



BOARD OF TRUSTEES

Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, CA 94022

November 5, 2012

Closed Session: 5:00 p.m.
Chancellor's Office

Public Session: 6:00 p.m.
District Board Room

For information and disability access to materials, call 650-949-6100. Requests for accommodation should be made no later than one business day prior to meeting. Meetings are held in a location accessible to the disabled.

Members of the public who wish to comment on items or address the Board may do so by completing a request form prior to the start of the meeting and are limited to five minutes each.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION

Closed Session — 5:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9)
Number of Potential Cases: 1

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

Public Session — 6:00 p.m.

REPORTING OUT FROM CLOSED SESSION

INFORMATION

APPROVAL OF MINUTES

ACTION

September 10, 2012
October 1, 2012

HEARINGS: ITEMS NOT ON THE AGENDA

INFORMATION

The Board does not take action or respond to items not on the agenda.

- Public
- Students
- Staff
- Board

APPROVAL OF CONSENT CALENDAR

ACTION

1. [Ratification of Contracts and Agreements \(McElroy x6201\)](#)
2. [Ratification of Wire Transfers Greater than \\$5,000 for July, August, and September 2012 \(McElroy x6201\)](#)
3. [Annual Risk Management Report \(McElroy x6201\)](#)
4. [Consignment Agreements for Nomura equipment and Okuma Multis equipment with Gosiger Inc. \(McElroy x6201\)](#)

5. [Hathaway Dinwiddie Construction Company - CO #14 - Project #160 PSME \(Allen x6150\)](#)
6. [Balch Petroleum - CO #1 - Tank Install \(Allen x6150\)](#)
7. [Donation of Surplus Furniture \(Bailey x6165\)](#)
8. [Sale of Miscellaneous Surplus Electronic Equipment \(Bailey x6165\)](#)
9. [Recycle and Dispose of Unusable Surplus Furniture \(Bailey x6165\)](#)
10. [Human Resources Report \(Novotny x6211\)](#)
11. [Independent Contract with Deaf Services of Palo Alto \(Miner x7201\)](#)
12. [Approval of Stand Alone Courses \(Miner x7201\)](#)
13. [Changes to the De Anza College Catalog \(Murphy x7472\)](#)

BOARD BUSINESS

14. [Board Policy 3122 \(Revised\) \(First Reading\) \(Thor x6104\)](#) **ACTION**

HUMAN RESOURCES AND PERSONNEL

15. [Resolution Authorizing the Reduction in Classified Service \(Novotny x6211\)](#) **ACTION**

BUSINESS AND FINANCE

16. [2012-13 First Quarter Report \(McElroy x6201\)](#) **INFORMATION**
17. [Resolutions to Adopt Budget Revisions and Transfers \(McElroy x6201\)](#) **ACTION**

FACILITIES

18. [Authorize Issuance of Purchase Orders to Sprint Solutions, Inc. for Cellular Services, Radio Services, Equipment, and Repairs \(Bailey x6165\)](#) **ACTION**

MEASURE C CONSENT **ACTION**

19. [Measure C Consent \(Allen x6150\)](#)

The aggregate of these items is: \$560,758.01.

De Anza College -

- A) Allana Buick & Bers, Inc. – Revision #1 to Project Authorization Amendment #D12 – L2, L3 & L6 Roofing Repairs - \$67,580
- B) Andy's Roofing Company – Change Order #1 (PCCO 01) – L1 & L8 Roofing - \$12,943.01
- C) Calstate Construction, Inc. – Change Order #1 – Elevator Repair – (\$1,023)
- D) OC Jones & Sons Inc. – Change Order #4 – Stadium and Track - \$32,423
- E) Quali-Con Enterprise, Inc. – Agreement for Services- Advanced Technology Center (ATC) - \$82,225
- F) Swenson Associates – Change Order #2 – Corporation Yard - \$16,912

Foothill College –

- G) Robert A. Bothman, Inc. – Change Order #3 – Parking and Circulation Phase I - \$92,259
- H) HMC Architects – Revision #6 to Project Authorization Amendment #F-HMC-#3A – Smithwick Theater - \$0
- I) Ratcliff Architects – Revision #1 to Standard Agreement – Library & ISC - \$9,809
- J) Ralph Larsen & Son, Inc. – Change Order #10 – Smithwick Theater – (\$12,862)
- K) Structure Consultants Inc. – Change #3 to Agreement for Services – Physical Sciences and Engineering Center - \$36,000
- L) Taber Construction, Inc. – Change Order #7 – Central Campus Site Improvements - \$54,697
- M) WRNS Studio – Revision #7 to Project Authorization Amendment #F-WRNS-#2B – Parking & Circulation - \$7,875
- N) WRNS Studio – Revision #8 to Project Authorization Amendment #F-WRNS-#1B – Central Campus Site Improvements - \$2,840
- O) WRNS Studio – Revision #9 to Project Authorization Amendment #F-WRNS-#1B – Central Campus Site Improvements - \$26,410
- P) WRNS Studio – Revision #2 to Master Agreement – Measure C Campus-Wide Projects -\$0

Central Services –

- Q) Vista Environmental Consulting – Agreement for Services for Hazardous Materials Assessment – Foothill-De Anza Educational Center - \$118,785

MEASURE C PROJECTS

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 20. Measure C Project List Revision with Foothill Budget Transfer #37 and De-Anza Budget Transfer #35 (Allen x6150) | ACTION |
| 21. Authorize Award of a Site Lease and a Facilities Lease to Sundt Construction Inc. for the Advanced Technology Center (ATC) renovation project at De Anza College (Measure C Project #245) (Bailey x6165) | ACTION |
| 22. Award a Contract Pursuant to Bid Document #1554-G261, Technology Resource Group (TRG) – Studio Systems (Bailey x6165) | ACTION |
| 23. Authorization to Purchase a Daktronics LED Video Display Scoreboard Pursuant to Monterey County Office of Education (MCOE) Bid #AEPA-IFB-012 (Bailey x6165) | ACTION |
| 24. Physical Sciences & Engineering Center; Hathaway Dinwiddie Construction Company Change Order No. 15 - \$404,400 (Allen x6150) | ACTION |
| 25. Memorandum of Agreement between U.S. Department of Veterans Affairs (VA) and the District for Building Demolition at Onizuka Air Force Station (Allen x6150) | ACTION |

ADJOURNMENT

DATES TO REMEMBER / FUTURE AGENDA ITEMS

Dec. 3 – Regular Meeting

Organization Meeting - Trustee Appointments to Audit & Finance,
Foundation Board, Trustee Scholarship Interview Committee
Financing Corporation
Audit Report (9123)
Delegation of Authority Resolutions
Resolution Authorizing Separate Bank Accounts
Destruction of Records (AP 3410)
Audit & Finance Report
Environmental Compliance Annual Update