

Board of Trustees Agenda Item

Board Meeting Date: December 10, 2012

Title of Item: Award a contract pursuant to Invitation to Bid #1619 - Purchase of Trailer-Mounted Portable Diesel Generators

Background and Analysis:

At the request of the District facilities department, District Purchasing Services staff prepared bid specifications and advertised for bids for the purchase of two 110KW portable diesel-powered generators, pre-mounted on towable trailers. The District is in need of the portable generators to provide emergency back-up power for the L7 Data Center at De Anza College as well as other district-wide emergency needs during power failures.

The bid was legally advertised in the San Jose Post Record on September 28, 2012 and October 4, 2012. The "Invitation to Bid" was also sent to nine (9) potential bidders and was posted on BidNet at www.govbids.com. Two (2) vendors submitted bids by the November 9, 2012 due date and they are summarized below.

Vendor	Grand Total
Sunbelt Rentals, Inc.	\$127,368.54
California Diesel & Power	\$153,573.70

The bid price includes delivery, removal of packaging, off-loading, installation and assembly labor and materials, training, and DMV registration. The price for the generators is \$117,746.00 plus \$9,622.54 for 8.375% sales tax, for a grand total of \$127,368.54. Although the grand total is inclusive of the current Santa Clara County sales tax rate of 8.375%, the District is obligated to pay the applicable sales tax rate in effect on the date that the District receives title of the equipment.

The bid price of \$127,368.54 submitted by Sunbelt Rentals, Inc. is within the estimate of \$129,000.00 and the overall project budget of \$175,000.00. This purchase will be paid for through the Plant Services Capital Project fund.

Recommendation:

Authorize Gina Bailey, Interim Director of Purchasing Services, to award a contract pursuant to Invitation to Bid #1619 - Purchase of Trailer-Mounted Portable Diesel Generators to Sunbelt Rentals, Inc.

Submitted by:	Gina Bailey ext. 6165
Additional contact names:	Frank Nunez ext. 6138, Charles Allen ext. 6150, Annette Perez ext. 6163
Is backup provided?	No