

Banner Security, Training & Deployment Meeting Minutes

January 10, 2011, 3:00pm-4:00pm

Attendees: Chien Shih, Bill Baldwin, Drake Lewis, Kurt Hueg, Rich Schroeder, Julie Cebellas, Mary Kay Englen and Kari Elliott (note taker).

1. Academic Senate Issues – Foothill:

- Need to communicate better to faculty when grades will be available.
 - Fall grades were not available to students until January 3, 2011.
- Frustrated with Add Codes procedure.
 - Chien will arrange a meeting with faculty to explain process.
- Waitlist does not work with co-req classes.
 - Student on waitlist for one class, but cannot add it because not registered for co-req class.

2. Banner Bulletin Demo:

- Add channel to Employee tab with links for Project Status, Team Meeting minutes and System Status pages.
- System Status page will have the name and email contact for the lead of each team. Messages to be posted should be sent to Kari Elliott (elliottkari@fhda.edu) and cc'd to Drake Lewis (LewisDrake@fhda.edu) and Chien Shih (shihchien@fhda.edu).
- Report problems or issues to Call Center; students can use Web Reg.
- Need policy for communicating information to faculty and students (Fall grades issue).
 - Chien will bring up at Thursday's Weekly Student meeting – January 13, 2011.
- Will present to Core Committee for approval.

3. Security Model:

- Student Information Channel will be on Employee or Banner tab.
 - Roll out demo February 7, 2011 for feedback.
 - Go Live mid-March 2011.
- Start to remove INB security access to users after Student Information Channel goes live.
- Need to generate a list of current users with overarching security access.
 - Start with student employees (names, departments and access); bring to next meeting.

4. Course Studio Update:

- Putting together a timeline.
- Ready for turning on March 1, 2011.
- Schedule a meeting January 19th or January 20th to present to colleges.
- Invite faculty to test.