



FOOTHILL-DE ANZA
Community College District

2009-2010

**THIRD QUARTER
REPORT**

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

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**FOOTHILL-DE ANZA
COMMUNITY COLLEGE DISTRICT**

**2009-2010
THIRD QUARTER REPORT**

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**2009/10
Third Quarter Report**

SUMMARY OF MAJOR CHANGES

The district has completed its financial analysis for the third quarter of operation (July 1, 2009-March 31, 2010). Enclosed in this document is a reporting for all of the funds the district maintains as authorized by the California Education Code. The short description and analysis at the beginning of each fund report explains the purpose of the fund and recent financial trends that may have changed from the Adopted Budget. Also included in this report is a supplemental information section that contains the State Quarterly Report (311Q) and Capital Projects Summary. The analysis of the General Fund follows.

GENERAL FUND REVENUE

Revenue and Enrollment Assumptions

Resident Enrollment

The colleges have submitted their second period (P-2) reports to the state reflecting actual FTES achieved during the summer, fall and winter quarters, with estimated FTES for the spring quarter. These reports indicate that Credit Resident FTES is forecasted at 32,458 and that Non-Credit Resident FTES will come in at 317 (see Table 1). These numbers reflect over-the-cap FTES in credit resident enrollment of 680 FTES from the recalculated workload reduction base and a decrease of 10 FTES from the recalculated non-credit workload reduction base for a net of 670 over-the-cap FTES.

As indicated in our second quarter report, in our Adopted Budget we used 4% as the workload reduction base, but the state eventually adopted a 3.4% workload reduction which would, after recalculation of revenue, add approximately \$415,000 to base apportionment. In the second quarter report we offset this increase to apportionment funding with an increase to the deficit factor (an increase from 1% to 1.2%, based on last year last year's assessed deficit factor at February 2010 apportionment recalculation). However, as we are following news of the state's fiscal outlook, we have reassessed our assumption on deficit factor and, as a result, made an adjustment to deficit factor, bringing it back to originally budgeted 1%. This adjustment resulted in a net increase to our apportionment revenue of approximately \$415,000. In addition, we will also receive \$500,000 in ongoing funds for 09/10 as an additional "base allocation." When De Anza re-certified their FTES for 08/09 in November 2009, we reached the threshold of 20,000 FTES for the entity, thus qualifying for this additional apportionment. The net result of these two adjustments is an increase of approximately \$915,000 to our base apportionment revenue projection for fiscal year 2009/10.

Non-Resident Enrollment

In our first quarter report we indicated that we may revise our original revenue estimates by approximately \$350,000 due to a variety of factors that were impacting non-resident student enrollment: the H1N1 virus, reduced course offerings, etc. Our most recent analysis indicates that we have recovered from our original decline and therefore we are not adjusting our original projections. It should be noted that these variances are in the range of 1-2% of the total non-resident revenue estimate.

Other Revenue Adjustments

As indicated in our second quarter report, when we adopted our budget for fiscal year 2009/10 in September 2009, the state had released only preliminary figures related to the cuts to the categorical

programs. At that time we reduced our revenue for part-time faculty equity funding to \$962,000, but the state's advanced allocation indicates that we will receive approximately \$260,000 less than originally budgeted. We have revised our revenue projections downward to reflect this anticipated revenue reduction.

In the second quarter, we received \$851,401 in American Recovery and Reinvestment Act (ARRA) one-time funds, which were booked in our general fund but transferred out to categorical programs, special education and child development funds.

Prior Year Adjustment

At Adopted Budget, we reported that we might have to make some adjustments to our final 2007/08 revenue. As the state finalized prior year apportionment revenue in February 2010, we were able to confirm that, as a result of this recalculation for 08/09, in fiscal year 09/10 the district will receive additional one-time funds from the state. In our first quarter end report we indicated that we may revise our original revenue estimates downward by approximately \$300,000 due to recalculation and recertification of 2007/08 FTES for the Industrial Volleyball League (IVL) and the attendance hours for student athletes. This adjustment was included in our 2008/09 final apportionment recalculation but was offset by a reduction in anticipated and booked at year-end deficit factor (actual deficit factor applied to apportionment at final recalculation was 1.2% rather than state projected at fiscal year 2008/09 second period (P-2) 1.4%). As a net result of this recalculation, the district will receive an additional \$380,000 in one time funds. In addition, we have received late payment of our 2008/09 part-time faculty office hours and part-time faculty insurance in a total amount of \$291,000.

Productivity (WSCH/FTEF Ratio)

For fiscal year 09/10, we have budgeted productivity at 544 (WSCH/FTEF). With very precise enrollment management our district will not only be able to meet our goal of serving all state-funded FTES but also additional over-the-cap FTES (as of third quarter we estimate we will serve 670 over-the-cap FTES). This will be achieved through higher productivity and trying to provide as much open access for students as possible. The enrollment management teams are carefully assessing course offerings aligned with our core mission of fostering student success by providing access to a learning environment. With increased demand, and our goal to maximize access for students, we are projecting our productivity to increase above 580.

GENERAL FUND EXPENSE

Certificated Salaries

With continued increased student demand, both colleges recalibrated their course offerings to meet their FTES goals and serve as many students as possible while struggling with reduced operating budgets. As mentioned above, as a result of high demand and skilled enrollment management, productivity will be increased at both colleges and significant savings will be generated. Our projections vary from Revised Budget by nearly \$3.2 million. This net variance represents some savings from unfilled full-time faculty positions and a reduced number of part-time faculty positions.

Classified Salaries

The projected net variance under budget of \$1.4 million is mainly due to float generated from positions held vacant (est. \$700,000) or the addition of float from vacancies occurring from the “Escrow I” list (est. \$700,000). As we have done in the past few years, any float generated from unfilled classified positions will be distributed to the colleges as one-time B budget monies. Float generated from “Escrow I” positions will be added to the unrestricted ending fund balance to increase the Stability Fund.

Benefits

The management of the fringe benefit program as a self-insured program always brings an element of uncertainty to the budget compared to a fully insured program. We are projecting that our discretionary (medical) benefits are currently on target and, unlike prior years, will not generate any savings this fiscal year. These expenses will continue to be monitored closely as they can change quickly as a result of only a few cases of severe illness or injury amongst the active and retired employees.

Supplies and Capital Outlay

At this time we are not estimating any changes in these expense categories.

Operating Expenses

We are currently projecting that there will be \$7.5 million unspent in this category, mostly from 2008/09 carryover funds as follows:

- \$5.7 million in college and Central Services carryover (before float from 2009/10 unfilled positions of \$700,000 and float from vacant “Escrow I” positions of approximately \$700,000 is added—see explanation in Classified Salaries category)
- \$1.2 million in restricted district-wide carryover, which includes remaining funds for EIS backfill (original amount \$1.7 million). These funds were intended to be carried over as part of the 2009/10 Adopted Budget.
- \$292,000 in election costs expense budgeted in 2008/09 and carried over but unspent in 2009/10 will be carried over as restricted funds. These funds were intended to be carried over as part of the 2009/10 Adopted Budget.
- \$200,000 in district-wide expenses related to union negotiated items unspent in 2009/10 will be carried over as restricted funds
- We are adjusting projections for our legal expense projections upwards by \$300,000 to reflect additional expenses incurred during this fiscal year
- We are adjusting our utilities projections downward to reflect favorable energy rates, resulting in a projected net savings of \$390,000 in fiscal year 2009/10 (see Table 3 on carryover breakdown)

Transfers and Other

This quarterly report reflects actions as of March 31, 2010. In November 2009, \$711,314 was transferred to our Internal Service Fund (Fund 600/*previously Fund 61*) for the anticipated payment for unfunded retiree medical liability (See Fund 600 for details).

In the third quarter we have reduced our estimates for mandatory match for Special Education by approximately \$500,000 due to a slight adjustment to state cuts as well as the fact that the colleges' careful enrollment management allowed for some savings from part-time and full-time faculty accounts.

Fund Balance

The net change to fund balance is the result of the combination of increases and decreases to revenue and expenses as explained in each line item noted above.

Although we originally projected a deficit of \$3.8 million, our estimates were revised, primarily due to the following factors:

- Additional apportionment from the state due to “base allocation” adjustment
- Workload reduction recalculation and adjustment for deficit factor
- Significant productivity increase, resulting in additional savings projected from full-time and part-time faculty accounts
- Reduction in mandatory match for Special Education

Based on all the assumptions of revenue and expenses as well as these mid-year adjustments, the 2009/10 Budget is forecast to be balanced with an excess of revenue over operating expenses of \$687,250 (see Table 2).

In closing, although we are currently well positioned to account for all ongoing expenses for this fiscal year, there are a few variables that are of great concern to us and we are keeping a close eye on them, as well as the state's fiscal condition, to address possible future reductions:

- **State apportionment shortfall** – *Recent reports by the Department of Finance (DOF) indicate that state general fund revenues are still \$20 billion below what was budgeted (for the remainder of fiscal year 2009/10 and estimated for 2010/11). These estimates increase the probability of apportionment funding reductions from the state for fiscal year 2010/11. We have currently designated our remaining unrestricted balance to be held to offset any fiscal year 2010/11 state general fund revenue reductions. Together with the remaining \$6.7 million in unrestricted funds in our general fund and estimated \$700,000 from float from vacant Escrow I positions, this represents \$7.5 million in available fund balance. Of this amount, \$2 million will be set aside for Escrow II, leaving \$5.4 million for the Stability Fund (see Table 4). If 2009/10 state general fund revenue reductions are larger than projected at third quarter (we are still projecting a 1% deficit factor) we will be forced to draw upon these savings much sooner to get us through this fiscal year.*
- **Medical Benefits** – *We have not received a new update on our medical benefits trends for the third quarter of 2009/10. Our last analysis of our medical expenses for the first six months indicate that we are on target and, unlike prior years, will not generate any savings during this fiscal year. These expenses will continue to be monitored closely as they can change quickly as a result of only few cases of illness or injury amongst the active and retired employees. Although we set aside a reserve for any changes from Adopted Budget estimates, once this reserve is exhausted in a given year, there will be fewer funds available to offset any increases in rates in 2010/11 and 2011/12.*

Our strategy at Adopted Budget was to transfer \$5.3 million from savings held in our Internal Service fund to the General Fund/Stability Fund. Since our quarter end projections indicate that our Unrestricted General Fund Balance may increase to \$5.4 million, we propose to keep all savings generated in the Internal Service Fund for the Rate Stabilization Fund (see Table 4).

The current budget strategy is to protect as much of our fund balance as possible in order to have ample reserves to weather the 2010/11 budget storm. While the use of fund balances will help offset possible decreases during the coming fiscal years, it will not be a permanent solution. We have developed and are in the process of implementing a plan to structurally balance our operating budget.

We will keep the Board informed of important developments affecting reserves as the year progresses.

Table 1

Analysis of FTES

09/10 Adopted Budget - Cuts	Resident Credit	Non-Credit	Total Apportionment	Non-Resident	Total
De Anza	18,579	125	18,705	2,587	21,292
Foothill	12,889	593	13,483	1,579	15,061
Total	31,469	719	32,187	4,166	36,353

Revised Workload Reduction-Based on P-1	31,777	327	32,104
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09/10 P-1	Resident Credit	Non-Credit	Total Apportionment	Non-Resident	Total
De Anza	18,904	98	19,002	2,407	21,409
Foothill	13,887	229	14,116	1,558	15,674
Total	32,791	327	33,118	3,965	37,083

09/10 P-2	Resident Credit	Non-Credit	Total Apportionment	Non-Resident	Total
De Anza	18,463	88	18,551	2,474	21,025
Foothill	13,994	229	14,223	1,632	15,855
Total	32,458	317	32,774	4,106	36,880

Variance from workload reduction	680	(10)	670
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Table 2

**Summary of Projections for
Fund 114 - General Purpose Fund**

	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total Ongoing 09/10 Budget	Restricted Carryover & One-Time Adjustments	Carryover FH/DA/CS One-Time	Estimated Total	Variance
INCOME									
Federal Income	\$ 2,334	\$ 853,735	\$ 851,401	100%	\$ 2,334	\$ 851,401	\$ 0	\$ 853,735	\$ 0
State Income	76,938,153	76,938,153	46,329,439	60%	77,593,984	672,747	0	78,266,731	(1,328,578)
Local Income	103,725,873	103,725,873	75,322,750	73%	103,725,873	0	0	103,725,873	0
TOTAL INCOME	\$ 180,666,360	\$ 181,517,761	\$ 122,503,591	67%	\$ 181,322,191	\$ 1,524,148	\$ 0	\$ 182,846,339	\$ (1,328,578)
EXPENSES									
Certificated Salaries	\$ 79,689,115	\$ 79,904,576	\$ 55,233,701	69%	\$ 76,657,316	\$ 0	\$ 0	\$ 76,657,316	\$ 3,247,260
Classified Salaries	37,516,272	37,769,019	27,292,330	72%	36,359,602	0	0	36,359,602	1,409,417
Employee Benefits	43,164,885	43,214,085	34,739,687	80%	43,214,085	0	0	43,214,085	0
Materials and Supplies	2,620,716	5,786,099	1,941,148	34%	5,786,099	0	0	5,786,099	0
Operating Expenses	31,038,888	27,154,184	10,157,520	37%	10,990,795	1,368,606	7,272,200	19,631,601	7,522,583
Capital Outlay	36,916	38,919	25,980	67%	38,919	0	0	38,919	0
TOTAL EXPENSES	\$ 194,066,792	\$ 193,866,883	\$ 129,390,366	67%	\$ 173,046,817	\$ 1,368,606	\$ 7,272,200	\$ 181,687,623	\$ 12,179,260
TRANSFERS AND OTHER									
Transfers-in	\$ 0	\$ 5,664	\$ 5,664	100%	\$ 5,664	\$ 0	\$ 0	\$ 5,664	\$ 0
Other Sources	0	73	73	100%	73	0	0	73	0
Transfers-out	(7,376,901)	(9,143,639)	(4,952,975)	54%	(7,592,238)	(851,401)	(200,000)	(8,643,639)	(500,000)
Contingency	(711,314)	0	0	0%	0	0	0	0	0
Other Out Go	0	(1,624)	(1,624)	100%	(1,624)	0	0	(1,624)	0
TOTAL TRF's/OTHER SOURCES	\$ (8,088,215)	\$ (9,139,526)	\$ (4,948,861)	54%	\$ (7,588,125)	\$ (851,401)	\$ (200,000)	\$ (8,639,526)	\$ (500,000)
FUND BALANCE									
Net Change in Fund Balance	\$ (21,488,647)	\$ (21,488,647)	\$ (11,835,636)		\$ 687,250	\$ (695,859)	\$ (7,472,200)	\$ (7,480,809)	\$ 14,007,838
Beginning Balance (Colleges/CS/DW), July 1	17,682,806	17,682,806	17,682,806		0	3,060,606	14,622,200	17,682,806	0
Unrestricted Beginning Balance, July 1	5,511,204	5,511,204	5,511,204		0	5,511,204	0	5,511,204	0
5% Reserves	10,290,000	10,290,000	10,290,000		0	10,290,000	0	10,290,000	0
Adjustments to Beginning Balance	0	(109,181)	(109,181)		0	(109,181)	0	(109,181)	0
NET FUND BALANCE, June 30	\$ 11,995,363	\$ 11,886,182	\$ 21,539,193		\$ 687,250	\$ 18,056,770	\$ 7,150,000	\$ 25,894,020	\$ 14,007,838

Table 3
Summary of Net Change in
Fund Balance and Carryover

Projected Revenue vs. Projected Expenses	
Beginning Balance, July 1, 2009	\$ 33,484,010
Prior Year Adjustment	(109,181)
Adjusted Beginning Balance, July 1, 2009	\$ 33,374,829
Income	\$ 182,846,339
Expenses	(190,327,148)
Net Change in Fund Balance (Projected)	\$ (7,480,809)
NET FUND BALANCE, June 30, 2010	\$ 25,894,020

Projected 6/30/10 Ending Fund Balance	\$ 25,894,020
Less:	
FH 'B' restricted	\$ 1,600,000
DA 'B' restricted	2,350,000
CS 'B' restricted	2,500,000
Float from Escrow I (est. only)	700,000
Sub-Total	\$ 7,150,000
Less: Special Restricted Carryover	
EIS Backfill	\$ 1,200,000
Election Costs	292,000
DW 'A' expenses	200,000
Sub-Total	\$ 1,692,000
Less: Adopted Budget Reserves @ 5% (restricted)	\$ 10,290,000
Sub-Total	\$ 10,290,000
Net Restrictions	\$ 19,132,000
Net Variance (Unrestricted Budget Balance)	\$ 6,762,020

Table 4

Projected Reserves
(Estimated at Third Quarter End 09/10)

	Fund 114 (General Fund)	Fund 600 (Internal Service/ Benefits Fund)
Projected Ending Fund Balance 6/30/10	25,894,020	13,041,599
Less: Restrictions to Ending Fund Balance		
Reserve for Self-Insured Fund		2,000,000
Post-97 Health Benefits Reserve (FA and ACE)		500,000
Extended Sick Leave and Vacation Payout Reserve		273,254
Restricted Fund Balance (Colleges and Central Services)	6,450,000	
District-Wide Restricted Carryover	1,692,000	
5% Reserves (Restricted)	10,290,000	
Net Restrictions	18,432,000	2,773,254
Net Variance (Unrestricted Fund Balance)	7,462,020	10,268,345
Transfer to Stability Fund (to Fund 114)		
Total Stability Fund	7,462,020	10,268,345
Less: 2010/11 Escrow II Restricted Funds (FH and DA only)	2,014,701	
Less: Use of Rate Stabilization Fund for 10/11 Benefits Increases		(2,034,062) (est. only)
Less: 10/11 Subsidy Rolling Forward		(2,034,062) (est. only)
Less: Use of Rate Stabilization Fund for 11/12 Benefits Increases		(2,180,735) (est. only)
Remaining Stability Fund	5,447,319	
Remaining Rate Stabilization Fund		4,019,486

Note: 1% variance on revenue and expense (\$360M) is \$3.6M

Use of Medical Reserves (est. only):

Total 10/11 Medical Benefits Costs	27,259,185
11/12 Increase - 8%	2,180,735
Total 11/12 Medical Benefits Costs	29,439,920

FY 10/11 District Budgeted	25,225,123
FY 10/11 Lockton Budgeted	27,259,185
Variance	(2,034,062)

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 114 - GENERAL PURPOSE

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 2,334	\$ 853,735	\$ 851,401	100%	\$ 853,735	\$ 0
State Income	76,938,153	76,938,153	46,329,439	60%	78,266,731	(1,328,578)
Local Income	103,725,873	103,725,873	75,322,750	73%	103,725,873	0
TOTAL INCOME	\$ 180,666,360	\$ 181,517,761	\$ 122,503,591	67%	\$ 182,846,339	\$ (1,328,578)

EXPENSES						
Certificated Salaries	\$ 79,689,115	\$ 79,904,576	\$ 55,233,701	69%	\$ 76,657,316	\$ 3,247,260
Classified Salaries	37,516,272	37,769,019	27,292,330	72%	36,359,602	1,409,417
Employee Benefits	43,164,885	43,214,085	34,739,687	80%	43,214,085	0
Materials and Supplies	2,620,716	5,786,099	1,941,148	34%	5,786,099	0
Operating Expenses	31,038,888	27,154,184	10,157,520	37%	19,631,601	7,522,583
Capital Outlay	36,916	38,919	25,980	67%	38,919	0
TOTAL EXPENSES	\$ 194,066,792	\$ 193,866,883	\$ 129,390,366	67%	\$ 181,687,623	\$ 12,179,260

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 5,664	\$ 5,664	100%	\$ 5,664	\$ 0
Other Sources	0	73	73	100%	73	0
Transfers-out	(7,376,901)	(9,143,639)	(4,952,975)	54%	(8,643,639)	(500,000)
Contingency	(711,314)	0	0	0%	0	0
Other Out Go	0	(1,624)	(1,624)	100%	(1,624)	0
TOTAL TRFs/OTHER SOURCES	\$ (8,088,215)	\$ (9,139,526)	\$ (4,948,861)	54%	\$ (8,639,526)	\$ (500,000)

FUND BALANCE						
Net Change in Fund Balance	\$ (21,488,647)	\$ (21,488,647)	\$ (11,835,636)		\$ (7,480,809)	\$ 14,007,838
Beginning Balance, July 1	33,484,010	33,484,010	33,484,010		33,484,010	0
Adjustments to Beginning Balance	0	(109,181)	(109,181)		(109,181)	0
NET FUND BALANCE, June 30	\$ 11,995,363	\$ 11,886,182	\$ 21,539,193		\$ 25,894,020	\$ 14,007,838

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

**2009-2010
All Funds Summary
Year-end Projections**

INCOME	TOTAL GENERAL FUND	Child Development			Financial Aid Fund 700	Capital Projects		Debt Service Fund 200	TOTAL DISTRICT ALL FUNDS	Internal Service Fund 600
		Enterprise Funds	Fund 300	Fund 300		Fund 400	Fund 400			
Federal Income	\$ 6,538,976	\$	0	\$ 25,000	\$ 13,392,224	\$	0	\$	\$ 19,956,200	\$
State Income	89,805,058	0	0	687,243	1,268,200	424,370	0	0	92,184,871	0
Local Income	119,299,439	13,365,808	1,522,722	56,000	20,869,608	4,697,130	159,810,707	52,104,931		
TOTAL INCOME	\$ 215,643,473	\$ 13,365,808	\$ 2,234,965	\$ 14,716,424	\$ 5,121,500	\$ 20,869,608	\$ 271,951,778	\$ 52,104,931		
EXPENSES										
Cost of Sales	\$	\$ 8,977,150	\$	0	\$	0	\$	0	\$ 8,977,150	\$
Certificated Salaries	83,999,613	0	813,836	0	0	0	0	0	84,813,449	0
Classified Salaries	49,660,700	2,214,382	759,620	7,468	1,233,278	0	53,875,448	0		0
Employee Benefits	49,275,789	621,970	498,818	212	527,920	0	50,924,709	0		52,104,930
Materials and Supplies	7,463,028	0	175,057	1,000	400,844	0	8,039,929	0		0
Operating Expenses	28,536,356	1,485,066	30,000	441,820	14,380,532	0	44,873,774	0		0
Capital Outlay	1,261,583	37,720	0	0	71,998,714	0	73,298,017	0		0
TOTAL EXPENSES	\$ 220,197,069	\$ 13,336,288	\$ 2,277,331	\$ 450,500	\$ 88,541,288	\$ 0	\$ 324,802,476	\$ 52,104,930		
TRANSFERS AND OTHER										
Transfers-in	\$ 6,548,874	\$	0	\$ 42,366	\$ 1,500	\$	3,643,476	\$ 10,236,216		\$ 711,314
Other Sources	1,171,064	0	0	393,000	154,000	149,755	1,867,819	0		0
Transfers-out	(10,947,530)	0	0	0	0	0	(10,947,530)	0		0
Contingency	0	0	0	0	0	0	0	0		0
Other Out Go	(490,793)	(39,000)	0	(14,660,424)	(15,643)	(24,702,156)	(39,908,015)	(711,314)		
TOTAL TRANSFERS/OTHER SOURCES	\$ (3,718,385)	\$ (39,000)	\$ 42,366	\$ (14,265,924)	\$ 138,357	\$ (20,908,925)	\$ (38,751,511)	\$ 0		
FUND BALANCE										
Net Change in Fund Balance	\$ (8,271,981)	\$ (9,480)	\$	0	\$ (83,281,431)	\$ (39,317)	\$ (91,602,209)	\$		\$
Beginning Balance, July 1	43,642,180	4,712,952	606,158	2,667,889	250,138,510	14,982,587	316,750,276	13,041,599		
Adjustments to Beginning Balance	(109,182)	0	0	(33,340)	(230,106)	0	(372,628)	0		
NET FUND BALANCE, June 30	\$ 35,261,016	\$ 4,703,472	\$ 606,158	\$ 2,634,550	\$ 166,626,973	\$ 14,943,270	\$ 224,775,439	\$ 13,041,599		

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

**2009-2010
General Funds Summary
Year-end Projections**

	General Fund 114	Self-Sustaining Fund 115	Total Unrestricted General Fund	Categorical Fund 121/131	Special Educ. Fund 122	Work Study Fund 123	Parking Fund 125	Campus Center Fund 128	Total Restricted General Fund	TOTAL GENERAL FUND
INCOME										
Federal Income	\$ 853,735	\$ 0	\$ 853,735	\$ 5,304,977	\$ 0	\$ 380,264	\$ 0	\$ 0	\$ 5,685,241	\$ 6,538,976
State Income	78,266,731	1,045,653	79,312,384	8,676,969	1,815,705	0	0	0	10,492,674	89,805,058
Local Income	103,725,873	8,258,871	111,984,744	2,777,200	0	0	2,311,000	2,226,495	7,314,695	119,299,439
TOTAL INCOME	\$ 182,846,339	\$ 9,304,524	\$ 192,150,863	\$ 16,759,146	\$ 1,815,705	\$ 380,264	\$ 2,311,000	\$ 2,226,495	\$ 23,492,610	\$ 215,643,473
EXPENSES										
Certificated Salaries	\$ 76,657,316	\$ 1,215,421	\$ 77,872,738	\$ 2,792,265	\$ 3,264,484	\$ 0	\$ 0	\$ 70,127	\$ 6,126,876	\$ 83,999,613
Classified Salaries	36,359,602	1,894,911	38,254,514	7,051,122	2,266,950	494,019	921,191	672,905	11,406,186	49,660,700
Employee Benefits	43,214,085	801,805	44,015,890	2,779,339	1,822,473	0	408,176	249,911	5,259,900	49,275,789
Materials and Supplies	5,786,099	113,436	5,899,535	1,357,548	97,612	4,000	0	104,333	1,563,493	7,463,028
Operating Expenses	19,631,601	5,029,247	24,660,848	3,432,310	79,371	9,000	105,000	249,827	3,875,508	28,536,356
Capital Outlay	38,919	17,500	56,419	965,848	77,658	0	0	161,658	1,205,164	1,261,583
TOTAL EXPENSES	\$ 181,687,623	\$ 9,072,321	\$ 190,759,943	\$ 18,378,432	\$ 7,608,547	\$ 507,019	\$ 1,434,367	\$ 1,508,761	\$ 29,437,126	\$ 220,197,069
TRANSFERS AND OTHER										
Transfers-in	\$ 5,664	\$ 28,641	\$ 34,305	\$ 438,789	\$ 5,583,833	\$ 126,755	\$ 365,191	\$ 0	\$ 6,514,568	\$ 6,548,874
Other Sources	73	17,700	17,773	1,153,291	0	0	0	0	1,153,291	1,171,064
Transfers-out	(8,643,639)	(34,074)	(8,677,713)	(35,805)	0	0	(1,241,824)	(992,187)	(2,269,817)	(10,947,530)
Contingency	0	0	0	0	0	0	0	0	0	0
Other Out Go	(1,624)	0	(1,624)	(489,169)	0	0	0	0	(489,169)	(490,793)
TOTAL TRANSFERS/OTHER SOURCES	\$ (8,639,526)	\$ 12,267	\$ (8,627,259)	\$ 1,067,106	\$ 5,583,833	\$ 126,755	\$ (876,633)	\$ (992,187)	\$ 4,908,874	\$ (3,718,385)
FUND BALANCE										
Net Change in Fund Balance	\$ (7,480,809)	\$ 244,470	\$ (7,236,339)	\$ (552,180)	\$ (209,009)	\$ 0	\$ 0	\$ (274,453)	\$ (1,035,642)	\$ (8,271,981)
Beginning Balance, July 1	33,484,010	5,997,632	39,481,642	3,177,414	209,009	0	0	774,115	4,160,538	43,642,180
Adjustments to Beginning Balance	(109,181)	0	(109,181)	(1)	0	0	0	0	(1)	(109,182)
NET FUND BALANCE, June 30	\$ 25,894,020	\$ 6,242,102	\$ 32,136,122	\$ 2,625,232	\$ 0	\$ 0	\$ 0	\$ 499,662	\$ 3,124,894	\$ 35,261,016

To

F R O M

Fund 114 to 121:	200,000	for salary backfill	Fund 115 to 200:	34,074	for Debt Service
	207,719	for ARRA funds	Fund 121/131 to 114:	1,951	for Medical Admin Activities (MAA)
	31,070	for SDL backfill		3,713	for salary adjustments
Fund 114 to 122:	4,978,494	for Special Ed match	Fund 121/131 to 115:	28,641	for Medical Admin Activities (MAA)
	4,023	for salary adjustments	Fund 121/131 to 700:	1,500	for EOPS Scholarships
	601,316	for ARRA funds	Fund 125 to 200:	1,241,824	for Debt Service
Fund 114 to 123:	126,755	for Federal Work Study match	Fund 128 to 200:	992,187	for Debt Service
Fund 114 to 125:	365,191	to offset parking fund operating deficit			
Fund 114 to 200:	606,657	for Capital Lease payments			
	768,734	for Debt Service			
Fund 114 to 300:	42,366	for ARRA funds			
Fund 114 to 600:	711,314	for 09/10 unfunded medical liability			

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

2009-2010 All Funds Summary Actuals to Date

	TOTAL GENERAL FUND	Enterprise Funds	Child Development Fund 300	Financial Aid Fund 700	Capital Projects Fund 400	Debt Service Fund 200	TOTAL DISTRICT ALL FUNDS	
								Internal Service Fund 600
INCOME								
Federal Income	\$ 3,010,851	\$	\$ 13,216	\$ 12,807,440	\$	0	\$ 15,831,507	\$ 0
State Income	57,634,856	0	543,308	1,267,189	0	0	59,445,354	0
Local Income	89,294,636	9,489,957	1,256,870	21,794	3,837,047	16,773,662	120,673,967	39,081,797
TOTAL INCOME	\$ 149,940,343	\$ 9,489,957	\$ 1,813,394	\$ 14,096,423	\$ 3,837,047	\$ 16,773,662	\$ 195,950,827	\$ 39,081,797
EXPENSES								
Cost of Sales	\$ 0	\$ 6,477,436	0	0	0	0	\$ 6,477,436	0
Certificated Salaries	60,988,512	0	550,592	0	0	0	61,539,105	0
Classified Salaries	36,817,614	1,697,004	553,308	7,468	1,061,746	0	40,137,140	0
Employee Benefits	39,473,408	470,149	386,162	212	384,647	0	40,714,578	38,764,948
Materials and Supplies	2,683,473	0	118,721	23,082	6,312	0	2,831,587	0
Operating Expenses	16,121,111	1,040,182	24,781	435,088	12,219,568	0	29,840,729	0
Capital Outlay	272,601	27,113	0	0	16,519,015	0	16,818,729	0
TOTAL EXPENSES	\$ 156,356,719	\$ 9,711,884	\$ 1,633,565	\$ 465,849	\$ 30,191,287	\$ 0	\$ 198,359,304	\$ 38,764,948
TRANSFERS AND OTHER								
Transfers-in	\$ 3,864,033	\$ 0	\$ 42,366	\$ 1,500	\$	\$ 2,658,264	\$ 6,566,163	\$ 711,314
Other Sources	42,367	0	0	20,530	154,000	91,436	308,332	0
Transfers-out	(7,277,477)	0	0	0	0	0	(7,277,477)	0
Contingency	0	0	0	0	0	0	0	0
Other Out Go	(409,148)	(33,128)	0	(13,910,179)	(15,643)	(23,850,106)	(38,218,203)	0
TOTAL TRANSFERS/OTHER SOURCES	\$ (3,780,226)	\$ (33,128)	\$ 42,366	\$ (13,888,149)	\$ 138,357	\$ (21,100,406)	\$ (38,621,185)	\$ 711,314
FUND BALANCE								
Net Change in Fund Balance	\$ (10,196,601)	\$ (255,055)	\$ 222,195	\$ (257,575)	\$ (26,215,882)	\$ (4,326,744)	\$ (41,029,662)	\$ 1,028,163
Beginning Balance, July 1	43,642,180	4,712,952	606,158	2,667,889	250,138,510	14,982,587	316,750,276	13,041,599
Adjustments to Beginning Balance	(109,182)	0	0	(33,340)	(230,106)	0	(372,628)	0
NET FUND BALANCE, June 30	\$ 33,336,396	\$ 4,457,897	\$ 828,354	\$ 2,376,975	\$ 223,692,521	\$ 10,655,843	\$ 275,347,986	\$ 14,069,762

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

**2009-2010
General Funds Summary
Actuals to Date**

INCOME	General Fund 114	Self-Sustaining Fund 115	Total Unrestricted General Fund		Categorical Fund 121/131	Special Educ. Fund 122	Work Study Fund 123	Parking Fund 125	Campus Center Fund 128	Total Restricted General Fund		TOTAL GENERAL FUND
Federal Income	\$ 851,401	\$ 0	\$ 851,401	\$ 47,156,375	\$ 1,927,180	\$ 0	\$ 232,270	\$ 0	\$ 0	\$ 2,159,450	\$ 3,010,851	
State Income	46,329,439	826,936	47,156,375		9,212,394	1,266,087	0	0	0	10,478,481	57,634,856	
Local Income	75,322,750	7,308,090	82,630,840		2,576,516	1,049	0	1,949,344	2,136,888	6,663,796	89,294,636	
TOTAL INCOME	\$ 122,503,591	\$ 8,135,026	\$ 130,638,616		\$ 13,716,090	\$ 1,267,136	\$ 232,270	\$ 1,949,344	\$ 2,136,888	\$ 19,301,727	\$ 149,940,343	
EXPENSES												
Certificated Salaries	\$ 55,233,701	\$ 820,412	\$ 56,054,113		\$ 2,197,881	\$ 2,683,924	\$ 0	\$ 0	\$ 52,595	\$ 4,934,400	\$ 60,988,512	
Classified Salaries	27,292,330	1,452,370	28,744,699		4,966,151	1,558,582	358,904	735,552	453,724	8,072,915	36,817,614	
Employee Benefits	34,739,687	640,411	35,380,099		2,150,818	1,456,942	1,754	291,337	192,459	4,093,310	39,473,408	
Materials and Supplies	1,941,148	(47,139)	1,894,009		669,390	58,399	447	0	61,228	789,464	2,683,473	
Operating Expenses	10,157,520	4,109,394	14,266,914		1,630,433	49,652	0	57,216	116,896	1,854,197	16,121,111	
Capital Outlay	25,980	35,156	61,136		151,410	45,853	0	0	14,201	211,465	272,601	
TOTAL EXPENSES	\$ 129,390,366	\$ 7,010,603	\$ 136,400,970		\$ 11,766,084	\$ 5,853,352	\$ 361,106	\$ 1,084,105	\$ 891,103	\$ 19,955,749	\$ 156,356,719	
TRANSFERS AND OTHER												
Transfers-in	\$ 5,664	\$ 28,641	\$ 34,305		\$ 407,719	\$ 3,344,585	\$ 77,423	\$ 0	\$ 0	\$ 3,829,727	\$ 3,864,033	
Other Sources	73	17,700	17,773		24,594	0	0	0	0	24,594	42,367	
Transfers-out	(4,952,975)	(33,610)	(4,986,584)		(35,805)	0	0	(1,224,966)	(1,030,122)	(2,290,893)	(7,277,477)	
Contingency	0	0	0		0	0	0	0	0	0	0	
Other Out Go	(1,624)	0	(1,624)		(407,525)	0	0	0	0	(407,525)	(409,148)	
TOTAL TRANSFERS/OTHER SOURCES	\$ (4,948,861)	\$ 12,731	\$ (4,936,129)		\$ (11,018)	\$ 3,344,585	\$ 77,423	\$ (1,224,966)	\$ (1,030,122)	\$ 1,155,904	\$ (3,780,226)	
FUND BALANCE												
Net Change in Fund Balance	\$ (11,835,636)	\$ 1,137,154	\$ (10,698,483)		\$ 1,938,988	\$ (1,241,631)	\$ (51,413)	\$ (359,727)	\$ 215,663	\$ 501,882	\$ (10,196,601)	
Beginning Balance, July 1	33,484,010	5,997,632	39,481,642		3,177,414	209,009	0	0	774,115	4,160,538	43,642,180	
Adjustments to Beginning Balance	(109,181)	0	(109,181)		(1)	0	0	0	0	(1)	(109,182)	
NET FUND BALANCE, June 30	\$ 21,539,193	\$ 7,134,786	\$ 28,673,978		\$ 5,116,401	\$ (1,032,622)	\$ (51,413)	\$ (359,727)	\$ 989,778	\$ 4,662,418	\$ 33,336,396	

Reconciliation of Interfund Transfers as of 3/31/10

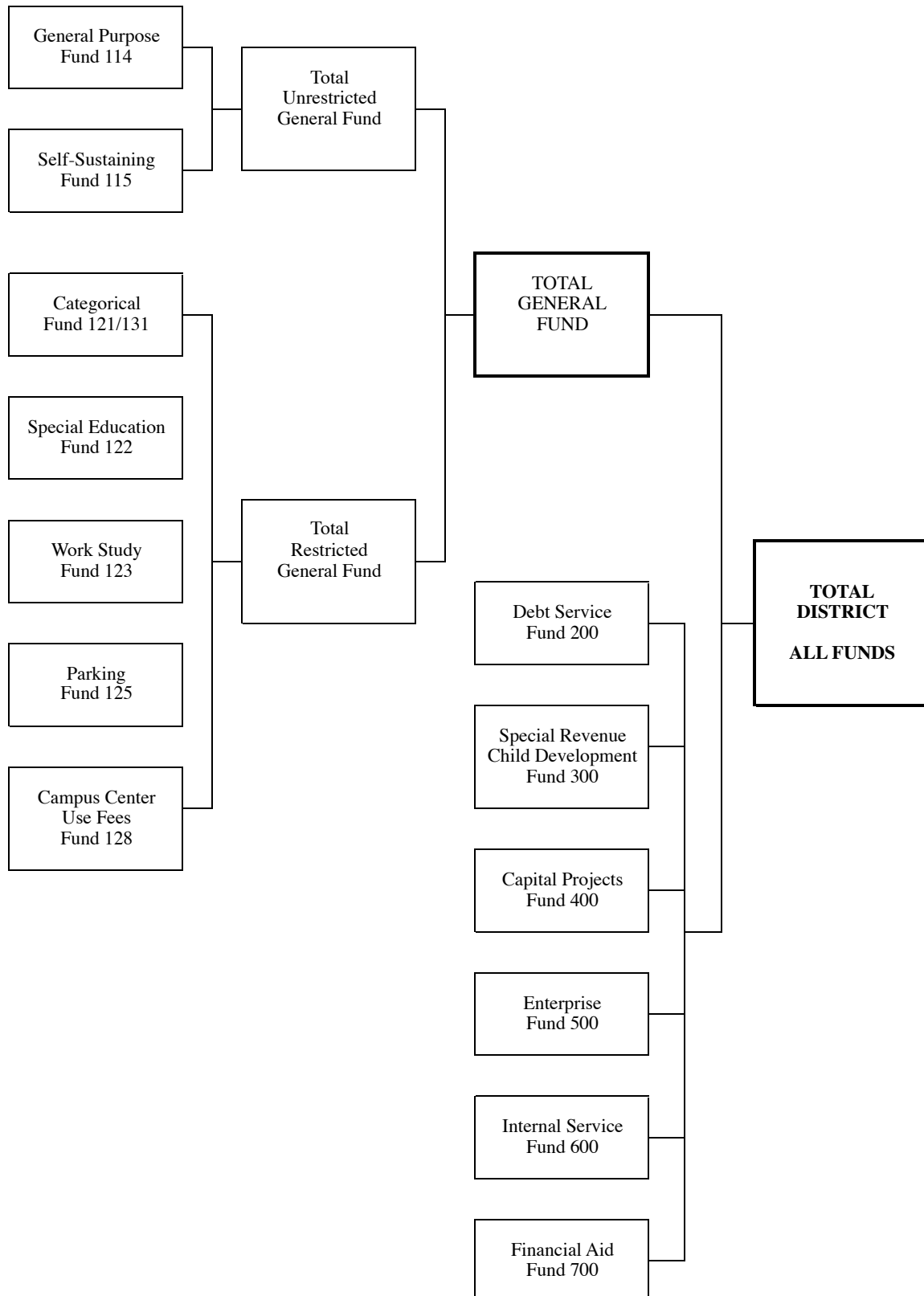
TO

Fund	General 114	Self- Sustaining 115	Categorical 121/131	Special Education 122	Fed. Work Study 123	Parking 125	Child Developmt 300	Campus Ctr Use Fees 128	Financial Aid 700	Internal Service 600	Capital Projects 400	Debt Service 200	Total
114			407,719	3,344,585	77,423		42,366			711,314		369,567	4,952,975
115													33,610
121/131	5,664	28,641							1,500				33,610
122													35,805
123													0
125													0
300												1,224,966	1,224,966
O													0
M												1,030,122	1,030,122
128													0
700													0
600													0
400													0
200													0
	5,664	28,641	407,719	3,344,585	77,423	0	42,366	0	1,500	711,314	0	2,658,264	7,277,477

Notes:

Fund 114 to 121:	200,000 for salary backfill	Fund 115 to 200:	33,610 for Debt Service
Fund 114 to 122:	207,719 for ARRA funds	Fund 121/131 to 114:	1,951 for Medical Admin Activities (MAA)
	2,739,246 for Special Ed match		3,713 for salary adjustments
	4,023 for salary adjustments	Fund 121/131 to 115:	28,641 for Medical Admin Activities (MAA)
Fund 114 to 123:	601,316 for ARRA funds	Fund 121 to 700:	1,500 for EOPS Scholarships
Fund 114 to 200:	77,423 for Federal Work Study match	Fund 125 to 200:	1,224,966 for Debt Service
	303,329 for Capital Lease payments	Fund 128 to 200:	1,030,122 for Debt Service
Fund 114 to 300:	66,238 for Debt Service		
Fund 114 to 600:	42,366 for ARRA funds		
	711,314 for 09/10 unfunded medical liability		

ALL FUNDS CHART



SELF-SUSTAINING**Fund 115**

Self-Sustaining funds, as the name implies, counterbalance operating expenditures against the revenues generated from various instructional arrangements. Not all related costs are allocated to these programs but, for those expenses that are charged, the programs are expected to generate income or use accumulated balances to cover them. Although budgets are used as a means to forecast and control revenue and expenditure activity, spending is solely dependent upon their ability to generate sufficient revenue to adequately support such operations.

Most accounts within this group have residual funds; excess revenues over expenditures are available for use at the respective college's discretion. The residual funds are regarded as *designated funds*, which mean that, although the district regards them as restricted, they are actually *unrestricted* and are reported to the state as such. The Board of Trustees has the discretion to use the funds for any lawful purpose.

Current Status:

In the third quarter of fiscal year 2009/10, the operating expense budget for the Foothill Global Access program was revised by \$13,360 to reflect anticipated expenditures. In addition, operating expenses for the Vietnam Study Abroad program were revised by \$7,500 to match a transfer in of funds from the Foundation. We are projecting to end the fiscal year with a Net Change in Fund Balance of \$244,470.

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 115 - SELF SUSTAINING

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	1,390,000	1,390,000	826,936	59%	1,045,653	344,347
Local Income	8,256,871	8,258,871	7,308,090	88%	8,258,871	0
TOTAL INCOME	\$ 9,646,871	\$ 9,648,871	\$ 8,135,026	84%	\$ 9,304,524	\$ 344,347

EXPENSES						
Certificated Salaries	\$ 1,489,494	\$ 1,489,494	\$ 820,412	55%	\$ 1,215,421	\$ 274,073
Classified Salaries	1,894,911	1,894,911	1,452,370	77%	1,894,911	0
Employee Benefits	852,079	852,079	640,411	75%	801,805	50,274
Materials and Supplies	82,795	113,436	(47,139)	-42%	113,436	0
Operating Expenses	5,020,187	5,049,247	4,109,394	81%	5,029,247	20,000
Capital Outlay	17,500	17,500	35,156	201%	17,500	0
TOTAL EXPENSES	\$ 9,356,966	\$ 9,416,668	\$ 7,010,603	74%	\$ 9,072,321	\$ 344,347

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 28,641	\$ 28,641	100%	\$ 28,641	\$ 0
Other Sources	0	17,700	17,700	100%	17,700	0
Transfers-out	(34,074)	(34,074)	(33,610)	99%	(34,074)	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ (34,074)	\$ 12,267	\$ 12,731	104%	\$ 12,267	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 255,831	\$ 244,470	\$ 1,137,154		\$ 244,470	\$ 0
Beginning Balance, July 1	5,997,632	5,997,632	5,997,632		5,997,632	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 6,253,463	\$ 6,242,102	\$ 7,134,786		\$ 6,242,102	\$ 0

**RESTRICTED and CATEGORICAL
Fund 121/131**

Restricted and Categorical Funds are those resources that come from federal, state or local agencies. In general, money received from these programs is restricted for a specific purpose. The principal programs in the Restricted and Categorical fund are as follows:

Instructional Equipment, Library Materials, and Technology (Block Grant): For 09/10, we are planning no new revenues for Instructional Equipment and Library Materials, as the state budget reflects a 100% cut for these funds. For 2009/10, we plan to spend approximately \$1 million for instructional equipment, utilizing 08/09 carryover funds.

NASA Internship Program: Provides training and paid internships for students at NASA Ames Research Center and other related businesses. We are reflecting \$1.1 million in revenue and related expenses for 09/10.

Perkins Career and Technical Education Act (CTEA): CTEA funds are federal funds administered by the state for technical education and improvement of career and technical programs.

High Tech Center Training Unit: This grant is funded by the state and provides support for training of instructors of disabled students at community colleges in the state. The restricted budget reflects a net cut of 16% (after the federal funds backfill) to the High Tech Center Training Unit grant.

Matriculation, Staff Development, Staff Diversity, Extended Opportunity Programs and Services (EOPS), Cooperative Agencies Resources for Education (CARE), and CalWorks: These programs target specific populations or services funded by the state. The state budget reflects net cuts (excluding the federal funds backfill) for CalWorks (49%), EOPS (40%), CARE (40%), Matriculation (52%), and Staff Diversity (56%).

Health Services Fees and Mandated Cost Reimbursement: Health Services fees are fees collected from the students and restricted for the provision of health services for students. Because the fee level is set by the state and we are mandated to provide a fixed level of services, the state provides reimbursement, known as “mandated cost reimbursement,” for the cost of providing these services over and above what we collect. The mandated cost reimbursement is recorded in Fund 114. Changing the level of services we provide – either more or less – will jeopardize the mandated

cost reimbursement. For 09/10, we anticipate \$1.97 million in income and related expenses for Health Services.

Economic Development: State funding provided for the operation of De Anza's Center for Applied Competitive Technologies and other projects for improving career development services locally and regionally. The state budget reflects a net cut of 50% for Economic Development funding (excluding the federal funds backfill). We have budgeted for each Economic Development grant at the amount the state authorizes us to spend for each project.

Americans with Disabilities Act (ADA): State funding provided for the removal of architectural barriers to persons with disabilities.

National Science Foundation: Federal funding for curriculum development in science programs.

Current Status:

The projections for the Restricted and Categorical Fund reflect the most recent state cuts to the Categorical Programs and incorporates the use of some of the one-time federal ARRA dollars that have been transferred into the fund to offset the reduction of state revenue. For the third quarter, we are projecting revenue of \$16.76 million. Expenses are projected at \$18.38 million. Transfers in from the general fund (ARRA, etc.) and Other Outgo (Sources) of funds of \$1.07 million help to close the gap between revenue and expenses. The operating loss for fiscal year 09/10 of \$552,180 will be covered from prior year carryover.

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 121/131 - CATEGORICAL

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 4,264,853	\$ 5,304,977	\$ 1,927,180	36%	\$ 5,304,977	\$ 0
State Income	10,274,401	8,676,969	9,212,394	106%	8,676,969	0
Local Income	2,359,019	2,777,200	2,576,516	93%	2,777,200	0
TOTAL INCOME	\$ 16,898,273	\$ 16,759,146	\$ 13,716,090	82%	\$ 16,759,146	\$ 0

EXPENSES						
Certificated Salaries	\$ 3,203,531	\$ 2,792,265	\$ 2,197,881	79%	\$ 2,792,265	\$ 0
Classified Salaries	6,394,102	7,051,122	4,966,151	70%	7,051,122	0
Employee Benefits	2,983,995	2,779,339	2,150,818	77%	2,779,339	0
Materials and Supplies	1,421,255	1,357,548	669,390	49%	1,357,548	0
Operating Expenses	2,127,880	3,432,310	1,630,433	48%	3,432,310	0
Capital Outlay	1,212,534	965,848	151,410	16%	965,848	0
TOTAL EXPENSES	\$ 17,343,297	\$ 18,378,432	\$ 11,766,084	64%	\$ 18,378,432	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 31,070	\$ 438,789	\$ 407,719	93%	\$ 438,789	\$ 0
Other Sources	1,017,651	1,153,291	24,594	2%	1,153,291	0
Transfers-out	0	(35,805)	(35,805)	100%	(35,805)	0
Contingency	0	0	0	0%	0	0
Other Out Go	(714,728)	(489,169)	(407,525)	83%	(489,169)	0
TOTAL TRFs/OTHER SOURCES	\$ 333,993	\$ 1,067,106	\$ (11,018)	-1%	\$ 1,067,106	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ (111,031)	\$ (552,180)	\$ 1,938,988		\$ (552,180)	\$ (0)
Beginning Balance, July 1	3,177,414	3,177,414	3,177,414		3,177,414	0
Adjustments to Beginning Balance	0	(1)	(1)	100%	(1)	0
NET FUND BALANCE, June 30	\$ 3,066,383	\$ 2,625,232	\$ 5,116,401		\$ 2,625,232	\$ (0)

SPECIAL EDUCATION**Fund 122**

Special Education is a program mandated by *Title V* and funded primarily by the state. It provides services for physically, developmentally, or learning disabled students. Services include special classes, interpreters, on-campus assistance, test-taking assistance, computer-aided labs, and priority registration.

Current Status:

The Special Education Fund projections reflect the most recent state cuts to the Categorical Programs and includes the use of some of the one-time federal ARRA dollars that have been transferred into the fund to offset the reduction of state revenue. The revenue projection reflects a decrease from the 08/09 allocation of approximately 45% in State Categorical Program revenue for DSP&S. State revenue for Special Education is projected to be approximately \$1.8 million. In the third quarter we have reduced our estimates for mandatory match for Special Education by approximately \$500,000 due to a slight adjustment to state cuts as well as the fact that the colleges' careful enrollment management allowed for some savings from part-time and full-time faculty accounts. Total expenses for the fund are projected at \$7.6 million. The Special Education Fund requires a mandatory match from the general fund and, when we include the one-time federal ARRA dollars, the amount of the interfund transfer is estimated at \$5.6 million. During 2009/10, we anticipate utilizing \$209,000 in carryover funds.

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 122 - SPECIAL EDUCATION

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	2,810,827	2,810,827	1,266,087	45%	1,815,705	995,122
Local Income	0	0	1,049	0%	0	0
TOTAL INCOME	\$ 2,810,827	\$ 2,810,827	\$ 1,267,136	45%	\$ 1,815,705	\$ 995,122

EXPENSES						
Certificated Salaries	\$ 3,979,624	\$ 4,227,238	\$ 2,683,924	63%	\$ 3,264,484	\$ 962,754
Classified Salaries	2,328,329	2,501,680	1,558,582	62%	2,266,950	234,731
Employee Benefits	2,042,528	2,226,902	1,456,942	65%	1,822,473	404,429
Materials and Supplies	69,598	69,598	58,399	84%	97,612	(28,014)
Operating Expenses	38,536	38,536	49,652	129%	79,371	(40,835)
Capital Outlay	39,715	39,715	45,853	115%	77,658	(37,943)
TOTAL EXPENSES	\$ 8,498,330	\$ 9,103,670	\$ 5,853,352	64%	\$ 7,608,547	\$ 1,495,122

TRANSFERS AND OTHER						
Transfers-in	\$ 5,478,494	\$ 6,083,833	\$ 3,344,585	55%	\$ 5,583,833	\$ 500,000
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ 5,478,494	\$ 6,083,833	\$ 3,344,585	55%	\$ 5,583,833	\$ 500,000

FUND BALANCE						
Net Change in Fund Balance	\$ (209,009)	\$ (209,009)	\$ (1,241,631)		\$ (209,009)	\$ 0
Beginning Balance, July 1	209,009	209,009	209,009		209,009	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 0	\$ 0	\$ (1,032,622)		\$ 0	\$ 0

FEDERAL WORK STUDY**Fund 123**

Federal Work-Study is a federal program providing financial aid to students in the form of compensation for work performed for on-campus and off-campus work. The district is required to contribute 25% of the total funds compensated to work study employees. Beginning with the 2000/01 year, institutions were required to spend at least 7% of the Work-Study allocation to pay students performing Community Service work.

Current Status:

No change from Adopted Budget.

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FUND 123 - WORK STUDY

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 380,264	\$ 380,264	\$ 232,270	61%	\$ 380,264	\$ 0
State Income	0	0	0	0%	0	0
Local Income	0	0	0	0%	0	0
TOTAL INCOME	\$ 380,264	\$ 380,264	\$ 232,270	61%	\$ 380,264	\$ 0

EXPENSES						
Certificated Salaries	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Classified Salaries	494,019	494,019	358,904	73%	494,019	0
Employee Benefits	0	0	1,754	0%	0	0
Materials and Supplies	4,000	4,000	447	11%	4,000	0
Operating Expenses	9,000	9,000	0	0%	9,000	0
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 507,019	\$ 507,019	\$ 361,106	71%	\$ 507,019	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 126,755	\$ 126,755	\$ 77,423	61%	\$ 126,755	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ 126,755	\$ 126,755	\$ 77,423	61%	\$ 126,755	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 0	\$ 0	\$ (51,413)		\$ 0	\$ 0
Beginning Balance, July 1	0	0	0		0	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 0	\$ 0	\$ (51,413)		\$ 0	\$ 0

PARKING FUND**Fund 125**

This fund collects all revenues and expenses associated with providing parking services at both campuses. Revenues are derived from sales of parking decals, daily permits, and fees from special events. Expenditures are restricted by state law to road and parking lot maintenance, parking security costs, related operating overhead and public transportation for students and staff.

Revenue from parking permits is limited by student enrollment and by the state statute that limits parking fees to \$100 per year. At the same time, expenses are escalating due to salary increases and increases in other operating expenses, which will result in an estimated operating deficit of \$365,191. Our current strategy is to cover this projected operating deficit with a transfer in from the general fund and Safety and Security budget to allow them to break even for the year.

There is no fund balance in the Parking Fund at this moment. Unlike the health fee, which rises automatically with the Consumer Price Index, the parking fee does not. This results in continued reductions to security services for parking and virtually no dollars available for parking lot maintenance.

Current Status:

No change from Adopted Budget.

Foothill-DeAnza Community College District

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FUND 125 - PARKING

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	2,311,000	2,311,000	1,949,344	84%	2,311,000	0
TOTAL INCOME	\$ 2,311,000	\$ 2,311,000	\$ 1,949,344	84%	\$ 2,311,000	\$ 0

EXPENSES						
Certificated Salaries	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Classified Salaries	921,191	921,191	735,552	80%	921,191	0
Employee Benefits	408,176	408,176	291,337	71%	408,176	0
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	105,000	105,000	57,216	54%	105,000	0
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 1,434,367	\$ 1,434,367	\$ 1,084,105	76%	\$ 1,434,367	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 365,191	\$ 365,191	\$ 0	0%	\$ 365,191	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	(1,241,824)	(1,241,824)	(1,224,966)	99%	(1,241,824)	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ (876,633)	\$ (876,633)	\$ (1,224,966)	140%	\$ (876,633)	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 0	\$ 0	\$ (359,727)		\$ 0	\$ 0
Beginning Balance, July 1	0	0	0		0	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 0	\$ 0	\$ (359,727)		\$ 0	\$ 0

CAMPUS CENTER USE FEES**Fund 128**

Revenues are generated by collecting a mandatory fee for use of the campus centers at each institution. The proceeds are isolated by campus and are restricted for the following purposes in order of priority: 1) retirement of Certificates of Participation financing the campus center expansion projects, 2) repair and replacement of existing student campus center facilities, and 3) personnel support of campus center operations.

A major restructuring of the Foothill Campus Center Use Fee at Foothill College was approved by the Board of Trustees at the June 21, 2004, meeting. This restructuring of the fee was necessary due to 1) demolition of the old campus center and construction of a new building, requiring old debt to be paid off and new debt to be issued, and 2) restructuring the services and fee level that off-campus students paid. As a consequence of these actions, the Campus Center Use Fee at Foothill College was suspended until summer quarter 2006. During construction, the fund balance was used to pay necessary expenses. Currently, campus-based students pay \$16 and virtual campus students pay \$8.

Another major restructuring in Fund 128 is the De Anza Campus Center Use Fee at De Anza College, which was approved by the Board of Trustees at the June 6, 2005 meeting. The purpose for the increase was to finance a new debt of \$5 million for fifteen years for the renovation portion of the existing campus center building.

At the June 5, 2006 board meeting, the Board of Trustees approved to modify the De Anza Campus Center Use Fee for campus-based students for the next five years as follows:

2006/07	\$ 15.00
2007/08	15.50
2008/09	16.00
2009/10	16.00
2010/11	16.00 (will be reduced to \$15 if possible)

In November 2006, the district issued a Certificate of Participation for \$11.33 million, which paid for a portion of the new Foothill Campus Center building and a portion of the renovation of the De Anza Campus Center building. The new debt service will be repaid from the already approved increases in campus center student fees.

Current Status:

We have increased our projections for salaries and benefits at De Anza College to account for additional expenses associated with custodial services provided for the Campus Center (\$105,500) as well as for operating expenses and capital outlay related to improvements and renovations that will take place during the fourth quarter (\$182,158). The accumulated fund balance from the prior year will offset these additional expenses. We are projecting to carry over approximately \$500,000 into the next fiscal year.

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FUND 128 - CAMPUS CENTER

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	2,226,495	2,226,495	2,136,888	96%	2,226,495	0
TOTAL INCOME	\$ 2,226,495	\$ 2,226,495	\$ 2,136,888	96%	\$ 2,226,495	\$ 0

EXPENSES						
Certificated Salaries	\$ 70,127	\$ 70,127	\$ 52,595	75%	\$ 70,127	\$ 0
Classified Salaries	599,774	599,774	453,724	76%	672,905	(73,131)
Employee Benefits	217,542	217,542	192,459	88%	249,911	(32,369)
Materials and Supplies	104,333	104,333	61,228	59%	104,333	0
Operating Expenses	194,327	194,327	116,896	60%	249,827	(55,500)
Capital Outlay	35,000	35,000	14,201	41%	161,658	(126,658)
TOTAL EXPENSES	\$ 1,221,103	\$ 1,221,103	\$ 891,103	73%	\$ 1,508,761	\$ (287,658)

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	(992,187)	(992,187)	(1,030,122)	104%	(992,187)	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ (992,187)	\$ (992,187)	\$ (1,030,122)	104%	\$ (992,187)	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 13,205	\$ 13,205	\$ 215,663		\$ (274,453)	\$ (287,658)
Beginning Balance, July 1	774,115	774,115	774,115		774,115	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 787,320	\$ 787,320	\$ 989,778		\$ 499,662	\$ (287,658)

ENTERPRISE FUND
FOOTHILL and DE ANZA CAMPUS CENTERS
FLINT CENTER

The Enterprise Fund is accounted for in a manner whereby the total costs of providing goods and services are financed or recovered primarily through user charges. Enterprise operations comprise the Foothill and De Anza College Campus Centers and Flint Center for the Performing Arts. The Campus Centers include the two Bookstores and De Anza Dining Services. Financial activity in the Enterprise Fund is measured by gross margins and net profit rather than by the governmental budget to actual measurement.

Current Status:

Foothill Enterprise Fund

Bookstore

A \$162,800 decline in sales for the year is spread across all departments: \$66,700 in the book areas; \$55,600 in computers; and \$40,500 in general merchandise. The decrease in computer sales reflect a decline in sales to Foothill College and the district by \$95,500 this year, offset slightly by non-institutional computer sales increase of \$39,900.

Aided by \$9,100 in seed money from the Associated Students, the textbook rental program has contributed \$7,100 to net profit so far this year.

The \$69,100 net loss through March is nearly 44% higher than last year's \$48,000 net loss. For the year, sales are projected to decrease over 8% from last year. Net income is also expected to decline by almost 82% to \$11,670.

De Anza Enterprise Fund

Bookstore

Sales declined over \$522,000 for the year. \$415,000 of this amount is attributable to a reduction in campus-related computer sales. Such purchases declined \$373,600 from last year.

Rental textbooks continue to be a positive addition to the bookstore's offerings. Fewer textbooks having to be expensed for the program this year coupled with increased rental income have combined to contribute \$73,400 to the operation for the year.

Last year's net profit of \$47,900 has turned to a net loss of \$79,800 this year due to lower sales and higher operating costs. Lower sales are expected to continue, as evidenced by the extremely soft textbook sales for the start of spring quarter.

The year is expected to end with sales down by almost 11% to \$6,783,400. This projected drop in sales of over \$800,000 is the main reason for an anticipated 98% decrease in net profit to \$6,700 for the year.

Dining Services

While the rate of increase has slowed, cafeteria sales continue to improve over last year. Unfortunately, catering sales are still declining, not surprising due to the continuing budget problems. A \$36,400 increase in cafeteria sales has been offset by an \$86,100 decline in catering sales, for a net decrease in sales of \$49,700 for the year.

The decline in sales has resulted in reduction in net income from \$78,500 last year to \$21,900 this year. Projected sales for the year are now \$1,608,000. A reallocation of labor costs from Dining Services to the Campus Center will contribute to a projected net income of \$70,200.

Combined Bookstore & Dining Operations

The combined operations of the De Anza Enterprise Fund reported a net loss of \$58,400 through March 2010 compared to a net profit of \$126,400 last year:

- Bookstore – Net loss of \$79,800 this year vs. a net profit of \$47,900 last year
- Dining Services – Net profit of \$21,400 this year vs. a net profit of \$78,500 last year

Revised projections for the year ending June 2010 anticipate a net profit for the year of \$76,900:

- Bookstore – Net profit of \$6,700
- Dining Services – Net profit of \$70,200

Flint Center Fund

During the month of March, Flint Center hosted nine events, resulting in a net profit of \$18,000. Nevertheless, due to the previous quarters' low bookings, a net loss is still projected for the quarter in the amount of \$127,533.

Flint Center's schedule of future shows looks promising in the fourth quarter; however, profit that will be generated from these shows will not be sufficient to break even and we project a net loss of approximately \$98,000 for fiscal year 2009/10.

Foothill-DeAnza Community College District

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ENTERPRISE FUNDS

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	14,869,470	14,869,470	9,489,957	64%	13,365,808	1,503,662
TOTAL INCOME	\$ 14,869,470	\$ 14,869,470	\$ 9,489,957	64%	\$ 13,365,808	\$ 1,503,662

EXPENSES						
Cost of Sales	\$ 10,196,150	\$ 10,196,150	\$ 6,477,436	64%	\$ 8,977,150	\$ 1,219,000
Certificated Salaries	0	0	0	0%	0	0
Classified Salaries	2,254,510	2,254,510	1,697,004	75%	2,214,382	40,128
Employee Benefits	636,970	636,970	470,149	74%	621,970	15,000
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	1,457,100	1,457,100	1,040,182	71%	1,485,066	(27,966)
Capital Outlay	46,220	46,220	27,113	59%	37,720	8,500
TOTAL EXPENSES	\$ 14,590,950	\$ 14,590,950	\$ 9,711,884	67%	\$ 13,336,288	\$ 1,254,662

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	(34,500)	(34,500)	(33,128)	96%	(39,000)	4,500
TOTAL TRFs/OTHER SOURCES	\$ (34,500)	\$ (34,500)	\$ (33,128)	96%	\$ (39,000)	\$ 4,500

FUND BALANCE						
Net Change in Fund Balance	\$ 244,020	\$ 244,020	\$ (255,055)		\$ (9,480)	\$ (253,500)
Beginning Balance, July 1	4,712,952	4,712,952	4,712,952		4,712,952	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 4,956,972	\$ 4,956,972	\$ 4,457,897		\$ 4,703,472	\$ (253,500)

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ENTERPRISE FUND - FOOTHILL

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	4,461,000	4,461,000	2,940,536	66%	4,024,300	436,700
TOTAL INCOME	\$ 4,461,000	\$ 4,461,000	\$ 2,940,536	66%	\$ 4,024,300	\$ 436,700

EXPENSES						
Cost of Sales	\$ 3,410,600	\$ 3,410,600	\$ 2,264,051	66%	\$ 3,034,600	\$ 376,000
Certificated Salaries	0	0	0	0%	0	0
Classified Salaries	599,610	599,610	454,239	76%	589,610	10,000
Employee Benefits	182,170	182,170	144,104	79%	182,170	0
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	206,600	206,600	128,550	62%	185,750	20,850
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 4,398,980	\$ 4,398,980	\$ 2,990,944	68%	\$ 3,992,130	\$ 406,850

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	(18,000)	(18,000)	(18,725)	104%	(20,500)	2,500
TOTAL TRFs/OTHER SOURCES	\$ (18,000)	\$ (18,000)	\$ (18,725)	104%	\$ (20,500)	\$ 2,500

FUND BALANCE						
Net Change in Fund Balance	\$ 44,020	\$ 44,020	\$ (69,133)		\$ 11,670	\$ (32,350)
Beginning Balance, July 1	371,688	371,688	371,688		371,688	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 415,708	\$ 415,708	\$ 302,555		\$ 383,358	\$ (32,350)

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ENTERPRISE FUND - DE ANZA

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	9,740,350	9,740,350	6,193,627	64%	8,771,451	968,899
TOTAL INCOME	\$ 9,740,350	\$ 9,740,350	\$ 6,193,627	64%	\$ 8,771,451	\$ 968,899

EXPENSES						
Cost of Sales	\$ 6,785,550	\$ 6,785,550	\$ 4,213,385	62%	\$ 5,942,550	\$ 843,000
Certificated Salaries	0	0	0	0%	0	0
Classified Salaries	1,627,400	1,627,400	1,222,140	75%	1,597,272	30,128
Employee Benefits	454,800	454,800	326,045	72%	439,800	15,000
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	656,100	656,100	476,043	73%	696,416	(40,316)
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 9,523,850	\$ 9,523,850	\$ 6,237,613	65%	\$ 8,676,038	\$ 847,812

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	(16,500)	(16,500)	(14,403)	87%	(18,500)	2,000
TOTAL TRFs/OTHER SOURCES	\$ (16,500)	\$ (16,500)	\$ (14,403)	87%	\$ (18,500)	\$ 2,000

FUND BALANCE						
Net Change in Fund Balance	\$ 200,000	\$ 200,000	\$ (58,389)		\$ 76,913	\$ (123,087)
Beginning Balance, July 1	2,563,453	2,563,453	2,563,453		2,563,453	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 2,763,453	\$ 2,763,453	\$ 2,505,064		\$ 2,640,366	\$ (123,087)

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ENTERPRISE FUND - FLINT CENTER

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	668,120	668,120	355,794	53%	570,057	98,063
TOTAL INCOME	\$ 668,120	\$ 668,120	\$ 355,794	53%	\$ 570,057	\$ 98,063

EXPENSES						
Cost of Sales	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Certificated Salaries	0	0	0	0%	0	0
Classified Salaries	27,500	27,500	20,625	75%	27,500	0
Employee Benefits	0	0	0	0%	0	0
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	594,400	594,400	435,589	73%	602,900	(8,500)
Capital Outlay	46,220	46,220	27,113	59%	37,720	8,500
TOTAL EXPENSES	\$ 668,120	\$ 668,120	\$ 483,327	72%	\$ 668,120	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 0	\$ 0	\$ (127,533)		\$ (98,063)	\$ (98,063)
Beginning Balance, July 1	1,777,811	1,777,811	1,777,811		1,777,811	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 1,777,811	\$ 1,777,811	\$ 1,650,278		\$ 1,679,748	\$ (98,063)

CHILD DEVELOPMENT FUND**Fund 300**

The Child Development Fund supports the costs associated with the district's Child Development Center located at De Anza College. The De Anza College campus completed construction of a new Child Development facility that has been utilized since August 2002. The renovations of two wings of the existing facility were completed in July 2003. The De Anza Child Development Center provides services to students from both Foothill College and De Anza College. Providing childcare to children between the ages of one and six years old, the center is also utilized as a facility for Early Childhood Education students to observe and train. In 1999/00, De Anza opened an infant-toddler center to support Foothill-De Anza students, including Cal Works students, and for use by the community.

Current Status:

The Child Development Fund projections reflect the most recent state cuts to the Categorical Programs. The revenue projection reflects a decrease of state revenue for Child Care Tax Bailout of approximately 51% from 2008/09, or \$162,000. Total revenue for Child Development is projected to be approximately \$2.23 million. Expenses for the fund are projected at \$2.28 million. The Child Development Fund received federal one-time ARRA funds of \$42,366, which will help to balance out the fund.

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FUND 300 - CHILD DEVELOPMENT

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 25,000	\$ 25,000	\$ 13,216	53%	\$ 25,000	\$ 0
State Income	849,432	849,432	543,308	64%	687,243	162,189
Local Income	1,472,722	1,472,722	1,256,870	85%	1,522,722	(50,000)
TOTAL INCOME	\$ 2,347,154	\$ 2,347,154	\$ 1,813,394	77%	\$ 2,234,965	\$ 112,189

EXPENSES						
Certificated Salaries	\$ 767,937	\$ 796,516	\$ 550,592	69%	\$ 813,836	\$ (17,319)
Classified Salaries	818,118	818,118	553,308	68%	759,620	58,498
Employee Benefits	493,186	506,973	386,162	76%	498,818	8,155
Materials and Supplies	242,282	242,282	118,721	49%	175,057	67,225
Operating Expenses	25,631	25,631	24,781	97%	30,000	(4,369)
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 2,347,154	\$ 2,389,520	\$ 1,633,565	68%	\$ 2,277,331	\$ 112,189

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 42,366	\$ 42,366	100%	\$ 42,366	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	0	0	0%	0	0
TOTAL TRFs/OTHER SOURCES	\$ 0	\$ 42,366	\$ 42,366	100%	\$ 42,366	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 0	\$ 0	\$ 222,195		\$ 0	\$ (0)
Beginning Balance, July 1	606,158	606,158	606,158		606,158	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 606,159	\$ 606,159	\$ 828,354		\$ 606,158	\$ (0)

STUDENT FINANCIAL AID**Fund 700**

These funds are used for federal, state, and local financial aid programs. The federal programs are the Pell Grants, Supplemental Educational Opportunity Grants (SEOG), Perkins Loan Program and Americorps Community Service Initiative Grants. The state programs are EOPS grants and Cal Grants. Local programs include a variety of scholarships. The Perkins and SEOG programs both require a match.

Current Status:

There are no changes to the Student Financial Aid Fund in the third quarter.
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FUND 700 - FINANCIAL AID

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 13,392,224	\$ 13,392,224	\$ 12,807,440	96%	\$ 13,392,224	\$ 0
State Income	1,383,584	1,268,200	1,267,189	100%	1,268,200	0
Local Income	56,000	56,000	21,794	39%	56,000	0
TOTAL INCOME	\$ 14,831,808	\$ 14,716,424	\$ 14,096,423	96%	\$ 14,716,424	\$ 0

EXPENSES						
Certificated Salaries	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Classified Salaries	0	0	7,468	0%	7,468	(7,468)
Employee Benefits	0	0	212	0%	212	(212)
Materials and Supplies	1,000	1,000	23,082	2308%	1,000	0
Operating Expenses	448,000	449,500	435,088	97%	441,820	7,680
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 449,000	\$ 450,500	\$ 465,849	103%	\$ 450,500	\$ (0)

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 1,500	\$ 1,500	100%	\$ 1,500	\$ 0
Other Sources	393,000	393,000	20,530	5%	393,000	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	(14,775,808)	(14,660,424)	(13,910,179)	95%	(14,660,424)	0
TOTAL TRFs/OTHER SOURCES	\$ (14,382,808)	\$ (14,265,924)	\$ (13,888,149)	97%	\$ (14,265,924)	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ 0	\$ 0	\$ (257,575)		\$ 0	\$ (0)
Beginning Balance, July 1	2,667,889	2,667,889	2,667,889		2,667,889	0
Adjustments to Beginning Balance	0	(33,340)	(33,340)		(33,340)	0
NET FUND BALANCE, June 30	\$ 2,667,889	\$ 2,634,550	\$ 2,376,975		\$ 2,634,550	\$ (0)

INTERNAL SERVICE FUND**Fund 600**

The purpose of such a fund is to separately account for services provided on a district-wide basis. Costs associated with providing health benefits, workers' compensation, extended sick leave, and post-retirement benefits are to be accounted for in one fund, and an appropriate service rate is charged to each of the other funds.

In the past, this fund was used almost exclusively as an accounting convenience to charge benefits in one fund and then distribute them to all other funds. Any positive or negative ending balances were closed to the general fund (Fund 114) at year-end. Currently, any residual balances (savings/overspending) generated in any given year are closed out to the general fund and the net balance is then transferred back to the Internal Service Fund. This has allowed for significant savings to accumulate over a period of several years.

We have not received an update on our discretionary benefits/medical benefits for the third quarter of fiscal year 2009/10, but the analysis of our medical expenses for the first six months of this fiscal year indicates that we are on target and, unlike prior years, will not generate any savings during this fiscal year.

We have included an exhibit on the next page that summarizes Internal Service Fund balances. At Adopted Budget, we budgeted a transfer in of \$711,314 to this fund from the general fund (Fund 114) for 09/10, with corresponding other outgo for unfunded retiree medical liability. In the past four years, the district has been a member of the Community College League of California (CCLC) Joint Powers Authority and has kept its annual contributions in an irrevocable trust. By the end of this fiscal year, the district will leave the CCLC program to join the California Employees Retiree Benefit Trust (CERBT), sponsored by the California Public Employees Retirement System (CalPERS). Proceeds under the management of the CCLC trust will be transferred to the CERBT during the fourth quarter of 2009/10. We will bring an agenda item to the Board of Trustees authorizing the district to make this transfer.

INTERNAL SERVICE FUND BALANCES

Summary of Beginning Balance

Extended Sick Leave/Vacation Payout Reserve	\$	273,254
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OPEB transfers in from General Fund and Payments:

Unfunded Retiree Benefits Transfer In (04/05)		500,000
Unfunded Retiree Benefits Transfer In (05/06)		640,000
Unfunded Retiree Benefits Transfer In (06/07)		975,905
Unfunded Retiree Benefits Transfer In (07/08)		1,005,182
Unfunded Retiree Benefits Transfer In (08/09)		829,400
Transfer to JPA (04/05, 05/06, 06/07)		(2,115,905)
Transfer to JPA (07/08)		(1,005,182)
Transfer to JPA (08/09)		(829,400)
FY 05/06 expenditure (JPA membership fee)		(3,000)

Medical Benefits Savings:

Negotiated 05/06 Benefits Increase Transfer In (04/05)		500,000
04/05 Medical Savings (Retiree and Active)		3,890,883
05/06 Medical Savings (Retiree and Active)		2,266,477
06/07 Medical Savings (Retiree and Active)		1,510,225
07/08 Medical Savings (Retiree and Active)		2,406,980
07/08 Medical Savings (Retiree and Active)-retain in F114 to offset 08/09 operating deficit		(2,406,980)
08/09 Medical Savings (Retiree and Active)		2,774,465
Transfer Out to General Fund to Cover 08/09 Medical Benefits Cost Increases		(1,534,008)

Workers Comp Savings:

04/05 Workers Comp Savings		945,777
05/06 Workers Comp Savings		626,619
06/07 Workers Comp Savings		288,414
07/08 Workers Comp Add'tl Costs		(311,758)
07/08 Workers Comp Add'tl Costs-transfer to F114		311,758
08/09 Workers Comp Add'tl Savings		1,502,491

Total Beginning Balance 07/01/09:		\$ 13,041,599
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Revenue		52,104,931
Expenses		(52,104,930)
Unfunded Retiree Benefits Transfer In (09/10)		711,314
Transfer to JPA (09/10)		(711,314)
06/30/10 Projected Ending Balance:		\$ 13,041,599

Summary of 09/10 Projected Ending Balance

Extended Sick Leave/Vacation Payout Reserve	\$	273,254
Reserve for Self Insured Fund		2,000,000
FA Post-1997 Health Benefits Reserve		250,000
Classified Staff Post-1997 Health Benefits Reserve		250,000
Restricted Ending Balance:		\$ 2,773,254

Unrestricted Fund Balance:		\$ 10,268,345
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Total Projected 06/30/10 Ending Balance (restricted and unrestricted):		\$ 13,041,599
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Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 600 - INTERNAL SERVICE

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Contributions - Active Benefits	\$ 42,016,725	\$ 42,016,725	\$ 31,391,492	75%	\$ 42,016,725	\$ 0
Contributions - Retiree Benefits	9,310,556	9,310,556	7,107,068	76%	9,310,556	0
Employee Contributions	0	0	583,237	0%	777,650	(777,650)
TOTAL INCOME	\$ 51,327,281	\$ 51,327,281	\$ 39,081,797	76%	\$ 52,104,931	\$ (777,650)
EXPENSES						
Medical and Prescription Drugs	\$ 26,308,752	\$ 26,308,752	\$ 22,688,583	86%	\$ 27,086,402	\$ (777,650)
Dental	2,832,391	2,832,391	3,200,709	113%	2,832,391	0
Vision	414,027	414,027	449,611	109%	414,027	0
Retirement	18,196,135	18,196,135	10,929,468	60%	18,196,135	0
Worker's Compensation	2,157,800	2,157,800	1,073,266	50%	2,157,800	0
Unemployment Insurance	941,300	941,300	9,144	1%	941,300	0
Other	476,876	476,876	414,169	87%	476,876	0
TOTAL EXPENSES	\$ 51,327,281	\$ 51,327,281	\$ 38,764,948	76%	\$ 52,104,930	\$ (777,650)
Transfers-in	\$ 0	\$ 711,314	\$ 711,314	100%	\$ 711,314	\$ 0
Other Sources	0	0	0	0%	0	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	(711,314)	0	0%	(711,314)	0
TOTAL TRFs/OTHER SOURCES	\$ 0	\$ 0	\$ 711,314	0%	\$ 0	\$ 0
Net Change in Fund Balance	\$ 0	\$ 0	\$ 1,028,163		\$ 0	\$ 0
Beginning Balance, July 1	13,041,599	13,041,599	13,041,599		13,041,599	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 13,041,599	\$ 13,041,599	\$ 14,069,762		\$ 13,041,599	\$ 0

CAPITAL PROJECTS FUND**Fund 400**

Each account in this fund represents a specific capital project of sufficient importance to warrant separate accounting from the General Purpose Fund. All project budgets, budget transfers, and actual project expenditures are reviewed by the Audit and Finance subcommittee of the Board and then are approved by the Board of Trustees and, if appropriate, state agencies.

Budgets are reported on a project basis, whereas actual revenues and expenditures are accounted for on both a project and fiscal year basis. Funding may come from either outside sources such as state sources, General Obligation Bonds, borrowings or donations, or from transferring resources from internal funds that will receive the benefit from the assets being created. Plant Services assumes fiscal responsibility for most of these financial accounts and reconciles these accounts with the project cost accounting system. The district currently has a number of major capital outlay projects and scheduled maintenance projects either under construction or in various queues.

Current Status:

There are no changes to projections in the third quarter.

Measure E Projects:

At Foothill, design efforts remain ongoing for the new ETS/Data Center Building and the renovation of the District Office Building with design anticipated to be completed in the second half of the fiscal year. Construction activities for both projects will occur under the Measure C bond program.

At De Anza, a funding contribution of \$154,000 was received from the Foothill-De Anza Foundation to support construction efforts associated with the De Anza Visual and Performing Arts Center (VPAC). Project consolidation occurred for the Master Landscape Phase II, Campus Site Lighting Phase II, and ADA Walkway Improvements into a “Combined Site Improvements” infrastructure project to more efficiently manage the design of these inter-related projects. Selection of an architectural firm to provide comprehensive design services is underway with design to commence in the fourth quarter and construction to occur in summer 2011 under the Measure C bond program. Design continues on the combined Advanced Technology Center (ATC)

Central Plant and S-Quad Classrooms Noise Attenuation project with construction anticipated to begin in fall 2010.

Measure C Projects:

The third quarter of fiscal year 2009/10 at Foothill saw continued construction of the swimming pool repairs project. Construction started for the Utility Lids (Phase 2) and the Exterior Signage infrastructure projects. Renovations began for the Administration Building (Bldg. 1900) and General Classrooms (Physical Sciences, Mathematics & Engineering Bldg. 5500 and Language Arts Bldg. 6400) projects. Procurement began on the Soccer & Softball Complex with construction anticipated to start in the fourth quarter.

Construction documents are in progress for the Physical Sciences & Engineering Center / Parking Lot 4; renovation of the Language Arts Classrooms (Bldgs. 6200, 6300 and 6500); Utility Infrastructure Upgrades; and the Physical Education Lab Space (Bldg. 2900). All these projects have been submitted to the Division of State Architects (DSA) for approval. Design continues on Central Campus Site Improvements; Parking and Circulation; reconstruction of the Stadium Bleachers and Press Box; and Smithwick Theater. Design began for phase 2 of the Campus-Wide Photovoltaic Arrays that is anticipated to start construction this summer. Improvements to the mechanical systems at the Krause Center for Innovation remain ongoing.

At De Anza, the El Auto Technology building has been fully occupied with functioning classrooms since the last update. The L-Quad Seating project is substantially complete for the seating replacement in four lecture halls, and the Pool Chlorination System Replacement project is also substantially complete and the pool is fully operational. All three completed projects will continue with close-out activities through the fourth quarter. Construction continued on the Baldwin Winery and East Cottage "Historic Renovation" and completion is scheduled for the second quarter of fiscal year 2010/11. Construction remains underway on the first phase of the S2-S6 Phase 2 Utility Master Plan maintenance project and is at 70% completion.

While the building construction documents for the Mediated Learning Center project are in review at the Division of the State Architects (DSA) for approval, the procurement phase of selecting a lease/leaseback contractor has begun and both the design and procurement phases will continue through the fourth quarter. In addition to the Mediated Learning Center, there are several other projects either in the procurement phase or that have just been contracted at the end of the third

quarter and have commenced construction. The Roof and Trellis Repair project at PE1-2-6 and S7-8 was recently contracted and has started construction, while the combined Seminar Building & Multicultural Center project also just accepted bids and selected a contractor, with construction to commence during the fourth quarter. The Child Development Center Playground Maintenance & Shade Structure and the Secured Bicycle Storage for Students projects both began procurement proceedings, with the start of construction expected during the fourth quarter. The PE & Campus Center Floor Finishes; Campus Wide Interior & Exterior Finishes; and the Fire Alarm System Replacement–Phase 2 projects are currently in procurement with construction slated to begin next fiscal year.

Construction documents for the Corporation Yard project are 50% complete and will be submitted to the Division of the State Architects (DSA) during the fourth quarter. Phase 2 of the Signage & Wayfinding project has been in design and is anticipated to be complete soon. The completion of construction documents for Repair Tile Roofs: Phase 2–E2 & E3 are 100% complete. Procurement for these two projects is anticipated to follow in the fourth quarter. Pre-design and programming continued for the Advanced Technology Center, Campus Center Basement, and the Sunken Garden projects, with the design phase to begin during the fourth quarter.

Educational Technology Services (ETS) continues implementation of the new integrated Educational Information System (EIS) that will replace the district's current management information system. Major achievements for the quarter include implementation of the Banner Human Resources/Payroll module with successful and timely processing of mid-month and monthly payroll. Also, the implementation of Banner Financial Aid took place on March 2, 2010 with the following distribution of applicants applying for financial aid through the Banner Financial Aid module: Foothill College 2,097; De Anza College 5,827; both Foothill and De Anza Colleges 1,093. Implementation of the Banner Student module is currently being phased in with full implementation expected to be complete by the first half of fiscal year 2010/2011. ETS saw continued deployment of Phase 2 wireless capability to both campuses, which included configuring the airwave management system for monitoring and controlling the ARUBA integrated wireless system. Several computer, multimedia, and cable installations took place at both colleges during the quarter, including the installation of five new multimedia units throughout De Anza campus and the deployment of 24 new computers to support the Auto Technology program, as well as the refresh of approximately 54 computers for faculty and support staff at both colleges. Upgrade of the telephone and voice mail systems took place at De Anza mainly due to a hardware failure that

could not be repaired due to the age of the system. Upgrades to the telephone and voice mail systems at Foothill will occur in fourth quarter. ETS provided technical support during the power shutdowns associated with the first phase of the S2-S6 Phase 2 Utility Master Plan and the Utility Infrastructure Upgrades maintenance projects. This support will continue through construction. ETS provided move and relocation support to faculty, staff and students at De Anza in preparation for renovations of the combined Seminar Building & Multicultural Center project.

ETS will continue to participate in design review efforts to assess the technology infrastructure needs for the following projects: Mediated Learning Center; Physical Sciences & Engineering Center / Parking Lot 4; District Office/Data Center Renovation; Language Arts Classrooms (Bldgs. 6200, 6300 and 6500); Central Campus Site Improvements. These efforts of review will continue through the design phase of the projects. ETS will continue to provide support during planned power outages associated with the first phase of the S2-S6 Phase 2 Utility Master Plan maintenance project at De Anza and the Utility Infrastructure Upgrades project at Foothill. ETS will continue to experience the deployment of wireless capability, computers and multimedia units, network equipment and cable installations, as well as participate in move and relocation efforts that include providing network and telecommunications support for faculty, staff and students temporarily displaced by construction.

Both colleges and the District will continue to acquire furniture and instructional equipment to support new and ongoing programs and to better serve the students and the larger community.

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 400 - CAPITAL PROJECTS

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	424,370	424,370	0	0%	424,370	0
Local Income	4,697,130	4,697,130	3,837,047	82%	4,697,130	0
TOTAL INCOME	\$ 5,121,500	\$ 5,121,500	\$ 3,837,047	75%	\$ 5,121,500	\$ 0

EXPENSES						
Certificated Salaries	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Classified Salaries	1,233,278	1,233,278	1,061,746	86%	1,233,278	0
Employee Benefits	527,920	527,920	384,647	73%	527,920	0
Materials and Supplies	400,844	400,844	6,312	2%	400,844	0
Operating Expenses	4,581,530	14,380,532	12,219,568	85%	14,380,532	0
Capital Outlay	81,659,359	71,998,714	16,519,015	23%	71,998,714	0
TOTAL EXPENSES	\$ 88,402,931	\$ 88,541,288	\$ 30,191,287	34%	\$ 88,541,288	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Other Sources	0	154,000	154,000	100%	154,000	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	0	(15,643)	(15,643)	100%	(15,643)	0
TOTAL TRFs/OTHER SOURCES	\$ 0	\$ 138,357	\$ 138,357	100%	\$ 138,357	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ (83,281,431)	\$ (83,281,431)	\$ (26,215,882)		\$ (83,281,431)	\$ 0
Beginning Balance, July 1	250,138,510	250,138,510	250,138,510		250,138,510	0
Adjustments to Beginning Balance	0	(230,106)	(230,106)		(230,106)	0
NET FUND BALANCE, June 30	\$ 166,857,079	\$ 166,626,973	\$ 223,692,521		\$ 166,626,973	\$ 0

DEBT SERVICE FUND**Fund 200**

This fund is for the repayment of current principal and interest due on the district's general long-term debt and lease arrangements (Certificates of Participation). Resources are generally transferred into this fund from the fund or account that initiated the original debt or lease. This fund also accounts for the legally required reserves mandated by the various debt or lease issuances.

The district has issued three major debt instruments in recent years to finance large capital purchases such as the De Anza College parking garage, student center expansions at both colleges, technology infrastructure, and HVAC and deferred maintenance. \$6.9 million of certificates of participation matured on December 1, 1998. The remaining debt instruments are as follows:

- **October 1997:** The district defeased \$7.36 million of Certificates of Participation and issued \$12.52 million with effective interest rates of 3.8% to 5%. Payments of principal and interest are made June 1 and December 1 of each year. The estimated annual payment is \$1,514,535.
- **May 1998:** To finance the Energy Management and Retrofit Project, the district entered into a lease agreement with Municipal Leasing Associates. The amount of the lease is \$3,385,000 over fifteen years. The lease will be repaid from guaranteed savings realized in the use of energy efficient systems.
- **May 2000:** The district issued \$99.9 million of the General Obligation Bond, Series A, with effective interest rates of 4.25% to 6.26%. Payments of principal and interest are made August 1 and February 1 of each year.
- **October 2002:** The district refinanced a portion (\$67,475,000) of the General Obligation Bond, Series A (original value \$99,995,036) with effective interest rates of 4.61%. Payments of principal and interest are made February 1 and August 1 of each year.
- **June 2003:** The district refinanced the '93 COP of \$21.06 million. The refinanced amount of \$18.2 million constitutes the remainder of the original \$21.06 million with effective interest rates of 4.531%. Payments of principal and interest are made on September 1 and March 1 of each year. The estimated annual payment is \$1,348,892.

- **October 2003:** The district issued \$90.1 million of the General Obligation Bond, Series B, with effective interest rates of 2% to 5.79%. Payments of principal and interest are made August 1 and February 1 of each year.
- **April 2005:** The district entered into a capital lease agreement with CitiMortgage, Inc. to finance the purchase and installation of Photovoltaic Solar Collecting Systems at Foothill College and De Anza College. The amount of the lease is \$3,188,626 with repayment term of over fifteen years. Savings from the utility charges will be used to service the debt payment each year.
- **June 2005:** The district entered into a capital lease agreement with CitiMortgage, Inc. to finance the purchase of Furniture and Fixtures and the MBS POS System for De Anza College Enterprise operation. The amount of the lease is \$539,050 with a repayment term of over ten years.
- **September 2005:** The district has been given an insured bond rating of “AA” by Standards & Poor’s Rating Services and a rating of “Aa1” by Moody’s Investors Services.
- **October 2005:** The district issued \$57.9 million of the General Obligation Bond, Series C, with effective interest rates of 4.81% to 5.03%. Payments of principal and interest are made August 1 and February 1 of each year.
- **October 2005:** The district refinanced a portion (\$22,165,000) of the General Obligation Bond, Series B (original value \$90,100,063) with effective interest rates of 3.00% to 5.250%. Payments of principal and interest are made August 1 and February 1 of each year.
- **November 2006:** The district financed a Certificate of Participation for \$11.33 million, with effective interest rates of 3.5% to 5%. Payments of principal and interest are made on September 1 and March 1 of each year. The estimated annual payment is \$1,020,254. The financed amount of the COP will be used for the renovation portion of the Foothill and De Anza Campus Center buildings and the Foothill Bookstore Equipment, Furniture and Fixtures.
- **April 2007:** The district issued \$149,995,250 million of the Election of 2006 General Obligation Bond, Series A, with effective interest rates of 4% to 5%. Payments of principal and interest are made August 1 and February 1 of each year.

- **May 2007:** The district issued \$99,996,686 million of the Election of 2006 General Obligation Bond, Series B, with effective interest rates of 4% to 5%. Payments of principal and interest are made August 1 and February 1 of each year.

Debt Instruments	Final Payment Due	Net FY 2009/10 Payments	Unres Gen Fund Fund 114	Self-Sustaining Fund Fund 115	Parking Fund Fund 125	Campus Center Use Fees Fund 128	Foothill Enterprise
\$12.52M COP, Financing	06/2012	\$ 750,270	\$ 750,270	\$ -	\$ -	\$ -	-
\$18.27M COP, Refunding	06/2022	1,289,762	16,316	34,007	1,239,439	-	-
\$11.33M COP, Financing	06/2021	1,020,254	-	-	-	989,569	30,685
Total Annual Payments		\$ 3,060,286	\$ 766,586	\$ 34,007	\$ 1,239,439	\$ 989,569	\$ 30,685
Outstanding Balance as 06/30/09		\$	\$ 3,398,193	\$ 448,490	\$ 13,821,147	\$ 10,875,000	\$ 345,974

Foothill-DeAnza Community College District

2009-2010 Third Quarter Report

FUND 200 - DEBT SERVICE

INCOME	Adopted Budget	Adjusted Budget	Actual to Date	Percent to Date	Estimated Total	Variance
Federal Income	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
State Income	0	0	0	0%	0	0
Local Income	20,869,608	20,869,608	16,773,662	80%	20,869,608	0
TOTAL INCOME	\$ 20,869,608	\$ 20,869,608	\$ 16,773,662	80%	\$ 20,869,608	\$ 0

EXPENSES						
Certificated Salaries	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0
Classified Salaries	0	0	0	0%	0	0
Employee Benefits	0	0	0	0%	0	0
Materials and Supplies	0	0	0	0%	0	0
Operating Expenses	0	0	0	0%	0	0
Capital Outlay	0	0	0	0%	0	0
TOTAL EXPENSES	\$ 0	\$ 0	\$ 0	0%	\$ 0	\$ 0

TRANSFERS AND OTHER						
Transfers-in	\$ 3,643,476	\$ 3,643,476	\$ 2,658,264	73%	\$ 3,643,476	\$ 0
Other Sources	149,755	149,755	91,436	61%	149,755	0
Transfers-out	0	0	0	0%	0	0
Contingency	0	0	0	0%	0	0
Other Out Go	(24,702,156)	(24,702,156)	(23,850,106)	97%	(24,702,156)	0
TOTAL TRFs/OTHER SOURCES	\$ (20,908,925)	\$ (20,908,925)	\$ (21,100,406)	101%	\$ (20,908,925)	\$ 0

FUND BALANCE						
Net Change in Fund Balance	\$ (39,317)	\$ (39,317)	\$ (4,326,744)		\$ (39,317)	\$ 0
Beginning Balance, July 1	14,982,587	14,982,587	14,982,587		14,982,587	0
Adjustments to Beginning Balance	0	0	0		0	0
NET FUND BALANCE, June 30	\$ 14,943,270	\$ 14,943,270	\$ 10,655,843		\$ 14,943,270	\$ 0

SUPPLEMENTAL INFORMATION

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

CHANGE THE PERIOD

District: (420) FOOTHILL-DEANZA Fiscal Year: 2009-2010 Quarter Ended: (Q3) Mar 31, 2010

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2006-07	Actual 2007-08	Actual 2008-09	Projected 2009-2010
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	195,275,580	195,869,793	199,615,430	192,150,863
A.2	Other Financing Sources (Object 8900)	460,696	388,948	2,360,194	52,078
A.3	Total Unrestricted Revenue (A.1 + A.2)	195,736,276	196,258,741	201,975,624	192,202,941
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	171,270,607	188,815,117	186,510,104	190,759,943
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,072,981	10,501,345	12,781,010	8,679,337
B.3	Total Unrestricted Expenditures (B.1 + B.2)	182,343,588	199,316,462	199,291,114	199,439,280
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	13,392,688	-3,057,721	2,684,510	-7,236,339
D.	Fund Balance, Beginning	26,352,983	39,745,671	36,687,950	39,481,642
D.1	Prior Year Adjustments + (-)	0	0	0	-109,181
D.2	Adjusted Fund Balance, Beginning (D + D.1)	26,352,983	39,745,671	36,687,950	39,372,461
E.	Fund Balance, Ending (C. + D.2)	39,745,671	36,687,950	39,372,460	32,136,122
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	21.8%	18.4%	19.8%	16.1%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	32,211	33,376	34,381	32,774
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a. SALARIES:									
Year 1:									
Year 2:									
Year 3:									
b. BENEFITS:									
Year 1:									
Year 2:									
Year 3:									

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

RESOLUTION

Whereas, Title V, Section 58199, requires that the total amount budgeted as the proposed expenditure of the district for each major classification of district expenditures listed in the district budget forms shall be the maximum amount which may be expended for that classification of expenditures for the school year, and

Whereas, the district has reserves in excess of the amount required by Board policy, and

Whereas, the Board of Trustees by resolution may provide for budget revisions,

Be it therefore resolved, that the budget revisions be approved as follows:

BUDGET REVISIONS

The major elements of our budget revisions are listed below. The descriptions contain amounts for each type of budget revision; the tables represent the net revisions to each classification of expenditure.

Fund 114 - General Fund

The major revision to the General Fund includes a transfer out to the Foundation Environmental Studies program (\$1,624).

Sources Account Series			Uses Account Series		
5000	- Operating Expenses	\$ 1,624	7000	- Transfers/Other Outgo	\$ 1,624
Totals		\$ 1,624			\$ 1,624

Fund 115 - Self-Sustaining Fund

The major revisions to the Self-Sustaining Fund includes an increase to local revenue and corresponding expenses for the Foothill Global Access program (\$2,000), a transfer in from the Foundation for the Vietnam Study Abroad program (\$7,500), and an additional increase to operating expenses (\$11,361) for the Foothill Global Access program using accumulated fund balance.

Sources Account Series			Uses Account Series		
0xxx	- Revenue	\$ 2,000	4000	- Materials and Supplies	\$ 2,000
7000	- Transfers/Other Sources	\$ 7,500	5000	- Operating Expenses	\$ 18,861
Decrease in Fund Balance		\$ 11,361			
Totals		\$ 20,861			\$ 20,861

Fund 121/131 - Categorical Fund

The major revision to the Categorical Fund includes a transfer out to the Financial Aid Fund (Fund 700) for EOPS scholarships.

Sources Account Series			Uses Account Series		
7000	- Student Grants in Aid	\$ 1,500	7000	- Transfers/Other Outgo	\$ 1,500
Totals		\$ 1,500			\$ 1,500

Fund 700 - Financial Aid Fund

The major revisions to the Financial Aid Fund includes a decrease in state revenue and corresponding expenses (\$115,384) for EOPS, and a transfer in from the Categorical Fund (Fund 121) (\$1,500) for EOPS scholarships.

Sources Account Series			Uses Account Series		
7000	- Transfers/Other Sources	\$ 1,500	0xxx	- Revenue	\$ 115,384
7000	- Transfers/Other Outgo	115,384	5000	- Operating Expenses	1,500
Totals		\$ 116,884			\$ 116,884

Fund 400 - Capital Projects Fund

The major revisions to the Capital Projects Fund includes a transfer in from the Foundation (\$154,000) for funds committed to the VPAC building project.

Sources Account Series			Uses Account Series		
7000	- Transfers/Other Sources	\$ 154,000	6000	- Capital Outlay	\$ 138,357
			7000	- Transfers/Other Outgo	15,643
Totals		\$ 154,000			\$ 154,000

AYES _____
 NOES _____
 ABSENT _____

Passed and adopted by the Governing Board of the Foothill-De Anza Community College District at a meeting held on June 7, 2010.

 Linda Thor
 Secretary to the Board

RESOLUTION

Whereas, Title V, Section 58199, requires that the total amount budgeted as the proposed expenditure of the district for each major classification of district expenditures listed in the district budget forms shall be the maximum amount which may be expended for that classification of expenditures for the school year, and

Whereas, the Board of Trustees, by resolution, approved by a majority of the members, may provide for the transfer between expenditure classifications,

Be it therefore resolved, that transfers between expenditure classifications be approved as follows:

BUDGET TRANSFERS

Fund 114

From Account Series

4000 - Materials & Supplies	\$ 8,937
5000 - Operating Expenses	53,645

Totals	\$ 62,582
---------------	------------------

To Account Series

2000 - Classified Salaries	\$ 57,464
3000 - Employee Benefits	5,117

\$ 62,582

AYES

NOES

ABSENT

Passed and adopted by the Governing Board of the Foothill-De Anza Community College District at a meeting held on June 7, 2010.

Linda Thor
Secretary to the Board

SELF-SUSTAINING FUND (F115)
FUND BALANCE REPORT FOR FISCAL YEAR 09/10
YEAR-END BALANCES REPORTED AS OF MARCH 31, 2010

FUND	FUND DESCRIPTION	BEGINNING BALANCE	NET CHANGE	ENDING BALANCE
FOOTHILL FUNDS				
115000	Apprenticeship-Foothill	370,503	(50,114)	320,389
115001	Apprenticeship-Foothill Unrest cont	562,480	(45,341)	517,139
115020	Celebrity Forum I - 08/09 season	-	(14,026)	(14,026)
115021	Celebrity Forum I - 09/10 season	94,578	28,546	123,124
115022	Celebrity Forum I - 10/11 season	-	(25,318)	(25,318)
115030	Celebrity Forum II - 08/09 season	-	(68,978)	(68,978)
115031	Celebrity Forum II - 09/10 season	-	173,483	173,483
115032	Celebrity Forum II - 10/11 season	146,382	(25,318)	121,064
115040	Celebrity Forum III - 08/09 season	-	(67,241)	(67,241)
115041	Celebrity Forum III - 09/10 season	-	177,590	177,590
115042	Celebrity Forum III - 10/11 season	141,807	(25,318)	116,490
115050	Anthropology - Field work	4,550	(999)	3,551
115051	Anthrop Campus Abroad-Ecuador 09	-	17,606	17,606
115052	Anthrop Campus Abroad-Ecuador 10	-	2,300	2,300
115053	Anthrop Campus Abroad-Ecuador 11	5,082	(100)	4,982
115062	Off-Cmp Short Courses Bus & Soc Sci	2,568	-	2,568
115063	Off Cmp Short Courses Dental Hyg	4,723	(1,812)	2,911
115105	FH-Youth Program	26,295	-	26,295
115111	Box Office - Foothill	56,697	10,827	67,524
115112	Xerox - Foothill	12,647	(2,256)	10,391
115113	Stage Studies - Foothill	13,272	(936)	12,336
115114	Drama Production-Foothill	(7,000)	356	(6,644)
115115	Facilities Rental-FH Fine Arts	69,776	(17,433)	52,343
115116	Vending - Foothill	16,997	(15,027)	1,970
115117	Facilities Rental Foothill	159,768	12,958	172,726
115119	International Programs	151,564	(53,197)	98,367
115120	FH International Student Health Ins	182,825	-	182,825
115121	Mental Health Operations Foothill	10,736	(200)	10,536
115122	FH International Student Hlth Svcs	-	(657)	(657)
115123	Edinburgh Fringe Festival	566	-	566
115126	FH-Music Theatre	797	-	797
115127	FH Ctis Msdn Sftware	18,010	(5,176)	12,834
115129	Etudes Short Courses	196	-	196
115132	FH Franklin University	11,361	2,242	13,602
115133	FH Fee Based PE Classes	27,215	(8,066)	19,149
115134	EMT State Fire Marsh	10	-	10
115135	Child Development Conference	(558)	5,695	5,137
115136	FH-Choral Program	119	-	119
115138	KFJC Carrier	30,824	-	30,824
115140	Creative Writing conference	2,362	-	2,362
115143	New Media Performances Foothill	407	-	407
115144	EMT Paramedic Certification fee	505	(389)	117
115145	FH Bio Health Tutor	364	-	364
115146	FH-MAA Program	183,069	(313)	182,756
115147	Youth Program-Middlefield Campus	13,168	-	13,168
115148	Cafe-Middlefield Campus	81,634	3,812	85,446
115149	MS Middlefield Short Courses	2,005	-	2,005
115150	Center for Applied Competitive Tech	10,908	(54,427)	(43,518)
115151	Contract Ed	111,017	(58,876)	52,141
115152	Conservatory 2009	(431)	3,578	3,147
115171	President's Fund Foothill	150,886	(75,081)	75,806
FUND 115 FOOTHILL TOTAL:		2,670,685	(177,605)	2,493,080

SELF-SUSTAINING FUND (F115)
FUND BALANCE REPORT FOR FISCAL YEAR 09/10
YEAR-END BALANCES REPORTED AS OF MARCH 31, 2010

FUND	FUND DESCRIPTION	BEGINNING BALANCE	NET CHANGE	ENDING BALANCE
DE ANZA FUNDS				
115200	DA-La Voz Newspaper	6,041	(7,604)	(1,562)
115201	DA-Apprenticeship	29,677	22,098	51,774
115202	DA-MCNC/CACT Partnrs	11,929	-	11,929
115204	DA-Cheap	3,050	-	3,050
115205	DA-APALI	37,038	3,808	40,846
115206	DA-Job Fair	38,841	(5,181)	33,659
115207	DA-Telecourse Produc	1,303	(215)	1,089
115208	DA-Technology Rscs	19,128	(8,736)	10,392
115209	DA-Auto Tech	32,180	(19,051)	13,129
115210	DA-Reprographics	443,213	(3,123)	440,090
115212	DA-Physical Educ	64,994	7,423	72,418
115213	DA-Ashland Field Trp	1,828	(568)	1,261
115215	DA-Sculpture Fac Use	209	(218)	(10)
115216	DA-Planetarium	309,347	65,511	374,858
115217	DA-Campus Abroad	(5,931)	15,402	9,471
115218	DA-Short Courses	(77,049)	(37,769)	(114,819)
115219	DA-Creative Arts Fac Use	5,601	-	5,601
115220	DA-Comm Serv Reserve	100,584	(1,574)	99,010
115221	DA-Intl Student Ins	295,599	(106,244)	189,355
115222	DA-Extended Yr Progr	47,799	316,075	363,874
115223	DA-Math Perf Success	2,006	-	2,006
115224	DA-Summer Karate Cmp	252	-	252
115225	DA-DLC Extended Lrng	12,362	-	12,362
115226	DA-Use Of Facilities	251,595	27,766	279,360
115227	DA-Library Print Card	79	-	79
115228	DA-Baseball	12,278	(2,462)	9,816
115229	DA-Audio Visual	3,685	-	3,685
115230	DA-RLCC Conference	3,802	-	3,802
115231	DA-Softball	2,995	(85)	2,910
115232	DA-Football	195	9	204
115233	DA-Men's Basketball	1,559	1,713	3,272
115234	DA-Women's Bsktball	5,283	219	5,502
115235	DA-Men's Soccer	2,196	1,715	3,911
115236	DA-Women's Soccer	7,467	528	7,996
115237	DA-Women's Swim/Divg	45	(206)	(161)
115238	DA-Men's Tennis	(456)	1,010	554
115239	DA-Women's Tennis	3,480	82	3,562
115240	DA-Women's Trk & Fld	2,112	(11)	2,101
115241	DA-Women's Volleybll	11,555	(659)	10,897
115242	DA-Men's Water Polo	(1,466)	1,763	297
115243	DA-Health Services	166,496	39,208	205,703
115244	DA-Soccer Camp	8,280	(2,096)	6,184
115245	DA-Prevention Trust	6,029	2,595	8,624
115246	DA-Athletics Trust	16,388	8,510	24,898
115247	DA-ESL	2,324	400	2,724
115248	DA-Civic Engagement	-	6,863	6,863
115249	DA President Fund	250	-	250
115252	DA-Intl Summer Progr	58,134	14,260	72,393
115253	OTI-MAA Program	222,216	(55,729)	166,487
115254	DA-ATM Services	11,000	3,500	14,500
115259	DA-Dist Learn Testing	1,549	2,541	4,090
115260	DA-Office of Instruction	15,000	-	15,000
115261	DA-Massage Therapy Proj	39,164	(3,512)	35,653
115262	DA-Men's Track & Field	985	(985)	-
115263	DA-Women's Water Polo	610	80	690
115266	DA-Women's Badminton	-	906	906
115268	DA VPAC Facility Rent	-	3,300	3,300
FUND 115 DE ANZA TOTAL:		2,234,831	291,259	2,526,090

SELF-SUSTAINING FUND (F115)
FUND BALANCE REPORT FOR FISCAL YEAR 09/10
YEAR-END BALANCES REPORTED AS OF MARCH 31, 2010

FUND	FUND DESCRIPTION	BEGINNING BALANCE	NET CHANGE	ENDING BALANCE
DISTRICT FUNDS				
115401	Intl Student Insurance	-	942,948	942,948
115402	Crown Castle GT Cell Site	185,324	34,908	220,232
115403	Loss Prevention	14,804	-	14,804
115404	Foothill - AT&T Cell Site	170,293	24,863	195,155
115406	Sprint Nextel FS04XC112	130,370	34,650	165,020
115407	Vending	-	(5,074)	(5,074)
115408	Sprint Nextel CA0826-CA0832	183,832	(40,211)	143,622
115409	Verizon Wireless	176,553	30,391	206,944
115410	SSC Consortium	9,957	-	9,957
115411	NCCCCBO	1,098	(125)	973
115412	Computer Loan Prog-Admin	200,000	-	200,000
115413	Computer Loan Prog-Fee	19,714	1,150	20,864
115414	Office of the Chancellor	170	-	170
FUND 115 DISTRICT TOTAL:		1,092,116	1,023,500	2,115,616
FUND 115 GRAND TOTAL:		5,997,632	1,137,154	7,134,786

CAPITAL PROJECTS

Measure C

Third Quarter Measure C supplemental reports will be posted on the Measure C website at the following URL under the June 15, 2010 Agenda:

<http://www.measurec.fhda.edu/CitizensOversightCommittee/AgendasMeetingMinutes/tabid/878/Default.aspx>

These reports will be available for viewing by June 14th and will be embedded as hyperlinks directly on the agenda under the category “Measure C Reports” – “Projects Financial Update.”

Measure E

The Measure E supplemental report will be posted on the Audit & Finance Committee website at the following URL under the June 3, 2010 Agenda:

http://www.fhda.edu/about_us/board/getInfo

This report will be available for viewing by June 3rd and will be embedded as a hyperlink directly on the agenda located under the category “Consent Calendar,” “Measure E Progress Report” – “Attachment ____.”

GLOSSARY

50 Percent Law

Section 84362 of the Education Code, commonly known as the Fifty Percent Law, requires that a minimum of 50% of the District's current expense of education be expended during each fiscal year for "salaries of classroom instructors." Salaries include benefits and the salaries of instructional aides.

"A" and "B" Budgets

These are specific terms that the District uses to describe classifications of expenses.

"A" budget items are full-time salaries for faculty, staff, and administrators, as well as benefits costs, normally classified in the 1000, 2000, and 3000 object codes.

"B" budget items are operating expenses, normally falling into the 4000 and 5000 object codes.

Abatements

The cancellation of part or all of a receipt or expense previously recorded.

Accounts Payable

Amounts due and owing to persons, business firms, governmental units or others for goods or services purchased and received but unpaid as of June 30. This is different from an *encumbrance*, which is goods or services purchased but not received or paid by June 30.

Accounts Receivable

Amounts due and owing from persons, business firms, governmental units or others for goods or services provided but uncollected prior to June 30.

Apportionments

Allocation of state or federal aid, local taxes or other monies among school districts or

other governmental units. Foothill-De Anza's *Base Revenue* provides most of the District's revenue. The State General Apportionment is equal to the Base Revenue less budgeted property taxes and student fees. There are other, but smaller, apportionments for programs such as special education, apprenticeship, and EOPS.

Appropriations

Funds set aside or budgeted for a specific time period and specific purpose. The State Legislature sets the appropriations for community colleges and other agencies through the Budget Act each year. The deadline for the Budget Act to be passed is July 1 but the Legislature and Governor rarely adhere to this deadline. The Board of Trustees sets the appropriations limits for the District when it approves the budget. The Tentative Budget must be approved prior to July 1, and the Final Budget must be approved prior to September 15. The Trustees must approve revisions and changes to the appropriations limits by resolution.

Appropriation for Contingency

An official budget category established by the State for schools to budget contingency funds. Expenditures are not be made from this category. Rather, transfers are made as required to the appropriate expenditure categories.

Appropriations Limitation

See Gann Limitation.

Assessed Valuation

A value of land, residential or business property set by the County Assessor for property tax purposes. The value is the cost of any newly built or purchased property, or the value on March 1, 1975, of continuously owned property plus an annual increase of

2% (see Proposition 13). The assessed value is not equivalent to the market value, due to limitations of annual increase.

Associated Students Funds

These funds are designated to account for monies held in trust by the District for organized student body associations established pursuant to Chapter 1, Division 7, Part 47, of the Education Code (commencing with Section 76060).

The governing board must provide for the supervision of all monies raised by any student body or student organization using the name of the college (ECS 76065).

Audit

An examination of documents, records and accounts for the purpose of determining (1) that all present fairly the financial position of the District; (2) that they are in conformity with prescribed accounting procedures; and (3) that they are consistent with the preceding year.

Balance Sheet

A statement that shows assets, liabilities, reserves and fund balance or fund deficit of the community college district as of a specified date. It exhibits the financial condition of a district. Balance sheets are provided in the "311" report and in the District's external auditor's report.

Basic Skills

This program provides funding for pre-collegiate courses to correct skills deficiencies. Districts can get additional funding for Basic Skills enrollment only when the total District enrollment exceeds their regularly funded enrollment "cap."

Board Financial Assistance Program (BFAP)

The purpose of BFAP is to offset the impact of the mandatory community college enrollment fee on low-income students who cannot afford to pay.

AB 1XX (Chapter 1, Statutes of 1984, Second Extraordinary Session) imposed a mandatory fee for community college credit courses.

Bonded Debt Limit

The maximum amount of bonded debt for which a community college may legally obligate itself. The total amount of bonds issued cannot exceed a stipulated percent of the assessed valuation of the District.

General Obligation Bond issues require a 55% vote of the electorate. These are known as Prop 39 Bonds, replacing the law that lowered the approval limit from 66-2/3 to 55%.

Measure E Bond was passed in November 1999 for a maximum authorization of \$248,000,000. All series of General Obligation Bond have been issued.

Measure C Bond was passed in June 2006 for a maximum authorization of \$490,800,000. Series A and Series B of General Obligation Bonds have been issued for a total amount of \$249,991,936.50.

Bonded Indebtedness

A district's debt obligation incurred by the sale of bonds.

Bookstore Fund

This fund has been classified as an enterprise fund designated to receive the proceeds derived from the District's operation of the colleges' bookstores. All necessary expenses, including salaries, wages, and cost of capital improvement for the bookstores may be paid from generated revenue.

Capital Outlay

Capital outlay expenditures are those that result in the acquisition of, or addition to, fixed assets. They are expenditures for land or existing buildings, improvement of sites, construction of buildings, additions to buildings, remodeling of buildings, or initial or additional equipment. Construction-related salaries and expenses are included.

Capital Projects Funds

Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of capital outlay items.

Categorical Funds

Money from the state or federal government granted to qualifying districts for special programs, such as Matriculation or Vocational Education. Expenditure of categorical funds is restricted to the fund's particular purpose. The funds are granted to districts in addition to their general apportionment.

Child Development Fund

The Child Development Fund is the fund designated to account for all revenues for or from the operation of childcare and development services under Chapter 2, Division 1, Part 5, of the Education Code (commencing with Section 8200).

COLA

Cost Of Living Adjustment – change in state Apportionment funding related to CPI.

Consumer Price Index (CPI)

A measure of change in the cost of living compiled by the United States Bureau of Labor Statistics. Consumer price indices are calculated regularly for the United States, California, some regions within California and selected cities. (See Gann Limit.)

COP

Certificates of Participation are used to finance the lease/purchase of capital projects. Essentially, they are the issuance of shares in the lease for a specified term.

Current Assets

Assets that are available to meet the cost of operations or to pay current liabilities.

Current Expense of Education

Usually regarded as expenses other than capital outlay, community services, and selected categorical funds.

Current Liabilities

Amounts due and payable for goods and services received prior to the end of the fiscal year.

Debt Service Funds

Funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Disabled Student Programs & Services (DSP&S)

The purpose of these special programs and services is to integrate the disabled student into the general college program; to provide educational intervention leading to vocational preparation, transfer or general education; to increase independence; or to refer students to the community resources most appropriate to their needs.

Employee Benefits

Examples are (1) group health or life insurance payments; (2) contributions to employee retirement (STRS-State Teachers' Retirement System or PERS-Public Employees Retirement System); (3) O.A.S.D.I. (Social Security) and Medicare taxes; (4) workers' compensation payments; and (5) unemployment insurance.

Encumbrances

Obligations in the form of purchases, contracts, and other commitments that have been ordered but not yet received. At year-end, there are often many such orders. For year-end encumbrances, the budgets are carried over to the next fiscal year to cover the expenses that are recorded when the items have been received or services rendered. Year-end encumbrances tend to distort both the year-end balance of the just-completed fiscal year and the new year's expense budget. When reviewing year-end reports and new budgets, one has to be especially careful regarding encumbrances so as not to misinterpret the true financial condition of the District.

EOPS

Extended Opportunity Programs and Services. Amounts apportioned for the purpose of providing allowable supplemental services through EOPS to encourage enrollment of students challenged by language, social and/or economic disadvantages.

Equalization Aid

State funds, included in the General Apportionment, to help bring a District's funding up to the statewide average.

Fiscal Year

Twelve calendar months; in California, it is the period beginning July 1 and ending June 30. Some special projects use a fiscal year beginning October 1 and ending September 30, which is consistent with the federal government's fiscal year.

Fixed Assets

Property of a permanent nature having continuing value; e.g. land, buildings and equipment

Full-time Equivalent Student (FTES)

The number of students in attendance as determined by actual count for each class hour of attendance or by prescribed census periods. Every 525 hours of actual attendance counts as one FTES. The number 525 is derived from the fact that 175 days of instruction are required each year, and students attending classes 3 hours per day for 175 days will be in attendance for 525 hours. That is, three times 175 equals 525. FTES has replaced ADA.

Districts complete Apportionment Attendance Reports (CCFS-320) and Apprenticeship Attendance Reports (CCFS-321) to report attendance. These are carefully reviewed by auditors. The importance of these reviews lies in the fact that the two reports serve as the basis for allocating State General Apportionment to community college districts.

Funds, Restricted

Those monies designated by law or a donor agency for specific purposes, such as Matriculation, Vocational Education or Health Services. Some restricted fund monies which are unspent may be carried over to the next fiscal year. The use of the carryover funds is usually limited by law to the specified purpose(s) for which the funds were originally collected. The Board of Trustees may *designate* funds for a restricted purpose, but the funds remain *unrestricted* and must be reported as such on State documents.

Funds, Unrestricted

Generally, those monies of the General Fund that are not designated by law or a donor agency for a specific purpose. Unrestricted funds may need to be accounted for separately or may have been designated by the Board for a specific purpose, but they are still legally regarded as unrestricted since the designation may be changed at the Board's discretion.

Gann Limitation

A ceiling on each year's appropriations supported by tax dollars. The limit applies to all governmental entities, including school districts. The base year was 1978/79. The amount is adjusted each year, based on a price index and the growth of the student population.

General Ledger

A basic group of accounts in which all transactions of a fund are recorded.

General Purpose Tax Rate

The District's tax rate, determined by statute as interpreted by the County Controller. Base rate was established in 1978, after the passage of Proposition 13, and changes have occurred based on a complex formula using tax rate areas.

Governmental Funds

These are accounting segregations of financial resources for attaining institutional objectives. Expendable assets are assigned to the various governmental funds according to the purposes for which they may, or must, be used.

Governmental accounting measurements focus on determining financial flow of operating revenues and expenditures, rather than net income.

Income

Includes both revenue and non-revenue receipts. Revenue receipts are derived from taxation. Non-revenue receipts come from the sale of an asset, product or service. The General Apportionment is *revenue*; money from community education registration is *income*.

Inflation Factor

Adjustments for inflation, which are prescribed by law for school, district

apportionments. The factor is more commonly referred to as COLA (Cost of Living Adjustment).

LEA

Local Educational Agency.

Mandated Costs

School district expenses which occur because of federal or state laws, decisions of state or federal courts, federal or state administrative regulations, or initiative measures. (See SB 90, 1977)

Matriculation

The Seymour-Campbell Matriculation Act of 1986 was enacted through Chapter 1467 of the California Statutes of 1986. The purpose of Matriculation is to promote and sustain the effort of students to reach their educational goals through a program of support services tailored to the needs of the individual students.

Students are obligated to express at least a broad educational intent upon entrance, and to declare a specific educational objective within a reasonable time after enrolling.

Nonresident Tuition

A student who is not a resident of California is required, under the uniform student residency requirements, to pay a tuition fee as prescribed by ECS 76140.

Objects of Expenditure

Objects of expenditure are articles purchased or services obtained by a school district, such as:

Certificated Salaries (account series 1000)

Includes expenditures for full-time, part-time and prorated portions of salaries for all certificated personnel.

Classified Salaries (account series 2000)

Includes expenditures for full-time, part-time and prorated portions of salaries for all classified personnel.

Employee Benefits (account series 3000)

Includes all expenditures for employer's contributions to retirement plans, and for health and welfare benefits for employees or their dependents, retired employees and Board members.

Books, Supplies & Misc. (account series 4000)

Includes expenditures for books, supplies, materials, and miscellaneous.

Operating Expenses (account series 5000)

Includes expenditures for consultants, travel, conferences, memberships dues, insurance, utilities, rentals, leases, elections, audits, repair and maintenance contracts, and other contracted services.

Capital Outlay (account series 6000)

Includes expenditures for sites, improvement of buildings, books and media for libraries and new equipment.

Other Outgo (account series 7000)

Includes expenditures for retirement of debt, interfund transfers, other transfers, appropriations for contingencies, and student financial aid.

Partnership for Excellence

The Partnership for Excellence is a mutual commitment by the State of California and the California Community Colleges system to significantly expand the contribution of the community colleges to the social and economic success of California.

PERS

Public Employees' Retirement System. State law requires school district classified employees, school districts and the State to contribute to the fund for full-time classified employees.

Prior Years Taxes

Amounts provided from tax levies of prior years and adjustments to taxes reported in prior years. These include delinquent secured and unsecured tax receipts, applicable penalties and any tax sale proceeds of prior years.

Proceeds of Taxes

Defined in the Gann Amendment as revenues from taxes plus regulatory licenses, user charges and user fees, to the extent that such proceeds exceed the costs reasonably borne in providing the regulation, product or service.

Program-Based Funding

Under the provisions of AB 1725, beginning in 1991/92 community colleges were no longer funded on the basis of ADA. Rather, the allocation of General Apportionment revenue resources is based upon "workload" measures in the categories of: Instruction, Student Services, Instructional Administration, Facilities and Instructional Administration.

Proposition 13 (1978)

An initiative amendment passed in June 1978 which added Article XIII A to the California Constitution. Tax rates on secured property are restricted to no more than 1% of full cash value. The measure also defines assessed value and the voting requirements to levy new taxes.

Proposition 98 (1988)

An amendment to the California Constitution establishing minimum funding levels for K-14 education and changing some of the provisions of Proposition 4 (Gann limit).

Reserves

Funds set aside to provide for estimated future expenditures or deficits, for working capital, or for other purposes. Districts that

have less than a 5% reserve are subject to a fiscal 'watch' to monitor their financial condition.

Revenue

Addition to assets not accompanied by an obligation to perform services or deliver products. This is in contrast to *Income*, which is accompanied by an obligation to perform services or deliver products. General apportionment is generally regarded as revenue while categorical funds are treated as income. Proceeds, on the other hand, are cash receipts recorded appropriately as revenue or income. The three terms are often treated, albeit incorrectly, as interchangeable terms.

Revolving Fund

The District is authorized (ECS 85400-85405) to establish a revolving cash account for the use of the Chief Business Official in securing or purchasing services or materials.

Scheduled Maintenance

For several years, the State has provided special funding to community colleges for approved projects. The State provides for half the cost and the District provides for the other half. In instances of financial hardship, some districts may qualify for 90% State funding.

Secured Property

Property which cannot be moved, such as homes and business buildings (business property that is leased is unsecured property). Secured taxes are assessed against secured property.

Senate Bill 90 (1977), Chapter 1135/77

A law passed by the California legislature in 1977 which allowed districts to submit claims to the State for reimbursement for increased costs resulting from increased

services mandated by the State or by executive orders. Mandated cost provisions were added to the California Constitution upon the passage of Proposition 4 in 1979.

STRS

State Teachers' Retirement System. State law requires school district employees, school districts, and the State to contribute to the fund for full-time certificated employees.

Student Financial Aid Funds

Funds designated to account for the deposit and direct payment of government-funded student financial aid.

Federal Aid:

- Pell Grants
- SEOG (Supplemental Educational Opportunity Grant)
- Perkins

State Aid:

- EOPS (Extended Opportunity Programs & Services)
- CAL Grant

TOP

Taxonomy of Program. This was formerly called the Classification of Instructional Disciplines. Districts are required for State purposes to report the expenditures by categories identified in the "311." The major categories are:

- Instructional
- Instructional Administration
- Instructional Support Services
- Admissions and Records
- Counseling and Guidance
- Other Student Services
- Operations and Maintenance
- Planning and Policymaking
- General Institutional Support
- Community Services
- Ancillary Services
- Property Acquisitions
- Long-term Debt
- Transfers
- Appropriation for Contingencies

TRANS

Tax Revenue Anticipation Notes. These are issued to finance short-term cash flow needs. The notes are paid off within a 13-month period using the proceeds of current fiscal year taxes.

Unsecured Property

Moveable property such as boats, airplanes, furniture, and equipment in a business. This property is taxed at the previous year's secured property tax rate.

Vocational Training Education Funds

Amounts provided through the Vocational Training Education Act (VTEA) for special studies, demonstration projects, and improvement and expansion of vocational instruction programs, special student service programs, etc.

Warrant

A written order drawn to pay a specified amount to a designated payee. For example, the District issues payroll warrants to employees each month. Payroll warrants are commonly referred to as "A" warrants, while warrants for goods and services are referred to as "B" warrants. When there aren't enough funds to back warrants, they may be *registered*. That means they act as IOU's. In July of 1992, for example, the State issued registered warrants until it had enough cash to pay for them.

