

## **Board of Trustees Agenda Item**

**Board Meeting Date:** 5/7/12

**Title of Item:** Approval of Memorandum of Understanding with West Valley-Mission Community College District

### **Background and Analysis:**

A Memorandum of Understanding (MOU) between the Foothill-De Anza Community College District (FHDA) and the West Valley-Mission Community College District (WVM) regarding the new Education Center at the former Onizuka Air Station will commit both districts to collaborative planning leading to a letter of support from WVM and an agreement for the operation of the Center that details programmatic offerings, a business plan, space allocation and scheduling specifications. For more than a year, FHDA and WVM representatives have been meeting to explore regional collaboration at the new Education Center. This MOU formalizes that process.

Action by the WVM Board of Trustees is scheduled for May 15, 2012.

**Recommendation:** Chancellor Linda Thor recommends approval of the memorandum of understanding with West Valley-Mission Community College District

Submitted by:	Linda Thor, ext. 6104
Additional contact names:	
Is backup provided?	Yes

## **MEMORANDUM OF UNDERSTANDING BETWEEN**

### **Foothill-De Anza Community College District (FHDA) and West Valley-Mission Community College District (WVM) to Plan a Collaborative Partnership At Onizuka Air Station in Sunnyvale, California May 2012**

#### **PURPOSE:**

This Memorandum of Understanding (MOU) serves to commit the Foothill-De Anza Community College District (FHDA) located at 12345 El Monte Road, Los Altos Hills, CA; and the West Valley-Mission Community College District (WVM), located at 14000 Fruitvale Ave., Saratoga, CA, to collaborative planning leading to a letter of support and an agreement as regards the operation of the FHDA Educational Center to be located at the former Onizuka Air Station in Sunnyvale, California (hereinafter, "the Center"). The resultant agreement should protect existing enrollments in transfer, career/technical education or basic skills at both Colleges; preserve the financial strength of both Districts, and promote inter-segmental cooperation resulting in financial savings and/or programmatic advantage for both Districts.

#### **TERM:**

This MOU will remain in effect until the resultant collaborative partnership agreement is adopted.

#### **DESCRIPTION OF THE LEAD PARTIES:**

- Foothill College, a fully accredited college located in Los Altos Hills, California, is one of two colleges in the Foothill-De Anza Community College District (FHDA), serving roughly 14,865 students (SP11); providing 470 degrees and 179 certificates (AY 09-10), and will be the lead party for FHDA.
- Mission College, a fully accredited college located in Santa Clara, California, is one of two colleges in the West Valley-Mission Community College District (WVMCCD), serving roughly 11,448 students (SP11); providing 525 degrees and 86 certificates (AY 09-10), and will be the lead party for WVM.

#### **DUTIES AND RESPONSIBILITIES OF FHDA/FOOTHILL COLLEGE:**

- Construct an Educational Center facility to meet the higher education needs of area residents. Design and construction of the Center is solely the responsibility of FHDA and does not require the financial participation or approval of WVM.
- Jointly plan with Mission College instructional and student services programs at the Center, including a business plan, space allocation and scheduling specifications.

**DUTIES AND RESPONSIBILITIES OF WVM/MISSION COLLEGE:**

- Jointly plan with Foothill College instructional and student services programs to be offered at the Center, including a business plan, space allocation and scheduling specifications.
- Upon approval of the resulting collaborative partnership agreement by both parties, submit a letter of support to the State Chancellor regarding the Center at the former Onizuka Air Station.

**DUTIES AND RESPONSIBILITIES OF BOTH FHDA AND WVM:**

- FHDA and/WVM acknowledge that other systems, institutions and the community in which a new facility is to be located should be consulted during the planning process for a new facility; that it is optimal that strong local, regional and/or statewide interest in the proposed facility be demonstrated by letters of support from responsible agencies, groups, and individuals; that the establishment of a new facility should take into consideration the impact of the new facility on existing and projected enrollments in neighboring institutions; and that establishment of a new educational center must not reduce existing and projected enrollments in adjacent community colleges to a level that will damage their economy of operation, or create excess enrollment capacity or lead to an unnecessary duplication of programs. A major purpose of this MOU is to satisfy these Guidelines.

**BINDING EFFECT:**

This MOU shall be effective upon approval of the respective Governing Boards.

**SIGNATURES:**

Foothill-De Anza Community College District

West Valley-Mission Community College District

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Linda M. Thor, Chancellor

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John E. Hendrickson, Chancellor

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Date

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Date