

## CHANCELLOR'S ADVISORY COUNCIL SUMMARY May 25, 2007

### Present

*Mike Brandy, Cindy Castillo, Dolores Davison, Sue Gatlin (for Patz), Art Hand (for Schreiber), Lydia Hearn, Martha Kanter, Linda Lane, Brian Murphy, Fred Sherman, Paul Starer*

### Others

*Bob Barr, Steven Carleton, Jon O'Bergh*

### I. CHECK-IN/BURNING ISSUES

Hearn asked about the status of Board Policy 4185, and Kanter reported that the policy was being reviewed by legal counsel and was under negotiation with the Faculty Association.

### II. DRAFT SUMMARY OF PREVIOUS MEETING

The summary of the April 27, 2007 meeting was approved as drafted.

### III. REPORTS FROM SUBCOMMITTEES

***Budget Committee.*** Brandy reported that the governor's May revise was under discussion by the legislature. The proposed COLA does not seem to be at risk, but there is controversy over the funding level for growth; however, this is not expected to affect the District since no growth is projected for 2007-08. Nonetheless, Murphy noted an increased interest among graduating high school students in enrolling at De Anza in the Fall. Brandy reported that that projections for the tentative budget have not changed much since the previous review. He also reported that the Measure C Series A and B bonds had been sold, but the funds will need to be spent at a slower pace until the lawsuit is resolved.

***Legislative Committee.*** Kanter reported that the Assembly Higher Education Committee appears to support funding for concurrent enrollment. She also reported that many community college districts had written letters of support for AB 577, which would fund a pilot project to establish Foothill-De Anza as a statewide resource for open educational resources, and over 40 colleges have expressed interest in participating in an Open Educational Resources Consortium to be launched this summer. There was a discussion of CalPASS, and Kanter offered to work with Bob Barr during the summer to provide an update to the Council in the fall. This led into a discussion of assessment tests. It was noted that the state Board of Governors is interested in reducing the multiplicity of tests, but impediments exist and it is difficult to get agreements among institutions.

***ETAC.*** Sherman reported that ETAC discussed hardware/software standards, IP management (which is on schedule to be tested), a replacement for MAUI, the Educational Information System (EIS) and meeting times. Starer reported that some faculty feel that the process for providing feedback on components of the EIS requires too much technical expertise. Sherman offered to meet with those individuals to assist them with providing their input. Gatlin proposed that training sessions be scheduled, and Hearn noted that faculty at De Anza would appreciate the opportunity for training sessions as well.

**HRAC.** There was nothing to report.

#### **IV. ENROLLMENT UPDATE**

Barr reviewed enrollment data and discussed the decline in enrollment in the permanent resident category.

#### **V. REVISED BOARD POLICY 9125, REGULAR MEETINGS**

Kanter explained that the proposed changes bring the policy into line with current practice, in which the Board meets at least monthly but has the discretion to meet more often during some months. Castillo and Gatlin discussed the difficulty of approving casual employee appointments in a timely manner if the Board meets only once a month. Enright said that temporary replacements do not require advance approval by the Board and can be handled by ratification, so such appointments do not need to be delayed. The policy will be provided to the Board for a first reading on June 4 and brought back to the Council for action on June 8.

#### **VI. BASIC SKILLS INITIATIVE BEST PRACTICES WORKSHOPS**

Starer reported that regional training workshops were underway as the first phase of the grant. September 28 has been identified as the date of the workshop which Foothill-De Anza employees should attend. The state budget currently includes a commitment to continue funding beyond this first phase, but the legislature is confronted with many competing budget needs so future funding is not assured.

#### **VII. WRAP UP / QUICK NEWS**

Kanter reviewed the calendar of pending items. There was a discussion of issues involved in email accounts for part-time faculty. Further discussion of email for both staff and students will be scheduled for the next meeting. Barr will also be asked to come to the meeting to discuss critical success factors. Regarding "Long-Term Enrollment Planning and Role of CAC," Starer clarified that his interest is in discussing how we grow, as opposed to simply growing to meet budget needs. He will craft a more descriptive title and the issue will be scheduled for a future meeting.

##### **CALENDAR OF PENDING ITEMS 2006-07**

Board Policy 9125, Regular Meetings .....	June 8, 2007
Student and Staff Email (Sherman) .....	June 8, 2007
District Educational Master Plan, Critical Success Factors .....	June 22, 2007
Accomplishments and Goals .....	June 22, 2007
Board Policy 2610, Communication Between Staff and Board .....	Spring 2007
Board Policy 4190, Academic Freedom .....	Spring 2007
CalPASS Update (Kanter).....	Fall 2007
Board Policy 4185 .....	TBA
Planning for Smart Enrollment Growth – temporary title (Starer).....	TBA