

Board of Trustees Agenda Item

Board Meeting Date: October 1, 2012

Title of Item:

Authorize award of a contract pursuant to Bid 1555 for a Nuclear Magnetic Resonance Spectrometer (NMR).

Background and Analysis:

At the request of the Foothill College Chemistry Department, District Purchasing Services staff prepared bid specifications and advertised for bids to purchase a 60 MHz Nuclear Magnetic Resonance Spectrometer.

Nuclear Magnetic Resonance is the single most powerful instrumental tool available to Organic Chemists. As a result, hands-on experience with this instrument is typically required of all Sophomore Organic Chemistry students at the four-year institutions to which our students transfer. The NMR instrument sought here operates with current technologies and will help to ensure that Foothill graduates can compete effectively with their native counterparts upon transfer.

The bid was advertised on August 13 and August 20, 2012. The "Invitation to Bid" was posted in the San Jose Post Record and was posted on BidNet at www.govbids.com. Purchasing Services staff also reached out to seven potential bidders. Only one bidder submitted a bid by the September 7, 2012 due date, Anasazi Instruments Inc. The bid price Grand Total submitted by Anasazi Instruments Inc. was \$131,019.33.

District Purchasing staff and College Representatives reviewed each bid proposal line item with Anasazi Instruments Inc. and it was determined that one of the line items was not a necessary item for the 60MHz NMR. The revised bid price less that item is \$115,305.68.

The NMR will be funded through Measure C Bond FF&E funds.

Recommendation:

Authorize the Gina Bailey of Purchasing Services to issue a Purchase Order to Anasazi Instruments, Inc. pursuant to the prices, terms, and conditions set forth in Bid 1555 for an amount of \$115,305.68.

Submitted by:	Gina Bailey ext. 6165
Additional contact	Frank Greco ext. 6284, Shirley Treanor ext. 7364, Peter Murray ext. 7472
Is backup provided?	No