

*FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT*  
*Office of the Chancellor*

**CHANCELLOR'S ADVISORY COUNCIL**  
**SUMMARY**  
**JULY 9, 2009**

Present

*Ann Argyriou, Shirley Barker for Miner, Mike Brandy, Leo Contreras, Andy Dunn, Al Guevara, Rich Hansen, Kurt Hueg, Brian Murphy, Leslye Noone, Fred Sherman, Roberto Sias*

Others

*Donna Toyohara*

**I. CHECK-IN / BURNING ISSUES**

Committee membership and representations were updated.

**II. SUMMARY OF PREVIOUS MEETING**

The summary of the June 12, 2009 meeting was approved.

**III. UPDATE ON TRANSITIONS**

Brandy gave a brief update on personnel transitions in the Chancellor's Office and the Board of Trustees. With trustee Plotkin's vacancy, the district now seeks a replacement to serve the remainder of his term which ends in February 2011. The vacancy will be advertised in local papers, and the new trustee must be seated within 60 days following the vacancy. Information on the application process is available online. Brandy also mentioned that both trustees Bruce Swenson and Pearl Cheng are up for reelection. The deadline to file for those seats is August 10, 2009.

**IV. REFLECTIONS ON CLOSING THE ACADEMIC YEAR**

Brandy thanked all who contributed to the end of year celebrations and graduations and mentioned the many heart-felt thanks and gratitude expressed by students.

**V. REPORTS FROM SUBCOMMITTEES**

**Budget Committee.** There was no news to report.

**Legislative Committee.** Murphy will take the lead on convening district groups to form a legislative strike team. Hansen said an advocacy group meeting is scheduled in Sacramento next week.

Brandy said that SCA 6 has been introduced to the legislature and, if passed, the percentage to pass a parcel tax will drop from 2/3 to 55%. The district is exploring the possibility of a new parcel tax for the June 2010 ballot. Typically, parcel taxes run 4-5 years and the funds generated from them are unrestricted.

**ETAC.** There was no news to report.

**HRAC.** There was no news to report.

## **VI. UPDATE ON BUDGET**

A memo to the Board of Trustees recapping the latest state budget news was distributed. Dunn reported that the state still does not have a budget and will have a serious cash flow problem if a budget is not adopted by July 17 when the legislature breaks for vacation. Latest news is that for the 2009-10 year the general fund will be reduced by about \$6.8M. It is yet unknown how much the cuts to mandated programs will impact the general fund.

With fall 2009 tuition likely increasing from \$13 -\$17/unit, FHDA will reduce sections by about 5%.

Cuts to categorical programs are estimated at about \$5.4M. Murphy said some grants may be distributed to the districts as block grants which allows more flexibility in how to spend those dollars.

Reorganization of programs is also being explored.

## **VII. UPDATE ON POLICIES/PROCEDURES MOVING THROUGH THE PROCESS**

**AP 3410, Classification of Records.** Still in progress. A legal opinion has been received. There is no statutory language guiding this policy.

**AP 6124, Course Repetition.** Course repetition will be determined by the respective division.

**BP 6125, Grading (Grade Changes).**

**BP 4186, Intellectual Property.** To be reviewed at the next meeting.

**BP 4190, Academic Freedom.** Two different versions of the policy have been approved by both senates. The policy is still being reviewed.

**BP 6000, General Education.** To be discussed at next meeting.

**Board Policy, Withdrawal and AP 5003.** Ready for APM review/approval in October.

**BP 2610, Communication between Board and Staff.** To be reviewed at the next meeting.

**BP 6120, Graduation Requirements.** To be reviewed at the next meeting.

**Brandy will bring back a more specific outline of pending board policy and procedure modifications to include status and purpose of modifications**

## **VIII. UPDATE ON STRATEGIC PLANNING INITIATIVES**

Sherman reported that the mission statement has been approved as to form and will be presented at the Board of Trustees meeting on August 3, 2009 as a second reading of this policy. No changes were proposed by the Board when they it at the first reading on July 16, 2009.

The self-study will begin in June 2010. The primary purpose of doing a strategic plan is to integrate all planning efforts in preparation for accreditation. The district strategic plan will build upon the college strategic plans to identify district wide strategies to support the colleges' plans. The strategic plan will be discussed in the Board of Trustees Study Session on August 3, 2009.

## **IX. EIS LIVE**

Sherman reported that the financial component of Banner successfully went live on July 1. Daily updates can be accessed by going to: [banner.fhda.edu](http://banner.fhda.edu).

Banner electronic approval will be turned on July 16, 2009. After that, paper requisitions will no longer be accepted. The next modules scheduled to go live will be payroll and human resources in January 2010.

## **X. CAC SCHEDULE FOR 2009-10**

The proposed schedule was approved.

**The next summer meeting will be on: Thursday, August 6, 2009 – 1:30**