



BOARD OF TRUSTEES

Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, CA 94022

December 10, 2012

Closed Session: 5:00 p.m.
Chancellor's Office

Public Session: 6:00 p.m.
District Board Room

For information and disability access to materials, call 650-949-6100. Requests for accommodation should be made no later than one business day prior to meeting. Meetings are held in a location accessible to the disabled.

Members of the public who wish to comment on items or address the Board may do so by completing a request form prior to the start of the meeting and are limited to five minutes each.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION

Closed Session — 5:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9)
Number of Potential Cases: 1

CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny
Employee Organizations: All Represented and Unrepresented Groups

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Public Session — 6:00 p.m.

CALL TO ORDER

REPORTING OUT FROM CLOSED SESSION

INFORMATION

OATH OF OFFICE - SWEARING IN OF NEWLY REELECTED TRUSTEES

ACTION

Joan Barram
Betsy Bechtel
Laura Casas-Frier

HEARINGS: ITEMS NOT ON THE AGENDA

INFORMATION

The Board does not take action or respond to items not on the agenda.

- Public
- Students
- Staff
- Board

ANNUAL ORGANIZATIONAL MEETING

ACTION

Election of Officers
President
Vice President

Trustee Committee Appointments
Chairperson, Audit and Finance Committee
Member, Audit and Finance Committee
Two Members, Foothill-De Anza Colleges Foundation Board
Two Members, Trustee Scholarship Interview Committee

APPROVAL OF MINUTES

ACTION

September 10, 2012 (Corrected)
November 5, 2012

AUDIT AND FINANCE REPORT

INFORMATION

APPROVAL OF CONSENT CALENDAR

ACTION

1. [Approved International Travel \(Thor x6104\)](#)
2. [Ratification of Contracts and Agreements \(McElroy x6201\)](#)
3. [Ratification of Board Warrants Greater than \\$5,000 for September and October 2012 \(McElroy x6201\)](#)
4. [Resolution 2012-45 Authorizing Separate Bank Accounts \(McElroy x6201\)](#)
5. [Delegation of Contracting Authority Resolutions \(McElroy x6201\)](#)
6. [Listing of District Investments as of September 30, 2012 \(McElroy x6201\)](#)
7. [Sale of Miscellaneous Surplus Electronic Equipment \(Bailey x6165\)](#)
8. [Recycle and Dispose of Unusable Surplus Furniture \(Bailey x6165\)](#)
9. [Award a Contract Pursuant to Invitation to Bid #1619 - Purchase of Trailer-Mounted Portable Diesel Generators \(Bailey x6165\)](#)
10. [Human Resources Report \(Novotny x6211\)](#)
11. [Professional Achievement Award Applications 2012-2013 \(Novotny x6211\)](#)
12. [Foothill and De Anza Colleges – Community Education/Short Courses \(Murphy x7472\)](#)
13. [De Anza College 2013-14 New Course Offerings \(Murphy x7472\)](#)
14. [Celebrity Forum Speaker Series Addition \(Miner x7201\)](#)

BUSINESS SERVICES

- | | |
|--|--------------------|
| 15. Audit for Year Ended June 30, 2012 (McElroy x6201) | ACTION |
| 16. Measure C Performance and Financial Audits (McElroy x6201) | ACTION |
| 17. Environmental Compliance Annual Update (Voss x6146) | INFORMATION |
| 18. Update on Proposition 30, Education Protection Account (McElroy x6201) | INFORMATION |

BOARD BUSINESS

- | | |
|---|---------------|
| 19. Designation of Board Member to Vote in County Committee Election (Thor x6104) | ACTION |
| 20. Resolution Authorizing Trustee Absence (Thor x6104) | ACTION |

HUMAN RESOURCES AND PERSONNEL

- | | |
|---|---------------|
| 21. Purchase of Taleo Applicant Tracking System (Novotny x6211) | ACTION |
|---|---------------|

FACILITIES

<u>MEASURE E CONSENT</u>	ACTION
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22. [Measure E Consent \(Allen x6150\)](#)

The aggregate of these items is: \$7,000.

Foothill College –

[A\) American Consulting Engineers Electrical, Inc. – Change #1 to Agreement for Services – Minor Improvements - \\$7,000](#)

Central Services –

[B\) Hensel Phelps Construction Company – Change #1 to Preconstruction Services Agreement – Data Center “E” - \\$0](#)

<u>MEASURE C CONSENT</u>	ACTION
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23. [Measure C Consent \(Allen x6150\)](#)

The aggregate of these items is: \$441,669

De Anza College –

[A\) Noll & Tam Architect’s – Revision #3 to Project Authorization Amendment #6A – Campus Center - \\$0](#)

[B\) OC Jones & Sons Inc. – Change Order #5 – Stadium and Track - \\$61,498](#)

[C\) Omni Construction Service, Inc. – Change Order #3 – Final – A9/PE6 HVAC Improvements - \\$27,303](#)

[D\) Simpson Gumpertz & Heger Inc. – Revision #3 to Agreement – Flint Parking Structure Repairs - \\$199,000](#)

[E\) Swenson Associates – Change Order #3 – Corporation Yard - \\$40,235](#)

Foothill College –

- F) Allana Buick & Bers, Inc. – Revision #1 to Project Authorization Amendment #F-ABB-04 – Modernization of Building 5700 - \$0
- G) BSK Associates, Engineers & Laboratories – Change #5 to Agreement – Physical Sciences and Engineering Center - \$27,000
- H) Cleary Consultants – Change #1 to Agreement for Design Professional Services – Physical Sciences and Engineering Center - \$19,800
- I) Taber Construction, Inc. – Change Order #8 – Central Campus Site Improvements - \$66,833

MEASURE C PROJECTS

- 24. Award of a Lease-Leaseback Preconstruction Services Agreement for the Foothill College Library Renovation, Measure C Project #121 (**Bailey x6165**) **ACTION**
- 25. Authorize Consignment Agreement No. US-L-29823 with Mori Seiki U.S.A., Inc. and make findings that the DMG/Mori Seiki DMU50 5-Axis Machine is the only product that can fulfill the educational needs of the De Anza College MCNC Department and is available only through one source, Ellison Technology (**Bailey x6165**) **ACTION**

ADJOURNMENT

DATES TO REMEMBER / FUTURE AGENDA ITEMS

January 7, 2013 - Regular Meeting

- BoardDocs Training

February 4, 2013 - Study Session

- Board Legislative Principles
- Budget Update
- Measure C Progress Report (semi-annual)
- Foothill-De Anza Foundation Report
- Chancellor's Evaluation Process

February 4, 2013 – Regular Meeting

- Professional Development Leaves 2013-14
- Annual Fiscal Self-Assessment
- Citizens' Bond Oversight Committee Annual Report
- Foundation Board Report