

**CHANCELLOR'S ADVISORY COUNCIL
SUMMARY
December 10, 2010**

Present

Gustavo Okamura, Linda Thor, Kevin McElroy, Rich Hansen, Lois Jenkins, Dawn Allshouse, Blanche Monary, Dorene Novotny, Fred Sherman, Judy Miner, Brian Murphy, Gigi Gallagher, Ze-Kun Li, Gregory Anderson, Jackie Reza, Leo Contreras

Others

Robert Cormia, Virginia Marquez, Becky Bartindale, Donna Toyohara

1. Approval of 10/15/10 Meeting Summary

The summary of the October 15, 2010 meeting was approved as corrected.

2. Board Policies

Board Policies Requiring Revisions

BP 2510 Accreditation

This policy was approved with the proposed amendments and will be forwarded to the Board for a first reading in January.

BP 4195 Political Campaigning by Faculty Members

It was agreed that the first original paragraph, "*Because faculty . . . ballot propositions*" would be deleted. This policy will be brought back to the next CAC meeting in January for further discussion.

BP 9122 Committees

This policy was approved with the proposed additional wording and will be forwarded to the Board for a first reading in January.

BP 2212 Acting Chancellor in Absence of Chancellor

This policy was approved with the proposed additional wording and will be forwarded to the Board for a first reading in January.

BP 2213 Acting College President in Absence of a President

This policy was approved as amended and will be forwarded to the Board for a first reading in January.

Proposed Board Policies

BP 3XXX Emergency Response Plan

The committee discussed the use of specific agencies. Since the names of the agencies referenced in the policy are subject to change, it was suggested that those references be eliminated and substituted with, "local, state, and federal agencies."

Under the second bullet the word "college" will be replaced with "district"

This policy will be brought back to the next CAC meeting in January for further discussion and approval.

BP 2215 Chancellor or President Selection

This policy was approved with the elimination of, "*or President*" in the first line of the first paragraph, and will be forwarded to the Board for a first reading in January.

BP 9211 Communication Among Board Members

This policy was approved with the following amendments and will be forwarded to the Board for a first reading in January.

- a. "*In accordance with provisions of the Brown Act,*" will precede the first sentence.
- b. Paragraph spacing will be added after the first sentence.

BP 9126 Special and Emergency Meetings

This policy was approved with the following amendments and will be forwarded to the Board for a first reading in January.

Emergency meetings may be called by the President of the Board or a majority of the Board when prompt action is needed because of actual or threatened disruption of public facilities. ~~Under~~ Such circumstances as are permitted by the Brown Act, ~~including~~ work stoppage, crippling disasters, and other activity that impairs public health or safety.

BP 9127 Closed Session

This policy was approved as proposed and will be forwarded to the Board for a first reading in January.

Proposed Administrative Policy

AP XXXX Distribution of Tickets or Passes

A new administrative procedure has been drafted to be in compliance with Title 2 Section 18944.1.

This proposed administrative procedure was discussed and will be brought back to the next CAC meeting for further discussion and approval. Additional information will be provided regarding FPPC regulations.

3. Proposed Increase to One-Day Parking Permit Fees

DA is in the process of selecting, ordering and installing new parking permit machines. Measure C funds have been designated for this project. The updated machines will have

charge card capability and will be easier to use. Along with the credit card capability is the additional monthly bank fees. In order to keep the machines operational, ongoing maintenance fees will be incurred. Kevin McElroy anticipates approximately \$40-50 thousand more per year in additional costs.

The proposed increase would be for daily passes only and would not impact the cost of a quarterly parking permit. The additional income from the increase in daily fees could be used toward offsetting the cost of additional fees incurred by the new machines and provide revenue to purchase new parking machines at Foothill. The additional funds would keep the parking and security expenses from encroaching on the district's general fund. There has not been an increase in this particular fee since 1998. The increase would not take effect until after the new machines are installed in summer 2011.

McElroy will see if the new permit machines have the capability to issue quarterly permits. The student body presidents will take this back to their councils for discussion.

4. Budget Update

Kevin McElroy reported that the district is on track according to 2010-11 budget projections. With the Escrow II and Deferment I positions added back into the general fund, those one-time funds set aside for those positions will be added to the Stability fund. The second quarter report will show that increase and a balance of about \$10 million in that fund. The 2012-13 budget is in the beginning stages of being developed. Robert Cormia asked if it would be helpful to build a 5-year budget model with various scenarios. McElroy responded that the budget development process has already begun. McElroy and budget director Bernata Slater have started developing budget scenarios projecting 2-3 years out. McElroy said that there are too many uncertainties beyond the 2-3 year span.

5. Status of Accreditation Self-Studies

Miner said bulk of first draft is being reviewed by the editorial committee. A first draft is anticipated in February. De Anza anticipates a first draft in early January. Lois introduced Virginia Marquez who will be representing the De Anza Classified Senate on CAC for the remainder of the year while Lois devotes her time to the self-study report.

Other Items

Murphy announced that the Dream Act was passed by the House and is currently on hold in the Senate. Murphy urged CAC members and others to contact the senators who are not yet committed to supporting the Dream Act via phone calls, letters, or e-mail. Anderson welcomed contributions to the effort of De Anza student Annaruth Hernandez who is trying to raise money to go to Washington, DC to advocate for passage of the Dream Act.