

CHANCELLOR'S ADVISORY COUNCIL SUMMARY APRIL 25, 2008

Present

Wayne Chenoweth, Leo Contreras, Andy Dunn, Duncan Graham (for Miner), Al Guevara, Art Hand (for Rueda), Scott Heffner (for Hansen), Carolyn Holcroft-Burns, Dorene Novotny, Olivia Patlan, Fred Sherman, Karen Smith (for Franco), Victor Tanzil/DASB, Martin Varela

Others

Jon O'Bergh, Bernata Slater

I. CHECK-IN / BURNING ISSUES

Dunn chaired the meeting in Martha Kanter's absence. Novotny noted that students held a statewide rally in Sacramento on April 21.

II. SUMMARY OF PREVIOUS MEETING

The summary of the April 11, 2008 meeting was approved with one correction by Chenoweth.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee. Dunn reported that work has begun to prepare the tentative budget. He distributed a draft budget overview. The next important news will be the release of the Governor's May Revise in mid-May. Chenoweth asked that the draft budget overview be posted online with future updates. Dunn reviewed the \$5 million structural imbalance estimated for 2008-09 due to ongoing expenses exceeding revenues. If the state does not fund growth, the deficit will likely increase to \$6.2 million.

Legislative Committee. There was no news to report.

ETAC. Sherman reported that ETAC discussed hardware/software standards, the new spam filter (currently being implemented in phases), and a new security policy. He also provided an update regarding efforts to streamline the establishment of email accounts for new employees. At the next meeting, he will present some ideas. Chenoweth requested that instructions for email forwarding be provided to new employees when they are trained on the use of their email accounts.

Sherman reported that ETS is working on a new project to design the new digital network, funded by Measure C, which will include the wired network, wireless access and phone system. It will replace the increasingly inadequate existing network. He explained why it is important to use a specialized consultant to help design what is an enormously complex network. He also provided an update regarding the implementation of wireless access, noting some difficulties being experienced with the implementation of ID management.

HRAC. Novotny reported that she is updating the Committee's participant list.

IV. ENROLLMENT UPDATE

Graham reported that Foothill enrollment is estimated to be under budgeted enrollment by approximately 1%, but that does not include the Performing Arts Alliance.

V. ADMINISTRATIVE PROCEDURES 9110.1 – STUDENT TRUSTEE SELECTION PROCEDURES

Chenoweth reported that the De Anza Academic Senate will be reviewing the proposed changes at its meeting on April 28. Graham said that the Foothill Roundtable will next meet on May 7 and will possibly review the proposed changes at that time.

VI. WRAP-UP

Smith requested that Novotny follow-up on the District's conflict resolution training program.

CALENDAR OF PENDING ITEMS 2007-08

Board Policy 9110.1 (Student Trustees) and AP 9110.1	Spring/Summer 2008
Board Policy 2610, Communication Between Staff and Board	Spring 2008
Board Policy 3214 and AP 3214 – Environmentally Sustainable Practices.....	Spring 2008
Board Policy 3220 – Energy Conservation.....	Spring 2008
Board Policy 3225 and AP 3225 (new) – Access Control.....	May 16, 2008
Board Policy 4185 (revision) – Publication of Instructional Materials.....	Spring 2008
Board Policy 4190, Academic Freedom.....	Spring 2008
Board Policy 5001 (new) – Enrollment Priorities.....	TBA
Board Policy 5020 (revision) – Instructional and Other Material and Use Fees	TBA
Board Policy 5562 (new) – Associated Student Elections	TBA
Board Policy 5600 (new) – Student Equity	TBA
Board Policy 6000 (new) – General Education	TBA
Board Policy 6121 (new) – Course Repetition	TBA
Setting Up Email Accounts (Sherman)	May 16, 2008
Email Usage and Online Grade Submissions (Novotny/Sherman).....	Spring 2008
Planning for Smart Enrollment Growth – temporary title (Starer)	TBA
Principles and Strategies for Budget Augmentation/Recovery.....	Spring 2008
District Educational Master Plan, Critical Success Factors.....	Spring 2008
CalPASS Update (Kanter)	Spring 2008
Statewide Basic Skills Initiative Update.....	Spring 2008
Security Policy (Sherman)	TBA
Measure C	TBA
Closeout of Measure E	TBA
Staffing Study.....	TBA
Non-Resident Tuition	January 2009 (annual)