

CHANCELLOR'S ADVISORY COUNCIL SUMMARY FEBRUARY 6, 2009

Present

Anne Argyriou, Maureen Chenoweth, Leo Contreras, Andy Dunn, Al Guevara, Rich Hansen, Carolyn Holcroft-Burns (for Davison), Martha Kanter, Judy Miner, Jeri Montgomery, Brian Murphy, Leif Nelson, Dorene Novotny, Olivia Patlan, Fred Sherman, Yujin Yoshimura/DASB

Others

Charles Allen, Bob Barr, Becky Bartindale, Jon O'Bergh, Sharon Su/DASB

I. CHECK-IN / BURNING ISSUES

Chenoweth asked for clarification on the number of vacancies at De Anza and how the college is deciding what positions to fill. Miner responded that the number of vacant positions is a proxy representing how much money needs to be saved. She also explained how other funding sources have allowed certain positions to be filled, and noted that both colleges are consulting each other about their vacancies. Kanter and Novotny provided additional feedback. Hansen reiterated the point raised by the Faculty Association that the District should first address the structural imbalance in the budget and find ways to operate differently. Dunn and Kanter discussed the increased cost of health benefits. Guevara suggested participating in a health care joint powers agency as a possible strategy to reduce costs.

II. DISTRICT STRATEGIC PLANNING

Barr distributed a revised Mission Statement drafted by the Mission Subcommittee and requested feedback prior to the next Chancellor's Advisory Council meeting, at which the Council will be asked to approve the revision. Chenoweth said she was pleased to see workforce training included in the Mission.

Barr reviewed his summary of the major environmental drivers and said he had not received any feedback. Kanter suggested switching the order of the references to "competition" and "cooperation and collaboration" in bullet #8. She also suggested adding a reference to the lack of base funding, which is one of the most significant external drivers. Murphy noted that the colleges are preparing men and women to live productive, engaged lives in the world, and offered to draft a statement for inclusion. Hansen noted the issue of increased workload from technology advances, curriculum revisions, and the complexities of meeting the needs of today's diverse students. Miner noted that Foothill and De Anza are working more closely together; Barr said that could be mentioned as a strategy to address the environmental drivers. Sherman explained that the list of environmental drivers will influence the development of goals and strategies. Council members were encouraged to provide additional suggestions if they find that important statements or observations are missing. The Council agreed that the drivers listed are correct but might be better expressed, and there are additional drivers to add, which will be discussed at the next meeting.

Barr distributed a list of “Additional Major Environmental Drivers” based on two documents which he also distributed: Stephen Levy’s presentation to the Board last summer on the Silicon Valley economy, and data related to alternative educational center sites such as the NASA Research Park. The Council discussed the potential for 5,000 FTES through an educational center site, which is well above the 1,000 FTES that qualifies for a college, yet the funding formula does not cover that 5,000 FTES growth. Noting that everyone is nervous about trying to serve additional students with less funding, Hansen requested an estimate of how much revenue would be generated if the educational center site were instead a third college. Kanter also noted the need to look at long-term transportation plans for the vicinity in light of environmental sustainability. Chenoweth mentioned the impact of enrollment cutbacks by CSU and UC. The Council will be asked to support the list of additional major environmental drivers at the next meeting.

III. SUMMARY OF PREVIOUS MEETING

The summary of the January 23, 2009 meeting was approved.

IV. REPORTS FROM SUBCOMMITTEES

Budget Committee. Dunn reported that the Budget Committee reviewed the budget material presented at the February 2, 2009 Board meeting.

Legislative Committee. Kanter reported that the Legislative Committee discussed supporting upcoming legislative advocacy days on March 2 (faculty), March 3 (Board of Governors), and March 16 (students). The Committee also discussed a possible joint meeting in the spring with local community college districts and local legislators.

ETAC. Sherman reported that ETAC discussed the Educational Information System implementation, which is proceeding on schedule. He reported that the Board approved funds for a Disaster Recovery Collocation site. He provided an update on the implementation of the wireless project. He also emphasized the need for constituency representatives to participate by attending ETAC meetings.

HRAC. There was no news to report.

V. LEGISLATIVE GOALS 2009-10

Kanter highlighted the changes recommended by the Board at its February 2, 2009 meeting. Hansen proposed additional changes and corrections. There was a discussion of student material and use fees. Miner explained how those fees, which are listed in the schedule of classes, are used in classes and closely audited by the state. The fees can only cover materials that are disposable, meaning that students use them up and take away the final product.

VI. AP 3250, “PROCEDURES REGARDING MISUSE OF COMPUTER INFORMATION”

Chenoweth reported that the Foothill Classified Senate supports the revision. There were no other comments. Kanter said that the revised procedures had been approved by the Chancellor’s senior management staff and would now go into effect.

VII. REVISIONS TO BOARD POLICY 4640 (“HARASSMENT AND DISCRIMINATION”), AP 4640 AND AP 4641

Novotny explained that the changes to the policy were being driven by Title 5 changes, and changes to the procedures are being suggested to improve readability. She asked Council members to review the revisions and bring back any comments to the next meeting.

Contreras pointed out that protection against discrimination based on age seems to apply only to older adults, not younger adults. Novotny confirmed that this is correct and reflects actual law. There was a question whether categories not officially protected under the law can be included in this policy and procedure, or whether a separate policy and procedure would be needed. Hansen expressed support for wider protection against discrimination based on age.

Novotny clarified that “gender” now legally includes sex, including a person’s gender identity. Kanter questioned why the policy defines sex but not other categories. Novotny said the policy follows wording in Title 5. Kanter suggested that federal definitions be cited in the procedure for clarity.

Yoshimura asked whether occupation or employment status could be included in the policy. Miner proposed that the Council revisit Board Policy 4110, “Mutual Respect,” to ensure that it addresses categories not expressly protected in the law. Kanter pointed out that the District lacks procedures to implement Board Policy 4110, and that should also be discussed at the next meeting.

VIII. SUSTAINABILITY POLICY AND PROCEDURES

Allen distributed a more recent revision of AP 3214. There were no comments or suggestions. Kanter noted that the revised procedures would therefore take effect immediately.

VI. WRAP-UP

Kanter noted the article by Thomas Friedman.

Referring to District discussions regarding a new educational site, Guevara suggested considering existing facilities as a cheaper alternative to building new buildings. Allen cautioned that it can be extremely expensive to bring existing buildings up to Field Act requirements. Responding to a question from Hansen, Kanter explained that the District is trying to obtain a five-year lease for the Cubberly site, which will provide stability and time to consider developing the NASA site. She noted that NASA’s proximity to Sunnyvale as well as Mountain View would help serve that population east of El Camino Real.

CALENDAR OF PENDING ITEMS 2008-09

District Strategic Planning	February 24, 2008
• Revised District Mission Statement	
• Major Environmental Drivers for Foothill-De Anza	
• Additional Major Environmental Drivers for Foothill-De Anza	
Board Policy 4640, Harassment and Discrimination; AP 4640 and 4641	February 24, 2008
Board Policy 4110, Mutual Respect,” and Procedures.....	February 24, 2008
Board Policy 2610, Communication Between Staff and Board	Winter 2008
AP 3214 – Environmentally Sustainable Practices	Winter 2008
Board Policy 4185 (revision) – Publication of Instructional Materials.....	TBA
Board Policy 4186 (new) – Intellectual Property	TBA
Board Policy 4190, Academic Freedom	Winter 2008
Board Policy 5562 (new) – Associated Student Elections	TBA
Board Policy 6000 (new) – General Education	TBA
Board Policy – Withdrawal.....	Winter 2008
Mass Communications Recommendation (Kelly)	Winter 2008
Setting Up Email Accounts (Sherman)	TBA
Email Usage and Online Grade Submissions (Novotny/Sherman).....	Winter 2008
Principles and Strategies for Budget Augmentation/Recovery.....	Winter 2008
District Educational Master Plan, Critical Success Factors.....	Winter 2008
Statewide Basic Skills Initiative Update.....	Winter 2008
Measure C	TBA
Closeout of Measure E	TBA
Staffing Study.....	TBA