

*FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT*  
*Office of the Chancellor*

**CHANCELLOR'S ADVISORY COUNCIL**  
**SUMMARY**  
**JUNE 12, 2009**

Present

*Ann Argyriou, Leo Contreras Dolores Davison, Rich Hansen, Martha Kanter, Judy Miner, Blanche Monary, Dorene Novotny, Fred Sherman, Roberto Sias, Bernata Slater for Dunn*

Others

*Jorj Cheko, Josh Chou, Marlo Custodio, Mo Shirazi, Wayne Spalding, Donna Toyohara*

**I. CHECK-IN / BURNING ISSUES**

Introductions were made to the new DASB representatives.

**II. STRATEGIC PLANNING**

Committee reviewed three alternatives to the Mission Statement. Alternative #2 was unanimously approved pending support by De Anza Senate. If DA Senate is not in support of the wording, this will be discussed at the first fall meeting.

**III. SUMMARY OF PREVIOUS MEETING**

The summary of the May 29, 2009 meeting was approved.

**IV. BUDGET UPDATE**

Slater gave a budget update summary of Fund 14 as presented in the 2009-10 Tentative Budget. The District is projecting a deficit of \$24.5M. No COLA will be received for the next two years. Growth will not be funded for the 09-10 year.

Anticipating cuts to general fund and categorical programs. Cal Grants and Cal Works have been exempted from cuts. At present, there are no plans to reduce the number of class offerings.

**V. REPORTS FROM SUBCOMMITTEES**

**Budget Committee** – The committee reviewed prior updates on the Tentative Budget.

**Legislative Committee** – Kanter reported that students and staff went to Sacramento for the budget hearing on June 1. Letters asking legislators to find alternative solutions to the budget crisis were written, and calls were made to legislators by Miner and Murphy on behalf of their colleges and Kanter on behalf of the Board of Trustees.

**ETAC** – Sherman reported that at yesterday's meeting no specific issues were discussed. The financial module of Banner will be going live in 18 days. There was discussion on wireless priorities set by both campuses.

**HRAC** – Novotny reported that the committee discussed how HR might be affected by budget cuts and how the department could provide services differently. With additional cuts from the state they are looking at the impact on the ability to continue to provide the same services. The committee talked about town halls and communication plans. They will continue to review administrative hiring procedures. They are continuing conversations with the Diversity and Equity Advisory Committee regarding issues on the campuses.

**VI. AP 3410, CLASSIFICATION OF RECORDS**

We are still waiting for opinion from legal counsel concerning the question about the class roster. The procedure will be revisited at the next meeting.

**VII. BOARD POLICY 4185 AND 5020**

No further changes were made to either policy. They will be presented for approval to the Board on June 15, 2009.

**VIII. ASB BOARD POLICIES 5560, 5561 AND 5562**

No further changes were made to either policy. They will be presented for approval to the Board on June 15, 2009.

**IX. AP 6124, COURSE REPETITION**

This will be discussed further at the next meeting

**X. 2008-09 ACCOMPLISHMENTS AND 2009-10 GOALS**

Members highlighted accomplishments of this year and expressed goals for the 09/10 year.

Kanter expressed her thanks and appreciation to the committee for their hard work and many accomplishments this year. Certificates of appreciation were handed out.

Miner expressed thanks to Kanter for her years of leadership and legacy to the district.

**XI. SUMMER CAC MEETINGS**

- Thursday, July 9, 2009 – 1:30
- Thursday, August 6, 2009 – 1:30

### CALENDAR OF PENDING ITEMS 2009-10

#### Strategic Planning

|  |                |
|--|----------------|
| Outline for Final Report (first review).....                     | September 2009 |
| Outline for Final Report (approval) .....                        | October 2009   |
| District Initiatives (first review).....                         | October 2009   |
| District Initiatives (approval).....                             | November 2009  |
| Key Performance Indicators (first review) .....                  | December 2009  |
| Key Performance Indicators (approval).....                       | January 2010   |
| Final Strategic Planning Report .....                            | April 2010     |
| Board Policy 2610, Communication Between Staff and Board .....   | Spring 2009    |
| Board Policy 4186 (new) – Intellectual Property .....            | TBA            |
| Board Policy 4190, Academic Freedom .....                        | Spring 2009    |
| Board Policy 6000 (new) – General Education .....                | TBA            |
| Board Policy – Withdrawal .....                                  | Spring 2009    |
| Mass Communications Recommendation (Kelly).....                  | Spring 2009    |
| Setting Up Email Accounts (Sherman).....                         | TBA            |
| Email Usage and Online Grade Submissions (Novotny/Sherman) ..... | Spring 2009    |
| Principles and Strategies for Budget Augmentation/Recovery ..... | Spring 2009    |
| District Educational Master Plan, Critical Success Factors.....  | Spring 2009    |
| Statewide Basic Skills Initiative Update.....                    | Spring 2009    |
| Measure C .....  | TBA            |
| Closeout of Measure E.....                                       | TBA            |
| Staffing Study .....   | TBA            |