

CHANCELLOR'S ADVISORY COUNCIL SUMMARY APRIL 24, 2009

Present

Anne Argyriou, Maureen Chenoweth, Leo Contreras, Andy Dunn, Al Guevara, Rich Hansen, Carolyn Holcroft-Burns (for Davison), Janice Lee (for Varela), Judy Miner, Blanche Monary, Dorene Novotny, Frank Rocha (for Nelson), Fred Sherman, Sharon Su/DASB

Others

Becky Bartindale, Jane Enright, Jon O'Bergh

I. CHECK-IN / BURNING ISSUES

Miner chaired the meeting in Martha Kanter's absence. She noted that the Classified Senates would be jointly holding a retreat on May 8.

VI. INTERIM AND PERMANENT CHANCELLOR SEARCH PROCESSES

Miner advanced Item VI on the agenda since Jane Enright was present to discuss the Chancellor Search. Enright reported that three applications were received for the interim chancellor, and reminded the Council that finalists selected by the Board would meet with the governance leaders on May 4. She said the Board would announce the interim chancellor once a contract is finalized on May 18.

Enright provided an update on the timeline and process for the permanent chancellor search. She explained that the goal is to complete the search and name the new chancellor by December 1. In order to meet this timeline, she would like the search committee to be formed and have held two meetings prior to the end of spring quarter. She reviewed the composition of the previous search committee, which comprised three faculty, three classified staff, three administrators, two community members, one student and one equal opportunity representative. She anticipates that the Board will likely support the same composition, although it is uncertain whether she or a trustee will chair the committee. Chenoweth and Monary asked if there could be one student representative from each college on the search committee. Enright said she would discuss this with the Board.

Search firm RFPs are due by April 30, and the Board will select a firm on June 1. Open forums are being scheduled for the week of June 1 to provide input in the development of the chancellor profile. There will also be a mechanism to submit input online.

III. DRAFT SUMMARY OF PREVIOUS MEETING

The summary of the March 6, 2009 meeting was approved.

V. BUDGET UPDATE

Dunn distributed a new projection of the District's operating deficit. He explained that a deficit factor from the state increases the District's cumulative two-year deficit to \$11.9 million. With additional state cuts expected and the possibility that the propositions may not pass, the deficit could increase to between \$24.2 million and \$27.2 million.

II. STRATEGIC PLANNING

Sherman reported that Bob Barr, who was heading up the District's strategic planning process, would retire at the end of April. Sherman thus proposed a different approach to strategic planning that would incorporate initiatives already developed at the colleges, initiatives from the previous master plan that are still relevant, strategic planning that is underway for the NASA Research Park, and any key issues such as financial stability. He proposed using a consultant (who worked with De Anza to produce the college's strategic plan) to pull these elements together, then the Council could identify 3-4 initiatives that are the most critical from a District perspective and finalize a strategic plan.

Chenoweth asked about the rationale for hiring a consultant, and Sherman explained that there is not enough staff to perform this strategic planning function. He also explained how he expects that some of the responsibilities of the institutional research director could be handled internally, with the salary savings used to cover the cost of the consultant. Hansen and Chenoweth expressed support for this expense-neutral approach. Miner expressed support in the context of the NASA Research Park project and a collaborative approach with our regional institutions.

V. REPORTS FROM SUBCOMMITTEES

Budget Committee. There was no news to report beyond the budget update that Dunn provided.

Legislative Committee. There was no news to report.

ETAC. Sherman reported that there has been a change to the hardware standard, the finance module of the Educational Information System will be implemented July 1, and there will be an upgrade of Meeting Maker software. Part-time faculty will be able to have email accounts upon request. Planning contingencies are underway to address power outages.

HRAC. Novotny provided an update on HRAC.

VI. WRAP UP

Miner reported that the County Department of Public Health was expected to report information later in the day regarding a new swine flu outbreak.

CALENDAR OF PENDING ITEMS 2008-09

District Strategic Planning	May 1, 2009
-----------------------------------	-------------

• Revised District Mission Statement	
• Summary of Environmental Scan Material Forces and Implications	
AP 4640, Harassment and Discrimination.....	May 1, 2009
Board Policy 2610, Communication Between Staff and Board	Winter 2009
Board Policy 4185 (revision) – Publication of Instructional Materials.....	TBA
Board Policy 4186 (new) – Intellectual Property.....	TBA
Board Policy 4190, Academic Freedom.....	Winter 2009
Board Policy 5562 (new) – Associated Student Elections	TBA
Board Policy 6000 (new) – General Education	TBA
Board Policy – Withdrawal.....	Winter 2009
Mass Communications Recommendation (Kelly)	Winter 2009
Setting Up Email Accounts (Sherman)	TBA
Email Usage and Online Grade Submissions (Novotny/Sherman).....	Winter 2009
Principles and Strategies for Budget Augmentation/Recovery.....	Winter 2009
District Educational Master Plan, Critical Success Factors.....	Winter 2009
Statewide Basic Skills Initiative Update.....	Winter 2009
Measure C	TBA
Closeout of Measure E	TBA
Staffing Study.....	TBA