

EIS Core Committee

January 31, 2011 Meeting Notes

Attendees: Chien Shih, Hector Quinonez, Tom Roza, Paul Starer, Suzanne Pfeiffer, Drake Lewis, Kathleen Moberg, Rich Schroeder and Kari Elliott (note taker).

1. Banner Bulletin Channel:
 - Demo for committee.
 - In production on Employee Tab.
 - Channel has links to Project Status & meeting minutes for each team, system status and college calendars.
 - Will be updated weekly end of day on Thursday s.
 - Chien will meet weekly with teams to review issues list.
2. Spring Quarter Registration Dates:
 - Foothill
 - March 3, 2011 – Priority Registration (EOPS, DSPS & Vets)
 - March 4, 2011 – Early Registration
 - March 7-10, 2011 – Continuing Students (start date staggered by number of units)
 - March 14, 2011 – New and Former Students
 - De Anza
 - March 3, 2011 – Math
 - March 7, 2011 – EOPS/DSS/Vets/EDC
 - March 9, 2011 – Priority Registration Groups
 - March 10, 2011 – Continuing Students
 - March 22, 2011 – New and Former Students
 - March 28, 2011 – High School Students
 - April 4, 2011 – Spring Quarter begins
 - June 21-24, 2011 – Finals
 - Drop for Nonpayment Dates – Foothill & De Anza are reviewing the DNP process for Spring Quarter.
3. Distribution of Remaining Reserves Discussion:
 - Some teams are still running a deficit after first round of distribution.
 - Have \$148,893 remaining to distribute to teams.

Take Away Items:

1. Use the original formula for second round of distribution (percentage of \$115,000) as used in first round.
 - Remaining \$30,000 will allocated to Instructional Support & HR to cover deficit.
2. See which teams do not need their allocation.
3. Do another allocation of remaining surplus.