

Board of Trustees Agenda Item

Board Meeting Date: 5/7/12

Title of Item: BP 6124 Course Repetition (Rev.) (1st Reading)

Background and Analysis:

Attached for review and first reading is revised Board Policy 6124 Course Repetition. The policy specifies circumstances under which courses may be repeated. The Chancellor's Advisory Council reviewed and approved the policy on April 13, 2012.

The policy will be presented on June 4 for approval.

Recommendation: Information only

Submitted by:	Linda Thor, ext. 6104
Additional contact names:	
Is backup provided?	Yes

Course Repetition (Rev.)

6124

Students may repeat a course that is not designated by Title 5 as a repeatable course if they have received a non-evaluative notation of "W" or a substandard evaluative notation of D, F, or NP.

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Any courses taken in an effort to alleviate substandard academic work may be repeated for a maximum of three times in the Foothill-De Anza Community College District. This total includes all attempts in which a student has received a "W" or a substandard academic notation, and is inclusive of courses taken at either Foothill College or De Anza College.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Each college will post clear instructions and procedures relative to this policy on the college website and in all other official communications.

Each college may implement an intervention to improve student success before allowing a student to repeat the course. These intervention procedures will be determined by each college and clearly posted on the colleges' websites and in all other official communications.

See Administrative Procedure 6124

Title 5, Sections:

55024 Withdrawal

55040 District Policy for Course Repetition

55041 Repeatable Courses

55042 Repetition to Alleviate Substandard Academic Work

55043 Significant Lapse of Time

55044 Repetition of Variable Unit Courses

58161 Apportionment for Course Repetition

Education Code Section 76224

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Deleted: under certain circumstances. The chancellor shall ensure that each college shall establish procedures that specify the circumstances under which a course may be repeated and the limits for course repetition. Such information shall be published in the college catalogs and included in other resources that are convenient for students.

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Approved 6/16/08

Approved by CAC 4/13/12

Amended _____