

EIS Core Committee Minutes

July 9, 2012

Attendees: Chien Shih, Kevin Harral, Tom Roza, Hector Quinonez, Bill Baldwin and Kari Elliott (note taker).

Agenda Items:

1. Outlook Exchange Implementation.
 - Complete conversion early evening July 9, 2012.
 - Policy decisions to be made regarding retention and mailbox size.
 - Department accounts have been converted; users need to call Call Center to get password.
 - Meeting Maker will be turned off July 15, 2012; users will need to use Outlook Calendar.
 - Begin Phase II – opt in for Exchange desktop client; users will need to contact Call Center to opt in.
2. Proposed MyPortal Tab Changes. (Luminis Team)
 - Complete by end of July.
3. Faculty Association Mandate.
 - Has been implemented; no problems reported, continue to monitor.
4. Faculty Leave Reporting.
 - On target to roll out before Fall quarter.
 - Meetings will begin end of July.
5. Oracle 11g Conversion
 - Have work session with third party engineer July 10, 2012.
 - Tom will give plan to Chien.
 - Have asked colleges for Fall registration schedule.
 - Will ask for outage window.
6. Hyperion and ARGOS
 - Schedule training for HR.
 - Propose to phase out Hyperion.
 - Heavily used by Finance.
7. Academic History Roll – Data Impact stored on disks (Foothill).
 - All data moved into Oracle or Banner by June 30, 2013.
 - Only moving students who have taken at least one class; complete by mid-September.
8. CalPERS Benefits Conversion – complete by June 30, 2012.
 - Finalize testing this week.
 - July 20, 2012 run payroll.
9. FSA Atlas.
 - Begin testing in August.
10. Summer Registration.
 - 14,000 registered at De Anza.
 - 11,000 registered at Foothill.
11. Financial Aid has to manually change students who were enrolled in Spring and enrolled in the early Summer session (Foothill only) because the quarters overlap.
 - Will have to change Banner tables and diverge from De Anza if overlapping sessions continue.
12. 3CBG Conference in September; registration fee is \$50.00.