

EIS Core Committee Minutes

April 22, 2013

Attendees: Kurt Huel, Kevin Harral, Hector Quinonez, Joe Lamp, Suzanne Pfeiffer, Tom Roza, Robin Lyssenko, Laureen Balducci, Chien Shih and Kari Elliott (note taker).

New Projects:

1. Pay to Stay.
 - Implement Fall quarter or early next year.
 - Phase I.
 - Contract with for installment plan with Touchnet; going to May Board for approval.
 - Still in discussion; dropping students for nonpayment at time of registration.
 - How to handle students paying by 3rd party (veterans, Financial Aid, etc) and BOGG waiver fees.
2. ID Card Replacement.
 - Reviewing 3 vendors: NuVision, Multicard and Advantidge – Decision meeting May 8, 2013.
 - Phase I.
 - Printing conversion; separate from ID card.
 - Decision to be made regarding print services.

Issues:

1. FERPA training.
 - Board Policy passed a month ago.
 - Student employees – Financial Aid office at campuses will handle.
 - Core members agree needs to be a district wide resource tool.
 - Campuses or HR handle?
 - How often should training be (yearly, every other year)?
 - Suzanne Pfeiffer will right up a summary to give to Dorene Novotny.
2. De-provisioning of email accounts – separation policy.
 - Dorene Novotny will put something together to present at Senior Staff.
 - Will also include district assets (laptops, cell phones, keys, etc).

Pending Projects:

1. Luminis and Course Studio/Group Studio.
 - With elimination of material fees, need to expand support.
2. Open CCCApply Conversion – Implement by June 2014.
 - Recommend starting implementation process early 2014.
 - Begin researching end of 2013.
 - Federal ID will need to map to CWID in Banner.
3. eTranscript & Workload Improvement Issues – affects both colleges.
 - Ellucian will use student clearing house and articulate into Banner.
 - Currently done manually; labor intensive.
4. Ellucian Mobile App Solution.
 - Turnkey solution; Ellucian develops, cost - \$19,000.
 - Core team participants in the meeting are in agreement to go with the mobile web turnkey solution, rather than the SDK platform solution for lower cost and easy maintenance reasons.