



FOOTHILL-DE ANZA
Community College District

Chancellor's Advisory Council

Meeting Agenda – November 6, 2009

Purpose: Participatory Governance Leaders Meeting

Location: District Board Room

Time: 1:00 p.m. to 3:30 p.m.

	AGENDA TOPIC	PURPOSE *	DISCUSSION LEADER	OUTCOME
1:00 - 1:10 pm	I. Check In/ Burning Issues	I	All	Information sharing
1:10 - 1:15	II. Draft Summary of Previous Meeting (<i>Attachment #1</i>)	A	Brandy	Approve summary
1:15 - 1:30	III. Chancellor's Search Update		Brandy	Information
1:30 - 1:35	IV. Budget Update	D	Brandy	Discussion
1:35 - 1:45	V. Board Policies (<i>Attachment #2</i>)	I	Brandy	Information
1:45 - 2:00	VI. Reports from Subcommittees • Budget Committee • Legislative Committee • ETAC • HRAC	I	Brandy	Update on recent meetings
2:00 - 3:30	VII. Strategic Plan Update	I	Sherman	Information

* A=Approval, D=Discussion, I=Information

Next CAC Meeting: Friday, November 20, 2009, 1:30 – 3:00, Board Room

Distribution: Ahmed Mostafa / ASFC, Anne Argyriou, Alex Kramer, Leslye Noone, Leo Contreras, Dolores Davison, Andy Dunn, Lois Jenkins, Rich Hansen, Mike Brandy, Judy Miner, Al Guevara, Kurt Hugg, Blanche Monary, Brian Murphy, Leif Nelson, Dorene Novotny, George Robles, Fred Sherman, Cynthia Kaufman, Marlo Alvarado Custodio / DASB, Janice Lee, FHDA Administrators, Governance Leaders, Board of Trustees

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

DRAFT SUMMARY

October 16, 2009

Present

Mike Brandy, Andy Dunn, Judy Miner, Dolores Davison, Al Guevara, Leo Contreras, Alex Kramer, Roberto Sias, Alan Sims (for Rich Hansen), Anne Argyriou, Sharon Luciw (for Fred Sherman), Gigi Gallagher (for Leslye Noone), Christina Espinosa Pieb (for Brian Murphy), Dorene Novotny, Cynthia Kaufman

Others

Donna Toyohara

I. INTRODUCTIONS / CHECK-IN / BURNING ISSUES

Introductions

Mike Brandy said the Chancellor's Search is moving forward with first-round interviews scheduled for the end of October and second-round interviews tentatively scheduled for the second-third weeks in November.

Brandy informed the group that the district has received the third Grand Jury inquiry since May 2009. The latest inquiry requests a variety of information including board and chancellor's salaries, copies of contracts for administrators and managers, 2 years of expenses submitted for reimbursement, expenses relating to any off-site meetings and retreats for those administrators and managers. This Grand Jury request was sent to all districts in the county.

The State Chancellor's office is also conducting an audit on physical education WSCH for the past 3 years. Discrepancies were found that could cost the district up to \$500,000 in apportionment for previous years.

Brandy reported that non-resident enrollment has decreased slightly due to the downturn in world economies and the increased cost of tuition at the UCs and SCUs which could make transferring from a community college to a four-year institution difficult.

Miner reported that state legislative staffers visited on October 14 and 15. The purpose of the visit was to gain a better understanding of the impact the policies they make have on the community colleges. Foothill-De Anza was one of the several districts on their itinerary.

II. DRAFT SUMMARY OF PREVIOUS MEETING

The draft summary of the October 2, 2009 meeting was accepted.

III. AP 5003 – COURSE ADDS AND DROPS

With clarification of the second sentence in the first paragraph, AP 5003 was **approved**.

IV. BP 4190 - ACADEMIC FREEDOM

BP 4190 was **approved**

V. BP 6120 – GRADUATION REQUIREMENTS

This policy will be discussed in APM and Chancellor's Staff and will come back to CAC for approval.

VI. REPORTS FROM SUBCOMMITTEES

Budget Committee.

The Budget Committee has not met since the last CAC meeting. They will meet on 11/3

Legislative Committee.

The Legislative Committee has not met

ETAC.

Sharon Luciw reported that overall, about 1/3 of the De Anza campus is now wireless and about half of Foothill is wireless. Completion of making both colleges 100% wireless is anticipated in about 1-1/2 years. Luciw also reminded the group of the upcoming emergency notification system test.

HRAC.

HRAC did not met.

VII. MEETING ON DECEMBER 18

Due to the holiday and finals schedule, the December 18 meeting was moved to December 11.

		7/9 CAC meeting	8/6 CAC meeting	10/2 CAC	10/16/09	11/6/09
AP 3410	Classification of Records			Approved by CAC 10/2 and posted		
AP 4640	Harassment and Discrimination		APPROVED BY BOARD ON 8/31/09; posted			
AP 5003	Withdrawal	Ready for APM in October	Was revised and is now complete (check for board approval)	Ready for final approval at CAC 10/16	Approved by CAC 10/16/09 and posted	
AP 6124	Course repetition	Will be determined by respective division		District senate president will write new procedure reflecting division responsibility		
BP 5560-5562	Associated Students	APPROVED BY BOARD 7/6/09; Posted				
BP 2610	Communication between Staff and Board	to be reviewed at next meeting	ready for reaffirmation by Board	no change recommended; Re-affirmed by Board on 11/2/09		
BP 4185	Publication of Instructional Materials	APPROVED BY BOARD 6/15/09; posted				
BP 4186	Intellectual Property	to be reviewed at next meeting	Tabled until further review with FA			
BP 4190	Academic Freedom	Approved by both senates, Ready for CAC approval	Tabled until further review by senates	ready for review at 10/16/09	Approved, will go to Board on 12/7/09	
BP 5020	Instructional and Other Material Use Fee	APPROVED BY BOARD 6/15/09; posted				
BP 6000	General Education (new)			Senates will review in 09-10		
BP 6120	Graduation requirements	to be reviewed at next meeting	Tabled until further review by senates	Will be discussed at 10/16 CAC		DA senate discussing, CAC to discuss 11/20
BP 6125	Grading (Grade Changes)		waiting for legal opinion on whether a 3 year limitation can be added to policy	Dolores will write language to be reviewed by counsel		sent to John Shupe for review 10/21