

Board of Trustees Agenda Item

Board Meeting Date: March 12, 2012

Title of Item: Make Findings Pursuant to Public Contract Code 3400(c)(2) Regarding Keyway Systems and Computer Managed Lock Systems

Background and Analysis:

On August 25, 2008 the Board of Trustees approved a board item in which the board designated Schlage as a sole source product for door locks pursuant to Public Contract Code (PCC) section 3400 (b) (2). The actual legal citation should have been PCC section 3400 (c)(2). This item corrects and clarifies the August 25, 2008 board item regarding door locks.

Unless the awarding authority makes a finding in accordance with PCC 3400(c) that is described in the invitation for bids that a particular material, product, thing, or service is designated by specific brand or trade name for one of the purposes cited in PCC 3400 (c), PCC 3400(b) requires that no district shall draft specifications for bids, in connection with the construction, alteration, or repair of public works, (1) in a manner that limits the bidding, directly or indirectly, to any one specific concern, or (2) calling for a designated material, product, thing, or service by specific brand or trade name unless the specification is followed by the words "or equal" so that bidders may furnish any equal material, product, thing, or service.

It is requested that the Board of Trustees makes a finding that the Ingersol Rand Schlage Primus Everest keyway system is designated by specific brand or trade name pursuant to PCC 3400(c)(2), "in order to match other products in use on a particular public improvement either completed or in the course of completion." The Ingersol Rand Schlage Primus Everest keyway system has been in place throughout the District since year 2000. The cost to maintain inventory of multiple key systems as well as the level of effort to manage, monitor, and train staff to operate multiple key systems would constitute an ineffective and inefficient use of District staff and time.

Furthermore, it is requested that the Board makes a finding that the Ingersol Rand Schlage Computer Managed Lock system is designated by specific brand or trade name pursuant to PCC 3400(c)(2), "in order to match other products in use on a particular public improvement either completed or in the course of completion." The Computer Managed Lock system is part of the Ingersol Rand Schlage Primus Everest keyway system. The Computer Managed Lock system has been in use for many years throughout the District and there are hundreds of these lock systems on our campus buildings. The District currently owns the licensing and software to operate the system. Plant Services maintains a small inventory of replacement parts and staff has been trained to monitor and manage the system. If the District were to acquire more than one brand of Computer Managed Lock system, it would be cost prohibitive and not an effective and efficient use of District staff time. Costs for each system would include staff time to manage and monitor each system, training costs, inventory costs, and space to stock the inventory.

Recommendation: Make findings pursuant to PCC 3400(c)(2) that the Ingersol Rand Schlage Primus Everest keyway system and the Ingersol Rand Schlage Computer Managed Lock system are designated by specific brand or trade names in order to match other products in use on a particular public improvement either completed or in the course of completion.

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Is backup provided?	No