

## **EIS Core Committee**

### **February 28, 2011 Meeting Notes**

Attendees: Chien Shih, Hector Quinonez, Tom Roza, , Suzanne Pfeiffer, Drake Lewis, Kathleen Moberg, Cindy Castillo and Kari Elliott (note taker).

1. Backfill Dollar Allocation Approval:
  - Financial Aid will give their allocation to Foundation.
  - Foundation needs to have their own FOAP.
  - Rose Myers has been given her own FOAP and will do a fund transfer to student.
  - Core members approve of allocation.
2. Team Issue List:
  - Chien will email a blank issues list to each team lead every Wednesday to update or add new issues.
  - Need to have updated lists by the end of Wednesday to update Thursday.
3. Foothill Distance Learning Request:
  - Will create a new channel for students to list open classes, distance learning and newly added sections.
  - Students requesting late adds can use the channel to request adds from faculty.
    - Link to faculty email to request add code; will add student to waitlist.
    - Implement for Fall quarter.
4. Allowing Outside Users access to Banner:
  - Stanford staff member need access to Student module.
  - Meeting scheduled this week.
5. Student Information Channel Demo:
  - Work study students have a channel showing work study hours – not complete yet
  - Working on roll out and training schedule.
6. Review First Draft of Automatic Enrollment of Students from Waitlist.
  - Batch process, not real time.
  - Students could web register at the same time of automatic enrollment of waitlist.
  - Will have to interface with Cashnet.
  - Recommend implementing Fall quarter 2012 because too many new enhancements will go in this fall.
  - 2011 fall will implement FA mandate class schedule change, student open class list channel.