

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor

**CHANCELLOR'S ADVISORY COUNCIL
SUMMARY**

October 2, 2009

Present

Mike Brandy, Andy Dunn, Kurt Hueg, Judy Miner, Dolores Davison, Fred Sherman, Al Guevara, Leo Contreras, Leslye Noone, Alex Kramer, Ahmed Mostafa, Roberto Sias, Alan Sims, Anne Argyriou, Andrew LaManque

Others

Myisha Washington, Becky Bartindale

I. INTRODUCTIONS / CHECK-IN / BURNING ISSUES

Brandy congratulated all on the great opening of Fall quarter. He remarked that the Chancellor's Search is moving forward with selection of interviewees on October 9th, 2009. Furthermore, interviewing will take place at the end of October and the Board of Trustees will complete the second round in November. Brandy also updated the council on current testing of the emergency notification system to take place on October 15, 2009 and coordinated by Sherman and Dunn. This will include cell phone, email, and text messaging.

Miner gave an update on enrollment projections. Foothill is at 106% of its FTES targets. Brandy commented on the strong enrollment numbers at De Anza as well and congratulated Bartindale on contacting the media to spread the message that students are not being served as outlined in the California Educational Master Plan.

Miner also extended an invitation to the premier of *History of World War II, First Hand Accounts* taking place at 1:00 pm on November 1, 2009. Additional information can be found on the Foothill website or by contacting Craig Gawlick Middlefield office.

Contreras commented that these are currently difficult times and they are short staffed due to position eliminations.

Mostafa commented that they have filled positions and formed several committees, including one to support athletic teams. He also stated that they are adding a new position, VP of Marketing, as well as electing a new senator. He remarked that they are excited to make this an eventful and memorable year despite the budget situation. Davison congratulated Mostafa on the Opening Day promotion.

II. BUDGET UPDATE

Brandy outlined that the overall budget dollar allocations for categorical programs are close, but that the AHERA allocations are still not settled. He has heard discussion regarding disabled students examination requirements and remarked that there is a new cloud of uncertainty but that there is still movement on reallocations in categorical.

Brandy outlined that the colleges and central services have a November 1st, 2009 deadline to come up with spending plans for carryover accounts, as well as a structural solution framework to reduce the ongoing budget by \$8.1 million. He also discussed that they are examining categorical programs to meet a need for \$7.8 million dollar cut in 2010-2011.

Miner noted that the Planning and Resource Council will meet in October.

Brandy also commented that the benefits proposal is moving through the negotiating units.

III. REPORTS FROM SUBCOMMITTEES

Budget Committee.

Dunn reported that the committee will meet Tuesday, October 6, 2009.

Legislative Committee.

Reported that the committee is struggling to progress. Brian Murphy and Richard Hansen are trying to set up a process to quickly evaluate legislation and advocate support or opposition to the proposals.

ETAC.

Sherman reported that ETAC will meet later in the month of October.

HRAC.

Brandy reported that per Dorene Novotny, HRAC has not met.

IV. RECORDS RETENTION POLICY

Dunn reviewed AP 3410 Classification of Records and what is required to be retained.

Brandy requested an update on all Administrative Procedure revisions approved in Chancellor's Advisory Council. Davison mentioned AP 6124 and that she will begin working on the revisions to AP 6124. Davison also mentioned that BP 4185 has been approved by the board. Brandy outlined the remaining Board Policies and Administrative Procedures currently in progress:

BP 4190 Reconciled and will come to next Chancellor's Advisory Council

BP/AP 5003 Requires reevaluation and approval due to new Title V information

- BP 5020 Approved by Board 6/15/09
- BP 6000 No revisions are necessary now; it may be included as 2009-10 objective
- BP 6120 Brandy will resubmit to Chancellor's Advisory Council
- BP 6125 Miner remarked that it was understood that this issue would be left to colleges to be more restrictive. She inquired if there was a need for a District policy at this time. Her recommendation was to craft what is needed at the college level and send to Legal Counsel for approval.

V. DRAFT SUMMARY OF PREVIOUS MEETING

The summary of the August 6, 2009 meeting was approved.

VII. UPDATE ON STRATEGIC PLAN

The final portion of the CAC meeting was devoted to district strategic planning moderated by Fred Sherman and Katherine Boshkoff. A handout of the planning principles and timelines was distributed (see Attachment #6). Fred and Katherine led a discussion of the framework and the metrics for the plan. Members were asked to consider what some high level metrics would be for measuring success and to return to the next planning session with suggestions. The CAC will return to this planning topic on 11/6/09.

VIII. WRAP UP