

## CHANCELLOR'S ADVISORY COUNCIL SUMMARY FEBRUARY 8, 2008

### Present

*Tommy Agustina/DASB, Wayne Chenoweth, Leo Contreras, Dolores Davison, Andy Dunn, Stephanie Franco, Rob Johnstone, Martha Kanter, Judy Miner, Jerry Rosenberg (for Murphy), Javier Rueda, Fred Sherman, Victor Tanzil/DASB, Martin Varela*

### Others

*Becky Bartindale, Steve Carleton, Marie Fox Ellison, Jon O'Bergh*

### **I. CHECK-IN / BURNING ISSUES**

Johnstone announced that De Anza had been selected as one of the colleges to be studied as part of a statewide effort to learn how certain colleges are performing at higher rates than expected in terms of transfer rate for their student demographics. Franco asked about efforts to improve community college funding in light of the failure of Proposition 92. Kanter responded that the legislature will be considering how to affirm Proposition 98, which is a funding commitment in existing law that has rarely been honored by the legislature.

### **II. SUMMARY OF PREVIOUS MEETING**

The summary of the January 25, 2008 meeting was approved.

### **III. REPORTS FROM SUBCOMMITTEES**

**Budget Committee.** Dunn reported that the Budget Committee is discussing the state budget situation and multi-year projections for Foothill-De Anza as well as ensuring that release time is properly recorded to comply with the 50% law.

**Legislative Committee.** Kanter reported that a spring meeting with local legislators is being planned by Foothill-De Anza and other local community college districts. She noted that the Legislative Goals will be prepared for the Board to review on March 3. She also announced a Statewide Rally scheduled for April 1 in Sacramento.

**ETAC.** Sherman reported that ETAC has not met since the last CAC meeting but the main issue is a draft security policy. Franco said that the Foothill Classified Senate is concerned about classified staff attendance at ETAC meetings. Sherman said he would look into the matter to ensure that classified staff are adequately represented.

**HRAC.** There was no news to report. Kanter noted that new Vice Chancellor of Human Resources and Equal Opportunity Dorene Novotny starts February 11 and receptions will be held on the campuses and at Central Services to introduce her to faculty and staff.

#### **IV. ENROLLMENT UPDATE**

Dunn reported that the colleges are on track to attain the projected enrollment growth in the budget.

#### **V. AP 3216 – PROCEDURE FOR NAMING OF COLLEGE AND DISTRICT BUILDINGS OR FACILITIES**

Davison expressed concern about the Foundation's authority to oversee naming and asked that action be deferred until Fox Ellison can meet with the Foothill Roundtable to discuss the matter. The proposed changes will be brought back to the next CAC meeting.

#### **VI. BP 5071 AND AP 5071 – ARTICULATION**

The Chancellor's Advisory Council accepted the proposed policy and had no changes to recommend for the administrative procedures. The policy will be sent to the Board for a first reading on March 3.

#### **VII. PRINCIPLES AND STRATEGIES FOR BUDGET REDUCTIONS**

Kanter noted that the CAC regularly reviews the principles and strategies and recommends changes as needed. She emphasized that the District's budget for the current fiscal year is in good shape to blunt any negative impacts from the state's budget crisis. There is uncertainty about the state budget and education funding in coming years, however.

Patlan asked several questions. It was agreed to include "release time and reassigned time" to paragraph IIIE and to add "communicate results of all actions taken pursuant to budget reductions" in the section Behavioral Strategies. Rueda expressed concern that the CAC spent time crafting the principles prior to budget cutbacks three years ago yet handled layoffs in a manner that caused a lot of distress to staff. Kanter and Davison noted that this current principles and strategies were revised as a direct response to the painfulness of that situation. There was a discussion of how decisions for budget reductions were reached in 2004-05, and Rueda pointed out that, because of those reductions, everyone is now performing essential work.

It was agreed to incorporate Miner's suggestion to make preservation of positions more prominent in the document, and to incorporate Hansen's suggestion to address explicitly restoration of release time. Contreras pointed out the need to clarify in paragraph IIIL that it does not refer to custodial personnel. Dunn will revise the principles and strategies based on all of the comments and bring them back for discussion at the next meeting.

#### **VIII. UPDATE ON EDUCATIONAL INFORMATION SYSTEM**

Sherman provided a briefing on the unanimous recommendation of the EIS Steering Committee to recommend the acquisition of Sungard Banner system since it was the superior system in every measurement. Training efforts will focus on training certain staff to be trainers for all appropriate employee groups. ETS will be hiring two additional staff to implement and support the system. Sherman expects that will be a sufficient number, although the effects of the implementation will be felt by all staff. There was a discussion about customizing the system, and Sherman said that ETS will carefully monitor this.

**IX. BOARD POLICY 3120, ANIMALS ON CAMPUS**

Kanter deferred discussion, noting that further changes were required.

<b>CALENDAR OF PENDING ITEMS 2007-08</b>	
AP 3216 (Naming Procedures) .....	February 29, 2008
Board Policy 3214 and AP 3214 – Sustainable Practices (Allen) .....	February 29, 2008
Board Policy 3220 – Energy Conservation (Allen).....	February 29, 2008
Principles and Strategies for Budget Reductions .....	February 29, 2008
Revised Board Policy 1230 – Animals on Campus .....	February 29, 2008
District Educational Master Plan, Critical Success Factors.....	Winter 2008
Board Policy 2610, Communication Between Staff and Board .....	Winter 2008
Board Policy 4190, Academic Freedom.....	Winter 2008
CalPASS Update (Kanter) .....	Winter 2008
Statewide Basic Skills Initiative Update.....	Spring 2008
Board Policy 3220 – Energy Conservation (Allen).....	Spring 2008
Board Policy 4185 (revision) – Publication of Instructional Materials.....	TBA
Board Policy 5001 (new) – Enrollment Priorities.....	TBA
Board Policy 5020 (revision) – Instructional and Other Material and Use Fees .....	TBA
Board Policy 5562 (new) – Associated Student Elections .....	TBA
Board Policy 5600 (new) – Student Equity .....	TBA
Board Policy 6000 (new) – General Education .....	TBA
Board Policy 6121 (new) – Course Repetition .....	TBA
Planning for Smart Enrollment Growth – temporary title (Starer) .....	TBA
Security Policy (Sherman) .....	TBA
Measure C .....	TBA
Closeout of Measure E .....	TBA
Staffing Study.....	TBA
Non-Resident Tuition .....	January 2009 (annual)