EIS Core Committee Minutes
October 15, 2012

Attendees: Chien Shih, Hector Quinonez, Kevin Harral, Bill Baldwin, Tom Roza, Drake Lewis, Paul Starer, Kurt Hueg, Suzanne Pfeiffer, Joe Moreau and Kari Elliott (note taker).

Agenda Items:

1. Faculty Leave Reporting.
   - Live demo at Senior Administrator Staff – October 16, 2012.
   - Frontend complete; working on backend.
   - Current process can take up to 1 week, new reporting process will take 10 minutes.
   - First adapter testing, Foothill PE division will be November 1, 2012.
   - Go Live with one division January 2013.
   - Go Live with another division February 2013.
   - Roll out to colleges March 2013, Spring quarter.
2. Oracle 11g Conversion.
   - HP UX OS (software) upgrade will be done October 20, 2012.
   - Will need another outage early November before Winter quarter registration begins.
3. Hyperion and ARGOS
   - Hyperion is still used heavily by various departments.
   - Request more training for converting Hyperion to ARGOS reports.
4. IA Plus system retires June 30, 2013.
   - All data moved into Oracle or Banner by June 30, 2013.
   - GPA and Re-calc will have to be re-run on all history moved over.
   - Concerns how process will impact system.
   - A & R offices reviewing student IDs with issues.
5. FSA Atlas.
   - Platform ready for testing.
   - Will go live at both colleges Winter quarter 2013.
   - Colleges currently using work around.
6. Early Summer Session at Foothill – Foothill has decided to continue having early Summer sessions.
   - Impact on Financial Aid, Registration and Finance need to be discussed.
7. Pay to stay decision made by Senior Staff; Students must pay or sign up for installment plan when registering.
   - Eliminate drop for nonpayment.
   - Both college presidents on board.
   - Installment Plan.
     - Use Banner out of box; currently not activated.
     - Use third party vendor like Touchnet or someone else.
   - Dropped immediately from course if not paying.
     - Impact on students paying by cash.
     - 24 hours to pay after registering or cannot register online, in person only.
8. Review Banner Issues List (handout).
9. Banner Security Procedure (handout).
   - Final review this week.
   - Give to Senior Staff for approval.
   - After approved by Senior Staff, put on website.