

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor

**CHANCELLOR'S ADVISORY COUNCIL
SUMMARY**

November 6, 2009

Present

Mike Brandy, Andy Dunn, Judy Miner, Blanche Monary, Dolores Davison, Alan Sims, Anne Argyriou, Fred Sherman, Leslye Noone, Brian Murphy, Cynthia Kaufman

Others

Donna Toyohara, Katie Townsend-Merino, Katherine Boshkoff, Wason Huynh, Bobo Teo

I. CHECK-IN / BURNING ISSUES

There were none.

II. DRAFT SUMMARY OF PREVIOUS MEETING

The draft summary of the October 16, 2009 meeting was accepted.

III. CHANCELLOR'S SEARCH UPDATE

Brandy outlined the timetable for the chancellor search process:

November 18, 19:	open forums at 3 locations
November 23:	board meets to discuss/make final selection
Week of November 30:	site visits
December 7 or 14:	board announces selection
February/March:	new chancellor starts

IV. BUDGET UPDATE

The 2010-11 general fund budget deficit was estimated to be \$8.1 million as of September 2009. The colleges and district plan to address the deficit Miner reported that Foothill will be using some one-time dollars in 09-10 to backfill about \$510,000 in categorical cuts to avoid any layoffs in 09-10. She anticipates about a \$1M carryover which includes a \$300,000 contingency for Foothill. Assuming a level of stability for 2010-11 current estimates indicate Foothill will have about a \$500,000 ending balance on 6/30/11. Due to the deep cuts in categorical programs, an additional 4 positions will need to be eliminated for a total of 29.72 positions.

Dunn reported that Central Services anticipates reductions of about 25 positions. Other Central Services solutions include B budget reductions.

Brandy said that at De Anza about 46 Fund 14 positions and about 44 categorical positions will be affected about 46 positions will be affected. If units can come to a

benefits settlement, and taking into consideration that non-resident income may need to be decreased by up to \$350,000, the district will still be facing an approximate \$4.1M internal deficit in 2010-11.

In 2010-11 the staff protection reserve fund will be reduced from \$7M to \$5M due to falling state apportionment revenue. This number could change due to a number of factors. Brandy emphasized that the categorical programs will take the full reduction up to \$7.9M in 10-11 because there will be no federal one-time dollars.

V. BOARD POLICIES

BP 4190 – will be placed on the December board agenda for approval

BP 2610 - reaffirmed at November 2, 2009 board meeting

BP 6120 – will be placed on the next CAC agenda.

BP 6125 - Brandy and Davison have discussed and are waiting for legal opinion

Whistleblower Policy – This is a new policy currently in draft form and will be presented at the next CAC meeting

VI. REPORTS FROM SUBCOMMITTEES

Budget Committee.

Dunn reported that the budget committee met on November 3, 2009. Updates were given on the budget and the 1st quarter report as well as a summary on the ACBO conference attended by Dunn, Slater and Quinonez.

Legislative Committee.

Murphy reported that he and Hansen have met. Brandy expressed his wish that by January a committee be structured in order to be able to respond to anticipated legislative actions.

ETAC

Sherman reported that ETAC met on 10/14/09.

- Changes in hardware and software standards were discussed and are posted on the website
- EIS plans are to update to Banner 8 in the finance section in November. The HR and payroll sections will be going live on January 1
- Discussed technology master plan
- Discussed computer replacement analysis as it relates to the Measure C computer replacement program. Due to shortage of time and funds, computer replacements will be on a 5-year cycle instead of a 4-year cycle as originally planned.
- The next ETAC meeting is on November 11.

Sherman said that ETAC is looking for representatives from the following groups.

DA Academic Senate (2)

Management Association (1 DA; 1 FH)
Classified Senate (1 FH)
Students (1 DA; 1 FH)

HRAC

Did not meet

VII. STRATEGIC PLAN UPDATE

The committee transitioned to discussion of the Strategic Plan led by Fred Sherman and Katherine Boshkoff. The focus of the discussion was on strategic goals. Discussion centered on adding diversity values into the goal statement. CAC agreed with this suggestion and made other wording changes to some goals.

The next discussion of strategic plan in 4 weeks will focus on metrics to measure progress toward the goals.