VHS Reporter	N		N	
71	C4HB00252	Panasonic S-VHS Reporter	N		N	
72	A3HB00412	Panasonic VHS Reporter	N		N	
73	A4HB01194	Panasonic S-VHS Reporter	N		N	
74	H6WA10629	Panasonic VHS Reporter	N		N	
75	110210065	GE Images Recorder	N		N	
76	9408004	ARTI Professional Media Controller	N		N	
77	9408005	ARTI Professional Media Controller	N		N	
78	9408006	ARTI Professional Media Controller	N		N	
79	9408007	ARTI Professional Media Controller	N		N	
80	9408008	ARTI Professional Media Controller	N		N	
81	9408009	ARTI Professional Media Controller	N		N	
82	32E020502300	Viewsonic G90f	N		N	
83	9092053	Eiki Overhead Projector	Y		B 2	
84	602951801	Sharp XG-MB70X	N		N	
85	2NZ900B	Dell Optiplex GX1	N	CMP 2928	I	
86	3NZ900B	Dell Optiplex GX1	N	CMP 2927	I	
87	CN1901195	HP Scanjet	N	CA 1263	J	
88	893197	Sony DVDVCR	N		H	
89	73531066	TOA Amplifier	N		N	
90	N52251F3KPW	Apple Studio Display	N		N	
91	CN-03K648-46633-26J-10XA	Dell Flatscreen Monitor	Y	MON 3362	B 2	
92	AB0103143133	APC Power Supply	Y	MON 3228	B 1	
93	1633	HME Receiver	N		N	
94	78W07823	Panasonic View Monitor	N	60485	N	
95	78W07825	Panasonic View Monitor	N		A 1	
96	78W07824	Panasonic View Monitor	N		A 1	
97	8A-C-013561	Clearcom AC-10K	N		A 1	
98	90703732	Realistic Portavision	Y		N	
99	8085A4U KCWF1GM	IBM Tower	N		A 1	
100	CB1362CRKSD	Power Mac G4	Y	CMP 3602 080079	I	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
101	AS0320211378	APC Smart UPS 1000	N		N	
102	U56483B1J332885	Brother MFC 9600	N		J	
103	G7KN00917	Panasonic VCR	Y		H	
104	XB03600UJNX	Power Mac G4	N	CMP 3008 78753	I	
105	CN-0D5428-72872-56G-0A9L	Dell Flatscreen Monitor	Y	MON 3832	B 2	
106	IQ10810174	Viewsonic Flatscreen Monitor	Y		B 2	
107	ET31601109SL0	Benq Flatscreen Monitor	N		B 2	
108	XB03600WJNX	Power Mac G4	Y	CMP 3006 78754	I	
109	XB03600VJNX	Power Mac G4	Y	CMP 3004 78757	I	
110	XB03600TJNX	Power Mac G4	N	CMP 3007 78755	I	
111	XB03600XJNX	Power Mac G4	N	CMP 3005 78756	I	
112	XA9295NVGQ5	Power Macintosh G3	Y		I	
113	RN9457ELHCW	iMac	Y		I 1	
114	USJNH04301	HP Laserjet 4100N	N	80173	J	
115	USLNH05040	HP Laserjet 4100N	N		J	
116	USGZ223784	HP Laserjet 2100	N		J	
117	U52682A1J124053	Brother Laser Printer	N		J	
118	FE3150021	Panasonic Color Video Monitor	N	71948	A 1	
119	DT94659139	Panasonic M70	Y		A 2	
120	MB90700204	Panasonic Color Video Monitor	N		A 1	
121	KB8250273	Panasonic Color Video Monitor	N	TV 219 66905	A 1	
122	KB8250235	Panasonic Color Video Monitor	N	TV 222 66909	A 1	
123	KB7231651	Panasonic Color Video Monitor	N		A 1	
124	KD9450098	Panasonic Color Video Monitor	N	TV 26 68762	A 1	
125	KB7231724	Panasonic Color Video Monitor	N		A 1	
126	KB7231724	Panasonic Color Video Monitor	N		A 1	
127	KB8250464	Panasonic Color Video Monitor	N		A 1	
128	KA9140467	Panasonic Color Video Monitor	N	TV 218 66908	A 1	
129	KB8250277	Panasonic Color Video Monitor	N	68192	A 1	
130	KA5510066	Panasonic Color Video Monitor	N	TV 223 66906	A 1	
131	709813774	Panasonic Color Video Monitor	N		A 1	
132	MX-0957VU-47801-0A0-11206	Sharp Aquos 60" Flatscreen	N		D 3	
133	QJ83200099	Dell Monitor	Y		A 2	
134		Viewsonic MB110	Y		A 2	
135	211001987	Lacie Color Display Monitor	Y		A 2	
136	211004305	Lacie Color Display Monitor	Y	MON 3472	A 2	
137	2079166	Silicon Graphics Monitor	Y		A 2	
138	2006919	Sony Trinitron	Y		A 2	
139	WR9281MZCT5	Apple Studio Display	N	TV 424 76455	A 2	
140		1 Box E-Waste (keyboards, mice, spare electronics)	Y		A 2	
		1 Box E-Waste (keyboards, mice, spare electronics)			N	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
141		1 Box E-Waste (keyboards, mice, spare electronics)			N	
142		1 Box E-Waste (keyboards, mice, spare electronics)			N	
143		1 Box E-Waste (keyboards, mice, spare electronics)			N	
144		1 Box E-Waste (keyboards, mice, spare electronics)			N	
145		1 Box E-Waste (keyboards, mice, spare electronics)			N	
146		1 Box E-Waste (keyboards, mice, spare electronics)			N	
147		1 Box E-Waste (keyboards, mice, spare electronics)			N	
148		1 Box E-Waste (keyboards, mice, spare electronics)			N	
149		1 Box E-Waste (keyboards, mice, spare electronics)			N	
150		1 Box E-Waste (keyboards, mice, spare electronics)			N	
151		1 Box E-Waste (keyboards, mice, spare electronics)			N	
152		1 Box E-Waste (keyboards, mice, spare electronics)			N	
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