

## DEPENDENT DEFINITIONS AND REQUIRED DOCUMENTS

DEPENDENT TYPE	DEFINITION	REQUIRED DOCUMENT(S)
<b>Spouse (unless legally separated)</b>	Your legally-married spouse	<p><b><u>Option #1</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the spouse <b>AND one of the following:</b></p> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul> <p><b>For a new dependent spouse enrolled starting 2011, and <u>not</u> claimed on employee's Federal Income Tax Return:</b></p> <ul style="list-style-type: none"> <li>• Marriage Certificate</li> </ul>
<b>CA-Registered Same-Sex Domestic Partner</b>	You and your CA-registered domestic partner are of the same gender	<p><b><u>Option #1</u></b> • State of California Declaration of Domestic Partnership</p> <p><b><u>Option #2</u></b> • California Marriage Certificate</p>
<b>Biological child up to age 26</b>	<p>A biological child of an employee or CA-registered or non-registered domestic partner</p> <ul style="list-style-type: none"> <li>• Eligibility ends the last day of the month in which the dependent child turns 26</li> </ul>	<p><b><u>Option #1</u></b> • Birth Certificate; and <b>If domestic partner's child</b> • State of California Declaration of Domestic Partnership</p> <p><b><u>Option #2</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the child <b>AND one of the following:</b></p> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul> <p><b>If you are divorced and required to carry coverage for dependent(s), but cannot provide the required documentation listed in the options above:</b></p> <ul style="list-style-type: none"> <li>• A copy of the Divorce Decree with Court Order</li> </ul>
<b>Adopted child up to age 26</b>	<p>A legally-adopted child or child placed with the employee or CA-registered or non-registered domestic partner in anticipation of a legal adoption</p> <ul style="list-style-type: none"> <li>• Eligibility ends the last day of the month in which the dependent child turns 26</li> </ul>	<p><b><u>Option #1</u></b> • Court documents signed by a judge showing that the employee has adopted the child • Papers from the adoption agency showing intent to adopt • International adoption papers from country of adoption <b>If submitting international adoption papers you must also include one of the following:</b></p> <ul style="list-style-type: none"> <li>• United States immigration documentation showing the child is permitted to enter the United States territory as a permanent resident</li> <li>• Proof of United States permanent residency (Green Card)</li> </ul> <p><b>If domestic partner's adopted child, you must submit the following in addition to the above:</b></p> <ul style="list-style-type: none"> <li>• State of California Declaration of Domestic Partnership</li> </ul>

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Adopted child up to age 26		<b><u>Option #2</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the adopted child <b>AND one of the following:</b> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul>
		<b><u>Option #3</u></b> <ul style="list-style-type: none"> <li>• Birth Certificate (listing the adopted parents)</li> </ul>
		<b>If you are divorced and required to carry coverage for dependent(s), but cannot provide the required documentation listed in the options above:</b> <ul style="list-style-type: none"> <li>• A copy of the Divorce Decree with Court Order</li> </ul>
Stepchild up to age 26	A stepchild who is in a regular parent-child relationship <ul style="list-style-type: none"> <li>• Eligibility ends the last day of the month in which the dependent child turns 26</li> </ul>	<b><u>Option #1</u></b> <ul style="list-style-type: none"> <li>• Birth Certificate of stepchild</li> </ul> <b>AND</b> <ul style="list-style-type: none"> <li>• Marriage Certificate (indicating employee's spouse is married to employee)</li> </ul>
		<b><u>Option #2</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the stepchild <b>AND one of the following:</b> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879,</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul>
Foster child up to age 19  (The State of California does not recognize a foster child relationship beyond the age of 19)	A foster child or child placed for foster care	<b><u>Option #1</u></b> <b>The employee must provide evidence of a legitimate foster child relationship, identifying the foster child by name and setting forth all relevant aspects of the relationship.</b> <b>One of the following:</b> <ul style="list-style-type: none"> <li>• Foster Child Certification from the State of California</li> <li>• Court Assignment (court documents signed by a judge verifying legal custody of the child)</li> </ul>
		<b><u>Option #2</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the foster child <b>AND one of the following:</b> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul>
Child for whom the employee is the legal guardian	A child for whom you or your spouse/domestic partner has become the child's court-ordered guardian or has been awarded legal and physical custody of the child pursuant to a valid court order	<b><u>Option #1</u></b> <ul style="list-style-type: none"> <li>• Court documents signed by a judge verifying legal custody of the child</li> </ul>
		<b><u>Option #2</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the child <b>AND one of the following:</b> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul>

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<b>Child for whom the Plan has received a National Qualified Medical Support Order</b>	A child for whom you or your spouse/domestic partner is required to cover under the plan due to a National Qualified Medical Support Order (NQMSO)	<b><u>One of the following documents:</u></b> <ul style="list-style-type: none"> <li>• Court documents signed by a judge</li> <li>• National Qualified Medical Support Order issues by a state agency</li> </ul>
<b>Disabled Child</b>	Your unmarried mentally or physically incapacitated child over age 25, who is chiefly dependent on the employee for support and becomes disabled before the end of the month in which he/she turns 19 years of age, subject to verification by the Plan Administrator	<b><u>Option #1</u></b> Page 1 of employee's 2010 Federal Income Tax Return (1040, 1040A or 1040EZ) <b>as filed with the IRS</b> listing the disabled child <b><u>AND one of the following:</u></b> <ul style="list-style-type: none"> <li>• Signature Page of the Tax Return</li> <li>• Certificate of Electronic Filing, Form 8879,</li> <li>• Form 9325 of employee's 2010 Federal Income Tax Return</li> </ul> <b>If you are divorced and required to carry coverage for dependent(s), but cannot provide the required documentation listed in option 1, please submit</b> <ul style="list-style-type: none"> <li>• A copy of the Divorce Decree with Court Order</li> </ul>

**NOTE: Please be advised that we do not honor a hospital certificate in lieu of a legal birth certificate issued by the County Clerk/Recorder. Foreign birth certificates are accepted for non-US born dependents.**

**The Federal Health Care Reform mandates, a child under the age of 26 can be married or unmarried without conditions of residency, student status, or dependency.**

**TO REQUEST AN EXTENSION DUE TO LATE INCOME TAX FILING:**

Employees who delay filing income taxes must submit a copy of the **2010 Application for Automatic Extension of Time to File Federal Individual Income Tax Return (Form 4868)** to Secova no later than **June 22, 2011** to request an extension. By this date, you must advise Secova whether you will be using the extended deadline of June 22, 2011 or the full extension through October 18, 2011 (the last date to file 2010 IRS taxes). Please be advised that if you require the October 18, 2011 deadline, COBRA extension beyond August 29, 2011 is not available.

**RESOURCES TO OBTAIN DOCUMENTS:**

- State of California website: <http://www.sos.ca.gov/dpreistry/>
- Children born outside the United States: [http://travel.state.gov/passport/get/first/first\\_825.html](http://travel.state.gov/passport/get/first/first_825.html)

**If you have questions, please call Secova at 1-866-364-2594.  
Representatives are available M-F 8:00 AM-6:00 PM PST.**

**The deadline for compliance is June 22, 2011. Failure to provide the required documentation by the deadline will disqualify the dependent for coverage effective June 30, 2011.**