

Board of Trustees Agenda Item

Board Meeting Date: April 2, 2012

Title of Item:

SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

Background and Analysis:

The District has 10 pallets of computers, monitors, printers, and miscellaneous electronic equipment (See attached Surplus Forms, 11 pages). The District's Educational Technology Services Department (ETS) staff has determined that the items are obsolete and of no further use to the District. DeAnza College Occupational Training Institute has also found them to be unsuitable for further use. In accordance with the Electronic Waste Recycling Act these items are considered electronic waste. The estimated aggregate market value of this electronic equipment is less than \$5,000.00.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services will post a notice on Bid Net and call for competitive bids from authorized State of California material handlers, collectors, and recyclers. Proceeds will be deposited to the District's general fund.

Recommendation: (specify if information only)

Make a finding that the property does not exceed \$5,000.00 in value and authorize the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

| | |
|---------------------|----------------|
| Submitted by: | Carmen Redmond |
| Additional contact | Eric Olague |
| Is backup provided? | Yes |

E-Waste XLS Attachment to Surplus Disposal Form SN23500

Page 1 of 3

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are below.

| | | | |
|--------------------------------|--|--|--|
| Accumulation Start Date: | | [Completed by ETS] | |
| Location: | | Campus: De Anza Building: ATC Room: 106 | |
| Requestor: | | Name: James D. Holstein Phone #: 5827 Signature: James D. Holstein | |
| Work Order #: | | D1203083 [Completed by Purchasing Services] | |
| Pickup Date by Plant Services: | | [Completed by Plant Services] | |

| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N | Asset Number | (2) Code | Initials |
|-----|---------------|--|-----------|---------------|----------|----------|
| 1 | 390032 | Tascam M-320B Mixing Board | Y | 68331 | N | |
| 2 | (no serial) | WBS Mixing Board | Y | 68358 | N | |
| 3 | 11910 & 31034 | TEAC Audio Mixer + TEAC Meter Bridge | Y | 53144 & 56750 | N | |
| 4 | 73085 & 50110 | TEAC Audio Mixer + TEAC Meter Bridge | Y | 58081 & 58082 | N | |
| 5 | 830092 894 | Tascam Mixer | Y | 68626 | N | |
| 6 | 60130 13 | TEAC Mixer | Y | | N | |
| 7 | 8027789 | Sony Trinitron Color TV | N | 1560 A 2 | | |
| 8 | MX08B 0707 | Sound Craft Mixing Board | Y | 65147 | N | |
| 9 | 18790243 | Otari 8-Track Recorder | Y | 65146 | N | |
| 10 | 4110 | Sonoflex Recorder | Y | 73704 | N | |
| 11 | 7028197 | Silicon Graphics Monitor | Y | MON 2052 | A 2 | |
| 12 | SG6430CW35J | Apple Vision 1710 Display | Y | MON 1509 | A 2 | |
| 13 | D091003268 | Viewsonic GA771 | Y | | A 2 | |
| 14 | 207395 | Realistic Stereo Mixing Console | N | | N | |
| 15 | 312471 | Realistic Stereo Mixing Console | N | | N | |
| 16 | 207114 | Realistic Stereo Mixing Console | N | | N | |
| 17 | 203690 | Realistic Stereo Mixing Console | N | | N | |
| 18 | 210151 | Realistic Stereo Mixing Console | N | | N | |
| 19 | 207026 | Realistic Stereo Mixing Console | N | | N | |
| 20 | 903 | Solid State Tape Reader | N | | N | |

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see above). (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: _____
Version: Jan. 2010

E-Waste XLS Attachment to Surplus Disposal Form SN23500

Page 2 of 3

| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N | Asset Number | (2) Code | Initials |
|-----|-------------|--|-----------|---------------|----------|----------|
| 21 | (no serial) | Solid State Magnetic Amplifier | N | | N | |
| 22 | (no serial) | Solid State Magnetic Amplifier | N | | N | |
| 23 | 10103086 | JVC Color Monitor | N | | A 2 | |
| 24 | (no serial) | Sledge Hammer Mini Tower | N | | I | |
| 25 | 3324 | AVL Dissolve Unit | N | 68106 | N | |
| 26 | 13154191 | JVC Battery Charger | N | 64203 | N | |
| 27 | B010687 | Tektronix Battery Pack | N | 70523 | N | |
| 28 | 59179 | Opcode Systems Studio 4 | N | | N | |
| 29 | MTPD073545 | Midi Time Piece Channel Switcher | N | | N | |
| 30 | 202645 | Videonics Video Title Maker | N | | N | |
| 31 | 50027 | Videonics Video Title Maker | N | | N | |
| 32 | 101498 | CS-1 Control Station | N | | N | |
| 33 | (no serial) | Graflex 16ml Projector | N | | N | |
| 34 | (no serial) | Graflex 16ml Projector | N | | N | |
| 35 | KB7231733 | Panasonic Color Video Monitor | N | 64519 | A 1 | |
| 36 | KB8251093 | Panasonic Color Video Monitor | N | 66907 | A 1 | |
| 37 | 48005 | Minette Viewer Editor | Y | | N | |
| 38 | 48005 | Minette Viewer Editor | Y | | N | |
| 39 | 48005 | Minette Viewer Editor | Y | 51140 | N | |
| 40 | (no serial) | Kodak Slide Projector | Y | | N | |
| 41 | (no serial) | Kodak Slide Projector | Y | | N | |
| 42 | COHD01104 | Panasonic VHS Reporter | N | 69227 | N | |
| 43 | 795167 | Nikon Super 8 Recorder | N | | N | |
| 44 | 323510 | Elmo Super Sound Recorder | N | 58121 | N | |
| 45 | 688812 | Nikon Recorder | N | | N | |
| 46 | (no serial) | Canon Recorder | N | | N | |
| 47 | 249-22349 | Bauer Recorder | N | 58512 | N | |
| 48 | 390760 | Canon Recorder | N | | N | |
| 49 | USBH008271 | HP Laserjet 4050n | N | 78817 CA 1091 | J | |
| 50 | 54340 | Tascam 44 Recorder | N | | N | |
| 51 | 370040 | Tascam 32 Recorder | N | | N | |
| 52 | T32030089 | Sears Color TV | N | | A 2 | |
| 53 | 201393 | Sony Trinitron | Y | | A 2 | |
| 54 | 067A0095 | JVC VCR | Y | | H | |
| 55 | 160H1069 | JVC VCR | Y | | H | |
| 56 | 097A0419 | JVC VCR | Y | | H | |
| 57 | MT93A400439 | Momitsu DVD Player | N | | H | |
| 58 | (no serial) | TEAC Stereo Cassette Deck | Y | 54116 | N | |
| 59 | B015445 | Tektronix Waveform Monitor | N | | A 1 | |
| 60 | B059934 | Tektronix Vectorscope | N | | A 1 | |

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Version: Jan. 2010

E-Waste XLS Attachment to Surplus Disposal Form SN23500

| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N | Asset Number | (2) Code | Initials |
|-----|-------------|--|-----------|----------------|----------|----------|
| 61 | 90090 | Magnasync Moviola | N | 50314 | N | |
| 62 | 92917 | Magnasync Moviola | N | | N | |
| 63 | XB0100SGJ2S | Power Mac G4 | Y | CMP 2884 78377 | I | |
| 64 | XB0110RQJ2S | Power Mac G4 | Y | CMP 2882 78375 | I | |
| 65 | XB04800GJNX | Power Mac G4 | Y | CMP 3170 79110 | I | |
| 66 | XB0110RJ2S | Power Mac G4 | Y | CMP 2885 78378 | I | |
| 67 | XB0110S8J2S | Power Mac G4 | Y | CMP 2883 78379 | I | |
| 68 | XB164S9J2S | Power Mac G4 | Y | CMP 2902 78437 | I | |
| 69 | N52082PCKPW | Apple Studio Display | Y | | A 2 | |
| 70 | N52082T2KPW | Apple Studio Display | Y | | A 2 | |
| 71 | N52082P9KPW | Apple Studio Display | Y | | A 2 | |
| 72 | Y13171K9NNF | Apple Studio Display | Y | | A 2 | |
| 73 | N52082T8KPW | Apple Studio Display | Y | | A 2 | |
| 74 | N52082PDKPW | Apple Studio Display | Y | | A 2 | |
| 75 | N52082TGKPW | Apple Studio Display | Y | | A 2 | |
| 76 | N52082PAKPW | Apple Studio Display | Y | | A 2 | |
| 77 | CY9251CDCVS | Apple Studio Display | Y | | A 2 | |
| 78 | 6302 | Studio Plus Two | N | | N | |
| 79 | A212823 | APS Floppy Reader | N | | N | |
| 80 | 1462 | Timeline System Unit | N | | N | |
| 81 | 1463 | Timeline System Unit | N | | N | |
| 82 | 1601 | Timeline System Unit | N | | N | |
| 83 | 1600 | Timeline System Unit | N | | N | |
| 84 | (no serial) | ULX System Unit | N | | N | |
| 85 | 101598 | CS-1 Control Station | N | | N | |
| 86 | 441326 | Rorke Data 18GB Array | N | | N | |
| 87 | | 1 Box E-Waste (keyboards, mice, spare wiring, etc) | | | N | |
| 88 | | 1 Box E-Waste (keyboards, mice, spare wiring, etc) | | | N | |
| 89 | | 1 Box E-Waste (keyboards, mice, spare wiring, etc) | | | N | |
| 90 | | 1 Box E-Waste (keyboards, mice, spare wiring, etc) | | | N | |
| 91 | | | | | | |
| 92 | | | | | | |
| 93 | | | | | | |
| 94 | | | | | | |
| 95 | | | | | | |
| 96 | | | | | | |
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| 98 | | | | | | |
| 99 | | | | | | |
| 100 | | | | | | |

Verified by: _____
Version: Jan. 2010

E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are

Accumulation Start Date:

[Completed by ETS]

Location:

Campus: De Anza

Building: ATC

Room: 307

Requestor:

Name: James D Holstein

Phone #: 5827

Signature: James D Holstein

Work Order #:

D1203084

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

| Regulated Items | | | | Code | # of Units |
|--------------------------|--|--|--|----------|------------|
| (2) Code for Screen Size | | | | | |
| 1 = 4-15" | | | | A | 8 |
| 2 = 16-35" | | | | B | 0 |
| 3 = >36" | | | | C | 0 |
| | | | | D | 0 |
| | | | | E | 0 |
| | | | | F | 0 |
| | | | | G | 0 |
| | | | | H | 0 |
| | | | | I | 1 |
| | | | | J | 0 |
| | | | | K | 0 |
| | | | | L | 0 |
| | | | | M | 0 |
| | | | | N | 0 |
| Asset Number | | | | (2) Code | Initials |
| MON 2054 | | | | A 2 | |
| MON 2042 | | | | A 2 | |
| | | | | A 2 | |
| | | | | A 2 | |
| MON 2046 | | | | A 2 | |
| | | | | A 2 | |
| | | | | A 2 | |
| | | | | A 2 | |
| | | | | A 2 | |
| 77820 I | | | | | |

| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N |
|-----|------------|--|-----------|
| 1 | 7028201 | Silicon Graphics Color Graphic Display | N |
| 2 | 7021872 | Silicon Graphics Color Graphic Display | N |
| 3 | 2005085 | Silicon Graphics Color Graphic Display | N |
| 4 | 2032293 | Silicon Graphics Color Graphic Display | N |
| 5 | 7024443 | Silicon Graphics Color Graphic Display | N |
| 6 | 2005281 | Silicon Graphics Color Graphic Display | N |
| 7 | FG7513721 | Micron 700FGX | N |
| 8 | D090101225 | Viewsonic GA771 | N |
| 9 | 99060174 | Cybernetics Tower | N |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see abx
(3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form.
(6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: _____
Version: Jan. 2010

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
SURPLUS DISPOSAL FORM (SN 23500)

A. Requester: If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: One (1) Ricoh Aficio 1060 Digital Copier

The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.

For more than one item use an "xls attachment" per the instructions above.

Check here if xls attachment is included with this form: e-waste (electronic) xls attachment _____
non-electronic xls attachment _____

2. Current Location (be precise): Campus: De Anza Building and Room: HCC 157
3. Height: 46" Length: 72" Width: 30" Wt.: Over 50 lbs X Under 50 lbs _____
4. Serial No: J4235900806 Inventory Tag No: _____ Model No: Aficio 1060
5. Manufacturer: Ricoh Acquisition Date: 1/16/2004 (PO Dated 12/17/2003)
6. Original Cost: \$15,197 (FRS PO # A453714) Estimated Current Value: _____
7. Current condition: Is it Working? Yes, Can it be fixed? Yes,
but with many problems but it's probably not worth it; we're always calling for service
8. Provide contact info for interested departments or buyers, if any: _____
9. Name and phone number of person to contact about this surplus disposal request: Dennis Shannakian x8757
10. Requested removal date (if urgent, explain): _____ In conjunction with arrival of new Xerox Copier
on Purchase Requisition # R0004835

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Michele LeBleu-Burns (signature) Date 2/6/12

Name (print or type) Michele LeBleu-Burns

B. This section is for Material/Purchasing Services only. Copy sent to District Capital Asset Accountant _____

1. Plant Services Work Order Number for pick-up: _____ Date: _____ By: _____
2. Date Work Order Completed: _____
3. Date disposition approved by Board of Trustees: _____
4. Bid Number: _____ 5. Date removed from inventory _____
6. Disposition (check one): Sold (ECS 81450/81452) _____ Donated to public entity (ECS 81450.5) _____
Donated to BOT approved charity (ECS 81452) _____ Returned to District use: _____ (state new location)
Dumped by Plant Services: _____ Disposed as hazardous waste: _____ using (contractor name) _____
7. Plant Services Work Order Number for dumping, if applicable: _____ Date: _____ By: _____
8. Date Work Order Completed: _____

Material/Purchasing Services signature _____

Date _____

Distribution: signed original to District Purchasing Services

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
SURPLUS DISPOSAL FORM (SN 23500)

A. Requester: If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: STEREO & SIGN
The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.
For more than one item use an "xls attachment" per the instructions above.
Check here if xls attachment is included with this e-waste (electronic) xls attachment _____
non-electronic xls attachment _____

2. Current Location (be precise): Campus: DA Building and Room G3

3. Height: _____ Length: _____ Width: _____ Wt.: Over 50 lbs _____ Under 50 lbs ☒ 3 Boxes

4. Serial No: _____ Inventory Tag No: _____ Model No: 2 Stereo speakers

5. Manufacturer: _____ Acquisition Date: _____ 1 Stereo - CD

6. Original Cost: ? Estimated Current Value: ? 1 Sign -

7. Current condition: Is it Working? NA Can it be fixed? NA

8. Provide contact info for interested departments or buyers, if any: _____

9. Name and phone number of person to contact about this surplus disposal request: _____

10. Requested removal date (if urgent, explain): _____

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Nancy Carter (signature) Date 2/3/12

Name (print or type) NANCY CARTER

B. This section is for Material/Purchasing Services only. Copy sent to District Capital Asset Accountant _____

1. Plant Services Work Order Number for pick-up: _____ Date: _____ By: _____

2. Date Work Order Completed: _____

3. Date disposition approved by Board of Trustees: _____

4. Bid Number: _____ 5. Date removed from inventory _____

6. Disposition (check one): Sold (ECS 81450/81452) _____ Donated to public entity (ECS 81450.5) _____

Donated to BOT approved charity (ECS 81452) _____ Returned to District use: _____ (state new location)

Dumped by Plant Services: _____ Disposed as hazardous waste: _____ using (contractor name) _____

7. Plant Services Work Order Number for dumping, if applicable: _____ Date: _____ By: _____

8. Date Work Order Completed: _____

Material/Purchasing Services signature _____

Date _____

Distribution: signed original to District Purchasing Services

Rev. Oct. 2007 (effective 5/2007)

-D1202185-

E-Waste XLS Attachment to Surplus Disposal Form SN23500

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Complete & attach to Surplus Disposal Form if sending surplus E-Waste. Instructions are

Accumulation Start Date:

03/06/12

Location:

Campus: FH

Building: FH3600

Room: FH3618

Requestor:

Name: Scott Olsen

Phone #: 7934

Signature:

Date:

Work Order #:

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

| Regulated Items | | | | Code | # of Units |
|----------------------------|---------------|--|-----------|----------|------------|
| (2) Code for Screen Size | | | | | |
| 1 = 4-15" | | | | A | 17 |
| 2 = 16-35" | | | | B | 7 |
| 3 = >36" | | | | C | 3 |
| CRTs - TVs - Monitors | | | | D | 0 |
| LCD Desktop Monitors | | | | E | 0 |
| Laptop with LCDs | | | | F | 0 |
| LCD TVs | | | | G | 0 |
| Plasma TVs | | | | H | 0 |
| Screen > 4 inches diag. | | | | I | 0 |
| Microwave Ovens | | | | J | 0 |
| VCRs, DVDs & CD Players | | | | K | 2 |
| CPUs - Computers | | | | L | 54 |
| Printers, Scanners & Faxes | | | | M | 12 |
| Phones - Cell & Desk | | | | N | 0 |
| Pagers, PDAs & Radios | | | | O | 0 |
| Copiers | | | | P | 0 |
| Non-reported | | | | Q | 22 |
| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N | (2) Code | Initials |
| 1 | 4735P71 | CMP - Dell GX280 | N | 188398 I | |
| 2 | 3550TKK008A-2 | LCD - Apple 15" | N | B1 | |
| 3 | T4200590 | NR - Samsung Doc Cam | N | 17914 N | |
| 4 | 4043149242 | NR - Sharp Video Projector | N | 18064 N | |
| 5 | D41A31479 | VCR/DVD - Panasonic | N | 189173 H | |
| 6 | 572208 | NR - Elmo Doc Cam | N | 191714 N | |
| 7 | 303316386 | NR - Sharp Video Projector | N | 188437 N | |
| 8 | 404314923 | NR - Sharp Video Projector | N | 18072 N | |
| 9 | 303316360 | NR - Sharp Video Projector | N | 188427 N | |
| 10 | 207311507 | NR - Sharp XG-C50X | N | N | |
| 11 | T4A01018 | NR - Samsung Doc Cam | N | 18210 N | |
| 12 | 12122872 | NR - Canon Video Projector | N | 79990 N | |
| 13 | D0B6CB1 | CMP - Dell 3100 | N | 189019 I | |
| 14 | MY447G115B | PRN - HP | Y | J | |
| 15 | 9FXHCB1 | CMP - Dell 3100 | N | 188978 I | |
| 16 | - | CRT - Panasonic 13" | N | 71496 A1 | |
| 17 | 3033961 | PRN - Lexmark 4044-2L1 | N | J | |
| 18 | MX-0419TG-478 | CRT - Dell 15" M781mm | Y | A1 | |
| 19 | D9... | CRT - ViewSonic 15" 15GS | N | A1 | |
| 20 | 700VX | CRT - Micron 17" | N | A2 | |

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|-----|---------------|--|-----------|--------------|----------|----------|
| 21 | 1780R-A2CGU | CRT - Dell m770 15" | N | - | A1 | |
| 22 | DT03175512 | CRT - Viewsonic 15" e771p | N | - | A1 | |
| 23 | MX-0419TG-478 | CRT - Dell 15" e771p | N | - | A1 | |
| 24 | T5400801 | NR - Samsung Doc Cam | N | - | N | |
| 25 | 21f-31f9 | CRT - Dell 15" P992 | N | 3768 | A1 | |
| 26 | 1CH-30R9 | CRT - Dell 15" P992 | N | 3779 | A1 | |
| 27 | 21F-31FS | CRT - Dell 15" P992 | N | 3771 | A1 | |
| 28 | 21F-31EL | CRT - Dell 15" P992 | N | 3782 | A1 | |
| 29 | 19123 | NR - AirTech Photo Developer 43000 | N | - | N | |
| 30 | 21F-31F8 | CRT - Dell 15" P992 | N | 3777 | A1 | |
| 31 | 96115237 | NR - Doc Cam Canon | N | 77961 | N | |
| 32 | 21F-31FT | CRT - Dell 15" P992 | N | 3776 | A1 | |
| 32 | USB394482 | PRT - HP | N | 5206 | J | |
| 34 | S1060116 | NR - Doc Cam Samsung | N | 189120 | N | |
| 35 | USQA027891 | PRN - HP 4000 | N | 77710 | J | |
| 36 | 037FEVA200001 | CRT - 15" Sceptre | N | - | A1 | |
| 37 | 72104713 | NR - Doc Cam Canon | N | 76451 | N | |
| 38 | qp71107zvuy | CMP - iMac | Y | 189896 | I | |
| 39 | qp711082vuy | CMP - iMac | Y | 189894 | I | |
| 40 | qp71108cvuy | CMP - iMac | Y | 189900 | I | |
| 41 | qp711087vuy | CMP - iMac | Y | 189905 | I | |
| 42 | qp711080vuy | CMP - iMac | Y | 189893 | I | |
| 43 | qp71107rvuy | CMP - iMac | Y | 189888 | I | |
| 44 | qp711089vuy | CMP - iMac | N | 189904 | I | |
| 45 | qp71107xvuy | CMP - iMac | Y | 189876 | I | |
| 46 | QP6110E6U2R | CMP - iMac | Y | 188822 | I | |
| 47 | qp71107jvuy | CMP - iMac | Y | 189898 | I | |
| 48 | qp7110e6vuy | CMP - iMac | Y | 189897 | I | |
| 49 | qp711086vuy | CMP - iMac | Y | 189891 | I | |
| 50 | qp71107qvuy | CMP - iMac | Y | 189890 | I | |
| 51 | qp71107kvuy | CMP - iMac | Y | 189882 | I | |
| 52 | qp71107mvuy | CMP - iMac | Y | 189880 | I | |
| 53 | qp71107vvuy | CMP - iMac | Y | 189881 | I | |
| 54 | QP6380TSVUY | CMP - iMac | Y | 189281 | I | |
| 55 | QP6110E4U2R | CMP - iMac | Y | 188824 | I | |
| 56 | QP712AF4X1W | CMP - iMac | Y | 189967 | I | |
| 57 | QP6110EQU2R | CMP - iMac | N | 188826 | I | |
| 58 | W85462WNTAC | CMP - iMac | N | 188569 | I | |
| 59 | qp711083vuy | CMP - iMac | Y | 189877 | I | |
| 60 | QP6370WLVUY | CMP - iMac | N | 189317 | I | |

E-Waste XLS Attachment to Surplus Disposal Form SN23500

| No. | Serial No. | Product Name, Approx. Age, Est. Market Value | Works Y/N | Asset Number | (2) Code | Initials |
|-----|----------------|--|-----------|--------------|----------|----------|
| 61 | qp71108dvuy | CMP - iMac | Y | 189892 I | | |
| 62 | qp71107uvuy | CMP - iMac | Y | 189902 I | | |
| 63 | W87290WKVUY | CMP - iMac | Y | 190207 I | | |
| 64 | qp71108bvuy | CMP - iMac | Y | 189899 I | | |
| 65 | qp711081vuy | CMP - iMac | Y | 189903 I | | |
| 66 | qp71100wvuy | CMP - iMac | Y | 189886 I | | |
| 67 | qp71107wvuy | CMP - iMac | Y | 189895 I | | |
| 68 | qp7110e4vuy | CMP - iMac | Y | 189887 I | | |
| 69 | QP6110DTU2R | CMP - iMac | Y | 188823 I | | |
| 70 | qp71107nvuy | CMP - iMac | Y | 189885 I | | |
| 71 | CNGXJ11999 | PRN - HP LaserJet 4250n | N | 188743 J | | |
| 72 | Z2681500392 | Scanner - Microtek MRS1200V6UP | Y | J | | |
| 73 | 3BDSY11 | CMP - Dell GX260 | N | 17251 I | | |
| 74 | DXWN721 | CMP - Dell GX260 | N | I | | |
| 75 | CN-0y9833-7161 | LCD - Dell 17" | N | 189806 B2 | | |
| 76 | CH-oD5428-722 | LCD - Dell 17" | N | 18203 B2 | | |
| 77 | CN-0y9833-7161 | LCD - Dell 17" | N | 189816 B2 | | |
| 78 | BSVD711 | CMP - Dell 8200 | N | 80424 I | | |
| 79 | 47605-35L-AGR | LCD - Dell 17" | N | 17647 B2 | | |
| 80 | B5WD711 | CMP - Dell 8200 | N | 80428 I | | |
| 81 | CN0PR1037161 | LCD - Dell 20" | N | 190841 B2 | | |
| 82 | USLJ29572 | PRN - HP LaserJet 4100n | N | 17216 J | | |
| 83 | 888C821 | CMP - Dell GX260 | N | 17488 I | | |
| 84 | 6J76L11 | CMP - Dell GX260 | Y | I | | |
| 85 | 3136J32K7 | PRN - HP LaserJet 11P Plus | N | 71295 J | | |
| 86 | CN523DE09M | PRN - HP Officejet 6210 | N | J | | |
| 87 | 7YC60740M | CRT - 13" Nec | N | 65199 A1 | | |
| 88 | - | CMP - Generic PC Tower | N | I | | |
| 89 | 23WD711 | CMP - Dimension 8200 | N | 80421 I | | |
| 90 | 27YV561 | CMP - Dimension 3000 | N | 191470 I | | |
| 91 | 5QVD711 | CMP - Dimension 8200 | N | 80422 I | | |
| 92 | 5XVD711 | CMP - Dimension 8200 | N | 80425 I | | |
| 93 | HWWD711 | CMP - Dimension 8200 | N | 80430 I | | |
| 94 | 4VZZP71 | CMP - Dell GX280 | N | 191662 I | | |
| 95 | 401313691 | NR - Sharp XG-C55X Video Projector | Y | 18065 N | | |
| 96 | 106317973 | NR - Sharp XG-P10XU Video Projector | N | 13046 N | | |
| 97 | 902314636 | NR - Sharp XG-NV3XB Video Projector | Y | 77783 N | | |
| 98 | 6XL5SC1 | Laptop - Latitude D820 | N | 189977 C | | |
| 99 | QT1470F1KVB | Laptop - Apple PowerBook G4 | N | 80315 C | | |

40F4

100 SL0650313

NR - Panasonic Video Projector

N

79629

N

Verified by: _____
Version: Jan. 2010

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
SURPLUS DISPOSAL FORM (SN 23500)

A. Requester: If surplusing Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplusing more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

1. Quantity & Description: (1) Hewlett Packard Designjet Plotter

**The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.
For more than one item use an "xls attachment" per the instructions above.**

Check here if xls attachment is included with this e-waste (electronic) xls attachment _____
non-electronic xls attachment _____

2. Current Location (be precise): Campus: Deanza Building and Room Flint Center

3. Height: 46" Length: 52" Width: 27" Wt.: Over 50 lbs Yes Under 50 lbs _____

4. Serial N SG8AD1100Y Inventory Tag No: _____ Model No: C4714A

5. Manufacturer: Hewlett _____ Acquisition Date: _____ 2008

6. Original Cost: \$1,700 _____ Estimated Current Value: \$0 _____

7. Current condition: Is it Working? no Can it be fixed? yes _____

8. Provide contact info for interested departments or buyers, if any: _____

9. Name and phone number of person to contact about this surplus disposal request: Mike Kelley 8821

10. Requested removal date (if urgent, explain): Jan. 9, 2012

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Mike Kelley (signature) Date Dec. 28, 2011

Name (print or type) Mike Kelley

B. This section is for Material/Purchasing Services only . Copy sent to District Capital Asset Accountant _____

1. Plant Services Work Order Number for pick-up: _____ Date: _____ By: _____

2. Date Work Order Completed: _____

3. Date disposition approved by Board of Trustees: _____

4. Bid Number: _____ 5. Date removed from inventory _____

6. Disposition (check one): Sold (ECS 81450/81452) _____ Donated to public entity (ECS 81450.5) _____
Donated to BOT approved charity (ECS 81452) _____ Returned to District use: _____ (state new location)

Dumped by Plant Services: _____ Disposed as hazardous waste: _____ using (contractor name) _____

7. Plant Services Work Order Number for dumping, if applicable: _____ Date: _____ By: _____

8. Date Work Order Completed: _____

Material/Purchasing Services signature _____

Date _____

Distribution: signed original to District Purchasing Services