

EIS Core Committee Minutes

April 30, 2012

Attendees: Chien Shih, Suzanne Pfeiffer, Drake Lewis, Tom Roza, Robin Lyssenko, Paul Starer, Bill Baldwin, Kevin Harral and Kari Elliott (note taker).

Agenda Items:

1. Weekend Upgrade (Fin Aid/CALB Patch, CALBHR 8.3/HR-Payroll 8.6 Upgrade, Luminis changes to support Exchange Project).
 - Issues – none reported by Financial Aid or Payroll.
2. April 9, 2012 Banner outage was caused by failing hardware.
 - Need an 8-10 hour outage window to replace.
 - Vendor may be able to shorten outage window; Tom will advise Core Team later this week.
 - Will use May 4, 2012 outage window since CalB HR upgrade was installed April 27th.
3. Student 8.5/CalB 8.6 Upgrade Review – move into Production after Fall quarter starts.
 - Found bug with Firefox browser using SSB; has been reported.
4. Census Button.
 - Report available on report tab; Chien will send out an advisory to the deans.
5. Student Checklist on MyPortal.
 - Phase 1 – put list on Student tab on MyPortal.
 - Phase 2 – have programming to check off completed items like the Financial Aid checklist.
 - Core members agree checklist should be on Student tab, in the center column.
 - Change name to Transfer/Graduation Checklist.
 - Have checklist bulleted until programming is ready.
6. Faculty Association Mandate:
 - Implement July 2, 2012.
7. Faculty Leave Reporting:
 - Schedule another demo for deans who missed the April 27th demo.
 - Paul Starer recommended a demo for academic senates at both colleges (Susan/Suzanne).
8. Oracle 11g Conversion:
 - Convert in Spring 2012; complete by end of calendar year 2012.
 - Still need 2 outage windows; may be able to do hardware upgrade May 4th.
9. Hyperion and ARGOS.
 - Training went well last week for Foundation, ETS and Payroll.
 - Schedule another training June/July time frame for HR.
 - Eventually will phase out Hyperion.
10. Academic History Roll – Data Impact stored on disks (Foothill):
 - Completed Foothill.
 - 37,000 left for De Anza; complete by May 4, 2012.
 - Have not looked at moving pre-2000 academic history – IT Project Request.
11. CalPERS Benefits Conversion – complete by June 30, 2012:
 - Testing going well; testing 150 sample accounts.
 - FOAPs still need to be entered.
 - July 11, 2012 Payroll test; July 20, 2012 run payroll.
12. Email/Calendar Replacement Implementation – Go Live July 1, 2012:
 - Phase 1 – using email through Outlook Web Access (OWA).
 - Website has been setup: <http://ets.fhda.edu/exchange>
 - Sandbox will be available soon; will be refreshed every night.
 - Receive all equipment by May 18, 2012.

13. FSA Atlas:

- International Students offices have done manual entry into SEVIS; FSA Atlas would automatically flow into Banner.
- Need to upgrade server platform; working on requirements for configuring new hardware.
- Looking into Banner Recruitment module to use for tracking international students.

14. Foothill Early Summer Readiness:

- Distance Learning is ready.
- FLAC on line.
- Distinguished early Summer from regular Summer for students.
- Financial Aid will begin testing after enrollment begins.