

Email FAQ: How do I change my FHDA email password?

To change your FHDA email account password, you will need your current FHDA email username and password.

1. Log onto Webmail (<http://webmail.fhda.edu>) with your username and password.
2. Click on "Options" (top)
3. Click on the "Change Password " link (left column).
4. Enter your old password.
5. Enter a new password. Your new password cannot be a word that is found in a dictionary. You may have to try several variations of your desired password for the system to accept it. You may want to enter a number in the password somewhere.
6. Verify your new password.
7. Click on the "Submit" button.
8. Log out of Webmail.

Note: Once you change your email password, your office computer Eudora may be set to remember the old one and not allow you to check email. Give the Call Center a call if this happens.