

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
SUMMARY
December 1, 2011

Present

Linda Thor, Leo Contreras, Dolores Davison, Coleen Lee-Wheat, Kevin McElroy, Judy Miner, Blanche Monary, John Mummert, Brian Murphy, Dorene Novotny, Arvind Ravichandran, Fred Sherman, Roberto Sias, Carol Skoog, Chris White

Others

Donna Toyohara

I. Approval of October 7, 2011 Meeting Summary

The October 7, 2011 meeting summary was approved.

II. Budget Update

Kevin gave a brief budget update.

- State revenue is down by \$3.7 billion which will prompt triggers 1 and 2 to be implemented
- Tuition will be increased to \$46/semester unit as part of the triggers
- In 2012-13 FHDA is anticipating a shortfall of about \$12 million
- There will be about \$4 million left in the stability fund in 2011-12

III. Policies

- BP 4176 International Travel (Revised)
The revisions to this policy were made to improve the timeliness of the approval process for international travel. The council approved revisions to the policy with suggested changes from Judy.
- AP 3260 Electronic Information Security Procedure (Revised)
Fred explained that revisions to the procedure are necessary to be in compliance with Payment Card Industry-Data Security Standards. The council approved revisions to the procedure as submitted.
- AP 3140 Purchasing Procedures (Revised)
The council approved changes to the procedure incorporating updated information and corrected wording on page 4, Section B. Kevin will make appropriate corrections.
- AP 3143 Contract Procedures (Revised)
The council approved changes to the procedure incorporating updated information.

IV. Updates

Carol reported that the Central Services holiday potluck is being organized and will be held on December 15.

Coleen said that De Anza's Academic Senate will be going through a dry run of the program discontinuance policy. They will be reviewing programs to be discontinued and the impact on students and programs.

Arvind reported that the student government will be advocating for faculty who may be losing their positions due to budget reductions as well as advocating against additional budget cuts.

Roberto spoke in support of an expanded space for the District archives which houses historical information.

Blanche reported that she has been re-elected as ACE president and that over the holidays they will be moving into their new office space at Foothill in room 5403.

Dolores said the latest version of the Student Success Task Force's recommendations will be coming out tomorrow.

Judy said she responded to the draft version of Foothill's accreditation report that contained very few factual errors. The report was very positive.

Linda said that De Anza also received their draft accreditation report which also was very positive. She added that as positive as the exit reports were for both colleges, the draft reports were even more positive.

John reported that the AMA handbook has been updated and will be presented to the Board for approval on December 5. He thanked the HR staff for their assistance in the updates.

Adjournment

The meeting was adjourned at 1:50 p.m.