

## **Board of Trustees Agenda Item**

**Board Meeting Date:** August 27, 2012

**Title of Item:** Human Resources Report and PAA Applications 2012-2013

### **Background and Analysis:**

The Human Resources report is presented for Board Approval. The report reflects the personnel actions in the following categories: new hires, new positions, promotions, reassignments, reclassifications, separations, 39 month re-employment, permanent contract changes, professional growth awards, service recognition awards and longevity awards.

The Board is requested to approve the Professional Achievement Awards for Foothill and De Anza College faculty employees in accordance with Article 38 of the *Agreement* between the District and the Faculty Association. Summaries of the applications are included for the Board's review.

**Recommendation:** Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny recommends approval of the Human Resources Report

Submitted by:	Dorene Novotny, Vice Chancellor of Human Resources & Equal Opportunity x6211
Additional contact names:	Suzanne Pfeiffer, Director of Human Resources x6109
Is backup provided?	Yes

# FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

Board of Trustees Agenda Items

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Human Resources Report - Employment and Personnel Actions

ADMINISTRATORS								
RATIFICATION								
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level / Step)
Galas, Robin	Assistant Director	Middlefield/Family Engagement Institute	Foothill College	Employment	August 27, 2012 through March 31, 2013	114080	Auxiliary Fund	Range E, Step 1 @ \$6,017.03 / month
APPROVAL								
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level / Step)
Duhe, Reginald	Director	Business and Education Partnerships	Foothill College	Employment	September 4, 2012 through March 31, 2013	115150 115151 115172	Self - Sustaining	Range I, Step 1 @ \$8,498.15 / month
FULL-TIME FACULTY								
RATIFICATION								
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level / Step)
Illowsky, Barbara	Instructor	PSME	De Anza College	Contract change from 10 months to 11 months	August 1, 2012 through June 30, 2013	120089	Categorically Funded	n/a
Miller, Florence	Counselor	Disabled Student Services	Foothill College	Change employment start date	August 1, 2012	n/a	n/a	n/a
APPROVAL								
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level / Step)
Duncan, Kathleen	Instructor	Biological and Health Sciences	Foothill College	Recommend approval of PDL report	S09, W10, F10	n/a	n/a	n/a
Fouquette, Rebecca	Instructor	PSME	De Anza College	Employment	September 20, 2012 10 months	114000	General Purpose Fund	Column III, Step 9 @ \$8,081.85 / month
Ganeshalingam, Usha	Instructor	PSME	De Anza College	Employment	September 20, 2012 10 months	114000	General Purpose Fund	Column II, Step 2 @ \$5,545.86 / month
Torres, Laurel	Counselor	Counseling	De Anza College	Resignation for the purpose of retirement	June 29, 2013	n/a	n/a	n/a
Woodbury, Erik	Instructor	PSME	De Anza College	Employment	September 20, 2012 10 months	114000	General Purpose Fund	Column V, Step 3 @ \$6,954.74 / month
CLASSIFIED								
RATIFICATION								
Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level / Step)

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Avila-Cortes, Rene	Grounds Gardener III	College Services	De Anza College	Reclassification	August 1, 2012	114000	General Purpose	42 (7)
Castillo, Maria	Food Service Worker II	College Services	De Anza College	Reclassification	March 1, 2011	114080	Auxiliary Operations	24 (7)
LaGalante, Amy	Executive Assistant - President's Office	President's Office	Foothill College	Employment	August 6, 2012	114000	General Purpose	11 (1)
Lloyd, Meghan	Child Devel Center Teacher	Child Development	De Anza College	Employment	August 1, 2012	331002	Child Development	45 (1)
Tai, Hiu Ching	Cashiering Services Supervisor	Budget & Personnel	De Anza College	Reclassification	May 2, 2012	114000	General Purpose	57 (3)
<b>Employee Name</b>	<b>Position</b>	<b>Department / Division</b>	<b>Location</b>	<b>Action Requested</b>	<b>Effective Date</b>	<b>Fund</b>	<b>Fund Description</b>	<b>Years of Service</b>
Brown, Dolores	Administrative Assistant I	Educational Resources & Instruction	Foothill College	Resignation	August 13, 2012	114000	General Purpose	10.25

## APPROVALS

<b>Employee Name</b>	<b>Position</b>	<b>Department / Division</b>	<b>Location</b>	<b>Action Requested</b>	<b>Effective Date</b>	<b>Fund</b>	<b>Fund Description</b>	<b>Salary (Level / Step)</b>
Chuong, Tammy	Accountant, Senior	Business Services	Central Services	Employment	September 10, 2012	465501 / 465510 / 434501 / 114000	Capital Projects / General Purpose	63 (1)
Marchand, Scott	Flea Market Coordinator	VP Student Services	De Anza College	Employment	September 1, 2012	114080	Auxiliary Operations	40 (1)
<b>Employee Name</b>	<b>Position</b>	<b>Department / Division</b>	<b>Location</b>	<b>Action Requested</b>	<b>Effective Date</b>	<b>Fund</b>	<b>Fund Description</b>	<b>Years of Service</b>
Gaca, Richard	Computer Operator	ETS	Central Services	Longevity Award	September 1, 2012	114000	General Purpose	13
Giebler, Thomas	Facilities & Equipment Assistant	Physical Education	De Anza College	Retirement	December 28, 2012	114000	General Purpose	33
Hinds, Susanne	Library Technician, Senior	Language Arts	Foothill College	Longevity Award	September 1, 2012	114000	General Purpose	13
Judkins, Stan	Computer Systems Integration Specialist	ETS	Central Services	Retirement	October 31, 2012	464332 / 114000	Capital Projects / General Purpose	27
Mitchell, Stephen	Program Coordinator I	OTI	De Anza College	Retirement	October 14, 2012	133040	Categorical	20.5
Shannakian, Dennis	Administrative Assistant I	VP Student Services	De Anza College	Longevity Award	September 1, 2012	114000 / 114080	General Purpose / Auxiliary Operations	13

# FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

Board of Trustees Agenda Items

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Human Resources Report - Employment and Personnel Actions

Employee Name	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	# of Awards
Ebert, James	Journey - Electrician	Operations	Central Services	Service Recognition Award	September 1, 2012	114000	General Purpose	10
Position # / Months / FTE	Position	Department / Division	Location	Action Requested	Effective Date	Fund	Fund Description	Salary (Level)
130670 / 12 Mos / 1.0	Administrative Assistant II	Middlefield Campus	Foothill College	New Position	August 27, 2012	114080	Auxiliary Operations	46

## SHORT TERM EMPLOYEES

### RATIFICATION OF SHORT TERM EMPLOYEES

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund	Fund Description
Barton, Mike	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Cornell, Ray	Assistant Coach	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Cimpoaie, Alin	Assistant Coach	Physical Education	De Anza College	August 14, 2012	December 20, 2012	115233	n/a
Diallo, Aliou	Assistant Coach - Soccer	Physical Education	De Anza College	August 14, 2012	November 30, 2012	115233	n/a
Diallo, Demba	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Diaz-Alvares, Manuel	Assistant V	Middlefield	Foothill College	July 2, 2012	June 30, 2013	121107	n/a
Dominguez, Eddie	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Dubridge, Caleb Matthew	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a
Ebadat, Keya	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Elliott, Kari	Technical Support IV	ETS	Central Services	July 1, 2012	October 31, 2012	114000	n/a
Engelbrecht, J.	Theatre Professional	Fine Arts	Foothill College	July 15, 2012	July 31, 2012	115114	n/a
Fitzpatrick, Chris	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
French, Jacob	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Gishifu, Marie	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Gorshenin, Sergey	Assistant Coach	Physical Education	De Anza College	August 14, 2012	December 20, 2012	115233	n/a
Guevara, Dawnis	Assistant Coach - Volleyball	Physical Education	De Anza College	July 16, 2012	July 27, 2012	115233	n/a
Guevara, Ivan	Assistant Coach - Volleyball	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a

# FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

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Guevara, Steve	Assistant Coach - Volleyball	Physical Education	De Anza College	July 16, 2012	November 30, 2012	115233	n/a
Hernandez, Al	Assistant Coach	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Johnson, Steve	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Katz, Jeremy Adam	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a
Kennedy, Colin Michael	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a
Lango, John	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Little, Brian	Assistant Coach - Soccer	Physical Education	De Anza College	August 14, 2012	November 30, 2012	115233	n/a
Look, Fumi	Specialist I	Kinesiology and Athletics	Foothill College	August 6, 2012	May 31, 2013	114000	n/a
McHenry, Lynn	Assistant Coach - Volleyball	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Montana, Nickolas	Assistant Coach	Physical Education	De Anza College	August 14, 2012	December 20, 2012	115233	n/a
Morbo, John	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Nguyen, Thien Nhan Phuc	Assistant Coach - Volleyball	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Obenour, Dave	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Osborne, Katie	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Paranthaman, Jessica	Assistant Coach	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Ransome, Andrew	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Reardon, James	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Rout, Alisse Marie	Assistant III	Middlefield	Foothill College	July 2, 2012	June 30, 2013	121107	n/a
Sandoval, Angie	Assistant Coach	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Santillan, Marco	Assistant Coach - Soccer	Physical Education	De Anza College	August 14, 2012	November 30, 2012	115233	n/a
Santos, Tony	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Schwartz, Aleksandr	Assistant IV	Counseling	Foothill College	August 1, 2012	December 31, 2012	114000	n/a
Shahmahammadhamedam i, Niloofar	Student Intern	PSME	Foothill College	December 1, 2011	June 20, 2012	115174	n/a

# FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

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Human Resources Report - Employment and Personnel Actions

Singh, Kiran	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Singh, Reshpal	Assistant Coach	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Stewart, Fred	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Swall, Scott	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Terry, Susie	Assistant Coach - Volleyball	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Thang, Thanh	Assistant Coach	Physical Education	De Anza College	August 14, 2012	December 20, 2012	115233	n/a
Vandercook, Matthew	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a
Ward, Ron	Assistant Coach	Physical Education	De Anza College	August 14, 2012	December 20, 2012	152333	n/a
Washington, Jodi	Assistant Coach - Soccer	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Williams Lizzie	Assistant Coach - Football	Physical Education	De Anza College	August 15, 2012	November 30, 2012	115233	n/a
Yang, Kou-Jay Kenneth	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a
Yuan, Jerry Ray	Ed Services Provider	Educational Resources	De Anza College	July 1, 2012	June 30, 2013	115268	n/a

## RATIFICATION OF SEASONAL EMPLOYEES

<i>Employee Name</i>	<i>Position</i>	<i>Department / Division</i>	<i>Location</i>	<i>Begin Date</i>	<i>End Date</i>	<i>Fund</i>	<i>Fund Description</i>
None							

## RATIFICATION OF INTERMITTENT EMPLOYEES

<i>Employee Name</i>	<i>Position</i>	<i>Department / Division</i>	<i>Location</i>	<i>Begin Date</i>	<i>End Date</i>	<i>Fund</i>	<i>Fund Description</i>
Elvin, Linda	Specialist II	Learning Resources	De Anza College	August 14, 2012	June 30, 2013	114000	n/a

## RATIFICATION OF ALLIED HEALTH PROFESSIONALS

<i>Employee Name</i>	<i>Position</i>	<i>Department / Division</i>	<i>Location</i>	<i>Begin Date</i>	<i>End Date</i>	<i>Fund</i>	<i>Fund Description</i>
Horning, Natalie	RN Program Support	Student Services	De Anza College	July 1, 2012	June 30, 2013	121021	n/a
Macchi, Crystal	RN Program Support	Student Services	De Anza College	August 20, 2012	June 30, 2013	121021	n/a

## RATIFICATION OF EDUCATIONAL AGREEMENTS (INSTRUCTION)

<i>Employee Name</i>	<i>Position</i>	<i>Department / Division</i>	<i>Location</i>	<i>Begin Date</i>	<i>End Date</i>	<i>Fund</i>	<i>Fund Description</i>
Craig, Jody	Short Course Instructor	Community Education	De Anza College	August 20, 2012	September 14, 2012	115218	n/a

## APPROVAL OF SHORT TERM EMPLOYEES

<i>Employee Name</i>	<i>Position</i>	<i>Department / Division</i>	<i>Location</i>	<i>Begin Date</i>	<i>End Date</i>	<i>Fund</i>	<i>Fund Description</i>
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# FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

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Human Resources Report - Employment and Personnel Actions

Enciso, Carmen	Assistant II	Student Affairs	Foothill College	September 14, 2012	June 30, 2013	121020	n/a
Schindler, Erica Rose	Assistant II	Student Affairs	Foothill College	September 14, 2012	June 30, 2013	121020	n/a
Strader, Sarah Sofia	Assistant II	Student Affairs	Foothill College	September 14, 2012	June 30, 2013	121020	n/a

## APPROVAL OF SEASONAL EMPLOYEES

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund	Fund Description
Sirvatka, Mary F	Assistant V	Bookstore	Foothill College	September 1, 2012	June 30, 2013	114080	n/a

## APPROVAL OF INTERMITTENT EMPLOYEES

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund	Fund Description
Cabrera, Deborah	Interpreter V	Disabled Student Programs/Services	De Anza College	September 1, 2012	June 30, 2013	122020	n/a
Gordon, Katherine Elaine	Interpreter V	Disabled Student Programs/Services	De Anza College	September 1, 2012	June 30, 2013	122020	n/a
Wang, Jessica	Interpreter IV	Disabled Student Programs/Services	De Anza College	September 1, 2012	June 30, 2013	122020	n/a

## APPROVAL OF ALLIED HEALTH PROFESSIONALS

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund	Fund Description
Garcia, Laura	Allied Health Specialist	BHES	De Anza College	September 24, 2012	June 28, 2013	135008	n/a
Jobanputra, Bhavika	Allied Health Specialist	BHES	De Anza College	September 1, 2012	June 30, 2013	135008	n/a
Kuo, Dianna	Allied Health Specialist	BHES	De Anza College	September 1, 2012	June 30, 2013	135008	n/a
Milano, Anthony J	Allied Health Specialist	BHES	De Anza College	September 24, 2012	June 28, 2013	135008	n/a
Wood, Mablelyn	Allied Health Specialist	BHES	De Anza College	September 24, 2012	June 28, 2013	135008	n/a

## APPROVAL OF EDUCATIONAL AGREEMENTS (INSTRUCTION)

Employee Name	Position	Department / Division	Location	Begin Date	End Date	Fund	Fund Description
None							
<b>Fund #:</b>	<b>Description of Fund:</b>		123...	Work Study		600...	Internal Services
114...	General Purpose		125...	Parking		700...	Financial Aid
114080	Auxiliary Fund		128...	Campus Center Fees			
115...	Self-Sustaining		200...	Debt Service			
120...	Categorical		300...	Child Development			
121/131...	Categorical		400...	Capital Projects			
122...	Special Education		500...	Enterprise			



## The Office of Academic Services

### MEMORANDUM

TO: Board of Trustees

FROM: Rowena M. Tomaneng  
Associate Vice President of Instruction

DATE: August 13, 2012

SUBJECT: Recommendation for Professional Achievement Award  
Academic Year – 2012-2013

Of the 29 applications that were submitted and reviewed, 25 are being recommended for approval.

The recommended faculty, as listed below, have met or exceeded the requirements outlined in the bargaining unit agreement:

**Judy Cuff-Alvarado**, Biology

**Michele Fritz**, Business

**Rebecca Board-Liljenstolpe**, English

**Maurice Geraghty**, Mathematics

**Lydia Botsford**, Accounting

**Janice Hector**, Mathematics

**David Capitolo**, Automotive  
Technology

**Clara Lam**, English as a Second  
Language

**Robert Clem**, Counseling and  
Matriculation

**Cynthia Kaufman**, Philosophy

**K.D. Le**, Counseling and Matriculation

**Alicia Cortez**, Counseling and  
Matriculation

**Charles Lee**, English as a Second  
Language

**Michele Dubarry**, English as a Second  
Language

**Lisa Markus**, Mathematics



**Patricia O'Neill**, Nursing

**Becky Roberts**, English

**Julie Sartwell**, English

**Kristin Skager**, Reading

**Li Wei Sun**, Child Development and  
Early Education

**John Walton**, Automotive Technology

**Letty Wong**, English as a Second  
Language

**Linda Yee**, English as a Second  
Language

**Nicky Yuen**, Political Science