

EIS Core Committee

August 23, 2010 Meeting Notes

Attendees: Cindy Castillo, Kathleen Moberg, Chien Shih, Hector Quinonez, Drake Lewis, Carol Green, Tom Roza, Fred Sherman, Paul Starer and Kari Elliott (note taker).

1. Teams leads were given 5 minutes each to explain request for Backfill dollars:
 - Finance requested \$64,468.00 for overtime and Budget SI integration (salary/benefits)
 - HR/Payroll requested \$218,020.97 for overtime to complete regular workload, additional TEAs, outside consulting and payroll overtime for STRS reporting.
 - Financial Aid requested \$28,000.00 for overtime.
 - Student requested \$75,000.00 for Degree Works scribing (outside), additional staff, overtime and \$25,000 to the Foundation.
 - Instructional Support requested \$70,000 for TEA or working out of class for staff.
 - Rose Myers requested \$106,857.00 for two TEAs.
2. Allocation of Backfill:
 - Fill deficit first.
 - Programs needs second.
 - Revisit requests end of Fall quarter.
 - 27% more than requested set aside for contingency.

Take Away Items:

1. Need De Anza's Instructional Support backfill request – Paul will follow up.
2. Consolidate Finance requests on table for Banner Backfill Allocation Plan.
3. Combine Luminis with Technical team.
4. Create a line item for the Foundation.
5. Chien will clean up the table and distribute next week.
6. Bring Banner Backfill Allocation Plan to Steering Committee.