# Making Sense of Banner Form Names

# It all Means Something

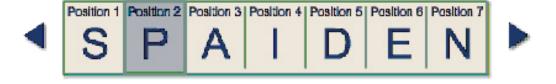
#### First Letter:

Ones staff will encounter the most often are listed.



- Position 1 identifies the Banner product owning the form, report, process or table.
- The most common products are Advancement, Finance, Financial Aid, General and Student.
- These are the codes for various Banner products.
  - A Advancement P Human Resources/Payroll
    F Finance R Financial Aid
  - G General S Student (shared)
    - T Accounts Receivable

Second Letter – Tied to 1<sup>st</sup> letter, Identifies application owning Form, Report, Process or Table.



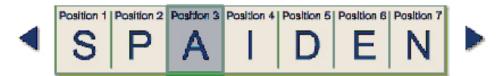
- Position 2 identifies the application module owning the form, report, process or table.
- Codes are unique to the product identified in position 1.

Faculty Load

- These are the codes for position 2 for the Banner Student product.
  - A Admissions L Location Management
  - C Catalog M CAPP
    E Support Services O Overall
  - F Registration/Fee Assessment P Person
    G General Student R Recruiting
  - H Grades/Academic History S Schedule
  - K Reserved for SunGard Higher Education International U Utility

T Validation form/table

### Third Letter – Type of Form, Report, Process or Table



- · Position 3 identifies the type of form, report, process or table.
- . Codes are the same for all Banner products.
  - A Application
  - B Base Table
  - I Inquiry
  - P Process
  - R Rule Table, Repeating Table, Report or Process
  - Validation
  - M Maintenance

## Last Four Letters - Unique code for Form, Report, Process or Table



- Positions 4 7 identify a unique four-character code for the form, report, process or table.
- Some examples are as follows.
  - \*\*\*IDEN Identification
  - \*\*\*PINC Position Incumbent
  - \*\*\*STDN Student Relation
  - \*\*\*PERS Person